

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**NEW CONSTRUCTION INDEX**

**BP 7000 SERIES**

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**BOARD POLICY**

**BP 7000**

**NEW CONSTRUCTION**

**CONCEPTS AND ROLES IN NEW CONSTRUCTION**

Providing proper educational facilities is a major responsibility of the Governing Board and the district administration. The design of the school plant, adequacy of space and flexibility of use should all combine to enhance the instructional program.

Since school construction is costly, and buildings become a permanent part of the community to be used by large numbers of people, great care must be taken to make certain that the facilities will fully support the intended educational and community programs, that they may be altered conveniently and inexpensively to meet future educational and community needs, that they provide a healthful environment, and that the styling of the facilities will permit them to fit harmoniously and attractively into the community.

The Governing Board:

1. Decides what buildings shall be built, when and where, and what equipment shall be purchased for them.
2. Decides on the additions to buildings or any major alterations.
3. Selects and purchase school sites for future plant expansion.
4. Selects architects and structural engineers for the district building program.

The Superintendent:

1. Supervises the development of the district's building program in accordance with state law and regulation.
2. Directs the planning of all educational features of new buildings or alterations of old buildings.
3. Maintains overall responsibility for the adequate implementation of the building program in accord with the educational needs of the district.
4. Acts as authorized agent of the district in all official governmental interactions related to the building program.

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7000**

**NEW CONSTRUCTION**

**CONCEPTS AND ROLES IN NEW CONSTRUCTION** (Continued)

The Assistant Superintendent – Business:

1. Coordinates the preparation of plans from the developed educational specifications.
2. Oversees the preparation of bids, award of contracts and in collaboration with the architect, the construction.
3. Coordinates the district facility inspection program by authorized building inspectors.

*Legal Reference:*

EDUCATION CODE

39000-39017	General provisions (school sites)
39110-39116	Plans of schoolhouses
39140-39159	Approval of plans and supervision of construction
39170-39173	Building of schoolhouses
39190-39200	Factory-built schoolhouses
39210-39214.5	Fitness of buildings for occupancy
39225	Liability of Governing Board members
39226	Limitation on liability of Governing Board members
39300-39325	Leasing of school buildings

CODE OF REGULATIONS, TITLE 5

14000	Policy declaration
14001	Minimum Standards
14010	Procedure for site acquisition
14030	Preliminary procedure, planning and approval of school facilities
14031-14032	Submissions to bureau of site facilities planning; approval

Policy Adopted: 5/7/91

**BOARD POLICY**

**BP 7100**

**NEW CONSTRUCTION**

**PLANNING**

**Facilities Master Plan**

The Ocean View School District facilities master plan shall be maintained as determined by the Superintendent. The plan shall reflect the short and long term educational goals. To assist in the accurate assessment of these needs, the plan shall include an identification of social, economic and political factors in the community together with district-level housing and funding issues which will ultimately affect the success and effectiveness of the district building and renovation program.

The plan shall incorporate population and enrollment projections based on a review of:

1. Residential housing growth patterns
2. Kindergarten enrollments
3. Student yield factors.

Concurrent with efforts to identify those demographic factors affecting school enrollment, the plan shall include an analysis of present and future design needs of the district together with an assessment of those qualitative factors which reflect the characteristics and capacity of each school facility.

Those qualitative factors considered may include, but not be limited to:

1. State allocation building area standards.
2. Maximum student capacity according to designated student – teacher ratios.
3. Current student capacity based on current district program requirements

The Governing Board recognizes the importance of having complete and factual information as the basis for developing and maintaining the facilities master plan. The Superintendent shall maintain procedures as appropriate, to encourage the cooperation of the district staff, parents, students, state and local governmental and planning agencies, and other business and community representatives in this effort.

*Legal Reference:*

EDUCATION CODE:

17717                      *Application for Project*  
17717.5                  *Application Approval*

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7100**

**NEW CONSTRUCTION**

**PLANNING**

**Facilities Master Plan**

*Legal Reference:*

EDUCATION CODE:

35275                      *New school planning and design*

39101                      *Powers (State Department of Education) concerning buildings and building sites*

ADMINISTRATIVE CODE, TITLE 5

14001                      *Minimum Standards*

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7110**

**NEW CONSTRUCTION**

**DETERMINING NEEDS**

The Superintendent shall maintain planning procedures for school facilities as appropriate. These procedures shall serve as the basis for determining facility needs that will enhance the district educational program. Accordingly, criteria for determining these needs shall reflect the goals and objectives of the district facilities master plan.

