

 APPROVED

## Ocean View School District

17200 Pinehurst Lane, Huntington Beach, CA 92647

### Board of Trustees' Meeting - Minutes

September 04, 2018

5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

#### Trustees:

Jack Souders, President  
John Briscoe, Vice President  
Gina Clayton-Tarvin, Clerk  
Patricia Singer, Member  
Norm Westwell, Member

#### Administration:

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services

#### A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President Jack Souders at 5:00 p.m.

#### B. Roll Call

Members present: John Briscoe (arrived at 5:06 p.m.), Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

#### C. Agenda Adoption - Regular Board of Trustees' Meeting of September 4, 2018

**Passed** with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

#### D. Closed Session

President Souders read aloud the item listed under Closed Session. The Board of Trustees moved to Closed Session at 5:01 p.m.

##### D.1. Government Code Section 54957: Public Employee Performance Evaluation: Superintendent

## **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:05 p.m. There were no Closed Session actions to report.

## **F. Pledge of Allegiance**

President Souders led the Pledge of Allegiance.

**G. Introductions:** None.

## **H. Minutes**

### **H.1. Regular Board of Trustees' Meeting, August 14, 2018**

**Passed** with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**I. Time Certain:** None.

## **J. Public Comments:**

John Briscoe, community member, shared an invocation and information on correctly reciting the Pledge of Allegiance.

Judy Johnston, staff member, shared the importance of "Relationships Matter" as the District's theme for this school year, and how it relates to staff members; commended her fellow colleagues in the Information Technology Department, under the leadership of Director Rick Larson, for their teamwork in providing the best technology for our students.

Emily Anderson, parent, urged other parents to attend Board meetings to make their opinions known; pleased with the positive direction of the District; wished everyone a great start to the new school year.

Naii Huitzilopochtli, community member, talked about our multi-ethnic community and its history; noted that some candidates running for the school board are doing so to promote a racist agenda and for their own political gain.

## **K. Communications**

**K.1. \*\*Written Communications to the Board:** None.

**K.2. Board/Committee Reports:** None.

### **K.3. Trustees' Communications**

Trustee Singer welcomed everyone back to the new school year; attended the Welcome Back Staff Kick-off event; excited for school to start tomorrow; wished everyone a successful 2018-2019 school year.

Trustee Westwell welcomed everyone back from summer; looking forward to a great school year with real student achievement.

Trustee Clayton-Tarvin expressed her appreciation to those staff who work through the summer and prepare our school sites for the new year; attended the Welcome Back Staff Kick-off event and commended Vice President Briscoe for his energizing and uplifting speech at the event; mentioned plans to visit the Westminster High School Farm at the invitation of HBUHSD Board Member Duane Dishno; with regard to the "Relationships Matter" theme, she recalled a recent conversation she had with a former employee who noted the positive camaraderie he had enjoyed with fellow District staff members.

Trustee Briscoe commended Dr. Conroy for his diligence in pursuing new trade term discounts with our vendors; spoke about the District's writing continuum and middle school P.E. program; attended the Welcome Back Staff Kick-off event, where he was pleased to speak on behalf of President Souders in welcoming all staff back for the new school year.

President Souders thanked Trustee Briscoe for addressing the staff at the Welcome Back Staff Kick-off event, as he was unable to attend due to his teaching schedule; concurred with the "Relationships Matter" theme for the school year, and appreciated Ms. Johnston's comments of how important relationships are on a staff level; clarified that neither he nor the other Board members receive a salary for serving on the Board, other than a small stipend given based on enrollment and the opportunity to receive the same health benefits offered to all employees.

### **K.4. Superintendent's Communication**

Dr. Hansen welcomed everyone back to the new school year; commented on the Welcome Back Staff Kick-off event and thanked all the participants who shared their OVSD experiences; expressed appreciation to Mariners Church, high school KIWIN'S, and OnTrac Logistics for their recent donations of backpacks to many of our students.

**K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable:** No report.

### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Jason Bozarth, CSEA President, shared information from the recent CSEA State Conference; looking forward to training sessions for new employees; wished everyone a good 2018-2019 school year.

Margaret Friedmann, OVTA President, mentioned that teachers are busy preparing their classrooms for the start of school; commented on the productive work of the Blue Print Focus Group that met over the summer; spoke about Stakeholder Engagement training; the Welcome Back Staff Kick-off event; and upcoming professional development sessions focusing on Depth of Knowledge and Multi-tiered System of Supports.

## **L. Reports**

### **L.1. Construction Update**

Dr. Conroy narrated a PowerPoint presentation that provided an update regarding the Interim Campus for Westmont in 2018-2019 during Measure R modernization, and the status of the Oak View Gym project.

