

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

**Board of Trustees' Meeting - Minutes**  
November 15, 2016  
5:00 PM - CLOSED SESSION; 6:00 PM OPEN SESSION

A blue ink stamp with a checkmark in a box followed by the word "APPROVED" in all caps.

**Trustees:**

Gina Clayton-Tarvin, President  
Jack Souders, Vice President  
John Briscoe, Clerk  
Debbie Cotton, Member  
Joseph Gaglione, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Jodee Brentlinger, Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:00 p.m.

**B. Roll Call**

Members present: Trustees Briscoe (arrived at 5:29 p.m.), Clayton-Tarvin, Cotton, Gaglione, Souders (arrived at 5:02 p.m.)

**C. Agenda Adoption - Regular Board of Trustees' Meeting of November 15, 2016**

**Passed** with a motion by Joseph Gaglione and a second by Debbie Cotton.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Debbie Cotton
Yes	Joseph Gaglione
Absent	Jack Souders

**D. \* Closed Session**

President Clayton-Tarvin read aloud the items listed under Closed Session. The Board moved to Closed Session at 5:02 p.m.

**D.1. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Anticipated Litigation: Two cases.**

**D. \* Closed Session (continued)**

**D.2. Government Code Section 54956.9(a): Conference with Legal Counsel - Existing litigation: 1) OVSD v. Rainbow Transfer/Recycling, Inc., et al (30-2013-00692278-CU-PO-CJC) and 2) OVSD v. CalRecycle, et al (30-2015-00814383-CU-WM-CJC)**

**D.3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

**E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

**F. Pledge of Allegiance**

President Clayton-Tarvin led the Pledge of Allegiance.

**G. Introductions**

Dr. Hansen introduced Trustee-elect Norm Westwell in the audience.

**H. Minutes**

**H.1. Regular Board of Trustees' Meeting, November 1, 2016**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**H.2. Special Board of Trustees' Meeting, November 4, 2016**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**I. Time Certain**

**I.1. 6:05 p.m. OVSD Connections: Pilot Middle School After School Program Update**

Child Care Program Supervisor Nicole Baitx-Kennedy introduced Program Facilitator Chelsea Fowler who spoke about the pilot After School Program for students at Mesa

## **I. Time Certain (continued)**

View Middle School. Student participants narrated a PowerPoint presentation which focused on the principles of ownership, leadership, and friendship. The students shared details about their daily schedule, including networking, homework, student-led clubs, and physical activity.

### **I.2. 6:20 p.m. Recognition of Board Member Debbie Cotton: The Board of Trustees will honor Debbie Cotton for her years of service as President, Clerk, and Member of the Board of Trustees from 2004 to 2016.**

Superintendent Hansen acknowledged the dedicated service of Trustee Cotton on the Ocean View School District Board of Trustees over the past 12 years, and read a partial listing of her accomplishments during that time. She presented Trustee Cotton with a Plaque of Appreciation in honor of her valuable service to the District.

Trustee Cotton expressed her gratitude to the Board, staff, and community for their continued support and focus on the students of Ocean View School District.

MOTION by President Clayton-Tarvin, seconded by Trustee Cotton, and carried by a vote of 5:0 to recess the meeting at 6:27 p.m.

The meeting reconvened at 6:43 p.m.

## **J. Public Comments**

John Briscoe, community member, shared an invocation.

Michael McDonald, student, inquired as to the status of his request for an independent study surf PE class.

Dr. Hansen responded that an update will be provided at the next Board meeting.

Michelle Vellanoweth, Classified Personnel Director, thanked Trustee Cotton for her years of service to the students, employees, and community; recognized current Personnel Commissioner Bob Ewing whose reappointment the Board is considering tonight; shared information about the merit system and the Personnel Commission; thanked CSEA and all staff for their continued support; advised that nominations are now being accepted for classified employee of the year.

Trustee-elect Norm Westwell thanked the community for electing him back to the Board of Trustees, noting he is looking forward to serving the community and children of the District; congratulated President Clayton-Tarvin on her re-election to the Board; acknowledged the many accomplishments of Trustee Cotton during her tenure on the Board and expressed his appreciation for her years of service and support to the District.

## **J. Public Comments** (continued)

Oscar Rodriguez, community member, congratulated President Clayton-Tarvin on her re-election and Norm Westwell on his election to the Board of Trustees; thanked everyone who contributed to the passage of Measure R; on behalf of the Oak View Youth Soccer League, expressed appreciation for the new green fields and is looking forward to all sites having new grass through the passage of Measure R; thanked Trustee Cotton for her 12 years of service to the District.