The Superintendent shall draw upon all necessary resources to assure that proposed district facilities meet the educational needs of the students and conform to all planning requirements imposed by state and local governmental agencies. These resources may include district staff, educational consultants, architectural and engineering firms, utility companies, local governmental and planning agencies, the County Office of Education, the State Department of Education and the Office of the State Architect.

To assure a comprehensive approach to projecting and planning needs, the following elements shall be considered in planning school facilities:

1. The expanding and changing educational program of the district including the number of children to be served and their specific educational needs.
2. The impact of proposed facilities on the community and considerations regarding community use of the facilities.
3. Safety and welfare of students.
4. The relationship between existing and new facilities.
5. Community planning and zoning requirements.
6. Other site specific information which provide guidance in the planning of facilities.

*Legal Reference:*

EDUCATION CODE:

- 35275 *New school planning and design (re: cooperative relations with recreation and park authorities)*
- 39110-39116 *Plans of schoolhouses*
- 39148 *Persons qualified for the preparation of plans, specifications, and estimates and the supervision of construction*
- 39150 *Approval in writing from Department of General Services (Construction or alteration of school facilities)*
- 39158 *Requirements for SDE approval*
- 39159 *Contract provision required making plans etc., property of district*

39210-39230 Fitness for occupancy

CODE OF REGULATIONS, TITLE 5

- 14030(C) *Prepare educational specification*
- 14031 *Submission to bureau of school facilities planning*
- 14032 *Plan approval*
- 14033 *Planning guides (The Guide for Planning Educational Facilities)*

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7111**

**NEW CONSTRUCTION**

**EVALUATING EXISTING BUILDINGS**

The adequacy and design of all existing school facilities shall be evaluated periodically in terms of meeting the needs of the instructional program and fulfilling the requirements of law regarding safety and structural soundness, accessibility to the handicapped and energy conservation.

A primary consideration in evaluating existing facilities shall be the preservation of a healthful environment for students and staff as well as providing an aesthetically pleasing learning and working atmosphere.

In the evaluation of existing buildings, the installation of energy conserving devices, including insulation or the implementation of other design modifications, shall be considered as permitted by law for purposes of reducing energy costs.

*Legal Reference:*

EDUCATION CODE:

17900-17903	<i>Retrofitting existing school facilities for energy conservation</i>
39210-39228	<i>Fitness for occupancy (repair, renovation or replacement of existing buildings), especially</i>
39212	<i>Building examinations; required actions for Governing Board upon report of unsafe conditions</i>

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7112**

**NEW CONSTRUCTION**

**DETERMINING EXTENT OF NEW CONSTRUCTION**

The extent of new construction shall be determined by the increase in enrollment, by adopted pupil-teacher ratios, by changing educational programs, by the condition of existing facilities, and within the present and projected budgetary limitations.

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7115**

**NEW CONSTRUCTION**

**FORCASTING ENROLLMENTS**

Enrollment forecasts shall be prepared under the direction of the Superintendent, utilizing current enrollment information supplemented with data furnished by the county and/or city planning office.

Attendance area boundaries which will not create or aggravate racial or ethnic imbalance should be considered.

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7120**

**NEW CONSTRUCTION**

**PARTICIPATION IN PLANNING**

Procedures shall be maintained that ensure members of the school community including staff, parents, students, and business and community representatives are given the opportunity to provide input into the planning process.

Consultants and other appropriate resource personnel from state and local agencies shall be initiated into the planning process in accordance with state law and in those instances, where such consultation will benefit an effective planning process.

Assistance from colleges and universities, planning laboratories and private consulting firms shall be authorized when necessary to augment district staff resources.

*Legal References:*

EDUCATION CODE:

35275	<i>New school planning and design</i>
39101	<i>Powers concerning building and building sites</i>
39140-19159	<i>Approval of plans and supervision of construction</i>

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7140**

**NEW CONSTRUCTION**

**RELATIONS WITH THE PUBLIC**

The Governing Board acknowledges its responsibility to keep the public informed as to the need for new facilities, or renovating, remodeling and modernizing existing facilities. The Board will take reasonable actions to keep the public informed as to the use of any and all funds for school facilities.

The office of the Superintendent will provide information to the public through such means deemed necessary and desirable.

*Legal References:*

EDUCATION CODE:

35160

*Authority of Governing Boards, commencing January 1, 1976*

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7150**

**NEW CONSTRUCTION**

**RELATIONS WITH OTHER GOVERNMENTAL UNITS**

The Ocean View School District will cooperate with city, county, state and federal agencies to provide the best possible school facilities and obtain the greatest efficiency and economy in the use of funds expended for school construction.

