

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647

Board of Trustees' Meeting - Minutes
August 15, 2017
5:15 PM - CLOSED SESSION; 6:00 PM OPEN SESSION

DRAFT

Trustees:

Gina Clayton-Tarvin, President
Jack Souders, Vice President
John Briscoe, Clerk
Joseph Gaglione, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Jodee Brentlinger, Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:15 p.m.

B. Roll Call

Members present: John Briscoe (arrived at 5:16 p.m.), Gina Clayton-Tarvin, Joseph Gaglione, Jack Souders, Norm Westwell

C. Agenda Adoption - Regular Board of Trustees' Meeting of August 15, 2017

Passed with a motion by Joseph Gaglione and a second by Jack Souders.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

D. * Closed Session

President Clayton-Tarvin read aloud the item listed under Closed Session. The Board of Trustees moved to Closed Session at 5:16 p.m.

**D.1. Government Code Section 54957: Public Employee Performance Evaluation:
Superintendent**

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

The Pledge of Allegiance was led by President Clayton-Tarvin.

G. Introductions

Dr. Hansen introduced Personnel Commissioners Bob Ewing and Dr. Allan Pogrund; and Director of Classified Personnel, Michelle Vellanoweth.

Trustee Briscoe introduced his brother, Bill Briscoe, in the audience.

H. Minutes

H.1. Regular Board of Trustees' Meeting, July 11, 2017

Passed with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

I. Time Certain

I.1. 6:05 p.m. *OVSD Connections: Maintenance, Operations, and Facilities Overview*

Jim Choate, Director, Maintenance, Operations, and Facilities (MOF), gave an overview of the MOF Department, including its purpose, structure, systems, and goals.

I.2. 6:15 p.m. Certificate of Appreciation: Superintendent Hansen will present a Plaque of Appreciation to Dr. Allan Pogrund for his dedicated service as the Board's representative on the Ocean View School District Personnel Commission.

Dr. Hansen presented a Plaque of Appreciation to Dr. Pogrund for his many years of dedicated service to the District.

J. Public Comments

None.

K. Communications

K.1. Written Communications to the Board

Dr. Hansen advised the following correspondence had been received:

1. Email from Chris Epting, dated August 4, 2017;
2. Email from Kathryn Gonzalez, dated August 12, 2017;
3. Email from Kathryn Gonzalez, dated August 13, 2017.

Copies of these written communications have been provided to the Board of Trustees and are available for public review.

K.2. Board/Committee Reports

None.

K.3. Trustees' Communications

Trustee Briscoe commented on his personal lawsuits against the County of Orange and the City of Huntington Beach; and specific proposals outlined in the City's General Plan Update.

Trustee Souders explained his cell phone use on the dais is not to contact other Trustees, rather to obtain information.

Trustee Westwell acknowledged the absence of a security guard at tonight's meeting; reiterated his opposition to employing a security guard at Board meetings as an inappropriate use of District funds.

President Clayton-Tarvin thanked District staff and experts who reviewed the City's proposed General Plan Update, and thanked the City for addressing the District's concerns; commented on the need for security at Board meetings.

K.4. Superintendent's Communication

Dr. Hansen highlighted projects completed this summer within the District, as well as educational activities taking place on certain campuses; invited the Board to the District's Welcome Back Kick-off Event on August 31, 2017, at 8:15 a.m. in the Spring View gym; shared information about the Leadership Team Retreat recently held at the Central Library.

K.5. PT/PTO/PTSA/PTSO Presidents' Roundtable (Inactive for summer)

None.

K.6. Employee Associations' Communications (CSEA, OVTA)

Jason Bozarth, CSEA President, commented on his attendance at the Annual CSEA Conference and the issues discussed; looking forward to District PAL (Partnership with Administration and Labor) events during the upcoming school year; stressed the need for security at Board meetings.

Margaret Friedmann, OVTA President, thanked the District for providing early access to classrooms for teachers; pleased with online access to the new textbook adoption; expressed support for various agenda items which the Board will consider tonight.

L. Reports

L.1. Construction Update: Oak View Gym

Dr. Conroy provided an updated status of the Oak View Gym/MPR work plan, including the projected timeline and design layouts. Kris Meyer, Ledesma and Meyer Construction Co., Inc., and Jim DiCamillo, WLC Architects, also provided information.

M. Consent Calendar

M.1. Administrative Services: Addition of California Council of Administrators of Special Education (a Division of Council for Exceptional Children) to the Annual Professional Organization Memberships Listing 2017-18

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

M.2. Administrative Services: Payroll Check Registers from June 11, 2017, through July 10, 2017

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

M.3. Administrative Services: Purchase Orders for all Funds for July 6, 2017, through August 2, 2017

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

M.4. Administrative Services: School District Check Registers from June 28, 2017, through July 11, 2017

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

M.5. Administrative Services: Vertical Transportation Maintenance Agreement with Mitsubishi Electric

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

M.6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

M.7. Educational Services: Independent Contractor Agreement Between Ocean View School District and Frank Vaccaro for After School Sports Program - Basketball Game Officials 2017-2018

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

M.8. Human Resources: Certificated Employee Personnel Activity List - June 28, 2017, through July 25, 2017

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

M.9. Human Resources: Classified Employee Personnel Activity List - June 28, 2017, through July 25, 2017

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

N. Old Business

N.1. Administrative Services: Ground Lease Agreement Between the City of Huntington Beach and Ocean View School District of Orange County for the Oak View Branch Library and Parking Lot Site (Second Reading) (Information)

Received for information.