## **K. Communications**

**K.1. Written Communications to the Board:** None.

**K.2. Board/Committee Reports:** None.

### **K.3. Trustees' Communications**

Trustee Cotton thanked Dr. Hansen for her kind comments; congratulated President Clayton-Tarvin and Norm Westwell on winning the election; congratulated everyone on the passage of Measure R; noted that this is her last Board meeting, and she appreciates the support from everyone over the years; is grateful for the education her two children have received in Ocean View, and is looking forward to the District soaring to new heights.

Trustee Gaglione thanked Trustee Cotton for her service, noting she will be missed; pleased with the passage of Measure R and Proposition 55 which shows the importance of investing in the future of our children's education.

Trustee Souders congratulated Norm Westwell and President Clayton-Tarvin on their election victories; spoke about the outstanding job done by Trustee Cotton as a member of this Board, and thanked her for providing support during his first months as a new Board member.

President Clayton-Tarvin acknowledged Trustee Cotton's commitment to the District and students over the past 12 years; stated that the passage of Measure R is a testament to Trustee Cotton's diligent work on the 2012 proposed bond; mentioned that Trustee Cotton is the President of the Ocean View High School PTSO and will continue serving the students of our community; thanked the staff and students for providing information about the Mesa View After School Program; thanked the voters for the passage of Measure R that will allow for much needed infrastructure improvements; congratulated Norm Westwell on his election to the Board and thanked the community for re-electing her to the Board as well; acknowledged candidates Patricia Singer, Kathryn Gonzalez, and Amalia Lam on their campaigns.

### **K.4. Superintendent's Communication**

Dr. Hansen expressed her appreciation to Trustee Cotton for her dedicated service to the students as evidenced by her many classroom visits over the years and her knowledge of curriculum, as well as her historical and legal insight on many issues;

#### **K.4. Superintendent's Communication (continued)**

congratulated President Clayton-Tarvin and Norm Westwell on their re-election and election to the Board, respectively; acknowledged all candidates for their interest in the District and urged them to stay involved; expressed her sincere appreciation to everyone for their help in ensuring the passage of Measure R; specifically thanked the Board for voting to place Measure R before the voters who have now spoken; will continue to keep everyone informed in the coming months regarding next steps involved with the bond and Facilities Master Plan; thanked the Mesa View After School Program participants for sharing information about this wonderful opportunity; expressed appreciation to the Board, staff, and community for their dedication and commitment to the students of our District on a daily basis.

#### **K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

Patricia Singer, President, commented on the recent Roundtable meeting where Presidents shared information about upcoming events at their sites; also discussed the proposed homework policy and thanked Administration for providing the opportunity for input from the Roundtable participants.

#### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Jason Bozarth, CSEA representative, commended the local community for choosing to give priority to children's education, as Measure R will allocate resources to repair and renovate our schools; congratulated Trustee Clayton-Tarvin and Norm Westwell on their successful campaigns and is looking forward to working with them in the future; thanked departing CSEA President Steve Hunter for his service to the District.

Margaret Friedmann, OVTA President, thanked the Board, Administration, community, teachers, and classified staff for their hard work that resulted in the passage of Measure R; noted that teachers are also pleased that Proposition 55 was passed for the benefit of all students; expressed appreciation to Trustee Cotton for her 12 years of service; pleased to see the Middle School After School Program highlighted tonight as such an enriching learning opportunity for students; excited to collaborate with other teachers, as well as receive professional development opportunities during weekly modified Wednesdays.

### **L. Reports**

#### **L.1. Budget Presentation**

Dr. Michael Conroy narrated a PowerPoint presentation that provided an update on the 2016-17 District budget. Areas of focus included reviewing of factors influencing Local Control Funding Formula (LCFF) and the District Budget; components of the Budget adoption, including review of revenues and expenses, multiyear projections, insight to composition of fund balance, and review of cash flow. Also mentioned were the upcoming First Interim Report and the expected release of the 2017-18 Governor's Budget Proposal.

## **L. Reports (continued)**

The Board discussed the information presented, including pension reform, encroachments, unfunded mandates, and the need to continue to bring education funding to the attention of our state legislators. Dr. Conroy responded to questions from the Board of Trustees.

## **M. Consent Calendar**

### **M.1. Administrative Services: Addition of California School Nurses' Organization to the Annual Professional Organization Memberships Listing 2016-17**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### **M.2. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### **M.3. Administrative Services: Purchase Orders for all Funds for October 19, 2016, through November 4, 2016**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

### **M.4. Administrative Services: School District Check Registers from October 18, 2016, through October 31, 2016**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**M.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.6. Human Resources: Certificated Employee Personnel Activity List - October 19, 2016, through November 1, 2016**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.7. Human Resources: Classified Employee Personnel Activity List - October 19, 2016, through November 1, 2016**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.8. Human Resources: Reappointment of CSEA Chapter #375 Nominee to the Personnel Commission**

**Passed:** with a motion by John Briscoe and a second by Jack Souders.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

**M.9. Superintendent's Office: Acknowledgement of Receipt of KUMA Academy Charter School Petition**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders

At the conclusion of the approval of the Consent Calendar, Dr. Hansen introduced Mr. Bob Ewing, newly re-appointed to the Personnel Commission as the CSEA representative.

