

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647

A blue ink stamp with a checkmark in a box followed by the word "APPROVED" in a bold, sans-serif font, tilted slightly upwards to the right.

Board of Trustees' Meeting - Minutes
August 14, 2018
4:30 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Trustees:

Jack Souders, President
John Briscoe, Vice President
Gina Clayton-Tarvin, Clerk
Patricia Singer, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President Jack Souders at 4:30 p.m.

B. Roll Call

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

C. Agenda Adoption - Regular Board of Trustees' Meeting of August 14, 2018

Trustee Westwell pulled Agenda Items M-6 (Vertical Transportation Maintenance Agreement with Mitsubishi Electric) and M-7 (Independent Contractor Agreement between Ocean View School District of Orange County and Yorke Engineering, LLC) from the Consent Calendar for later discussion.

MOTION by Norm Westwell, seconded by John Briscoe, and carried by the following vote to approve the Consent Calendar, with the exception of Agenda Items M-6 and M-7, which will be considered before O. New Business:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

Discussion ensued clarifying the approval of the Consent Calendar, except for Agenda Items M-6 and M-7, and the need for a vote to adopt the Agenda.

MOTION by John Briscoe, seconded by Gina Clayton-Tarvin, and carried by the following vote to approve the Agenda as modified above:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

D. Closed Session

President Souders read aloud the items listed under Closed Session. The Board of Trustees moved to Closed Session at 4:39 p.m.

D.1. Government Code Section 54957.6: Conference with Labor Negotiator; Board designated representative: Jack Souders, Board President; Unrepresented employee: Assistant Superintendent, Educational Services

D.2. Government Code Section 54957: Public Employment: Assistant Superintendent, Educational Services

D.3. Education Code Section 35146/48918 - Student Post-Expulsion Readmission: One Case

D.4. Government Code Section 54956.9 - Conference with Legal Counsel: Existing Litigation, pursuant to Government Code Section 54956.9(d)(1): OAH Case No. 2018051066

D.5. Government Code Section 54956.8 - Conference with Real Property Negotiators; Property: Approximately 1.91 acres of property (vacant parcel) located at 8251 Heil Avenue, Westminster, CA 92684; Agency Negotiators: Ocean View School District (Lessor) Real Property Negotiators: Dr. Michael Conroy, Deputy Superintendent, Administrative Services; Negotiating Parties: Ocean View School District (Lessor) and ActivCare (Lessee); Under Negotiation: Instruction to negotiators will concern both price and terms of payment associated with lease of the identified property.

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:03 p.m. The following Closed Session actions were reported:

MOTION by Patricia Singer, seconded by John Briscoe, and carried by the following vote to approve readmission of a student expelled via Board action on June 13, 2017, for violation of Education Code Section 48915(c)(4):

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

MOTION made by Jack Souders, seconded by John Briscoe, and carried by the following vote to approve the settlement agreement to resolve special education due process matter OAH Case No. 2018051066 in the amount of \$2,000.00:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

F. Pledge of Allegiance

The Pledge of Allegiance was led by President Souders.

G. Introductions: None.

H. Minutes

H.1. Regular Board of Trustees' Meeting, July 10, 2018

MOTION by John Briscoe and seconded by Patricia Singer to approve as submitted.

An amendment was made to the motion by Norm Westwell and seconded by Jack Souders to strike out the words, "John Briscoe (arrived at 5:12 p.m.)" under B. Roll Call, Members Present, and move said wording as a footnote before C. Agenda Adoption.

The Trustees further discussed this matter.

Motion by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following vote to call for the question:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

Vote on amendment to original motion:

No John Briscoe
No Gina Clayton-Tarvin
No Patricia Singer
No Jack Souders
Yes Norm Westwell

Vote on original motion to approve as submitted:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

I. Time Certain: None.

J. Public Comments:

John Briscoe, community member, shared an invocation.

Naii Huitzilopochtli, community member, spoke in opposition to Gracey Van Der Mark, a candidate running for the Board of Trustees in November.

K. Communications

K.1. *Written Communications to the Board: None.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Singer stated she has submitted paperwork to run for election to the Board this November; noted how proud she is of the District, and shared that her top priority is students.

Trustee Briscoe indicated he has submitted paperwork to run for re-election to the Board in November; mentioned the voluntary nature of service on the Board.

Trustee Clayton-Tarvin commented on her recent trip abroad, and the need to peacefully coexist with each other; advised she will not be supporting Gracey Van Der Mark as she seeks election to this Board; urged the public to become informed and make the best choice for students when they vote this November.

President Souders thanked the public for allowing him to serve on the Board these past years; advised that he has submitted paperwork to run for re-election in November, as he hopes to continue leading the District in its stability and positive direction; commented on his recent tour with Dr. Conroy of the construction occurring throughout the District.