In matters relating to the selection and acquisition of school sites and in the construction of school buildings, structures, or additions thereto, the school district will work in the planning stages in cooperation with other county and municipal bodies such as planning and zoning commissions, the police, fire, health and welfare departments and other relevant bodies.

*Legal References:*

EDUCATION CODE:

35275                      *New school planning and design (re: cooperative relations with local government recreation and park authorities)*

39140-39159            *Approval of plans and supervision of construction*

CODE OF REGULATIONS, TITLE 5

14010                    *Procedure for site acquisition*

CODE OF REGULATIONS, TITLE 14

15000                    *et. seq. Implementation of California Environmental Quality Act of 1970*

PUBLIC RESOURCES CODE

21000                    *et. seq. California Environmental Quality Act of 1970*

Policy Adopted: 5/7/91

**ADMINISTRATIVE REGULATION**

**AR 7150**

**NEW CONSTRUCTION**

**RELATIONS WITH OTHER GOVERNMENTAL UNITS**

**COMMUNICATIONS REGARDING LAND DEVELOPMENT**

Planning agencies shall be provided:

1. Copies of the district's master plan for facilities immediately after each update.
2. Regularly updated records of:
  - a. Maximum capacity of each school facility, excluding portable classrooms.
  - b. Maximum capacity of each facility including portable classrooms.
  - c. Current enrollments in each facility.
3. A response, in writing, to each tentative subdivision map or other development plan to provide:
  - a. An estimate of student enrollment to be generated by each development at completion and total occupancy.
  - b. An estimate of student enrollment to be generated annually by each subdivision in terms of the developer's "buildout" schedule as reported to the district by the planning staff(s).
4. A plan for district management of growth anticipated from each development to show:
  - a. Which school(s) would be affected.
  - b. The specific plan to be used to manage the anticipated annual increments of student enrollment at each affected school and the time requirements for each phase.

**ADMINISTRATIVE REGULATION**

**AR 7150**

**NEW CONSTRUCTION**

**RELATIONS WITH OTHER GOVERNMENTAL UNITS**

**COMMUNICATIONS REGARDING LAND DEVELOPMENT** (Continued)

Declarations of impactation may be prepared by the Superintendent when a district analysis of a proposed land development project indicates:

1. The impact at completion of current and prior approved subdivisions would exceed the district's ability to provide for anticipated students at affected sites without resorting to:
  - a. Double sessions for more than one (1) double sessions for more than one (1) year.
  - b. Busing for more than two (2) years.
2. The impact of phasing plans of developers would generate student enrollment more rapidly than the district could respond by the addition of portable classrooms to bring affected schools to their maximum enrollment.

Regulation Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7151**

**NEW CONSTRUCTION**

**MEMORIALS FOR DECEASED STUDENTS OR STAFF**

Recognizing that the loss of a member of the school community is deeply felt, schools will support staff, students and families who feel the loss, and will assist with connections to appropriate community resources. As places designated primarily to support learning, school sites should not serve as the main venue for the memorializing of students or staff.

Permanent memorials for deceased students or staff shall be limited in form of scholarships, plantings, collections of books, or items of historical or educational significance. Plantings should take place in an optional viewing site on the side or perimeter of the campus.

Policy Adopted: 9/19/00

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7210**

**NEW CONSTRUCTION**

**ARCHITECTURAL AND ENGINEERING SERVICES**

Upon approval by the Governing Board, the Superintendent shall engage the services of a certified architect(s) or engineer(s) for any approved project through a signed contract.

The contract shall include statements outlining specific district requirements and procedures which must be followed.

The contract shall specify that all plans, specifications and estimates prepared by the contractor shall become the property of the district.

Contractors for any architectural, engineering, land surveying, or construction project management services shall be selected, at fair and reasonable prices, on the basis of demonstrated competence and professional qualifications rather than by competitive bidding.

Contractors under this policy may be required to complete "Conflict of Interest" forms pursuant to the Political Reform Act and the District's Conflict of Interest Code. Pursuant to said Code, the Superintendent will make a written determination in each situation whether the completion of said forms will be required.

