

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

 APPROVED

**Board of Trustees' Meeting - Minutes**  
June 12, 2018  
4:30 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

**Trustees:**

Jack Souders, President  
John Briscoe, Vice President  
Gina Clayton-Tarvin, Clerk  
Patricia Singer, Member  
Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Jodee Brentlinger, Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order by President Jack Souders at 4:30 p.m.

**B. Roll Call**

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer (arrived at 4:33 p.m.), Jack Souders

**B.1. Trustee Norm Westwell will be available via telephone from 7 Seasons Central Suites, Anker koz 1 Budapest 1061 HU.**

Trustee Westwell called in to the Board meeting at 4:32 p.m. He clarified for the record that he is calling from the City of Pest.

**C. Agenda Adoption - Regular Board of Trustees' Meeting of June 12, 2018**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Absent	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

**D. Closed Session**

President Souders read aloud the items listed under Closed Session. The Board of Trustees moved to Closed Session at 4:34 p.m.

**D.1. Interdistrict Appeal Hearing: Appeal No. 061218-1, from Ocean View School District to Fountain Valley School District.**

**D.2. Government Code Section 54957: Public Employment - Titles: Middle School Principal; Assistant Principal(s)**

**D.3. Government Code Section 54956.9 - Conference with Legal Counsel - Existing Litigation, pursuant to Government Code Section 54956.9(d)(1): OAH Case No. 2018040304**

**D.4. Government Code Section 54956.9 - Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code Section 54956.9(d)(2): One case**

**D.5. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

**E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:05 p.m. The following actions were taken in Closed Session:

MOTION by Trustee Briscoe, seconded by Trustee Singer, and carried by the following roll call vote to deny Interdistrict Transfer Appeal No. 061218-1:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

MOTION by Trustee Briscoe, seconded by Trustee Singer, and carried by the following roll call vote to employ Sara Schaible as Principal at Marine View Middle School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

MOTION by Trustee Briscoe, seconded by Trustee Westwell, and carried by the following roll call vote to approve the settlement agreement to resolve special education due process matter OAH Case No. 2018040304 in the amount of \$89,000.00:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

MOTION by President Souders, seconded by Trustee Singer, and carried by the following roll call vote to approve the settlement agreement to resolve special education programs and services for Student No. 192064 in the amount of \$10,800.00:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

## **F. Pledge of Allegiance**

The Pledge of Allegiance was led by President Souders.

## **G. Introductions**

Dr. Hansen introduced Mrs. Sara Schaible, the new Principal at Marine View Middle School. Mrs. Schaible introduced members of her family in the audience and thanked the Board of Trustees for this opportunity.

## **H. Minutes**

### **H.1. Regular Board of Trustees' Meeting, May 22, 2018**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Patricia Singer. (Roll Call)

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

## **I. Time Certain**

### **I.1. 6:05 p.m. Recognition of Ocean View School District - State Model School Attendance Review Board**

Dr. Hansen presented a Plaque of Recognition to members of the District's School Attendance Review Board, led by Student Services Coordinator Barbara Davis.

### **I.2. 6:10 p.m. Retirement Recognitions: On behalf of the Board of Trustees and Ocean View School District, Superintendent Hansen and staff will recognize all Certificated and Classified employees who are retiring in the 2017-2018 school year.**

Each retiring employee was recognized for their years of dedicated service to the Ocean View School District.

**J. Recess:** Please join the Board of Trustees in a brief cake/coffee reception to congratulate all of our retiring employees.

The meeting recessed at 6:40 p.m. and reconvened at 6:51 p.m.

### **K. Public Comments**

John Briscoe, community member, shared an invocation; provided information regarding the correct way to recite the Pledge of Allegiance.

Emily Anderson, parent, commented on the positive happenings at several school sites throughout the District.

### **L. Communications**

#### **L.1. \*\*Written Communications to the Board**

Dr. Hansen advised the following correspondence had been received:

1. Email from Chris Epting, received May 23, 2018;
2. Email from Krishna Maheshwari, dated May 29, 2018;
3. Email from Vanessa Nalle, dated June 6, 2018.

Copies of these written communications have been provided to the Board of Trustees and are available for public review.

**L.2. Board/Committee Reports:** None.

#### **L.3. Trustees' Communications**

It was noted that Trustee Westwell was no longer on the telephone at 7:05 p.m.

Trustee Singer thanked the retirees for their service to the District; attended the Special Olympics at Village View, the robotics competition at Vista View, and a music concert at Lake View; thanked all PTA/O/SA/SOs who contribute to the success of the music department at school sites.

Trustee Briscoe spoke regarding the profound impact that staff members have on students, as he shared his son's experience with past teachers.

Trustee Clayton-Tarvin congratulated this year's retirees and new Marine View Principal Sara Schaible; commented on the SARB recognition, thanking the staff and students for their hard work; attended the carnival at Hope View; mentioned the upcoming Living History Day at Spring View.

President Souders congratulated all retirees, noting the valuable legacy they leave behind; congratulated Sara Schaible, new Principal at Marine View; talked about addressing the whole Board as a single unit when speaking during Public Comments.

#### **L.4. Superintendent's Communication**

Dr. Hansen congratulated the District's retirees and welcomed Sara Schaible as the new Principal at Marine View; narrated a brief PowerPoint presentation that focused on Kid-Centered Authentic Literacy (KCAL) projects occurring in classrooms throughout the District.

**L.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable:** None.

#### **L.6. Employee Associations' Communications (CSEA, OVTA)**

Margaret Friedmann, OVTA President, commented on the opportunity to apply for grants from the Assistance League of Huntington Beach; pleased with the communication and collaboration occurring Districtwide; is looking forward to beginning the next school year as this one comes to an end.

