

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

**Board of Trustees' Meeting - Minutes**  
January 10, 2017  
5:00 PM - CLOSED SESSION; 6:00 PM OPEN SESSION

 A blue ink stamp with a checkmark in a square box followed by the word "APPROVED" in all caps.

**Trustees:**

Gina Clayton-Tarvin, President (absent)  
Jack Souders, Vice President  
John Briscoe, Clerk  
Debbie Cotton, Member  
Joseph Gaglione, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Jodee Brentlinger, Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order by Vice President Jack Souders at 5:00 p.m.

**B. Roll Call**

Members present: John Briscoe, Joseph Gaglione, Jack Souders, Norm Westwell  
Members absent: Gina Clayton-Tarvin

**C. Agenda Adoption - Regular Board of Trustees' Meeting of January 10, 2017**

Trustee Westwell pulled Agenda Item M.1 (Gifts to the District) from the Consent Calendar for further discussion.

MOTION to approve the Agenda, pulling Agenda Item M.1 (Gifts to the District) from the Consent Calendar and moving it before Agenda Item O. - New Business.

**Passed** with a motion by John Briscoe and a second by Norm Westwell.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

## **D. \* Closed Session**

Vice President Souders read aloud the items listed under Closed Session.

- D.1. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Anticipated Litigation: Two cases.**
- D.2. Government Code Section 54957: Public Employee Discipline/Dismissal/Release**
- D.3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

The meeting moved to Closed Session at 5:02 p.m.

## **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:04 p.m. The following action was taken in Closed Session:

MOTION by Norm Westwell, seconded by Jack Souders, and carried by the following vote to approve the resignation and settlement agreement with a probationary certificated employee:

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

## **F. Pledge of Allegiance**

Vice President Souders led the Pledge of Allegiance.

## **G. Introductions**

None.

## **H. Minutes**

### **H.1. Regular Board of Trustees' Meeting, November 15, 2016**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Abstain	Norm Westwell

**H.2. Regular Board of Trustees' Meeting, December 13, 2016**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**I. Time Certain:** None.

**J. Public Comments**

John Briscoe, community member, shared an invocation.

**K. Communications**

**K.1. Written Communications to the Board:** None.

**K.2. Board/Committee Reports:** None.

**K.3. Trustees' Communications**

Trustee Briscoe wished everyone a Happy New Year.

Trustee Gaglione mentioned his attendance at various holiday events at many school sites; wished everyone a great new year.

Vice President Souders also wished everyone a Happy New Year.

**K.4. Superintendent's Communication**

Dr. Hansen commented on the many wonderful learning activities and events she experienced during her recent visits to Spring, Village, Lake, and Star View Schools; noted she is fortunate to lead this District and interact with staff and students on a daily basis; wished everyone a Happy New Year.

**K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable:** None.

**K.6. Employee Associations' Communications (CSEA, OVTA)**

Jason Bozarth, CSEA President, welcomed everyone back from the holidays; shared his confidence in the new leadership of CSEA Chapter #375, noting his mission is to create an environment that promotes equality and fairness for all CSEA members.

Margaret Friedmann, OVTA President, congratulated Board President Gina Clayton-Tarvin for being recognized as #5 in the *Daily Pilot's* Top 103 Local Newsmakers and Most Influential People in 2016; expressed her appreciation to everyone who worked so hard to achieve resolution concerning the Rainbow Transfer Station; looking forward

## **K.6. Employee Associations' Communications (CSEA, OVTA) (continued)**

to working with Administration at the upcoming LCAP meeting, noting that teachers are pleased to have a voice in the work done by the District.

## **L. Reports**

### **L.1. Construction Update**

Dr. Conroy narrated a detailed PowerPoint presentation, which provided updates and photographs of the asphalt projects at the Mesa View and Pleasant View sites. In addition, he discussed the latest information regarding the Oak View Gym, including projected timeframes and optional locations for the gym to be built on the Oak View site. Finally, Dr. Conroy provided an outline of the Measure R Bond Priority Process, which will include Special Board Study Sessions focusing on bond financing and sale; Facility Master Plan and pricing; project priorities and staff recommendations; and Board direction regarding projects and priorities based upon bond sales and funding.

Dr. Conroy responded to questions from the Board of Trustees. Further discussion ensued regarding the possibility of carcinogens in the asphalt; mite-infested wood chips; Geogrid fabric; slurry sealing; property lines depicted in one of the presentation slides; clarification of land ownership where the City library is located; and pre-fab building options.

