

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

**Board of Trustees' Meeting - Minutes**  
November 13, 2018  
4:30 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

 A blue ink stamp with a checkmark in a box followed by the word "APPROVED" in all caps.

**Trustees:**

Jack Souders, President  
John Briscoe, Vice President  
Gina Clayton-Tarvin, Clerk  
Patricia Singer, Member  
Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order at 4:30 p.m. by President Jack Souders.

**B. Roll Call**

Members present: John Briscoe, Jack Souders, Norm Westwell. Patricia Singer arrived at 4:33 p.m.; Gina Clayton-Tarvin arrived at 4:35 p.m.

**C. Agenda Adoption - Regular Board of Trustees' Meeting of November 13, 2018**

Prior to the vote on this item, Sukhi Ahluwalia, Attorney, Atkinson, Andelson, Loya, Ruud & Romo, responded to questions from Trustee Westwell.

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Absent	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

**D. Closed Session**

President Souders read aloud the items listed under Closed Session. The Board of Trustees moved to Closed Session at 4:34 p.m.

**D.1. Government Code Section 54956.9: Conference with Legal Counsel - Anticipated litigation; significant exposure to litigation pursuant to paragraphs (d)(2) and (e)(1) of Government Code Section 54956.9: One Case**

**D.2. Government Code Section 54956.8 - Conference with Real Property Negotiators; Property: Approximately 1.91 acres of property (vacant parcel) located at 8251 Heil Avenue, Westminster, CA 92684; Agency Negotiators: Ocean View School District (Lessor) Real Property Negotiators: Dr. Michael Conroy, Deputy Superintendent, Administrative Services; Negotiating Parties: Ocean View School District (Lessor) and ActivCare (Lessee); Under Negotiation: Instruction to negotiators will concern both price and terms of payment associated with lease of the identified property.**

#### **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:04 p.m. There were no Closed Session actions to report.

#### **F. Pledge of Allegiance**

President Souders led the Pledge of Allegiance.

**G. Introductions:** None.

#### **H. Minutes**

##### **H.1. Regular Board of Trustees' Meeting, October 16, 2018**

**Passed** with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

#### **I. Time Certain**

**I.1. 6:05 p.m. Elementary Music Program Presentation - Under the direction of Music Teacher Angela Greer, Circle View School's Fifth Grade Class will perform patriotic songs.**

Introduced by Principal Kristi Hickman, the students performed the "Star Spangled Banner" and "50 Nifty."

**I.2. 6:15 p.m. Superintendent's Office: Public Hearing - Sycamore Creek Community Charter School Petition (Public Hearing)**

Elan Sudberg, Board member, Sycamore Creek Community Charter School, gave an overview of the proposed school, highlighting the core principles of a public Waldorf educational curriculum. He submitted signatures representing students within the District and California who are interested in the school.

Based upon the amount of speakers wishing to address the Board of Trustees regarding this matter, it was moved by Trustee Clayton-Tarvin, seconded by Trustee Briscoe, and carried by a vote of 4:1 (Trustee Westwell dissenting) to limit the time of remarks to two minutes per person.

President Souders opened the Public Hearing at 6:27 p.m.

The following people spoke in support of the Sycamore Creek Community Charter School Petition:

Clarissa Mahaffey (parent); Cat McCall; Dina Wildfong (parent); Kimberly Telfer-Radzat; Magda Gomez (community member); Lela Thorne (parent); Tim Walter (parent); Guadalupe Trejo (parent); Sande Raycik (parent); Gennica Santa Cruz (parent/community member); Michael Jackson (parent/community member); Juliet Santa Cruz (parent/community member); Amy Green-Bosinoff (parent/community member); Vyctoria Luong (parent/community member); Helen Thomas (parent/community member); Alisha Walker (parent); Elizabeth Pauly-Damato (parent); Peter Westerhofer (parent); Kathryn Navas (parent); Jennifer Severson (parent); Carol Ann Lanhon-Soltz (parent); Alicia Deaso; Lisa Thompson; Carie Otto (parent/community member).

The following people spoke in opposition to the Sycamore Creek Community Charter School Petition: Joan Ashley (staff member); Claudia Martinez (parent); Amanda Mink (parent); Marlena Chiarella (parent); Bryan Leipper (staff member); Greg Kordich (community member); Jason Bozarth (staff member); Emily Anderson; Shayna Lathus (community member); Pamela Schrubbs (staff member); Sherri Medrano (staff member); Luis Aleman; Rachel Potucek; Victor Valladares (interpreted by Aldo Rivero); Margaret Friedmann.

