



## Ocean View School District

17200 Pinehurst Lane, Huntington Beach, CA 92647

### Board of Trustees' Meeting - Minutes

October 18, 2016

5:00 PM - CLOSED SESSION; 6:00 PM OPEN SESSION

#### Trustees:

Gina Clayton-Tarvin, President  
Jack Souders, Vice President  
John Briscoe, Clerk  
Debbie Cotton, Member  
Joseph Gaglione, Member

#### Administration:

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Jodee Brentlinger, Assistant Superintendent, Educational Services

#### A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:00 p.m.

#### B. Roll Call

Members present: Trustees Briscoe (arrived at 5:13 p.m.), Clayton-Tarvin, Cotton, Gaglione, Souders

#### C. Agenda Adoption - Regular Board of Trustees' Meeting of October 18, 2016

**Passed** with a motion by Joseph Gaglione and a second by Jack Souders.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Debbie Cotton
Yes	Joseph Gaglione
Yes	Jack Souders

#### D. \* Closed Session

President Clayton-Tarvin read aloud the items listed for consideration under Closed Session. The Board moved to Closed Session at 5:02 p.m.

**D.1. Government Code Section 54956.9(a): Conference with Legal Counsel - Existing litigation: 1) OVSD v. Rainbow Transfer/Recycling, Inc., et al (30-2013-00692278-CU-PO-CJC) and 2) OVSD v. CalRecycle, et al (30-2015-00814383-CU-WM-CJC)**

**D. \* Closed Session (continued)**

**D.2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

**D.3. Government Code Section 54957: Public Employee Performance Evaluation: Superintendent**

**E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

**F. Pledge of Allegiance**

President Clayton-Tarvin led the Pledge of Allegiance.

**G. Introductions**

None.

**H. Minutes**

**H.1. Regular Board of Trustees' Meeting, October 5, 2016**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**I. Time Certain**

**I.1. Presentation: Fifth grade students from Westmont School will share information about their Emergency Preparedness plans and procedures.**

Fifth grade Westmont students performed the song, "Aftershock," which provided information about different types of earthquakes. They shared the important contents of an emergency preparedness bin as they each placed a significant item in the bin. Teachers Dolores Smith and Marsha Sipkovich assisted the students in their informative presentation.

## **J. Public Comments**

John Briscoe, community member, shared an invocation.

## **K. Communications**

### **K.1. Written Communications to the Board**

Dr. Hansen advised that two items of email correspondence had been received from Sara-Sarsforever32P and HBagainstHD, both dated October 5, 2016. Copies have been provided to the Board and are available to the public.

### **K.2. Board/Committee Reports**

None.

### **K.3. Trustees' Communications**

Trustee Briscoe spoke regarding his recent attendance at the PTA/PTO/PTSA/PTSO Presidents' Roundtable meeting, where he discussed the unique financial situation of the District and the importance of repairing our schools to compete with neighboring school districts that have used bond funds to upgrade their school sites; asked the Roundtable members to review Measure R and vote their conscience.

Trustee Cotton commented on her wonderful visit at Village View School with Assistant Superintendent Brentlinger, and thanked the staff for providing such a welcoming atmosphere.

Trustee Gaglione updated the Board on the recent meetings of the Board Governance Subcommittee as work continues on developing a Board Governance Team Handbook.

Trustee Souders recognized the hard work done by our site and District office administrators that has resulted in the positive direction in which the District is moving; expressed appreciation to the Westmont students for their informative presentation, noting that we should all check to make sure we are well prepared for an emergency situation.

President Clayton-Tarvin thanked the Westmont students and staff for their presentation on emergency preparedness, and mentioned the upcoming Great California Shake-Out earthquake drill on October 20, 2016; attended her child's parent conference at Mesa View Middle School, and thanked the teachers for their hard work in preparing for these important conferences with parents; commented on the successful Kids Club after school program currently being piloted at Mesa View, which will hopefully expand to other sites as well; expressed her appreciation to the many staff, parents, and community members who are campaigning for the passage of Measure R, which will have a positive impact on our District if successful; recently attended a meeting with Assemblyman Travis Allen to hear about his future projects should he be re-elected to the State Assembly.

#### **K.4. Superintendent's Communication**

Dr. Hansen discussed the importance of connections between parents and their students' teachers, and urged parents to take advantage of the opportunity to schedule their parent-teacher conference at their child's school; appreciated the dedicated work of all staff in preparing for these conferences; recently attended Mesa View's PTSO meeting, noting that she and Dr. Conroy will be attending more of these meetings in the future as part of connecting with the school site communities; commented on her recent Hope View visit where she toured classrooms and saw positive student engagement and great learning activities taking place; recently attended the Huntington Beach Kiwanis Club meeting to share information about the District in an effort to foster ongoing partnerships with outside organizations; mentioned that the Kiwanis Club is sponsoring "Kiwanis K-Kids" at College View where members of Key Club will mentor the Kid Council at the site, helping coordinate community projects and teaching the students about governance protocols; stated that the Board Governance Subcommittee will be completing work on a proposed Governance Team Handbook which will be presented to the Board in the near future; wished everyone good luck during the upcoming Great California Shake-Out drill as we focus on campus safety and emergency preparedness.

#### **K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

Patricia Singer, Roundtable President, reported on the recent Roundtable Meeting, where items discussed included the District's new volunteer policy which has been well-received by parents; upcoming fall fundraisers at various sites; and other positive changes throughout the District.

#### **K.6. Employee Associations' Communications (CSEA, OVTA)**

None.