N.2. Administrative Services: License Agreement Between the City of Huntington Beach and Ocean View School District of Orange County for Use and Maintenance of Pocket Parks on School Properties (Second Reading) (Information)

Received for information.

O. New Business

O.1. Administrative Services: Acceptance of Apparent Bid Results No. 2017-07 and Award of Contract for Digital Duplicator Full Service Maintenance Agreement (Action)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.2. Administrative Services: Acceptance of Bid Results No. 2017-10 and Purchase Subscription and Support Licenses from Digital Scepter for IBM Tivoli Endpoint Manager (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.3. Administrative Services: Addendum to Telecommunications Account Agreement with U.S. TelePacific Corp., dba TPx Communications (formerly dba TelePacific Communications) (Action)

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.4. Administrative Services: Independent Contractor Agreement for Videographer (Action)

Passed with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
No Norm Westwell

O.5. Administrative Services: Resolution No. 02:1718 - Authorization to Secure Grant Funding From The San Joaquin Valley Unified Air Pollution Control District Statewide School Bus Retrofit Program Funding Agreement - Project Number C-39774-B (Action)

Passed with a motion by Joseph Gaglione and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.6. Administrative Services: Service Agreements for Fire Alarm Protection, Monitoring, Service, and Testing/Inspection (Action)

Passed with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.7. Educational Services: 2017-2018 Consolidated Application for Funding Categorical Aid Programs, Spring Data Collection (Action)

Passed with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.8. Educational Services: Agreement with Orange County Department of Education to Continue Development of a Comprehensive Middle School Physical Education Program (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.9. Educational Services: Agreement with Orange County Department of Education for Development of Reading Foundational Skills Program for TK-2 (Action)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.10. Educational Services: Agreements with Ocean View School District of Orange County for Independent Contractor/Intern Psychologist Services (Action)

Passed with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.11. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Individual Software (Action)

Passed with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.12. Superintendent's Office: Proposed Additions/Revision to Board Policy Series 2000: Administration - Board Policy and Exhibit 2220 - Administrative Staff Organization (First Reading) (Information)

Received for information.

O.13. Superintendent's Office: Proposed Additions/Revision to Board Policy Series 2000: Administration - Board Policy and Exhibit 2100 - Administrative Staff Organization (First Reading) (Information)

Received for information, with minor changes.

O.14. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students - Board Policy/Administrative Regulation 5141.52: Suicide Prevention (First Reading) (Information)

Received for information, with minor changes.

O.15. Superintendent's Office: Personnel Commissioner - Ocean View School District Board Appointee (Information)

Received for information.

O.16. Superintendent's Office: Recommendation of Nominations of Representatives to the City Council to Serve on the Huntington Beach Community Services Commission for 2017-2018 (Action)

MOTION by John Briscoe and seconded by Jack Souders to approve the nomination of John Briscoe and Mark Bixby as the Board's recommendation to the City Council to serve on the Huntington Beach Community Services Commission for 2017-2018.

Motion by Norm Westwell and seconded by Gina Clayton-Tarvin to amend the above motion to replace the name of Mark Bixby with Katherine Gonzalez. The motion failed by the following vote:

No John Briscoe
No Gina Clayton-Tarvin
No Joseph Gaglione
No Jack Souders
Yes Norm Westwell

Vote on the original MOTION made by John Briscoe and seconded by Jack Souders:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
No Norm Westwell

O.17. Superintendent's Office: Second Amendment to Contract for Employment of Deputy Superintendent between Ocean View School District of Orange County and Dr. Michael Conroy (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
No Norm Westwell

O.18. Superintendent's Office: Second Amendment to Contract for Employment of Superintendent between Ocean View School District of Orange County and Dr. Carol Hansen (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
No Norm Westwell

P. Any Other Public Communications to the Board of Trustees

None.

Q. Future Agenda Items (As requested by Board Members)

President Clayton-Tarvin:

-Data regarding substitute pay
-Board member stipends

Trustee Westwell:

-Board compensation and policy

R. Board of Trustees' Roundtable

Trustee Westwell thanked Dr. Hansen and Dr. Conroy for their hard work.

Trustee Souders thanked Dr. Pogrund, Dr. Hansen, and Dr. Conroy for their service to the District.

Trustee Gaglione commended the work of the Superintendent; pleased with tonight's meeting which focused on District-related issues.

Trustee Briscoe requested OVTA input on ways to keep our teachers hydrated on a daily basis.

President Clayton-Tarvin commented on the STEAM camp offerings this summer for students; looking forward to attending the upcoming OVSD Staff Welcome Back Kick-off Event; stated her support for Police Chief Rob Handy and his leadership.

S. * Closed Session (if needed)

None.

T. Return to Open Session/Report of Closed Session Action

n/a

U. Adjournment

Time: 9:04 p.m.

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

Carol Hansen, Ed.D., Superintendent

John Briscoe, Board Clerk

Date