K.4. Superintendent's Communication

Dr. Hansen mentioned the activities occurring at school sites during the summer break; invited the Board members to the Welcome Back Kick-Off event for staff on August 30, 2018, at Spring View Middle School, where the theme of "Relationships Matter" will be introduced; noted there are many new employees throughout the District and commended Julie Jennings, Public Information Manager, for her social media posts that highlight our new staff members.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Inactive in Summer): None.

K.6. Employee Associations' Communications (CSEA, OVTA)

OVTA representatives Pamela Schrubb and Marisa Cardenas-Joslyn commented on the recent CTA conference they attended, along with other OVTA members and District administrators; noted the model partnership and groundbreaking work done between the District and OVTA was acknowledged by CTA conference attendees; thanked Dr. Hansen and the Board of Trustees for their continued support.

L. Reports

L.1. Construction Update

Dr. Conroy narrated a PowerPoint presentation, updating the Board of Trustees regarding the Measure R Project Interim Site, Oak Gym/MPR Project, and Proposed District Office Entrance/Receptionist Area Modernization.

The Trustees discussed funding and priority options for District Office projects. It was the consensus of the Board to have staff look into costs for repairing the air conditioning in Building E; better signage to direct the public; and modernization of the reception area.

M. Consent Calendar

M.1. Administrative Services: Amendment No. 4 to the Agreement for the Purchase of Fuel and Gasoline Services between Ocean View School District of Orange County and Huntington Beach Union High School District (Renewal)

Passed with a motion by Norm Westwell and a second by John Briscoe.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

M.2. Administrative Services: Gifts to the District

Passed with a motion by Norm Westwell and a second by John Briscoe.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Joseph Gaglione
- Yes Jack Souders
- Yes Norm Westwell

M.3. Administrative Services: Payroll Check Registers from June 11, 2018, through July 10, 2018

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.4. Administrative Services: Purchase Orders for all Funds for July 4, 2018, through August 7, 2018

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.5. Administrative Services: School District Check Registers from June 27, 2018, through July 9, 2018

Passed a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.6. Administrative Services: Vertical Transportation Maintenance Agreement with Mitsubishi Electric (Renewal)

This Agenda Item was previously removed from the Consent Calendar by Trustee Westwell for discussion.

MOTION by John Briscoe and seconded by Jack Souders to approve as submitted.

Jim Choate, Director, Facilities, responded to questions from Board members regarding licensing and in-house ability to perform inspections.

Motion by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following vote to call for the question:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

Vote on original motion to approve as submitted:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

M.7. Administrative Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Yorke Engineering, LLC (Renewal)

This Agenda Item was previously removed from the Consent Calendar by Trustee Westwell for discussion.

MOTION by John Briscoe and seconded by Patricia Singer to approve as submitted.

Mr. Choate and Dr. Hansen responded to questions from the Trustees.

Motion by Patricia Singer, seconded by Gina Clayton-Tarvin, and carried by the following vote to call for the question:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

Vote on original motion to approve as submitted:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

M.8. Educational Services: Amendment No. 1 to Independent Contractor Agreement Between Ocean View School District of Orange County and CynDee Zandes for Continued Development of District Innovative Programs at Lake View School

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.9. Educational Services: BrainPOP Subscription Renewal from September 1, 2018, through September 1, 2019 (Renewal)

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.10. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Anna Lassig for Music Instruction at Hope View and Circle View Schools (Renewal)

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.11. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and ExploreLearning, LLC - 2018-2019 School Year (Renewal)

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.12. Educational Services: List of Field Trips to Support the District Curriculum for 2018-2019

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.13. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.14. Human Resources: Amendment to Student Teaching Agreement between the Regents of the University of California and Ocean View School District of Orange County

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.15. Human Resources: Certificated Employee Personnel Activity List - June 27, 2018, through July 10, 2018

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.16. Human Resources: Classified Employee Personnel Activity List - June 27, 2018, through July 10, 2018

Passed with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

N. Old Business: None.

O. New Business

O.1. Superintendent's Office: Approval of Employment Contract for Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services of Ocean View School District of Orange County (Action)

Prior to voting on this Agenda Item, President Souders read a required statement regarding contract details.

MOTION by Jack Souders, seconded by Norm Westwell, and carried by the following vote to approve as submitted:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

Dr. Julianne Hoefler thanked the Board of Trustees for the opportunity to work in Ocean View School District, and introduced members of her family in the audience.

O.2. Superintendent's Office: Fifth Amendment to Contract for Employment of Assistant Superintendent, Human Resources, between Ocean View School District of Orange County and Mr. Felix Avila (Action)

Prior to consideration of this Agenda Item, President Souders read a required statement regarding contract amendment details.

MOTION by John Briscoe, seconded by Patricia Singer, to approve as submitted.