### **L. Reports**

#### **L.1. OVSD Connections: State Assessment Update**

Assistant Superintendent Brentlinger narrated a detailed PowerPoint presentation regarding the State Assessment Update. Key points referenced were the fact that Ocean View students continue to outperform State and County averages, and our students are showing achievement gains, including students in identified subgroups. She demonstrated how multiple data sets produced by "On Demand Data Reports" provide principals and teachers with information to guide and inform the instructional program, design, and delivery for all students. She noted that all students have access to the core instructional program/curriculum through signature practices and evidence-based interventions for assistance and support as needed. Finally, she referenced the continuing refinement of building an effective assessment system throughout all grade levels.

Dr. Hansen and Mrs. Brentlinger responded to questions from the Board of Trustees.

## **M. Consent Calendar**

### **M.1. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### **M.2. Administrative Services: Payroll Check Registers from September 11, 2016, through October 10, 2016**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### **M.3. Administrative Services: Purchase Orders for all Funds for September 23, 2016, through October 10, 2016**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### **M.4. Administrative Services: School District Check Registers from September 20, 2016, through October 3, 2016**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### **M.5. Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Program (IEP)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**M. Consent Calendar** (continued)

**M.6. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Art Masters Legacy for Art Services at Oak View School**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.7. Educational Services: Independent Educational Evaluation (IEE) for Special Education Students**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.8. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.9. Educational Services: Ratification of Independent Contractor Agreement Between Ocean View School District and Frank Vaccaro for After School Sports Program - Basketball Game Officials**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders



**M. Consent Calendar** (continued)

**M.10. Educational Services: Ratification of Independent Contractor Agreement Between Ocean View School District of Orange County and Meet the Masters, Inc. for Art Services at Harbour View School**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.11. Human Resources: Certificated Employee Personnel Activity List - September 21, 2016, through October 5, 2016**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.12. Human Resources: Classified Employee Personnel Activity List - September 21, 2016, through October 5, 2016**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

At the conclusion of the approval of the Consent Calendar, Dr. Hansen introduced Francesca Ligman, new Principal at Village View School. Mrs. Ligman had previously served as the Interim Principal at Village View this school year.

Mrs. Ligman thanked the Board for this wonderful opportunity and introduced members of her family.

**N. Old Business**

None.

**O. New Business**

**O.1. Administrative Services: Amendment No. 4 to Master Agreement for Construction/Project Management Services With Ledesma & Meyer Construction Company, Inc. (LMCCI) (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.2. Administrative Services: Memorandum of Understanding (MOU) Between Ocean View School District of Orange County and Huntington Beach Union High School District for the Nutrition Education Obesity Prevention Program (Harvest of the Month Program) (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.3. Administrative Services: Ratification of 2016-2021 Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Bright Star Learning Center (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.4. Administrative Services: Ratification of 2016-2021 Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Carden Conservatory (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders



**O. New Business** (continued)

**O.5. Administrative Services: Ratification of 2016-2021 Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Kellie's Academy for Kids (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.6. Administrative Services: Ratification of 2016-2021 Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Laura Roberts School of Dance (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.7. Administrative Services: Ratification of 2016-2021 Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Montessori Child Development Center (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.8. Administrative Services: Ratification of 2016-2021 Amended and Restated Lease Agreement Between Ocean View School District of Orange County and North Huntington Beach Community Nursery School (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O. New Business** (continued)**O.9. Administrative Services: Ratification of 2016-2028 Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Rainbow After School Care (Action)**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.10. Educational Services: Resolution No. 08:1617 Determining Steps to Ensure Availability of Textbooks and Instructional Materials for 2016-2017 (Public Hearing)**

President Clayton-Tarvin opened the Public Hearing at 6:53 p.m. There being no one present to address the Board on this matter, the Public Hearing was closed at 6:54 p.m.

**O.11. Educational Services: Resolution No. 08:1617 Determining Steps to Ensure Availability of Textbooks and Instructional Materials for 2016-2017 (Action)**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.12. Human Resources: Quarterly Report on Williams Uniform Complaints (Education Code Section 35186) - October 2016 (Information)**

Received for information.

**O.13. Superintendent's Office: California Public Records Act (CPRA) Requests - Quarterly Report - July 1, 2016, through September 30, 2016 (Information)**

Received for Information.

**P. Any Other Public Communications to the Board of Trustees**

None.

**Q. Future Agenda Items (As requested by Board Members)**

None.

**R. Board of Trustees' Roundtable**

Trustee Briscoe noted that he discussed the availability of ice cold, delicious milk at the sites as part of his comments at the Roundtable meeting; commented on the jurisdiction over our local schools, common core standards, and the new science standards.

President Clayton-Tarvin advised that California has adopted the Common Core Standards and the District is in compliance with this requirement; applauded the teachers for their dedicated work with students as evidenced by the high test scores reported tonight; discussed the legacy of "Drone Eddie" Paige, a longtime Huntington Beach resident and friend of the District who recently passed away; commented on his famous drone photography and video footage of many events and issues around the area; noted he had planned to donate some of his photography/art work to the District, which we are now honored to receive from his family.

**S. \* Closed Session (if needed)**

The Board of Trustees moved to Closed Session at 7:02 p.m. to continue discussion of items previously announced tonight under Closed Session. Any reports of action taken will be made from the Building C Conference Room.

**T. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 8:27 p.m. There were no Closed Session actions to report.

**U. Adjournment**

Time: 8:28 p.m.

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Debbie Cotton

Yes Joseph Gaglione

Yes Jack Souders

\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent

\_\_\_\_\_  
John Briscoe, Board Clerk

11/15/16

\_\_\_\_\_  
Date