During the public hearing, a motion was made by Jack Souders, seconded by Norm Westwell, and unanimously carried to continue the public hearing after the 60 minute limit per Board Bylaw.

The Public Hearing was closed at 7:51 p.m.

Motion by Norm Westwell, seconded by Jack Souders, and unanimously carried to recess the meeting for five minutes.

The meeting recessed at 7:51 p.m. and reconvened at 7:58 p.m.

#### **J. Public Comments:**

John Briscoe, community member, shared an invocation.

#### **K. Communications**

##### **K.1. \*Written Communications to the Board**

Dr. Hansen advised the following correspondence had been received:

1. Email from Trustee Norm Westwell, received October 26, 2018.

Copies of this written communication have been provided to the Board of Trustees and are available for public review.

##### **K.2. Board/Committee Reports: None.**

##### **K.3. Trustees' Communications**

Trustee Singer thanked all of the speakers who addressed the Board tonight regarding the Charter petition; expressed appreciation to the voters for electing her to the Board of Trustees; looking forward to serving the District and community.

Trustee Westwell congratulated Patricia Singer, John Briscoe, and Jack Souders on their election victories; wished everyone a happy Thanksgiving holiday.

Trustee Clayton-Tarvin noted she was pleased to see the large participation in the public hearing tonight; attended the Halloween costume parade at Hope View; congratulated Trustees Singer, Briscoe, and Souders on their successful election campaigns, as well as new Congressional representative for this area, Harley Rouda; commented on the importance of parent-teacher conferences occurring throughout the District.

Trustee Briscoe congratulated Trustees Singer and Souders on their election victories; thanked the public for re-electing him to the Board; commented on the District's search and seek responsibilities for students.

President Souders attended the Orange County Teacher of the Year event where District teacher Sandi Lewis was honored and Marine View's Jazz Ensemble performed; thanked Circle View students for their performance tonight; thanked the voters for re-electing him and Trustee Briscoe and electing Trustee Singer to the Board of Trustees; wished everyone a happy Thanksgiving.

#### **K.4. Superintendent's Communication**

Dr. Hansen congratulated the newly elected and re-elected Board members; commended the Educational Services Division for organizing the District's successful Professional Development Day on November 1; attended the Orange County Teacher of the Year event where teacher Sandi Lewis was honored, and acknowledged the Marine View Jazz Ensemble performance; noted that many of our schools held special events to recognize veterans and their families; shared upcoming events at school sites.

**K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable:** No report.

#### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Jason Bozarth, CSEA President, congratulated the election winners; announced that the union and District have reached a Tentative Agreement; commented on Charter School studies; wished everyone a wonderful Thanksgiving.

### **L. Reports**

#### **L.1. OVSD Connections: California School Dashboard**

Dr. Hoefler narrated an informative PowerPoint presentation regarding the California School Dashboard that reflects student performance in different priority areas identified in the law. She responded to questions from the Board of Trustees.

#### **L.2. Budget Update**

Dr. Conroy narrated a detailed presentation of the budget, highlighting the budget development timeline; 2018-2019 budget adoption; 2017-2018 Unaudited Actuals; and budgetary savings. He responded to specific questions that Trustee Westwell had posed regarding this matter, and answered other questions from Board members.

#### **L.3. Construction Update**

Dr. Conroy provided updated information regarding the Central Kitchen timeline, the Fencing Project timeline, and the Oak Gym/MPR project. He responded to questions from the Board members.

#### **L.4. Report on Heavy Maintenance Equipment and Transportation**

Dr. Conroy presented information regarding the status and future of the vehicle fleet in the Maintenance and Operations Department, as well as the Transportation Department. He and his staff responded to questions from the Board of Trustees.

## **M. Consent Calendar**

### **M.1. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.2. Administrative Services: Purchase Orders for all Funds for October 5, 2018, through November 1, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.3. Administrative Services: School District Check Registers from October 2, 2018, through October 15, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.4. Educational Services: Amendment to Contract CSPP-8354 Between Ocean View School District of Orange County and California Department of Education**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**M.5. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Art Masters Legacy for Art Services at College View School for the 2018-2019 School Year (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.7. Educational Services: Three Party Agreement between Orange County Department of Education, Ocean View School District of Orange County, and Early Quality Systems, LLC (EQS) for Quality Rating and Implementation System (QRIS) Block Grant Services Agreement No. 47231 for the 2018- 2019 School Year (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.8. Human Resources: Certificated Employee Personnel Activity List - October 3, 2018, through October 16, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.9. Human Resources: Classified Employee Personnel Activity List - October 3, 2018, through October 16, 2018**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N. Old Business:** None.

