

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647

 APPROVED

Board of Trustees' Meeting - Minutes
January 22, 2019
5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Trustees:

John Briscoe, President
Gina Clayton-Tarvin, Vice President
Jack Souders, Clerk
Patricia Singer, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President John Briscoe at 5:00 p.m.

B. Roll Call

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

C. Agenda Adoption - Regular Board of Trustees' Meeting of January 22, 2019

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

D. Closed Session:

President Briscoe read aloud the items listed under Closed Session. The Board of Trustees moved to Closed Session at 5:03 p.m.

D.1. Government Code Section 54956.9(d)(1): Conference with Legal Counsel - Existing litigation: Appeal of Denial of Sycamore Creek Community Charter School Petition

D.2. Government Code Section 54956.9: Conference with Legal Counsel - Anticipated litigation; significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Government Code Section 54956.9: One Case - Proposition 39 Request from Sycamore Creek Community Charter School

D.3. Government Code Section 54956.8: Conference with Real Property Negotiators: Property: Robinwood site, 5172 McFadden Avenue, Huntington Beach, CA; Agency Negotiator: Michael Conroy, Ed.D., Deputy Superintendent; Negotiating Parties: Grace Lutheran Church of Huntington Beach (Grace Lutheran Church and Schools); Under Negotiation: Terms and conditions of agreement.

D.4. Government Code Section 54957: Public Employee Performance Evaluation; Title: Superintendent

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:02 p.m. The following action was reported out: President Briscoe formed a subcommittee on Charter Schools and appointed Trustees Clayton-Tarvin and Singer to the subcommittee. Both Trustees accepted the appointment.

F. Pledge of Allegiance

The Pledge of Allegiance was led by President Briscoe.

G. Introductions: None

H. Minutes

H.1. Regular Board of Trustees' Meeting, January 8, 2019

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

H.2. Special Board of Trustees' Meeting, January 15, 2019

Trustee Westwell advised he will be abstaining on this matter as he was absent from the Special Board of Trustees' meeting on January 15, 2019.

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Abstain Norm Westwell

I. Time Certain

I.1. 6:05 p.m. *Annual Financial Audit Report (Information)

Mr. Royce Townsend, from the auditing firm of Vavrinek, Trine, Day & Company, presented information regarding the District's Annual Financial Audit Report.

Mr. Townsend and Dr. Conroy responded to questions from the Board of Trustees.

I.2. 6:10 p.m. *Building Fund (Measure R) Financial and Performance Audits Report (Information)

Mr. Royce Townsend, from the auditing firm of Vavrinek, Trine, Day & Company, shared information with the Board regarding the Building Fund (Measure R) Financial and Performance Audits Report. Mr. Townsend responded to questions from the Board of Trustees.

J. Public Comments

Kathleen Rockney, community member, provided information regarding the 72nd Assembly District, including the upcoming Democratic delegate election occurring this weekend; asked for support as she is running for election as a delegate.

Shayna Lathus, community member, advised she is also running for election as a Democratic delegate in the 72nd Assembly District and asked for support.

K. Communications

K.1. *Written Communications to the Board: None.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Singer welcomed everyone to the Board meeting.

Trustee Clayton-Tarvin attended the swearing-in ceremony of Tom Umberg, the newly elected California State Senator; attended the District's High School Transition Information Night at Marine View Middle School; talked about the upcoming Assembly District Election Meeting being held to elect delegates that will represent the 72nd Assembly District for the Democratic Party; noted she is a delegate who will be running for re-election; commented on Ms. Lathus' excellent showing in the last City Council election and wished her well in future political endeavors; plans to attend Authors' Day at Hope View School.

Trustee Souders thanked everyone for coming to the Board meeting.

