

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647

 APPROVED

Board of Trustees' Meeting - Minutes
January 08, 2019

5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Trustees:

John Briscoe, President
Gina Clayton-Tarvin, Vice President
Jack Souders, Clerk
Patricia Singer, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President John Briscoe at 5:00 p.m.

B. Roll Call

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

C. Agenda Adoption - Regular Board of Trustees' Meeting of January 8, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

D. Closed Session

President Briscoe read aloud the items listed under Closed Session. The Board of Trustees moved to Closed Session at 5:01 p.m.

D.1. Government Code Section 54956.9(d)(1): Conference with Legal Counsel - Existing litigation: Appeal of Denial of Sycamore Creek Community Charter School Petition

D.2. Government Code Section 54956.9: Conference with Legal Counsel - Anticipated litigation; significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Government Code Section 54956.9: One Case - Proposition 39 Request from Sycamore Creek Community Charter School

D.3. Government Code Section 54957: Public Employment - Coordinator, Teaching and Learning; Principal; Assistant Principal

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

The Pledge of Allegiance was led by President Briscoe.

G. Introductions: None.

H. Minutes

H.1. Regular Board of Trustees' Meeting, December 11, 2018

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

I. Time Certain: None.

J. Public Comments: None.

K. Communications

K.1. *Written Communications to the Board: None.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Clayton-Tarvin visited several school sites and enjoyed student performances prior to the holiday recess; commented on her recent trip with Trustee Singer to Washington, D.C., where they attended inaugural ceremonies and visited historic landmarks.

Trustee Singer attended several student holiday performances at various sites; shared highlights of her Washington, D.C. trip; welcomed everyone back from the holiday recess.

Trustee Souders welcomed everyone back; stated that he is looking forward to visiting as many school sites as possible this year.

Trustee Westwell welcomed everyone back from the recess.

President Briscoe visited student performances at Circle View; will be working on the typing component of the writing continuum toward his goal of all households downloading the free typing program available.

K.4. Superintendent's Communication

Dr. Hansen wished everyone a happy new year as she welcomed everyone back; appreciated the time off to relax and recharge in preparation for the work ahead; acknowledged those staff members who worked during the holiday recess to ensure District operations.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable: None.

K.6. Employee Associations' Communications (CSEA, OVTA)

Pamela Schrubb, OVTA Vice President, appreciated the time off and is looking forward to wonderful events in 2019, including trustee visits to the school sites; commented on the typing program referenced by Trustee Briscoe.

L. Reports: None.

M. Consent Calendar

M.1. Administrative Services: Gifts to the District

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.2. Administrative Services: Payroll Check Registers from November 11, 2018, through December 10, 2018

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.3. Administrative Services: Purchase Orders for all Funds for November 30, 2018, through December 13, 2018

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.4. Administrative Services: School District Check Registers from November 10, 2018, through December 11, 2018

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants/Presentations

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.6. Human Resources: Certificated Employee Personnel Activity List - November 14, 2018, through December 11, 2018

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.7. Human Resources: Classified Employee Personnel Activity List - November 14, 2018, through December 11, 2018

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.8. Human Resources: Orange County Department of Education Teacher Induction Program - Memorandum of Understanding 2018-2019

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

At the conclusion of the Consent Calendar vote, Dr. Hansen introduced Ms. Kristi Hickman, the new Coordinator of Teaching and Learning, and Ms. Jessica Haag, the new Principal of Circle View School. Ms. Hickman and Ms. Haag thanked the Board for their support and expressed excitement as they assume their new positions.

N. Old Business

N.1. Superintendent's Office: Review of Board Bylaw and Administrative Regulation 9323 - Meeting Conduct (Second Reading) (Information)

The Board of Trustees reviewed the new revisions proposed for Board Bylaw and Administrative Regulation 9323 that reflect the changes recommended at the last Board meeting.

After discussion, the Board unanimously concurred to insert the word "will" prior to the word "address" in the last sentence of number 5 (fifth paragraph) on page 2 of the Board Bylaw. The remainder of the revisions were agreed upon by the Trustees.

This agenda item will be returned for final approval at the January 22, 2019, Board of Trustees' meeting.

O. New Business

O.1. Administrative Services: Agreement Between South Coast Air Quality Management District (SCAQMD) and Ocean View School District of Orange County Regarding the Installation and Maintenance of Air Filtration Systems in Schools (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.2. Administrative Services: Contract Change Order for Crew, Inc. for the Oak View School Gymnasium/MPR - Project #17-298 (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.3. Administrative Services: File Notice of Completion: Crew, Inc. on the Oak View School Gymnasium/MPR - Project #17-298 (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.4. Administrative Services: Resolution No. 09:1819 - Delegation of Authority Effective January 1, 2019, through December 31, 2019 (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.5. Educational Services: Amendment No. 1 to Independent Contractor Agreement Between Ocean View School District of Orange County and TechSmart, Inc. (Action)

MOTION by Patricia Singer and seconded by Gina Clayton-Tarvin to approve.

Trustee Westwell questioned the wording in the original contract regarding expenses as related to this proposed amendment. The Board discussed this matter in further detail.

Motion by Norm Westwell and seconded by Patricia Singer to lay on the table this Agenda item until the Board meeting of January 22, 2019.

Discussion ensued regarding the proper motion for this action.

Vote to lay on table this Agenda item until the Board meeting of January 22, 2019:

No John Briscoe
No Gina Clayton-Tarvin
No Patricia Singer
No Jack Souders
No Norm Westwell

Motion failed.

Motion by Norm Westwell and seconded by Gina Clayton-Tarvin to postpone this Agenda item to the Board meeting of January 22, 2019.

The Trustees and Superintendent Hansen discussed this matter further.

Vote to postpone this Agenda item to the Board meeting of January 22, 2019:

No John Briscoe
No Gina Clayton-Tarvin
No Patricia Singer
No Jack Souders
No Norm Westwell

Motion failed.

Vote on original motion to approve:

No John Briscoe
No Gina Clayton-Tarvin
No Patricia Singer
No Jack Souders
No Norm Westwell

Motion failed.

O.6. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Gateway Learning Group for Special Education Services (Action)

Passed with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.7. Educational Services: Overnight Field Trips for Circle View, Golden View, Harbour View, and Hope View Elementary Schools (Action)

Passed with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.8. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students Board Policy/Administrative Regulation 5145.13: Response to Immigration Enforcement (First Reading) (Information)

The Board of Trustees reviewed this matter. There were no proposed language changes made by the Trustees.

This Agenda item will be returned for final approval at the January 22, 2019, Board of Trustees' meeting.

P. Any Other Public Communications to the Board of Trustees: None.

Q. Future Agenda Items (As requested by Board Members)

President Briscoe:

-Possible censure for reporting out of Closed Session

R. Board of Trustees' Roundtable

Trustee Singer thanked everyone for attending tonight's meeting.

Trustee Clayton-Tarvin remarked on her recent visit to Harbour View, where Marine View's performing arts students were showcased; pleased that the elementary students have this opportunity to see a sample of the electives available at the middle school level.

Trustee Souders thanked the audience for staying and wished everyone a happy new year.

President Briscoe commended the Board for the correct usage of parliamentary procedure during tonight's meeting; acknowledged the District receptionist in the audience, and noted the importance of having a person in this capacity; commended music teacher Dennis Nicolosi and the Mesa View band on their performance at the Cruise of Lights event; mentioned his son and daughter-in-law have moved back to Huntington Beach from China.

S. * Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 7:15 p.m.

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Jack Souders, Board Clerk

January 22, 2019

Date