*Legal Reference:*

EDUCATION CODE

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|-------|---|
| 39148 | <i>Persons qualified for the preparation of plans, specifications and estimates and the supervision of construction</i> |
| 39159 | <i>Contract provision re: school district property</i>  |
| 39226 | <i>Limitation on liability of Governing Board</i>   |
| 45257 | <i>Employment of firm on temporary basis</i>  |

GOVERNMENT CODE

- |             |  |
|-------------|--|
| 4525-4529.5 | <i>Contracts with private architects, engineering, land surveying, and construction project management firms</i> |
| 8100        | <i>et. seq. Political Reform Act</i>   |

Policy Adopted: 9/19/00

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7220**

**NEW CONSTRUCTION**

**SITE SELECTION AND DEVELOPMENT**

The Governing Board believes that site selection and development starts from the premise that the school is an integral part of the total community. The Board will solicit community input whenever a school site is to be selected.

Besides serving our district's educational needs, an adequate site should show potential for contributing to other community needs and functions.

Careful consideration will be given to establishing criteria and procedures which ensure that the best possible sites are acquired and developed at the least expense.

Before title to any property is acquired, the Superintendent or designee shall secure the input of all agencies whose approval is required by law.

The Superintendent or designee shall determine whether any proposed development project is subject to the requirements of the California Environmental Quality Act and shall ensure compliance with this Act whenever required.

*Legal Reference:*

EDUCATION CODE

35271	Power to acquire and construct on adjacent property
35275	New school planning and design, re: consultation with local recreation and part authorities
39000-39014	General provisions (school sites), especially
39002	Investigation of prospective site; geological and engineering studies
39005	Investigation of site near airport
39101	Powers concerning buildings and building sites
39601-39613	Powers and duties of Governing Boards of school district ( re: management and control of school property)

GOVERNMENT CODE

66413.7	Written notices of proposed public school site within development; investigation and report conditions for acquisition
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PUBLIC RESOURCES CODE

21000-21177	Implementation of Environment Quality Act, especially
21081.6	Reporting and monitoring programs for project changes implementing mitigation findings
21151.2	School site proposed acquisition of addition
21151.3	School site acquisition or construction; hazardous air emissions
21153	Local lead agency; consultations prior to completion of impact report

CODE OF REGULATIONS, TITLE 5

14001	Minimum standards
14010	Procedure for site acquisition

CODE OF REGULATIONS, TITLE 14

15000	et. seq. Implementation of Environment Quality Act of 1970
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Policy Adopted: 5/7/91

**ADMINISTRATIVE REGULATION**

**AR 7220**

**NEW CONSTRUCTION**

**SITE SELECTION AND DEVELOPMENT**

**ENVIRONMENTAL IMPACT CONSIDERATION PROCEDURES**

1. All proposed discretionary projects shall be evaluated to determine whether the project:
  - a. Is categorically exempt from these procedures.
  - b. Is the appropriate subject of a negative declaration.
  - c. May have a significant effect on the environment.
2. If the project is categorically exempt from the California Environmental Quality Act, a notice of exemption shall be filed pursuant to Public Resources Code 21152
3. If it is determined that the project does not require the preparation of a draft environmental impact report (EIR), a negative declaration and the initial study shall be filed with the County Clerk, the State Office of Planning and Research, and other appropriate state agencies. Copies of the negative declaration and the initial study shall also be made available to local planning agencies, other interested persons, and to the general public in accordance with paragraph #5 below.
  - a. The Governing Board shall not approve any such projects until at least twenty-one (21) days have passed for review and comment. This review period shall be extended as necessary when the declaration is sent to the State Clearinghouse for review.
  - b. Upon the close of the review period, the Board shall determine whether the project is the appropriate subject of a negative declaration at a special or regularly scheduled meeting.
    - (1) The Board may affirm the decision that the project is the appropriate subject of a negative declaration and subsequently proceed according to paragraph #4 (e).
    - (2) If the Board determines that the project is not the appropriate subject of a negative declaration, it will proceed in accordance with paragraph #4.