Mr. Ewing thanked everyone for their support of the Personnel Commission, and commented on the excellent job done by Classified Personnel Director Vellanoweth; wished Trustee Cotton well in her new ventures; congratulated everyone on the passage of Measure R; shared how his family has been involved in the District over the years; agreed that the state legislators need to address the financial issues in education.

## **N. Old Business**

### **N.1. Superintendent's Office: Public Hearing - Sycamore Creek Community Charter School Petition (Public Hearing)**

President Clayton-Tarvin opened the Public Hearing at 7:39 p.m.

Sarah Bach, petitioner, narrated a PowerPoint presentation that provided an overview of the Charter School, which focuses on meeting the individual needs of the whole child. As part of the presentation, Diane Carson, TK/Kindergarten teacher in a Waldorf school, shared information about the curriculum. In addition, Ingrid Feck, teacher at a Waldorf school, spoke about the looping model used throughout the program.

The following people spoke in favor of the Sycamore Creek Community Charter School Petition:

Alicia Deaso, community member;  
Dorothy Lee, community member;  
Rachelle King; community member, parent;  
Catherine Navas, community member;  
Crystal Hickerson, community member, parent;  
Michelle Anderson, community member;  
Juliet Santa Cruz, community member;  
Cornel Bonca, community member, parent  
Breana Delgado, community member, parent.

The following people spoke in opposition to the Sycamore Creek Community Charter School Petition:

Naomi Anderson, community member;  
Pamela Schrub, staff member;  
Oscar Rodriguez, community member;  
Joan Ashley, staff member;  
Michelle McRae, staff member;  
Nancy Hoyt, staff member;  
Deborah Chiong, staff member;  
Patricia Chanco, staff member;  
Victor Valladares, community member;  
Jason Bozarth, staff member.

The Public Hearing was closed at 8:28 p.m.



**N. Old Business** (continued)

**N.2. Superintendent's Office: Proposed Additions/Revisions to Board Bylaws Series 9000: Board Bylaw 9121 - President (Second Reading) (Action)**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**N.3. Superintendent's Office: Proposed Additions/Revisions to Board Bylaws Series 9000: Board Bylaw 9123 - Clerk (Second Reading) (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O. New Business**

**O.1. Administrative Services: Change Order to Construction Contract for Gilbert & Stearns, Inc. (Action)**

**Passed** with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.2. Administrative Services: Change Order to Construction Contract for Mirage Builders, Inc. (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O. New Business** (continued)

**O.3. Administrative Services: Resolution No. 14:1617 - Establish Temporary Interfund Transfers of Special or Restricted Funds Pursuant to Education Code Section 42603 (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.4. Administrative Services: File Notice of Completion: Mirage Builders, Inc. on Lake View Interior Reconstruction Project 14-225-3 (Action)**

**Passed** with a motion by Joseph Gaglione and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.5. Administrative Services: Independent Contractor Agreement for Budget and Fiscal Support for 2016-2017 (Action)**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.6. Administrative Services: Ratification of 2016-2019 Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Grace Lutheran Church and Schools of Huntington Beach (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O. New Business (continued)**

**O.7. Human Resources: Memorandum of Understanding: West Orange County Induction Consortium and Huntington Beach City School District, Huntington Beach Union High School District, and Westminster School District (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.8. Human Resources: Student Teaching Affiliation Agreement Between Grand Canyon University and Ocean View School District of Orange County (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**O.9. Superintendent's Office: Governance Team Handbook (Information)**

Received for information.

Dr. Hansen narrated a brief PowerPoint presentation about the Handbook, which consists of Board Norms and Roles, the Superintendent's Role, Governance Team Protocols, and Board Meeting Protocols. She noted the document is before the Board for review tonight, and will be returned at the next Board meeting for final approval.

There were no proposed changes made to the Handbook.

**O.10. Superintendent's Office: Proposed Additions/Revisions to Board Policy and Administrative Regulations Series 5000: Students - Board Policy 5131: Conduct (First Reading) (Information)**

Received for information.

Trustee Cotton suggested additional clarification regarding the words, "inappropriate attire" on page 111, noting that a reference to the school site handbook may be appropriate. In addition, more information may be needed in the wording, "secured until the appropriate time" in reference to cell phones.

Dr. Hansen and Assistant Superintendent Brentlinger concurred with Trustee Cotton's comments, and will revise the policy accordingly.

**O. New Business (continued)**

**O.11. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students - Board Policy/Administrative Regulation 5131.2: Bullying (First Reading) (Information)**

Received for information.

Trustee Cotton mentioned the possibility of referencing the transfer of the student being bullied as well as the one doing the bullying.