Trustee Briscoe attended a recent Brea-Olinda Board of Trustees' meeting to speak regarding the controversy surrounding the name of a school in the district; commented on his attendance at the January 16, 2019, Orange County Board of Education (OCBE) meeting, at which the appeal from the Sycamore Creek Community Charter School was heard; noted the meeting was poorly managed with no consideration given to the audience and their time; urged everyone to attend the February 13, 2019, OCBE meeting at which that Board will make their final decision regarding the Sycamore appeal.

K.4. Superintendent's Communication

Dr. Hansen commended the Administrative Services staff for their diligent work in managing the financial operations of the District; thanked the Board members and others who attended the Orange County Board of Education (OCBE) meeting on January 16, 2019, and supported the District's opposition to the OCBE Board granting the appeal for Sycamore Creek Community Charter School; is looking forward to a large turnout of support at the February 13, 2019, OCBE meeting when a decision will be made on the appeal; commented on the many upcoming parent informational nights that will be outlined by Dr. Hoefer in her upcoming report; congratulated teacher Dennis Nicolosi for being recognized by Parenting OC as a 2019 Top Teacher, noting he will be honored at a reception on February 6, 2019, at the Bowers Museum.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable

Leslie Sheridan, President, reported on the January Roundtable meeting where discussions were held regarding upcoming informational nights; updates on emergency supplies and the Citywide Mock Drill; Huntington Beach Tree Society Fundraiser; and an update on the Sycamore Charter School's appeal to the Orange County Board of Education.

K.6. Employee Associations' Communications (CSEA, OVTA)

Jason Bozarth, CSEA President, introduced his officers; commented on the importance of service to membership; advised the Board of CSEA's efforts to support the District in its decision to deny the Charter School petition.

Margaret Friedmann, OVTA President, shared information she gained by attending the recent Governor's Budget Workshop; pleased that stakeholder engagement is very high in the District; urged everyone to attend the Orange County Board of Education meeting on February 13, 2019, in support of our District and its programs.

L. Reports

L.1. OVSD Connections: Local Control and Accountability Plan (LCAP) Process Overview

Dr. Hoefer narrated a brief PowerPoint presentation that provided information on the Local Control and Accountability Plan (LCAP) and the District's Stakeholder Engagement and Development.

Dr. Hansen and Dr. Hoefler responded to questions from the Board. It was noted that at the Special Board meeting on January 15, 2019, the Board appointed Trustee Singer and Trustee Westwell to serve on the LCAP Leadership Team.

As Trustee Westwell was absent from that meeting, he was asked tonight to confirm his acceptance.

Trustee Westwell advised that he will be unable to serve on the LCAP Leadership Team due to the time commitment.

Trustee Souders volunteered to serve, and the Board concurred to appoint him to the LCAP Leadership Team, along with Trustee Singer.

L.2. OVSD Connections: Ocean View School District Program Information Nights Overview

Dr. Hoefler presented details on upcoming Parent Information Nights regarding District programs, including Kindergarten; Middle Schools; STEAM (Science, Technology, Engineering, Arts, and Mathematics); VAPA (Visual and Performing Arts); and Environmental Science.

L.3. Construction Update

Dr. Conroy narrated a PowerPoint presentation that reviewed the status of various construction and modernization projects throughout the District. He responded to questions from the Board members.

M. Consent Calendar

M.1. Administrative Services: Gifts to the District

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
 Yes Gina Clayton-Tarvin
 Yes Patricia Singer
 Yes Jack Souders
 Yes Norm Westwell

M.2. Administrative Services: Payroll Check Registers from December 11, 2018, through January 10, 2019

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
 Yes Gina Clayton-Tarvin
 Yes Patricia Singer
 Yes Jack Souders
 Yes Norm Westwell

M.3. Administrative Services: Purchase Orders for all Funds for December 14, 2018, through January 10, 2019

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

M.4. Administrative Services: School District Check Registers from December 12, 2018, through January 07, 2019

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

M.5. Administrative Services: Independent Contractor Agreement Between Ocean View School District of Orange County and VFS Fire & Security Services (Renewal)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