## **M. Consent Calendar**

### **M.1. Administrative Services: Gifts to the District**

Prior to the vote on this matter, Trustee Westwell expressed his deepest appreciation to the donors who supplement our students' education, which is underfunded by the state.

**Passed** with a motion by Norm Westwell and a second by Jack Souders.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

### **M.2. Administrative Services: Payroll Check Registers from October 11, 2016, through December 10, 2016**

**Passed** with a motion by John Briscoe and a second by Norm Westwell.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**M.3. Administrative Services: Purchase Orders for all Funds for November 30, 2016, through January 2, 2017**

**Passed** with a motion by John Briscoe and a second by Norm Westwell.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**M.4. Administrative Services: School District Check Registers from November 16, 2016, through December 13, 2016**

**Passed** with a motion by John Briscoe and a second by Norm Westwell.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**M.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Norm Westwell.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**M.6. Human Resources: Certificated Employee Personnel Activity List - November 16, 2016, through December 13, 2016**

**Passed** with a motion by John Briscoe and a second by Norm Westwell.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**M.7. Human Resources: Classified Employee Personnel Activity List - November 16, 2016, through December 13, 2016**

**Passed** with a motion by John Briscoe and a second by Norm Westwell.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

## N. Old Business

### **N.1. Superintendent's Office: Public Hearing - Kuma Academy Charter School Petition (Public Hearing)**

Joi Vutpakdi and Chrysti Polito, representing Kuma Academy Charter School, narrated a PowerPoint presentation regarding their proposed Charter School, and requested the Board consider approval of their petition.

Vice President Souders and Dr. Hansen explained the procedures that will be followed for the Public Hearing per Board Policy. It was the consensus of the Board of Trustees to allow each speaker to have a two minute limitation for their comments regarding this matter.

Vice President Souders opened the Public Hearing at 6:46 p.m.

The following people spoke in favor of the Kuma Academy Charter School petition:

Angie Camola, community member;  
Rebecca Wiens, community member;  
Melissa Ranck, parent/community member;  
Dory Clark, parent/community member;  
Mia Menjivar, student/community member;  
Felicia Menjivar, parent/community member.

The following people spoke in opposition to the Kuma Academy Charter School petition:

Jason Bozarth, staff member;  
Margaret Friedmann, staff member;  
Jon Wales, community member.

Vice President Souders closed the Public Hearing at 7:04 p.m.

### **N.2. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students - Board Policy/Administrative Regulation 5131.2: Bullying (Third Reading) (Action)**

**Passed:** with a motion by Norm Westwell and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**N.3. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students - Board Policy/Administrative Regulation 5111: Admission (Second Reading) (Action)**

**Passed** with a motion by Norm Westwell and a second by John Briscoe.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**N.4. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students - Board Policy/Administrative Regulation 5111.1: District Residency (Second Reading) (Action)**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**N.5. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students - Board Policy and Administrative Regulation 5116.1: Intradistrict Transfers (Second Reading) (Action)**

The Board of Trustees discussed language in the policy which gives enrollment priority to students whose parents/guardians are employees of Ocean View School District.

A motion was made by Trustee Westwell, and died for lack of a second, to remove No. 5 and No. 6 on the second page, first section of Board Policy 5116.1.

Original MOTION to approve as submitted.

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
No	Norm Westwell



**N.6. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 6000: Instruction - Board Policy and Administrative Regulation 6145.2: Athletic Competition (Second Reading) (Action)**

The Board of Trustees questioned the wording of "high school" in the Administrative Regulation, as there are no high schools in Ocean View School District. Mrs. Brentlinger stated that according to the Federal Program Monitor, this language needed to be included for the District to be in compliance with federal regulations.

A motion was made by Trustee Westwell, and died for lack of a second, to remove the words, "or high school" on the third page, sixth paragraph of Administrative Regulation 6145.2.

Original MOTION to approve as submitted.

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
No	Norm Westwell

**N.7. Superintendent's Office: Proposed Additions/Revisions to Board Policy and Administrative Regulations Series 6000: Instruction - Board Policy/Administrative Regulation 6154: Homework/Makeup Work (Second Reading) (Action)**

The Board of Trustees discussed makeup homework, homework correction for credit, and school site policies regarding homework/makeup work.

Dr. Hansen and Mrs. Brentlinger responded to questions from the Trustees regarding these matters.

A motion was made by Trustee Westwell, and died for lack of a second, to change the wording of the first page, first paragraph, third sentence of Administrative Regulation 6154 to read "responsibilities of staff and the expectation of students, parents/guardians", and to remove the typographical error on the second page, No. 6 (÷).

Dr. Hansen advised that no motion is necessary regarding the typographical error, which will be corrected.

