

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

**Board of Trustees' Meeting - Minutes**  
November 01, 2016  
5:00 PM - CLOSED SESSION; 6:00 PM OPEN SESSION

 A blue ink stamp with a checkmark in a box followed by the word "APPROVED" in a stylized, outlined font, tilted upwards to the right.

**Trustees:**

Gina Clayton-Tarvin, President  
Jack Souders, Vice President  
John Briscoe, Clerk  
Debbie Cotton, Member  
Joseph Gaglione, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Jodee Brentlinger, Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:00 p.m.

**B. Roll Call**

Members present: Trustees Briscoe, Clayton-Tarvin, Cotton (arrived at 5:03 p.m.), Gaglione, Souders

**C. Agenda Adoption - Regular Board of Trustees' Meeting of November 1, 2016**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Absent	Debbie Cotton
Yes	Joseph Gaglione
Yes	Jack Souders

**D. \* Closed Session**

President Clayton-Tarvin read aloud the items listed under Closed Session. The Board moved to Closed Session at 5:01 p.m.

**D.1. Government Code Section 54956.9(a): Conference with Legal Counsel - Existing litigation: 1) OVSD v. Rainbow Transfer/Recycling, Inc., et al (30-2013-00692278-CU-PO-CJC) and 2) OVSD v. CalRecycle, et al (30-2015-00814383-CU-WM-CJC)**

#### **D. \* Closed Session (continued)**

**D.2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

#### **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

#### **F. Pledge of Allegiance**

President Clayton-Tarvin led the Pledge of Allegiance.

#### **G. Introductions**

None.

#### **H. Minutes**

##### **H.1. Regular Board of Trustees' Meeting, October 18, 2016**

**Passed** with a motion by Joseph Gaglione and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

##### **H.2. Special Board of Trustees' Meeting, October 27, 2016**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

#### **I. Time Certain**

##### **I.1. 6:05 p.m. Presentation: Harbour View Fifth Grade Students and Veterans from American Legion Post 133**

The following students introduced veterans from American Legion Post 133, and read narratives they had written based on their interviews with each of these esteemed individuals:

Alexa Wylde and Veteran Norm Sumner (Vietnam);  
Jacob Pearson and Veteran Jon Gontarz (Vietnam);  
Lily Price and Veteran Jim Seiler (Vietnam);  
Peyton Perry and Veteran Dennis Bauer (Vietnam);  
Kelly Diem-Lane and Veteran Bob Laizure (World War II).

## **I. Time Certain (continued)**

### **I.2. 6:15 p.m. In Memoriam Presentation to the family of "Drone" Eddie Paige and Acceptance of Art Gift**

President Clayton-Tarvin shared a brief biography of Edward Paige, also known as "Drone Eddie," who recently passed away unexpectedly. Recognized as one of the best drone pilots in Southern California, Mr. Paige also had a distinguished military career and was proud to be a veteran. He was a true friend of the Ocean View School District who will be greatly missed, but always remembered.

Three pieces of Drone Eddie's artwork were graciously accepted on behalf of the District by President Clayton-Tarvin. The mounted photographs will be displayed throughout the District.

President Clayton-Tarvin presented a Certificate in Memory of Eddie Paige to his wife, Jennifer; son, Tim; and daughter-in-law and granddaughter. Mrs. Paige spoke briefly about her husband and thanked the District for recognizing and honoring her husband tonight.

### **I.3. 6:25 p.m. Update on Huntington Beach Crisis Management Drill - HBPD Officer Derek Young**

Huntington Beach Police Officer Derek Young narrated a PowerPoint presentation regarding the Citywide School Evacuation Plan, which is based on an isolated school incident where school evacuation is needed. He discussed what the plan covers and who would be in charge, i.e., school personnel would handle student accountability and family reunification; police personnel would handle crowd and traffic control. The Huntington Beach Safe Schools Coalition, of which OVSD is a part, was referenced, as well as the School Emergency Response Team (ERT), composed of designated school personnel that are specifically trained in the school evacuation plan. Officer Young spoke about evacuation designated locations, procedures for parents, and annual school evacuation trainings.

Officer Young responded to questions from the Board of Trustees.

## **J. Public Comments**

John Briscoe, community member, shared an invocation.

James Ball, community member, referenced a report he will be sending to the Board that contains his observations from the last few months regarding his concerns related to the District, such as unfunded pension liabilities and the importance of students being grounded in the first principles of math, physics, and chemistry.

## **K. Communications**

### **K.1. Written Communications to the Board**

None.

