

 APPROVED

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647

Board of Trustees' Meeting - Minutes
September 05, 2017
5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Trustees:

Gina Clayton-Tarvin, President
Jack Souders, Vice President
John Briscoe, Clerk
Joseph Gaglione, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Jodee Brentlinger, Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:00 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Joseph Gaglione, Jack Souders, Norm Westwell

B.1. Trustee John Briscoe will be available via telephone from Skytel Xi'an, No. 32 Nandajie, Beilin District, Beilin, Xi'an, 71001, China.

John Briscoe called into the meeting at 6:28 p.m.

C. Agenda Adoption - Regular Board of Trustees' Meeting of September 5, 2017

Passed with a motion by Joseph Gaglione and a second by Norm Westwell.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

D. * Closed Session

President Clayton-Tarvin read aloud the items listed under Closed Session. The Trustees moved to Closed Session at 5:02 p.m.

D.1. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA

D.2. Government Code Section 54956.9(d)(2): Conference with Legal Counsel- Anticipated Litigation - Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): One Case.

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:10 p.m. The following action was taken in Closed Session:

MOTION to enter into a Mutual Release and Settlement Agreement with R.J. Daum Construction Company in order to resolve claims regarding the Restroom Remodel Project at Circle View, College View, Golden View, Hope View, and Mesa View in the amount of \$475,000.00.

The vote was as follows:

Absent: John Briscoe

Yes: Gina Clayton-Tarvin

Yes: Joseph Gaglione

Yes: Jack Souders

Yes: Norm Westwell

F. Pledge of Allegiance

The Pledge of Allegiance was led by President Clayton-Tarvin.

G. Introductions: None.

H. Minutes

H.1. Regular Board of Trustees' Meeting, August 15, 2017

Passed with a motion by Joseph Gaglione and a second by Jack Souders.

Absent John Briscoe

Yes Gina Clayton-Tarvin

Yes Joseph Gaglione

Yes Jack Souders

Yes Norm Westwell

I. Time Certain

I.1. 6:05 p.m. OVSD Connections: Insurance Committee - Wellness Program Update

Assistant Superintendent Avila, along with staff members Nancy Hoyt, Jason Bozarth, and Bryan Leipper, gave an overview of the District's Wellness Program.

J. Public Comments: None.

K. Communications

K.1. **Written Communications to the Board

Dr. Hansen advised the following correspondence had been received:

1. Email from OC Board of Education, dated August 23, 2017;
2. Email from OC Board of Education, dated August 29, 2017;
3. Email from Chris Epting, dated September 2, 2017;
4. Email from Chris Epting, dated September 3, 2017;
5. Email from Chris Epting, dated September 3, 2017;
6. Email from Chris Epting, dated September 3, 2017.

Copies of these written communications have been provided to the Board of Trustees and are available for public review.

At 6:47 p.m., Trustee Briscoe terminated his phone call due to reception issues.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Gaglione attended the Staff Welcome Back Kick-off Event at Spring View Middle School.

Trustee Souders commented on preparations for the start of the school year.

Trustee Westwell welcomed back all employees to the school year; stated his opposition to the continued presence of a security guard at Board meetings as an inappropriate use of funds.

President Clayton-Tarvin noted the need for security at Board meetings based on events that have transpired at past meetings; attended recent Staff Welcome Back Kick-off Event; thanked everyone for their work in preparing for the opening of a new school year.

K.4. Superintendent's Communication

Dr. Hansen shared a video that was shown at the recent Staff Welcome Back Kick-off Event, and wished everyone a great school year.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable (inactive for summer): None.

K.6. Employee Associations' Communications (CSEA, OVTA)

Jason Bozarth, CSEA President, shared information regarding Labor Day.

L. Reports

L.1. Construction Update: Measure R Interim Housing

Dr. Conroy updated the Board on Interim Housing Site Layouts and Phase 1 Measure R Priority Projects.

M. Consent Calendar

M.1. Administrative Services: Gifts to the District

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.2. Administrative Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Garda CL West, Inc.

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.3. Administrative Services: Payroll Check Registers from July 11, 2017, through August 10, 2017

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.4. Administrative Services: School District Check Registers from July 12, 2017, through August 14, 2017

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.5. Administrative Services: Purchase Orders for all Funds for August 3, 2017, through August 23, 2017

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.6. Educational Services: 2017-2018 After School Education and Safety (ASES) Grant Funding and Independent Contractor Agreement - Growth, Opportunities through Athletics, Learning and Service (GOALS)

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.7. Educational Services: 2017-2018 READ 180/System 44 Technical Support Plan Purchase and Independent Contractor Agreement - Houghton Mifflin Harcourt

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.8. Educational Services: Agreement for Participation - Inside the Outdoors Fiscal Year 2017-2018 Field Program

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.9. Educational Services: Agreement for Transportation of Special Education Student as Determined by Individualized Education Program (IEP) - Non-Public School

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.10. Educational Services: Agreement with MobyMax to Renew District Licenses

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.11. Educational Services: Independent Contractor Agreement between the Ocean View School District of Orange County and Language Network, Inc.