### **M. Reports**

#### **M.1. Measure R Update - Security Measures**

Dr. Conroy narrated a PowerPoint presentation regarding proposed school site security measures, including Raptor, a visitor registration system; Activate, an emergency mass notification system; and an integrated security management system. He requested Board direction on these recommendations.

Discussion ensued regarding metal detectors, bulletproof glass, proximity readers, and electronically locked doors. It was the consensus of the Board to move forward with the Raptor and Activate systems; and a full scope integrated security management system.

### **N. Consent Calendar**

#### **N.1. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

#### **N.2. Administrative Services: Purchase Orders for all Funds for May 15, 2018, through May 29, 2018**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.3. Administrative Services: School District Check Registers from May 8, 2018, through May 21, 2018**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.4. Administrative Services: Human Resources Application Implementation and Software Support Service Agreement Between Ocean View School District of Orange County and Orange County Superintendent of Schools (Renewal)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.5. Administrative Services: SunGard Business-Plus System Support Implementation and Software Support Service Agreement Between Ocean View School District of Orange County and Orange County Superintendent of Schools (Renewal)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.6. Educational Services: Annual Service Agreement between Paradigm Healthcare Services, LLC, and Ocean View School District of Orange County (Renewal)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell



**N.7. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.8. Human Resources: Certificated Employee Personnel Activity List - May 9, 2018, through May 22, 2018**

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.9. Human Resources: Classified Employee Personnel Activity List - May 9, 2018, through May 22, 2018**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.10. Human Resources: School Counseling Supervised Unpaid Practicum and Internship Fieldwork Agreement between Ocean View School District of Orange County and Chapman University (Renewal)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.11. Human Resources: School Psychology Supervised Paid Internship Fieldwork Agreement between Ocean View School District of Orange County and Chapman University (Renewal)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**N.12. Human Resources: Supervised Fieldwork and Student Teaching Agreement between Ocean View School District of Orange County and Chapman University (Renewal)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**O. Old Business:** None.

**P. New Business**

**P.1. Superintendent's Office: Appointment of Representative to Serve on the Huntington Beach Community Services Commission (Action)**

MOTION by Gina Clayton-Tarvin, seconded by Jack Souders, and passed by the following roll call vote to approve the names of John Briscoe and Stephanie Green to move forward to the Huntington Beach City Council for consideration to serve on the City's Community Services Commission:

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**P.2. Superintendent's Office: Consideration of Date Change of a Regularly Scheduled Board Meeting from June 26, 2018, to June 21, 2018 (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell



**P.3. Superintendent's Office: Resolution No. 26:1718 Remuneration for Trustee Norm Westwell June 21, 2018, Board of Trustees' Meeting (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**P.4. \*\*Educational Services: Ocean View School District 2017-2020 Local Control and Accountability Plan (Information)**

Received for information.

Mrs. Brentlinger narrated a brief PowerPoint presentation regarding this matter and responded to questions from the Board of Trustees.

**P.5. \*\*Educational Services: Public Hearing on the Ocean View School District 2017-2020 Local Control and Accountability Plan**

President Souders opened the Public Hearing at 8:30 p.m. There being no one present wishing to address the Board of Trustees on this matter, the Public Hearing was closed at 8:31 p.m.

**P.6. \*\*Administrative Services: Preliminary 2018-2019 Budget (Information)**

Dr. Conroy narrated a brief PowerPoint regarding this matter and responded to questions from the Board of Trustees.

**P.7. \*\*Administrative Services: Public Hearing for the Preliminary 2018-2019 Budget**

President Souders opened the Public Hearing at 9:01 p.m. There being no one present wishing to address the Board of Trustees on this matter, the Public Hearing was closed at 9:02 p.m.

**P.8. Administrative Services: Acceptance of Apparent Bid Results and Award of Contracts for Various Categories for the Interim Housing Project (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**P.9. Educational Services: Agreements with Ocean View School District of Orange County for Speech Language Pathology Services (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**P.10. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Buck Institute for Education PBL Done Well at Vista View Middle School (Action)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**P.11. Human Resources: Caseload Waivers for Resource Specialists (Action)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**P.12. Human Resources: Declaration of Need for Fully Qualified Educators (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by John Briscoe. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

**P.13. Human Resources: Williams Settlement Legislation Third Quarter Report 2017-2018 (Information)**

Received for information.

**Q. Any Other Public Communications to the Board of Trustees:** None.

**R. Future Agenda Items (As requested by Board Members)**

Trustee Clayton-Tarvin:

-Cohort study on demographics by school site and Districtwide.

**S. Board of Trustees' Roundtable**

Trustee Clayton-Tarvin commented on preparations for the upcoming middle school promotion ceremonies, noting she is looking forward to attending a few of them.

President Souders thanked everyone for attending tonight's meeting.

**T. \* Closed Session (if needed)**

The Board of Trustees returned to Closed Session at 9:13 p.m. to continue discussion of items previously announced. Any announcements regarding Closed Session actions will be made from the Building C Conference Room.

**U. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 9:55 p.m. There were no Closed Session actions to report.

**V. Adjournment**

Time: 9:56 p.m.

**Passed** with a motion by John Briscoe and a second by Patricia Singer. (Roll Call)

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell



\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent

  
\_\_\_\_\_  
Gina Clayton-Tarvin, Board Clerk

*June 21, 2018*  
\_\_\_\_\_  
Date