### **K.2. Board/Committee Reports**

#### **K.2.a. Board Governance Team Handbook Committee Report**

Trustee Souders provided an overview of the work done by the Board Governance Subcommittee, composed of himself, Trustee Gaglione, Superintendent Hansen, and Executive Assistant Cindi Lee. He noted the purpose of creating the handbook is to help the Board function in a cohesive way, working together with administration for the benefit of all students. The handbook is comprised of four areas: establishing Board Governance Team norms, Board roles, Superintendent's role, and Governance Team protocols. He gave examples in each area and explained that next steps involve Board review and approval at upcoming Board meetings.

### **K.3. Trustees' Communications**

Trustee Briscoe shared his family experience with the American Legion and Veterans of Foreign Wars (VFW) organizations, as he recognized and thanked the veterans attending tonight's meeting; expressed his appreciation to the City of Huntington Beach and Superintendent Hansen for completing and displaying the safe school route maps for District schools in Huntington Beach; requested that the other cities in which some of our school sites reside be held accountable for providing safe school route maps to those schools as well; encouraged the creation of tall green tree canopies around our school site perimeters.

Trustee Cotton expressed her appreciation to the Harbour View students for their inspiring presentation and to the honored veterans for serving our nation; thanked the family of Eddie Paige for the lovely art work donation; recognized the Huntington Beach Police Department for their teamwork, guidance, and protection provided to our District; encouraged everyone to vote in the election next week.

Trustee Gaglione praised the Harbour View students for their excellent presentation featuring the distinguished veterans of American Legion Post 133; pleased to attend the Teacher of the Year celebration at the Disneyland Hotel to recognize outstanding teachers in Orange County, and specifically, Ocean View School District's Teacher of the Year, Lori Manz.

Trustee Souders commented on Harbour View's outstanding presentation honoring the veterans tonight, noting this was a powerful learning activity that allowed students to practice their interviewing and writing skills, as well as gain historical knowledge from the honored veterans; thanked the family of Eddie Paige for their generous art donation; reminded everyone to vote in next week's election.

### **K.3. Trustees' Communications (continued)**

President Clayton-Tarvin commended the Harbour View students on their wonderful presentation and thanked the veterans from American Legion Post 133 for their service; commented on the loss of cherished friend Eddie Paige and thanked his family for the lovely art donation; congratulated teacher Lori Manz on receiving the District's Teacher of the Year honor, and thanked Trustee Gaglione for attending the ceremony on her behalf as she was present at a memorial service for Mr. Paige; along with Dr. Hansen, attended the City of Westminster's Legislative Breakfast where updates were provided from many local government officials; participated in holiday festivities at College View, Golden View, and Oak View Schools.

### **K.4. Superintendent's Communication**

Dr. Hansen commented on her attendance at the recent Teacher of the Year celebration at Disneyland Hotel, where Mesa View Middle School teacher Lori Manz was honored as the District's Teacher of the Year; thanked all of the special guests recognized at tonight's meeting, including the Harbour View students and the veterans from American Legion Post 133; pleased to hear about the training planned with the Police Department and area school districts in preparation for emergency school site situations; visited Harbour View, Lake View, and Golden View school events, as well as Circle View to hear Huntington Beach Mayor Katapodis speak to fourth and fifth grade students regarding the challenges and benefits of serving as the City's mayor; discussed her attendance at the Labor Management Retreat, where valuable work is being done to build a Partnership of Administration and Labor (PAL) culture in Ocean View School District; commended the Educational Services staff and principals involved in the recent Federal Program Monitoring visit; noted there are many important decisions on the ballot and urged everyone to vote in next week's election.

### **K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

None.

### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Jason Bozarth, CSEA representative, gave an overview of the reasons why CSEA has endorsed Measure R, and Board of Trustee candidates Gina Clayton-Tarvin and Patricia Singer; thanked the veterans for attending tonight's meeting and for their service to our country.

Margaret Friedmann, OVTA President, noted that parent conferences have concluded and many parents took advantage of this opportunity to meet with their student's teacher to discuss his/her education; attended the Labor Management Retreat as she continues to be involved in the Partnership with Administration and Labor (PAL), working collaboratively to set goals and principles, which studies have shown increase student achievement; thanked all the parent organizations for their diligent work on the fall fundraiser events; recently attended Oak View's successful Trunk-or-Treat event; shared that OVTA continues to work together with CSEA to campaign for Measure R, Proposition 55, and OVTA endorsed candidates, Gina Clayton-Tarvin and Patricia Singer.



## L. Reports

**L.1. \*\*2015-2016 Annual Audit Report: Mr. Royce Townsend from the audit firm of Vavrinek, Trine, Day & Co., LLP, will give a brief summary of the audit report.**

Mr. Townsend provided a synopsis of the 2015-2016 Annual Audit Report and responded to questions from the Board of Trustees.

