

**Ocean View School District**

17200 Pinehurst Lane  
Huntington Beach, CA 92647

 APPROVED

**Board of Trustees' Organizational Meeting - Minutes**

December 10, 2019

5:00 p.m. - Closed Session; 6:00 p.m. - Open Session

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order by President John Briscoe at 5:05 p.m.

**B. Roll Call**

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

**C. Agenda Adoption - Regular Board of Trustees' Meeting of December 10, 2019**

MOTION by Patricia Singer and seconded by Gina Clayton-Tarvin to adopt the Agenda for the Regular Board of Trustees' Meeting of December 10, 2019.

MOTION by Norm Westwell and seconded by Jack Souders to move Agenda Item H-1 (Minutes) to after Time Certain, allowing additional time for discussion.

The Board discussed the rationale for moving the item.

Dr. Hansen advised that the President could move to the Time Certain item when the time is reached as listed on the agenda. At the conclusion of the Time Certain item, the President could return to discussion on previous items.

Trustee Westwell withdrew his motion based on Board discussion and Dr. Hansen's explanation.

VOTE on motion to approve as submitted:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

**D. Closed Session**

President Briscoe read aloud the items listed under Closed Session.

The Board of Trustees moved to Closed Session at 5:14 p.m.

**D.1. Government Code Section 54956.9 - Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code Section 54956.9(d)(2): Two cases**

**D.2. Government Code Section 54956.9 Conference with Legal Counsel Anticipated Litigation; significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Government Code Section 54956.9: One case**

**D.3. Government Code Section 54956.8 - Conference with Real Property Negotiators; Property: Approximately 1.91 acres of property (vacant parcel) located at 8251 Heil Avenue, Westminster, CA 92684; Agency Negotiators: Ocean View School District (Lessor) Real Property Negotiator: Dr. Michael Conroy, Deputy Superintendent, Administrative Services; Under Negotiation: Instruction to negotiator will concern both price and terms of payment associated with lease of the identified property.**

#### **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

#### **F. Pledge of Allegiance**

President Briscoe led the Pledge of Allegiance, which was followed by the "Star Spangled Banner," performed by members of the Mesa View Advanced Band.

#### **G. Introductions**

Dr. Hansen introduced Kevin Moriarty, CEO, ActivCare Living, Inc., and Mark Hoover, Land Mark Advisors, in the audience. She also introduced the Mesa View Advanced Band, and music teacher Dennis Nicolosi.

#### **H. Minutes**

##### **H.1. Regular Board of Trustees' Meeting, November 19, 2019**

This Agenda item was taken out of order.

MOTION by John Briscoe, seconded by Patricia Singer, and carried by the following vote to approve as submitted:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Absent Norm Westwell

(Trustee Westwell was away from the dais during consideration of this item.)

## I. Time Certain

### I.1. 6:05 p.m. Holiday Song Performance - Mesa View Middle School Advanced Band

Under the direction of music teacher Dennis Nicolosi, the Mesa View Advanced Band members performed "Feliz Navidad" and "You're a Mean One, Mr. Grinch."

### I.2. 6:15 p.m. Board Reorganization: Election of President, Vice President, and Clerk

MOTION by Norm Westwell to use a secret ballot procedure for this upcoming election of officers.

Motion died for lack of a second.

#### Nominations for President:

Gina Clayton-Tarvin (by John Briscoe, seconded by Patricia Singer)

Jack Souders (by Norm Westwell)

Gina Clayton-Tarvin elected as President by the following Roll Call vote:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

#### Nominations for Vice President:

Patricia Singer (by Jack Souders)

Jack Souders (by Norm Westwell)

Patricia Singer elected as Vice President by the following Roll Call vote:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

#### Nominations for Clerk:

Jack Souders (by Patricia Singer)

No other nominations declared.

Jack Souders elected as Clerk by the following Roll Call vote:  
Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**I.3. 6:20 p.m. Establishment of Regular Board of Trustees' Meeting Dates - FY 2020 (see Exhibit F)**

The Board of Trustees reviewed the proposed dates:

January 7, 21  
February 4, 18  
March 3, 17  
April 7, 21  
May 5, 19  
June 9, 23  
July 7  
August 11  
September 1, 15  
October 6, 20  
November 17  
December 15

MOTION by Gina Clayton-Tarvin, seconded by Norm Westwell, and carried by the following vote to approve as submitted:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**I.4. 6:25 p.m. Board Adopt-A-School: Board Members will each select schools for the period of December 2019 - December 2020 (See Exhibit G)**

Circle View: John Briscoe  
College View: Patricia Singer  
Golden View: Jack Souders  
Harbour View: Jack Souders  
Hope View: Norm Westwell  
Lake View: Gina Clayton-Tarvin  
Marine View: John Briscoe  
Mesa View: Gina Clayton-Tarvin  
Oak View: Gina Clayton-Tarvin  
Oak View Preschool: Patricia Singer  
Pleasant View: Patricia Singer  
Spring View: Norm Westwell

Star View: Jack Souders  
Village View: John Briscoe  
Vista View: Patricia Singer  
Westmont: Norm Westwell

**I.5. 6:30 p.m. Board Representatives to Committees: District Representative to the Nominating Committee for the Orange County Committee on School District Organization**

Nominating Committee for Orange County Committee on School District Organization:

John Briscoe (Representative)  
Patricia Singer (Alternate)

**I.6. 6:35 p.m. Recognition of Board of Trustees' Officers: December 2018 - December 2019**

Superintendent Hansen presented a commemorative plaque to John Briscoe for his service as 2019 Board President.