Original MOTION to approve as submitted.

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
No	Norm Westwell



## O. New Business

### O.1. Administrative Services: E-Rate Funding for 2016-2017 (Action)

**Passed** with a motion by Norm Westwell and a second by John Briscoe.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

### O.2. Administrative Services: File Notice of Completion: Chapman Coast Roof Co., Inc. on Restroom Modernizations, Fire Alarm Upgrades, Roofing, and Abatement Projects - 14-225 (Action)

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

### O.3. Administrative Services: Ratification of Independent Contractor Agreement Between Ocean View School District of Orange County and Fountain Valley School District (FVSD) for Home-To-School Transportation Services (Action)

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

### O.4. Administrative Services: Use of Supplement No. 1 to Renew California Multiple Award Schedule (CMAS) Contract Number 4-13-73-0024A to Advantage West Government Solutions for Purchase of Janitorial Supplies (Action)

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

### O.5. Human Resources: Quarterly Report on Williams Uniform Complaints (Education Code Section 35186) - January 2017 (Information)

Received for information.

**O.5. Human Resources: Quarterly Report on Williams Uniform Complaints (Education Code Section 35186) - January 2017 (Information) (continued)**

In response to Trustee Westwell's question, Dr. Hansen advised that no Williams reportable actions have been filed during her tenure with the District.

**O.6. Superintendent's Office: California Public Records Act (CPRA) Requests - Quarterly Report - October 1, 2016, through December 31, 2016 (Information)**

Received for information.

**O.7. Superintendent's Office: Proposed Additions/Revisions to Board Bylaws Series 9000: Board Bylaw/Administrative Regulation/Exhibit 9310 - Policy Manual (First Reading) (Information)**

Received for information.

Dr. Hansen responded to questions from the Board of Trustees.

Trustee Westwell made several suggested language changes; however, there was not a Board consensus to make any modifications.

Trustee Westwell indicated that according to the Brown Act, copies of the Policy Manual may not be maintained only in electronic format. He referenced the language proposed on page three in the fourth paragraph of Board Bylaw 9310 that states that copies shall be maintained either electronically or by paper copy. Dr. Hansen advised that she would research this matter and inform the Board accordingly.

At this time, Trustee Gaglione stated that on the advice of his physician, if there is any more banging on the table, he will be excusing himself from the meeting.

**O.8. Superintendent's Office: Proposed Additions/Revisions to Board Bylaws Series 9000: Board Bylaw 9311 - Board Policies (First Reading) (Information)**

Received for information.

Trustee Westwell offered language changes in the "Rationale" portion of the Board item for clarification purposes. He also suggested retaining language proposed for deletion on page 1, paragraphs 4 and 6 of Board Bylaw 9311, and requested that Dr. Hansen make sure the intent of this language is within Board Bylaw 9310.

There was no consensus among the Trustees to make any changes to the item as proposed.

**P. Any Other Public Communications to the Board of Trustees: None.**

### **Q. Future Agenda Items (As requested by Board Members)**

Trustee Westwell:

- Potential salary increase for the Board
- Reimbursement of expenses for Masters in Governance Program for Trustee Westwell

Dr. Hansen stated that she will bring back information regarding these two matters to the Board of Trustees.

### **R. Board of Trustees' Roundtable**

Trustee Briscoe mentioned that a math teacher at Ocean View High School had commented that he can tell immediately when he has our GATE students in his advanced math classes as they perform very well; recently attended the Festival de Guadalupe and Posada in the Oak View community, and recommended that everyone attend these lovely celebrations in the future.

Trustee Westwell thanked everyone for their patience during his detailed discussions involving Board agenda items.

Vice President Souders thanked everyone for attending tonight's meeting.

### **S. \* Closed Session (if needed)**

Time: 8:18 p.m.

The Board of Trustees moved to Closed Session to continue discussion of items previously announced under Closed Session. Any actions to report will be made from the Student Services Conference Room in Building C.

### **T. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 9:38 p.m. There were no Closed Session actions to report.

### **U. Adjournment**

Time: 9:39 p.m.

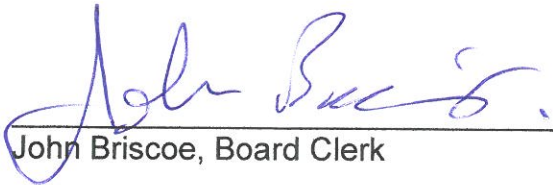
**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes	John Briscoe
Absent	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell



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Carol Hansen, Ed.D., Superintendent



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John Briscoe, Board Clerk

1/27/17

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Date