Dr. Conroy responded to questions from the Board members.

## **M. Consent Calendar**

### **M.1. Administrative Services: Payroll Check Registers from July 11, 2018, through August 10, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.2. Administrative Services: Professional Consulting Services and Optional Software License Agreement Between Ocean View School District of Orange County and Davis Demographics & Planning, Inc. (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.3. Administrative Services: Purchase Orders for all Funds for August 8, 2018, through August 22, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.4. Administrative Services: School District Check Registers from July 10, 2018, through August 13, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.5. Administrative Services: Use of Piggyback Bid No. 13-14-1 Renewal from Hawthorne School District for Furniture and Accessories (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.6. Educational Services: 2018-2019 After School Education and Safety (ASES) Grant Funding and Independent Contractor Agreement - Growth, Opportunities through Athletics, Learning, and Service (GOALS) (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.7. Educational Services: Affiliation Agreement between the Regents of the University of California and Ocean View School District of Orange County - Pediatric Eye Mobile - University California, Irvine, Pediatric Vision Project (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.8. Educational Services: Agreement between Orange County Superintendent of Schools and Ocean View School District of Orange County - Inside the Outdoors Field Program Public Schools - 2018-2019 (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.9. Educational Services: Agreement between Orange County Superintendent of Schools and Ocean View School District of Orange County - Inside the Outdoors School Program Public Schools - 2018-2019 (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.10. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.11. Educational Services: School-Based Medi-Cal Administrative Activities (SMAA) Participation Agreement Between Orange County Superintendent of Schools and Ocean View School District of Orange County (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.12. Human Resources: Agreement Between Loyola Marymount University and Ocean View School District of Orange County - School Psychology Supervised Fieldwork (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.13. Human Resources: Certificated Employee Personnel Activity List - July 11, 2018, through August 14, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.14. Human Resources: Classified Employee Personnel Activity List - July 11, 2018, through August 14, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N. Old Business**

**N.1. Administrative Services: Selection of Member to Citizens' Oversight Committee for the General Obligation Bond Measure R (Action)**

MOTION by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following vote to approve the appointment of Diana Lee Carey to the District's Citizens' Oversight Committee for the General Obligation Bond Measure R:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

## O. New Business

### O.1. Administrative Services: \*2017-2018 Unaudited Actuals (Action)

Dr. Conroy presented information regarding the Unaudited Actuals Budget Update. He responded to questions from the Board of Trustees regarding this matter.

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### O.2. Administrative Services: Approve Use of California Student Data Privacy Agreements for Digital Education Services (Action)

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### O.3. Administrative Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Dieli Murawka Howe, Inc. for School Kitchen Designs (Action)

**Passed** with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### O.4. Administrative Services: Resolution No. 01:1819 - 2018-2019 Gann Amendment Appropriations Limit (Action)

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**O.5. Administrative Services: Resolution No. 02:1819 - Establish Temporary Interfund Transfers of Special or Restricted Funds Pursuant to Education Code Section 42603 (Action)**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.6. Educational Services: Affiliation Agreement Between the Regents of the University of California and Ocean View School District of Orange County - Sue and Bill Gross School of Nursing, University of California, Irvine (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.7. Human Resources: Memorandum of Understanding between Alliant International University, Inc., A California Benefit Corporation, and Ocean View School District of Orange County (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P. Any Other Public Communications to the Board of Trustees:** None.

**Q. Future Agenda Items (As requested by Board Members):** None.

**R. Board of Trustees' Roundtable**

Trustee Clayton-Tarvin noted that tomorrow is the first day of school and is looking forward to an exciting school year.

Trustee Singer wished everyone a wonderful beginning of the 2018-2019 school year; thanked staff members for their work in preparing all campuses for the first day of school; looking forward to an amazing school year.

Trustee Westwell thanked the employees who have worked over the summer; looking forward to a wonderful school year.

Trustee Souders thanked the classified staff for their dedicated work in the summer.

**S. \* Closed Session (if needed):** None.

**T. Return to Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

Time: 7:27 p.m.

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

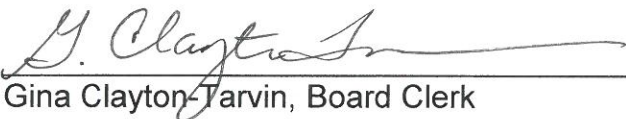
Yes Patricia Singer

Yes Jack Souders

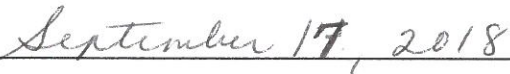
Yes Norm Westwell



\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent



\_\_\_\_\_  
Gina Clayton-Tarvin, Board Clerk



\_\_\_\_\_  
Date