## M. Consent Calendar

### M.1. Administrative Services: Gifts to the District

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### M.2. Administrative Services: Purchase Orders for all Funds for October 11, 2016, through October 18, 2016

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### M.3. Administrative Services: School District Check Registers from October 4, 2016, through October 17, 2016

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### M.4. Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Program (IEP)

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**M. Consent Calendar (continued)**

**M.5. Educational Services: Amendment No. 1 to Local Agreement for Child Development Services Contract No. CSPP-6329 between Ocean View School District of Orange County and the California Department of Education**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**M.6. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Art Masters Legacy for Art Services at College View School**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**M.7. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**M.8. Educational Services: Ratification of Membership - Gifted and Talented Education District Advisory Committee (GATE DAC) for the 2016-2017 School Year**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**M. Consent Calendar** (continued)

**M.9. Human Resources: Certificated Employee Personnel Activity List - October 5, 2016, through October 18, 2016**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**M.10. Human Resources: Classified Employee Personnel Activity List - October 5, 2016, through October 18, 2016**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**N. Old Business**

None.

**O. New Business**

**O.1. Administrative Services: Authorized Use of Piggyback - Corona-Norco Unified School District Bid No. 15/16-006, JIT Classroom and Office Supplies, to Southwest School & Office Supplies (Action)**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.2. Administrative Services: Revision to Change Order to Construction Contract at Circle View for Danny Letner Inc. dba Letner Roofing Co. (Action)**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders



**O. New Business (continued)**

**O.3. Educational Services: Independent Contractor Agreement with Dr. Elizabeth Gendy, To Be Used Exclusively For LEA/Medi-Cal Billing Purposes (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.4. Human Resources: Internship Credential Program Agreement between Ocean View School District of Orange County and National University (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.5. Human Resources: Resolution No. 12:1617 - Layoff by Reduction of Hours for a Classified Position Due to Lack of Work and/or Lack of Funds (Action)**

Assistant Superintendent Avila responded to questions from the Board of Trustees regarding this matter.

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.6. Human Resources: Resolution No. 13:1617 - Authorization of Teaching Assignments (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O. New Business (continued)**

**O.7. Human Resources: Williams Settlement Legislation Report for 2015-2016 (Information)**

Received for information.

**O.8. Superintendent's Office: Proposed Additions/Revisions to Board Bylaws Series 9000: Board Bylaw 9121 - President (First Reading) (Information)**

Received for information.

There were no modifications made to the proposed revisions of Bylaw 9121.

**O.9. Superintendent's Office: Proposed Additions/Revisions to Board Bylaws Series 9000: Board Bylaw 9123 - Clerk (First Reading) (Information)**

Received for information.

There were no modifications made to the proposed revisions of Bylaw 9123.

**P. Any Other Public Communications to the Board of Trustees**

Mr. James Ball, community member, continued his previous comments regarding the accelerating unfunded pension liability, problems with Common Core curriculum, and the need for understanding of first principles in STEAM-related courses.

**Q. Future Agenda Items (As requested by Board Members)**

None.

**R. Board of Trustees' Roundtable**

Trustee Souders thanked everyone for attending tonight's meeting; commended Mr. Bozarth on his eloquent comments shared on behalf of CSEA.

Trustee Gaglione repeated his appreciation to the Harbour View students and veterans attending tonight's meeting; noted that Knott's Berry Farm and many other organizations are providing free and discounted offerings during the next few weeks to our nation's veterans and their families.

Trustee Briscoe asked Administration to provide a full explanation regarding our District's shortfall related to unfunded pension liabilities and how this affects the budget and District operations.

President Clayton-Tarvin thanked Officer Young and the City for working with area school districts in preparing for emergency situations; appreciated the comments made earlier by Mr. Bozarth, and thanked him for walking precincts in support of Measure R; attended the Labor Management Retreat and is pleased that the District's Administration and unions are working together in a partnership that will result in higher student achievement; commented on the need for pension reform at the state level in Sacramento as the avenue to address the problem of unfunded pension liabilities.

**S. \* Closed Session (if needed)**

None.

**T. Return to Open Session/Report of Closed Session Action**


n/a

**U. Adjournment**

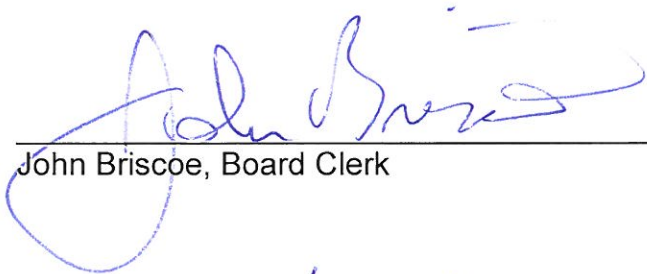
Time: 7:53 p.m.

**Passed** with a motion by John Briscoe and a second by Jack Souders.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders



\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent



\_\_\_\_\_  
John Briscoe, Board Clerk

11/16/16

\_\_\_\_\_  
Date