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.12. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.13. Human Resources: Certificated Employee Personnel Activity List - July 26, 2017, through August 15, 2017

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

M.14. Human Resources: Classified Employee Personnel Activity List - July 26, 2017, through August 15, 2017

Passed with a motion by Jack Souders and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

N. Old Business

N.1. Administrative Services: Ground Lease Agreement Between the City of Huntington Beach and Ocean View School District of Orange County for the Oak View Branch Library and Parking Lot Site (Third Reading) (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

N.2. Administrative Services: Proposed Additions/Revisions to License Agreement Between the City of Huntington Beach and Ocean View School District of Orange County for Use and Maintenance of Pocket Parks on School Properties (Third Reading) (Action)

Passed with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

N.3. Superintendent's Office: Proposed Additions/Revisions to Board Policy Series 2000: Administration - Board Policy and Exhibit 2220 - Administrative Staff Organization (Second Reading) (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Norm Westwell.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

N.4. Superintendent's Office: Proposed Additions/Revisions to Board Policy Series 2000: Administration - Board Policy and Exhibit 2100 - Administrative Staff Organization (Second Reading) (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Norm Westwell.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

N.5. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students - Board Policy/Administrative Regulation 5141.52: Suicide Prevention (Second Reading) (Action)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

O. New Business

At this time, President Clayton-Tarvin passed the gavel to Vice President Souders to conduct the remainder of the meeting.

O.1. Administrative Services: Acceptance of Request for Proposal Results No. 2017-09 and Award of Contracts for "As Needed" Pupil Transportation (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

O.2. Administrative Services: Agreement for Special Services Between Ocean View School District of Orange County and Atkinson, Andelson, Loya, Ruud & Romo (Action)

Passed with a motion by Norm Westwell and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

O.3. Administrative Services: Contract for Auditing Services for G.O. Bond (Measure R) Proceeds Between Ocean View School District of Orange County and Vavrinek, Trine, Day & Co., LLP (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

O.4. Administrative Services: Ratification of Consultant Engagement Letter with Vavrinek, Trine, Day & Co., LLP for Non-Audit Services (Action)

Passed with a motion by Norm Westwell and a second by Gina Clayton-Tarvin.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

O.5. Administrative Services: Resolution No. 04:1718 - Authorization of Approval of Vendor Claims/Orders (Action)

Passed with a motion by Norm Westwell and a second by Joseph Gaglione.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

O.6. Administrative Services: Approve Use of California Student Data Privacy Agreements for Digital Education Services (Action)

MOTION by Joseph Gaglione and seconded by Gina Clayton-Tarvin to approve as submitted.

During discussion on this matter, a motion was made by Gina Clayton-Tarvin, seconded by Joseph Gaglione, and passed by the following vote to call for the question:

Absent John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
No Norm Westwell

Vote on original MOTION to approve:

Absent John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
No Norm Westwell

O.7. Educational Services: Agreement with Thinking Maps, Inc. to Provide Professional Development for 2017-2018 (Action)

Passed with a motion by Norm Westwell and a second by Gina Clayton-Tarvin.

Absent John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.8. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Benchmark Education (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Absent John Briscoe
Yes Gina Clayton-Tarvin
Yes Joseph Gaglione
Yes Jack Souders
Yes Norm Westwell

O.9. Educational Services: Retainer Agreements for Legal Services - Best Best & Krieger LLP and Harbottle Law Group (Action)

Passed with a motion by Joseph Gaglione and a second by Jack Souders.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

O.10. Human Resources: Williams Settlement Legislation Fourth Quarter Information 2016-2017 (Information)

Received for information.

P. Any Other Public Communications to the Board of Trustees: None.

Q. Future Agenda Items (As requested by Board Members)

Trustee Westwell:
-Dealing with Policies from CSBA

There was no consensus of the Board to agendize this matter in the future.

R. Board of Trustees' Roundtable

President Clayton-Tarvin talked about her opposition to President Trump's plan to end the DACA Program; thanked the employees for serving the District's children.

Trustee Souders wished everyone good luck for the new school year.

S. * Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 8:30 p.m.

Passed with a motion by Joseph Gaglione and a second by Gina Clayton-Tarvin.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell



Carol Hansen, Ed.D., Superintendent



John Briscoe, Board Clerk

September 19, 2017

Date