

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

**Board of Trustees' Meeting - Minutes**  
February 21, 2017  
5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

 A blue ink stamp with a checkmark in a box followed by the word "APPROVED" in all caps.

**Trustees:**

Gina Clayton-Tarvin, President  
Jack Souders, Vice President  
John Briscoe, Clerk  
Joseph Gaglione, Member  
Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Jodee Brentlinger, Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:00 p.m.

**B. Roll Call**

Members present: John Briscoe, Gina Clayton-Tarvin, Joseph Gaglione, Jack Souders, Norm Westwell

**C. Agenda Adoption - Regular Board of Trustees' Meeting of February 21, 2017**

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**D. \* Closed Session**

President Clayton-Tarvin read aloud the items listed under Closed Session. The Board of Trustees moved to Closed Session at 5:01 p.m.

**D.1. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Anticipated Litigation: One case.**

**D. \* Closed Session (continued)**

**D.2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

**E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:06 p.m. There were no Closed Session actions to report.

**F. Pledge of Allegiance**

The Pledge of Allegiance was led by President Clayton-Tarvin.

**G. Introductions: None.**

**H. Minutes**

**H.1. Special Board of Trustees' Meeting, February 1, 2017**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes	John Briscoe
Abstain	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Abstain	Norm Westwell

**H.2. Regular Board of Trustees' Meeting, February 7, 2017**

**Passed** with a motion by John Briscoe and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Joseph Gaglione
Yes	Jack Souders
Yes	Norm Westwell

**I. Time Certain**

**I.1. 6:05 p.m. Presentation: Marine View Middle School students will present "Oh, the Thinks You Can Think!" from their production of "Seussical Jr." in celebration of Theodor Seuss Geisel's birthday on March 2nd.**

Introduced by Principal Bill Lynch, Marine View students performed a musical number from "Seussical Jr.," directed by Elise Slaney, Lauren Mayfield, Wendy Tate, and Brandon Binder; and choreographed by Karen Sanford.

## **J. Public Comments**

John Briscoe, community member, shared an invocation.

## **K. Communications**

**K.1. Written Communications to the Board:** None.

**K.2. Board/Committee Reports:** None.

### **K.3. Trustees' Communications**

Trustee Briscoe reminded parents of the opportunity for their children to buy fresh, cold milk with a prepaid card at each school site, and the option to request a specific classroom teacher for their child; commented on his attendance at the Orange County Government Leaders' Prayer Breakfast.

Trustee Gaglione expressed his enjoyment of tonight's performance by the Marine View students.

Trustee Souders thanked Administration for providing the Board with information regarding safe haven schools and the policies our District has in place to protect students at school; noted that children need to feel safe in order to learn, and advised parents to contact Administration should they have any concerns regarding this matter.

Trustee Westwell attended his first Masters in Governance course and will be attending the second course next month; attended the Middle School Information Night at Spring View Middle School; recognized retiring staff member Joie Phillips for over 27 years of dedicated service to the Board and District employees throughout the years.

President Clayton-Tarvin congratulated Joie Phillips on her retirement and thanked her for her years of service; commented on the great performance given by the Marine View students and pleased that the production was open to all students at the school; attended the Visual and Performing Arts (VAPA) Information Night at Westmont School, and thanked staff for providing yet another choice for parents and students in the District; attended *Walk Through California* at Circle View School, where she saw great interaction and learning taking place; looking forward to attending the special event at Star View School honoring Willie O'Ree, the first African American hockey player in the National Hockey League.

### **K.4. Superintendent's Communication**

Dr. Hansen introduced Sandra Crandall, President of the Fountain Valley School District Board of Trustees, who was present in the audience; thanked staff members Jodee Brentlinger, Kathy Tryon, and Julie Jennings for their work in organizing the various informational meetings held recently for our parents and community; thanked Lake View Principal Jamie Goodwyn and PTO President Patricia Singer for their efforts in coordinating the recent STEAM Information Night at Lake View School; congratulated

#### **K.4. Superintendent's Communication (continued)**

the following Classified Employees of the Year: Tannya Ghiotto - Child Nutrition; Eric Taylor - Maintenance, Operations, and Facilities; Susan Burdette - Office and Technical; Clare Shweyk - Para-educator and Instructional Assistance; Shelly Fernandez - Support Services and Security; and Alicia Helm - Transportation.

**K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable:** None.

#### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Robert Stoner, CSEA Vice President, advised that CSEA has complete confidence that the Board of Trustees and District Administration will properly and judiciously use the funds received from Measure R to positively impact student learning in our District; noted CSEA's commitment to working together with fellow stakeholders to ensure that Ocean View remains one of the best districts in the area, offering the highest quality of educational programs for students.

### **L. Reports**

#### **L.1. OVSD Connections: Overview of Educational Services Division**

Jodee Brentlinger, Assistant Superintendent, Educational Services, narrated a brief PowerPoint presentation which focused on the departments within the Educational Services Division, the staff and leaders within each department, and the role of the departments in making a difference in the lives of children. The Division includes the departments of Curriculum, Instruction, and Assessment under the leadership of Director Kathy Tryon; Special Education under the leadership of Executive Director Melissa Hurd; Categorical Programs led by Coordinator Laura Dale-Pash; Student Services led by Coordinator Barb Davis; and After School Programs led by Supervisor Nicole Baitx-Kennedy.