Certificates of Appreciation were presented to Gina Clayton-Tarvin and Jack Souders for their service as 2019 Vice President and Clerk, respectively.

**J. Reception: Please join us for a brief reception in the Board Room; cake and coffee will be served.**

The meeting recessed at 6:38 p.m. and reconvened at 6:53 p.m.

**K. Public Comments**

Trustee Westwell raised a Point of Order, noting that consideration of the Minutes has not occurred yet.

President Clayton-Tarvin concurred, and advised the Minutes will be considered after Public Comments.

Demian Garcia-Monroy, parent/community member, introduced himself as a special education advocate; commended the District for having a positive working relationship with parents of special education students; noted he is on a hunger strike to protest incidents occurring at Garden Grove Unified School District, one of which is parent bullying, intimidation, and retaliation; commented on the disturbing treatment of one of our special education parents by Trustee Westwell; expressed concerns with this trustee being allowed to adopt a school; requested that security at Board meetings be reinstated.

Emily Anderson, parent, praised the District for the attention and response time related to her son's recent IEP; commended staff working directly with her son, as well as administrators whom she has met with regarding this matter; spoke about the behavior at the last Board

meeting, noting this will be discussed at the next Board meeting; is looking forward to the District's leadership and positive direction in the new year; wished everyone happy holidays.

## **L. Communications**

**L.1. \*\*Written Communications to the Board:** None.

**L.2. Board/Committee Reports:** None.

### **L.3. Trustees' Communications**

Trustee Briscoe wished everyone a Merry Christmas; thanked music teacher Dennis Nicolosi for his many years of service to our students.

Trustee Singer commented on her attendance at the recent CSBA conference; commented on her improving health and her plans to visit the school sites during their holiday events.

Trustee Westwell shared that he attended the recent CSBA conference; congratulated the new Board officers; wished everyone a Merry Christmas.

Trustee Souders spoke regarding the CSBA conference he attended; as a member of the Board subcommittee, reported on decisions made at the recent science textbook adoption committee meeting; wished everyone a happy holiday.

President Clayton-Tarvin noted she was also on the Board subcommittee for this textbook adoption, and spoke about a possible presentation from the subcommittee members to the Board regarding this textbook adoption process.

Trustee Souders concurred, and President Clayton-Tarvin advised she will schedule the presentation in the near future.

President Clayton-Tarvin thanked her colleagues for electing her President of the Board; mentioned she also serves on the Board Subcommittee with Trustee Souders and attended today's Textbook Adoption Committee meeting for elementary staff, where textbook piloting decisions were made; attended outdoor science camp in Big Bear with her own students, and is pleased with the opportunities students have in our District for such outdoor activities; attended recent CSBA conference with her Board colleagues and Executive Cabinet; is looking forward to the upcoming Grand Opening of the Central Kitchen, and pleased with the new marquee at the site; plans to volunteer at Hope View's Holiday House tomorrow, and thanked the PTO for supporting these ventures.

### **L.4. Superintendent's Communication**

Dr. Hansen congratulated the new officers of the Board of Trustees; thanked Trustee Briscoe for his service as the Board's President this past year; attended the CSBA conference with the Board and Cabinet colleagues; visited various school sites during

Coaching Tuesday; is looking forward to attending upcoming holiday events at the schools; shared information about two upcoming events: Grand Opening of the Central Kitchen on December 17, and the Toys for Tots toy drive culmination event on December 19; is pleased to work with OVTA and CSEA in partnership to bring the toy drive to our District.

#### **L.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

No report.

#### **L.6. Employee Associations' Communications (CSEA, OVTA)**

Phi Tran, CSEA Communications Officer, congratulated the newly elected Board officers; thanked President Briscoe for his service this past year; wished everyone a happy holiday and new year.

Marisa Joslyn, OVTA President, thanked the Mesa View Advanced Band for their performance tonight; commented on the continued work being done by teachers involving Social Emotional Learning (SEL); pleased that CSEA and the District have partnered with OVTA to host the Toys for Tots toy drive, and invited everyone to the culmination event on December 19; thanked Public Information Manager Trish Montgomery for her work in advertising this important event.

### **M. Reports**

#### **M.1. Next Generation Science Standards (NGSS) Materials Update**

Dr. Hoefler and Kathy Tryon, Director of Teaching and Learning, narrated a PowerPoint presentation that provided the latest update involving the Science textbook adoption. After extensive review of various programs, it was the consensus of the Science Pilot Subcommittee to pilot California Inspire Science - McGraw-Hill for grades K-5 and 6-8, along with California Elevate Science-Pearson in grades K-5 as well.