President Clayton-Tarvin noted this suggestion would be taken into consideration.

**O.12. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students - Board Policy 5146: Married/Pregnant/Parenting Students (First Reading) (Information)**

Received for information.

In response to Trustee Briscoe's inquiry, Dr. Hansen advised that there have not been any student pregnancies in her tenure.

**O.13. Superintendent's Office: Selection of Date for Annual Organizational Meeting (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**P. Any Other Public Communications to the Board of Trustees**

None.

**Q. Future Agenda Items (As requested by Board Members)**

None.

**R. Board of Trustees' Roundtable**

Trustee Souders thanked Trustee Cotton for her service, noting it is truly appreciated.

Trustee Gaglione thanked those in the audience who shared their comments and opinions tonight.

## **R. Board of Trustees' Roundtable (continued)**

Trustee Cotton appreciated everyone's support; wished all a wonderful break.

Trustee Briscoe commented on hate violence as referenced on page 117 of the agenda.

President Clayton-Tarvin also thanked Trustee Cotton for her dedication and legal knowledge she shared during her time on the Board; thanked OVTA and CSEA for supporting the candidacy of herself and Patricia Singer, as well as Measure R; pleased with the passage of Propositions 51 and 55 for the sake of the students; shared the sad news of the tragic drowning of Mr. Jeff Tolly, who was a very involved parent in the District, and expressed the Board's condolences to his family.

## **S. \* Closed Session (if needed)**

Time: 9:04 p.m.

The Board of Trustees moved to Closed Session to continue discussion of items previously announced under Closed Session.

## **T. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 10:16 p.m. The following Closed Session Action was reported:

**MOTION** to approve the settlement in the matter of the Ocean View School District v. Rainbow Transfer/Recycling Incorporated; a complete and final resolution of all pending litigation involving the School District and Rainbow, including 1) the nuisance abatement action, Ocean View School District v. Rainbow Transfer/Recycling, Inc. et al, Orange County Superior Court Case No. 30-2013-00692278; and 2) the CalRecycle action concerning Rainbow's operating permit, Ocean View School District v. CalRecycle, et al, Orange County Superior Court Case No. 30-2015-00814383 which includes \$2,150,000.00 in attorneys' fees to be paid by Rainbow Environmental Services and full enclosure of the Rainbow facility; funding of a gymnasium and screening trees at the Oak View campus in the amount of \$4,000,000.00; no inappropriate development at the Wintersburg site, and to delegate signing authority to the Board President and the Superintendent:

**Passed** with a motion by Debbie Cotton and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Debbie Cotton  
Yes Joseph Gaglione  
Yes Jack Souders

**U. Adjournment**

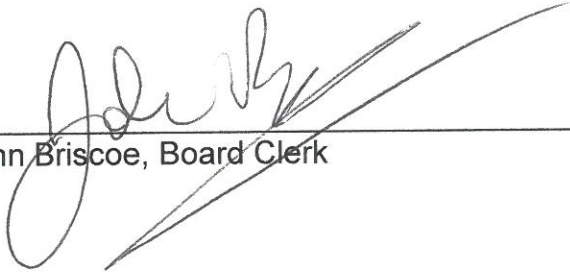
Time: 10:19 p.m.

**Passed** with a motion by John Briscoe and a second by Debbie Cotton.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Debbie Cotton
- Yes Joseph Gaglione
- Yes Jack Souders



\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent



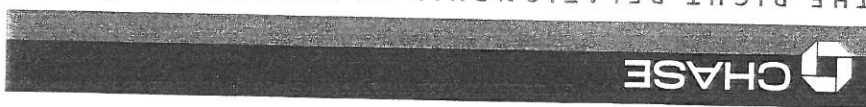
\_\_\_\_\_  
John Briscoe, Board Clerk

*January 10, 2017*

\_\_\_\_\_  
Date

Holly Thompson  
(714) 842-7611  
Child Care Attn.

Dear Dr. Hansen



THE RIGHT RELATIONSHIP IS EVERYTHING.<sup>®</sup>

Thursday 1/12/17 8:30 AM  
Interviewing statement something  
to think about. It is 6:45 AM.  
Sunday morning at Golden View Kids  
Club I just heard this from the  
"second student who came in"  
"was Holly how are you going to like  
working at Westmont?" I don't  
know what you mean. Of course  
I didn't know what she was talking  
about. Imagine hearing from  
a student of major change in  
my work, my employ, from the  
4th grade then I had seen the  
rest of the story - we are  
Jeffrey McVey  
Loan Officer

Chase Home Finance  
4400 MacArthur Blvd., Suite 950  
Newport Beach, CA 92660  
Tel 949-263-7080  
Cell 949-677-1001  
Jeffrey.s.mcvey@chase.com

Call your mortgage specialist today!

6-8 am  
Holly Thompson