Mrs. Brentlinger responded to questions from the Board of Trustees.

### **M. Consent Calendar**

#### **M.1. Administrative Services: Gifts to the District**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**M.2. Administrative Services: Payroll Check Registers from January 11, 2017, through February 10, 2017**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**M.3. Administrative Services: Purchase Orders for all Funds for January 26, 2017, through February 8, 2017**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**M.4. Administrative Services: School District Check Registers from January 24, 2017, through February 6, 2017**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**M.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**M.6. Human Resources: Certificated Employee Personnel Activity List - January 25, 2017, through February 7, 2017**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**M.7. Human Resources: Classified Employee Personnel Activity List - January 25, 2017, through February 7, 2017**

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**N. Old Business:** None.

**O. New Business**

**O.1. Administrative Services: Delegation of Authority to Enter Into Contract with Ledesma & Meyer Construction Company, Inc. for Construction Management Services for the Oak View Gym Construction Project (Action)**

Trustee Briscoe noted his concern with comments made recently by this company regarding the use of prefabricated building materials.

Dr. Hansen responded to questions regarding this matter.

**Passed** with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**O.2. Administrative Services: Delegation of Authority to Enter into Contract with WLC Architects for Architectural and Engineering Services for Oak View Gym Construction Project (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**O.3. Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Programs (IEPs) (Action)**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**O.4. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Anna Lassig for After School Enrichment Services at College View School (Action)**

Trustee Westwell noted the importance of monitoring the students receiving these services, and the need to train our own staff to provide these supplemental services.

Mrs. Brentlinger responded to questions regarding this matter.

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**O.5. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and BrainStorm Studios, LLC, for STEM Classes at Vista View Middle School (Action)**

Trustee Westwell expressed the same concerns that he mentioned regarding the previous agenda item.

**Passed** a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**O.6. Educational Services: Overnight Field Trips for Circle View, Golden View, Harbour View, and Hope View Elementary Schools (Action)**

Trustee Westwell stressed the importance of proper supervision for students, especially on overnight field trips.

Discussion ensued regarding the District's recently revised Board Policy on Volunteers which includes a strong vetting process; responsibilities of certificated staff and parent chaperones on field trips; and other agencies' policies for youth protection.

**Passed** with a motion by Jack Souders and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**O.7. Human Resources: Williams Settlement Legislation Second Quarter Report 2016-2017 (Information)**

Received for information.

**O.8. Superintendent's Office: \*\*2017 California School Boards Association (CSBA) Delegate Assembly Election (Action)**

MOTION to complete the official ballot for the 2017 California School Boards Association Delegate Assembly Election, voting for the following candidates:

Ian Collins (Fountain Valley School District)  
Al Jabbar (Anaheim Union High School District)  
Bonnie Castrey (Huntington Beach Union High School District)  
Vicky Snell (Newport-Mesa Unified School District; write-in candidate)

**Passed** with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell

**O.9. Superintendent's Office: Proposed Additions/Revisions to Board Bylaws Series 9000: Board Bylaw 9010 - Public Statements (First Reading) (Information)**

Discussion ensued regarding the reason for the updated Bylaw, as well as the role and importance of the Board Bylaws in general.

Received for information.

**P. Any Other Public Communications to the Board of Trustees:** None.

**Q. Future Agenda Items (As requested by Board Members):** None.

**R. Board of Trustees' Roundtable**

Trustee Souders thanked Administration for providing the Leadership Team information to the Board of Trustees.

Dr. Hansen advised that a printed copy of the Leadership Team directory would be forthcoming.

Trustee Gaglione noted he is pleased with the positive and supportive attitude expressed by staff members.



**R. Board of Trustees' Roundtable** (continued)

Trustee Briscoe attended a recent basketball game at Mesa View Middle School as part of the District's rigorous afterschool sports program; looking forward to attending the production of *Alice in Jungleland* at Vista View Middle School; thanked Ms. Crandall for attending tonight's Board meeting, and highlighted the following areas for her information: standardized typing program to be used in area school districts; the District's continuous writing curriculum project implemented across the grades; and our middle school afterschool program that serves our students at the end of the school day; appreciated the emails containing embedded press releases sent out by our Public Information Manager, Julie Jennings.

President Clayton-Tarvin thanked Julie Jennings for highlighting our District's programs and events through various media outlets; looking forward to attending *Alice in Jungleland* at Vista View; thanked the Principals for inviting the Board members to school site events, as attendance at these activities are an important way to connect with the students.

**S. \* Closed Session (if needed):** None.

**T. Return to Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

Time: 7:32 p.m.

**Passed** with a motion by John Briscoe and a second by Joseph Gaglione.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Joseph Gaglione  
Yes Jack Souders  
Yes Norm Westwell



\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent



\_\_\_\_\_  
John Briscoe, Board Clerk

3-7-2017

\_\_\_\_\_  
Date