M.6. Educational Services: Agreement for Non-Public School/Services for Special Education Students as Determined by Individualized Education Programs (IEPs)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

M.7. Educational Services: Educational Services: Contract for Independent Educational Evaluation (IEE) for a Student with Special Needs

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

M.8. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Acuity Behavior Solutions, LLC for One-on-One Behavioral and Inclusion Services in the Kids' Club Program at Hope View School

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.9. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.10. Human Resources: Agreement Between Irvine Unified School District and Ocean View School District of Orange County, Fiscal Year 2018-2019 (Renewal)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.11. Human Resources: Certificated Employee Personnel Activity List - December 12, 2018, through January 8, 2019

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.12. Human Resources: Classified Employee Personnel Activity List - December 12, 2018, through January 8, 2019

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

N. Old Business

N.1. Superintendent's Office: Proposed Additions/Revisions to Board Bylaw and Administrative Regulation 9323 - Meeting Conduct (Third Reading) (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

N.2. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students Board Policy/Administrative Regulation 5145.13: Response to Immigration Enforcement (Second Reading) (Action)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O. New Business

O.1. Superintendent's Office: Ocean View School District Blue Print (Action)

MOTION by Patricia Singer and seconded by Jack Souders to approve.

The Board discussed language referenced in the Blue Print which was recommended by the Blue Print Focus Group.

Motion by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following vote to call for the question:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

Vote on original motion to approve:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.2. Superintendent's Office: Governance Team Handbook (Action)

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.3. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Grace Lutheran Church of Huntington Beach, Inc. (Grace Lutheran Church and Schools); and Approval of Sublease Agreement between Grace Lutheran Church of Huntington Beach, Inc. (Grace Lutheran Church and Schools) and Brethren Christian Schools (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.4. Administrative Services: Professional Services Agreement Between Ocean View School District of Orange County and Fuscoe Engineering, Inc. for Site Surveys Project (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.5. Administrative Services: Local Educational Agencies (LEA) Medi-Cal Billing Option Provider Participation Agreement with State of California Health and Human Services Agency - Department of Health Care Services (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.6. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Eileen Mori for Medi-Cal Consultation Services (Action)

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.7. Human Resources: Quarterly Summary on Williams Uniform Complaints (Education Code Section 35186) - January 2019 (Information)

Received for information.

O.8. Human Resources: Student Field Placement Agreement between Ocean View School District of Orange County and California State University, Long Beach - Social Work (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

P. Any Other Public Communications to the Board of Trustees

Emily Anderson, parent, spoke regarding her opposition to the establishment of Sycamore Charter School within the District; mentioned she spoke about this at the County Board meeting in January, and will be attending the February 13, 2019, meeting as well; urged others to join her in this matter.

Q. Future Agenda Items (As requested by Board Members): None.

R. Board of Trustees' Roundtable

Trustee Souders asked the public to attend the Orange County Board of Education meeting on February 13, 2019, to support Ocean View School District and oppose the Sycamore Charter School appeal; congratulated Dennis Nicolosi on receiving the Parenting OC award; thanked the Trustees for appointing him to the LCAP Leadership Team.

Trustee Clayton-Tarvin commented on the Los Angeles Unified School District strike which is over; attended Brea-Olinda Board meeting to speak in opposition of a school name; attended Orange County Board of Education meeting, noting her concern with the tactics used throughout this process by the Sycamore Charter School representatives; congratulated Dennis Nicolosi on his teaching award; plans to attend the TET festival at Star View and will be inviting dignitaries to the event.

Trustee Singer thanked the Board members for working collaboratively at tonight's meeting; pleased with the positive direction in which the District is moving.

President Briscoe discussed problems with unfunded pension liabilities; suggested Board members ask area vendors for discounts, as many do provide them to school board members.

S. Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 8:22 p.m.

Passed with a motion by Patricia Singer and a second by Jack Souders.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Jack Souders, Board Clerk

February 5, 2019

Date