Dr. Hoefler thanked the Board's Subcommittee, comprised of President Clayton-Tarvin and Trustee Souders, for their participation in the process.

### **N. Consent Calendar**

#### **N.1. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.2. Administrative Services: Purchase Orders for all Funds for November 12, 2019, through December 2, 2019**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.3. Administrative Services: School District Check Registers from November 1, 2019, through November 15, 2019**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.4. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Frank Vaccaro, West Coast Officials For After School Sports Program Basketball Game Officials for the 2019-2020 School Year (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**N.6. Human Resources: Certificated Employee Personnel Activity List - November 6, 2019, through November 19, 2019**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

**N.7. Human Resources: Classified Employee Personnel Activity List - November 6, 2019, through November 19, 2019**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

**O. Old Business:** None.

**P. New Business**

**P.1. \*Administrative Services: 2019-2020 First Interim Report (Action)**

Dr. Conroy narrated an informative PowerPoint presentation and responded to questions from the Board of Trustees.

MOTION by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following vote to certify the District's 2019-2020 First Interim Report as Positive:

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

**P.2. Administrative Services: Acceptance of Apparent Bid Results and Award of Contract for the Demolition and Abatement of Park View, 16666 Tunstall Lane, Huntington Beach, CA (Action)**

MOTION by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following vote to postpone indefinitely:

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

**P.3. Administrative Services: Acceptance of Apparent Bid Results and Award of Contract for the Lease of 1.91 Acres of Vacant Land at 8251 Heil Avenue, Westminster, CA (Action)**

MOTION by Patricia Singer, seconded by John Briscoe, and carried by the following vote to approve this item with the removal of Section 2.05 in its entirety:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.4. Administrative Services: Charter Facilities Agreement By and Between Ocean View School District of Orange County and Sycamore Creek Community Charter School (Action)**

**Motion Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.5. Administrative Services: Contract Change Order for CTG Construction, Inc. dba C.T. Georgiou Painting Co. for the Harbour View Restroom Project #18-326 (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.6. Administrative Services: Contract Change Order for Spec Construction Co., Inc. for the Central Kitchen Project #17-302A (Action)**

**Passed** with a motion by Patricia Singer and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.7. Administrative Services: File Notice of Completion: Various Contractors for the Westmont Elementary School Modernization Project #17-301 (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.8. Administrative Services: Resolution No. 09:1920 - Resolution of the Board of Trustees of the Ocean View School District of Orange County Relating to Information Made Available to the Public in the Form of a Statutory School Facility Fees ("Reportable Fees") Report ("Reportable Fees Report"), Including Alternative School Facility Fees, for Fiscal Year 2018-2019 and Making Related Findings Thereon, in Compliance with Government Code Sections 66006 and 66001 (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.9. Administrative Services: Resolution No. 10:1920 - Delegation of Authority Effective January 1, 2020, through December 31, 2020 (Action)**

**Passed** with a motion by Patricia Singer and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.10. Superintendent's Office: Review of Board Bylaw and Administrative Regulation 9323 - Meeting Conduct (First Reading) (Information)**

The Board of Trustees reviewed the current language of Board Bylaw 9323 - Meeting Conduct.

Discussion ensued regarding proposed language changes. Revised wording will be reflected in the second reading of this Bylaw for information.

Dr. Hansen advised that Administrative Regulation 9323 - Meeting Conduct, will be on the next Board meeting agenda for review and information.

**Q. Any Other Public Communications to the Board of Trustees:** None.

**R. Future Agenda Items (As requested by Board Members)**

Trustee Westwell:

-Strategies to mitigate our poor achievement of 43% of our students not meeting state standards

**S. Board of Trustees' Roundtable**

Trustee Singer thanked everyone for attending the meeting; wished everyone happy holidays; congratulated the newly elected Board officers; thanked Cabinet and staff for the important work they do every day; proud to be a part of the Ocean View School District, as we put the students' needs first.

Trustee Westwell read from Board Bylaw 9121, noting it is the President's job to enforce the Board Policies as written; commented on points of order and rulings on points of order that are not occurring or recorded in the Minutes; stated his rights are being diminished.

Trustee Souders thanked the Board for electing him as Clerk of the Board once again; wished everyone a happy holiday.

Trustee Briscoe cited California State law regarding what is required to be reported in meeting Minutes; talked about mandatory attendance laws and the enforcing agency.

President Clayton-Tarvin mentioned the upcoming election year, and urged all people to vote; commented on a rumor that this Board is the most intelligent Board in the County; is looking forward to a good year.

**T. Closed Session (if needed):** None.

**U. Return to Open Session/Report of Closed Session Action:** n/a

**V. Adjournment**

Time: 8:53 p.m.

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

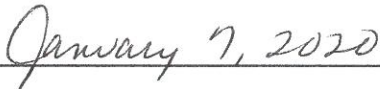
Yes Norm Westwell



\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent



\_\_\_\_\_  
Jack Souders, Board Clerk



\_\_\_\_\_  
Date