**O. New Business**

**O.1. Administrative Services: Appointment of Members to Citizens' Oversight Committee for the General Obligation Bond Measure R (Parent/Guardian of Child Enrolled in District and Active in Parent Group; and At-Large Community Member) (Action)**

Motion by Jack Souders, seconded by Gina Clayton-Tarvin, and carried by the following vote to approve the appointment of Victoria Vu and Jennifer Johnsen to the Positions of Parent/Guardian of Child Enrolled in District and Active in a Parent Group; and approve the Appointment of Sean Stowell to the Position of At-Large Community Member on the Citizens' Oversight Committee for the General Obligation Bond Measure R:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.2. Administrative Services: Contract Change Orders for the Interim Site Project 17-299 (Action)**

**Passed** with a motion by Norm Westwell and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.3. Administrative Services: File Notice of Completion: United Riggers & Erectors, Inc. for the Interim Site Project - 17-299 (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**O.4. Administrative Services: File Notice of Completion: American Electric, Inc. for Fire Alarm Upgrade Projects - 14-225 (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.5. Administrative Services: Resolution No. 07:1819 - Authorizing Use of Piggyback Award of Bid #01/17 from Waterford Unified School District for Carl Moyer AB 923 School Bus Replacement Program (Action)**

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.6. Administrative Services: Substitution for Subcontractor On Westmont Modernization Project 17-301 (Category 11-Door Hardware) (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.7. \*Educational Services: 2018-2019 Single Plans for Student Achievement for Ocean View School District (Action)**

Motion by John Briscoe and seconded by Patricia Singer to approve.

The Board discussed student achievement as it relates to the content of the Single Plans.

Motion by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following vote to call for the question:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

Vote on original motion to approve:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.8. Educational Services: Agreement for Non-Public School/Services for Special Education Student as Determined by Individualized Education Program (IEP) and Negotiated Rate Increase for the 2018-2019 School Year (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.9. Educational Services: Agreement for Transportation of Special Education Student as Determined by Individualized Education Program (IEP) - Non-Public School (Action)**

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.10. Educational Services: Agreement with Orange County Department of Education for History/Social Science Coaching and Content Development (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.11. Educational Services: Comprehensive School Safety Plans for 2018-2019 (Action)**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.12. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Love 2 Learn Consulting, LLC for One-on-One Behavioral and Inclusion Services in the Kids' Club Program (Action)**

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.13. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Soliant Health Inc. for Speech and Language Pathology Services (Action)**

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.14. Human Resources: Public Hearing for Tentative Settlement Agreement Between Ocean View School District and California School Employees Association And Its Chapter 375 for 2017-2018 School Year and Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Public Hearing)**

President Souders opened the Public Hearing at 10:07 p.m. There being no one wishing to address the Board on this matter, the Public Hearing was closed at 10:08 p.m.

**O.15. Human Resources: Tentative Settlement Agreement Between Ocean View School District and California School Employees Association And Its Chapter 375 for 2017-2018 School Year and Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**O.16. Human Resources: Williams Settlement Legislation Annual Report 2017-2018 (Information)**

Received for information.

**P. Any Other Public Communications to the Board of Trustees:** None.

**Q. Future Agenda Items (As requested by Board Members):** None.

**R. Board of Trustees' Roundtable**

Trustee Briscoe commented on CR&R's new rules for handling rubbish, noting that stricter regulations will require changes to trash handling, including food waste; suggested staff look into locked, sealed trash bin tops that would allow for less frequent trash pick-up to save resources in this area.

Trustee Clayton-Tarvin thanked the Circle View students for their performance tonight; congratulated teacher Sandi Lewis on being a semi-finalist for Teacher of the Year in Orange County; noted that the changes mentioned by Trustee Briscoe regarding trash handling are a result of the implementation of state legislation related to this matter.

Trustee Westwell thanked everyone for attending tonight and wished a wonderful Thanksgiving holiday to all.

Trustee Singer wished everyone a happy Thanksgiving holiday with family and friends.

President Souders thanked those in the audience for attending; wished everyone a happy Thanksgiving; advised there will be a Special meeting of the Board of Trustees on November 27, 2018, regarding the Sycamore Creek Charter School petition.

**S. Closed Session (if needed):** None.

**T. Return to Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

Time: 10:14 p.m.

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent



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Gina Clayton-Tarvin, Board Clerk

December 11, 2018

Date