Discussion ensued regarding particulars of the amendment.

Motion by Gina Clayton-Tarvin, seconded by John Briscoe, and passed by the following vote to call for the question:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

Vote on motion to approve as submitted:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

No Norm Westwell

O.3. Superintendent's Office: Third Amendment to Contract for Employment of Deputy Superintendent between Ocean View School District of Orange County and Dr. Michael Conroy (Action)

Prior to consideration of this Agenda Item, President Souders read a required statement regarding contract amendment details.

MOTION by John Briscoe, seconded by Patricia Singer, to approve as submitted.

Discussion ensued regarding particulars of the amendment.

Vote on motion to approve as submitted:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.4. Superintendent's Office: Third Amendment to Contract for Employment of Superintendent between Ocean View School District of Orange County and Dr. Carol Hansen (Action)

Prior to consideration of this Agenda Item, President Souders read a required statement regarding contract amendment details.

MOTION by John Briscoe and seconded by Jack Souders to approve as submitted.

Discussion ensued regarding particulars of the amendment.

Vote on motion to approve as submitted:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.5. Administrative Services: Selection of Member to Citizens' Oversight Committee for the General Obligation Bond Measure R (Action)

MOTION by Gina Clayton-Tarvin and seconded by Patricia Singer to approve the selection of Diana Lee Carey to serve on the Citizen's Oversight Committee for General Obligation Bond Measure R.

Ms. Carey shared pertinent information about herself as it pertains to the Citizens' Oversight Committee, and responded to questions from Board members.

Discussion ensued regarding Ms. Carey's qualifications to fill the vacant taxpayer organization member position on the Committee.

Motion by Norm Westwell to table this matter; motion died for lack of a second.

Motion by Norm Westwell to call for the question; motion died for lack of a second.

The Board further discussed this matter.

Motion by Norm Westwell, seconded by Gina Clayton-Tarvin, and carried by the following vote to table this matter until the next regular Board meeting:

No John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.6. Administrative Services: Consent to Assignment and Assumption Agreement Between Ocean View School District of Orange County, LePort Educational Institute, Inc., and LePort Stratford, Inc. (Action)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.7. Administrative Services: Purchase of Konica Minolta Copiers Districtwide Utilizing State of California Participating Addendum under the Lead State of Nevada NASPO ValuePoint Cooperative Purchasing Organization (NASPO ValuePoint) Master Agreement No. 3091 (Action)

Passed with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.8. Educational Services: 2018-2019 Consolidated Application for Funding Categorical Aid Programs, Spring Data Collection (Action)

MOTION by John Briscoe and seconded by Patricia Singer to approve as submitted.

Discussion ensued regarding this matter.

Motion by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following vote to call for the question:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

Vote on original motion to approve as submitted:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.9. Human Resources: Quarterly Summary on Williams Uniform Complaints (Education Code Section 35186) - July 2018 (Information)

Received for information.

O.10. Human Resources: Recommendation to Increase the Management/Confidential Salary Schedule (Action)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.11. Administrative Services: Acceptance of Apparent Bid Results and Award of Contracts for Various Categories for the Westmont Modernization Project (Action)

Passed with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.12. Administrative Services: Delegation of Authority to Deputy Superintendent, Dr. Michael Conroy, to Execute and Deliver Deductive Change Orders with Trade Contractors for the Westmont Modernization Project (Action)

MOTION by Gina Clayton-Tarvin and seconded by Norm Westwell to approve as submitted.

Dr. Conroy narrated a detailed PowerPoint regarding the scope of the Westmont Modernization Project.

Dr. Conroy and Dr. Hansen responded to questions from the Board of Trustees.

Motion by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following vote to call for the question:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

Vote on original motion to approve as submitted:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

P. Any Other Public Communications to the Board of Trustees: None.

Q. Future Agenda Items (As requested by Board Members)

Trustee Westwell:

-Discuss salary increase for this Board

There was no consensus of the Board to agendize this matter in the future.

R. Board of Trustees' Roundtable

Trustee Briscoe commended Dr. Conroy for his work on trade term discounts.

Trustee Westwell hoped everyone continues to have a happy summer.

Trustee Clayton-Tarvin thanked Trustee Briscoe for bringing up trade term discounts to save money for the District; noted that Ms. Carey is a member of the Orange County Taxpayers' Association and is confident that her appointment to the Citizens' Oversight Committee will occur at the next Board meeting; is looking forward to attending the staff Welcome Back Kick-Off event.

President Souders congratulated administrators and confidential employees on their well-deserved compensation increase; welcomed Dr. Hoefler in her new role as Assistant Superintendent of Educational Services; thanked everyone for attending tonight's meeting.

S. * Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 8:43 p.m.

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Gina Clayton-Tarvin, Board Clerk

9-10-18

Date