**ADMINISTRATIVE REGULATION**

**AR 7220**

**NEW CONSTRUCTION**

**SITE SELECTION AND DEVELOPMENT**

**ENVIRONMENTAL IMPACT CONSIDERATION PROCEDURES** (Continued)

4. If the project may have a significant effect on the environment, a draft environmental impact report (EIR) shall be prepared, with consultant assistance if necessary.
  - a. Upon completion of the draft, it shall be filed with the State Office of Planning and Research along with a Notice of Completion. The Notice and draft EIR shall also be made available to local planning parties, appropriate state agencies, other interested parties, and to the general public in accordance with paragraph #5 below.
  - b. After filing the Notice of Completion, the district shall consult with, and obtain comments from, any bordering cities or counties and any public agency which has cities or counties and any public agency which has jurisdiction over the project. The district also may consult with any other person who has special expertise with respect to any environmental impact involved. (Public Resources Code 21153)
  - c. The final environmental impact report shall not be prepared until the community has been given the opportunity to comment on the draft.
  - d. The final environmental impact report shall be adopted by the Board prior to the Board's decision to proceed with the project.
  - e. The Notice of Determination shall be filed with the County Clerk and the State Office of Planning and Research.
5. When the district is preparing either a negative declaration or an environmental impact report, public notice of that fact shall be provided pursuant to Public Resources Code 21092.

The notice shall briefly describe the proposed project and its location, the address where copies of the draft EIR or negative declaration are available for review, the time period when comments will be received, and the date, time and place of any related public meetings or hearings.

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**ADMINISTRATIVE REGULATION**

**AR 7220**

**FACILITIES**

**SITE SELECTION AND DEVELOPMENT**

**ENVIRONMENTAL IMPACT CONSIDERATION PROCEDURES** (Continued)

The notice shall be posted for thirty (30) days in the office of the County Clerk and mailed to all persons who have requested it. (Public Resources Code 21092.2, 21092.3)

The request for a mailed notice must be renewed annually. Except for notices sent to public agencies, the district shall charge a fee which is reasonably related to the cost of providing the notice.

6. If mitigation measures are required as part of either making a negative declaration or completing an environmental impact report, the Board shall adopt a reporting and monitoring program. The reporting or monitoring program shall be designed to ensure compliance with the mitigation measures during project implementation.  
(Public Resources Code 21081.6)

Regulation Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7230**

**NEW CONSTRUCTION**

**BUILDING DESIGN**

Minimum standards for school building design, as specified in the state school laws, shall not be looked upon as limiting factors in creative school design.

The primary guiding principles in school design must be the educational program to be served and the health and safety of pupils. There is, in addition, the extremely important but intangible matter of aesthetics, particularly as they reflect the aspirations of people and their schools.

Cost is a serious matter, but true economy is a combination of original cost and long-term maintenance costs, on the one hand. On the other hand, it may more adequately be estimated in relation to the effects of the site, building and equipment on the unfolding minds of children.

The Superintendent of schools and his/her staff shall be delegated the responsibility for asking the Governing Board to approve building plans which best reflect the above points of view.

*Legal Reference:*

EDUCATION CODE

32000-32004	<i>Uniform Fire Signals (re: requirements for dependable and operative fire warning system)</i>
39101	<i>Powers concerning buildings and building sites</i>
39159	<i>Contract provision required making plans, specifications and estimates property of the school district</i>
39144	<i>Required safety approval by Department of General Services before letting any contract</i>
39148	<i>Persons qualified for the preparation of plans, specifications, and estimates and the supervision of construction</i>
39210	<i>Legislative findings and declarations (re: fitness of buildings for occupancy)</i>

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7310**

**NEW CONSTRUCTION**

**METHODS OF FINANCING**

As economic development continues and homes and apartments multiply, school facilities must be built or expanded to accommodate a growing number of students. With time, safety considerations and educational program changes may require the reconstruction of existing facilities. The purchase of school sites and the construction of buildings may be financed by any legally provided means which the district is qualified to employ.

In order to finance the construction or reconstruction of school facilities needed to accommodate students coming from new development, the Board may levy developer fees on residential, commercial and industrial construction within the district, subject to restrictions specified by law. (Government Code 53080, 65995)

Before levying developer fees, the Board shall make all findings required by law. Findings shall show a reasonable relationship between the construction or reconstruction on which the fee is imposed and the need for school facilities. A reasonable relationship also shall be found between the amount of the fee and the cost of the needed school construction. All decisions to levy fees shall be based upon such reasonable relationships. Exemptions from fees shall be granted when reasonable relationships cannot be shown.

Before levying developer fees, the Board shall schedule a public hearing at which it may adopt the resolutions required by law. Information on the anticipated amount of fees, other available funds and funding sources, and the estimated cost of planning, land acquisition and school construction shall be available to the public at least ten (10) days before the hearing. Notice of the hearing shall be given as required by law. (Government Code 54954.1, 54992)

The resolution adopted by the Board shall state the Board's findings which justify the fees and the conditions which have been met to allow collection of the fees at the time when building permits are issued.

The Superintendent or designee shall establish procedures for the timely and consistent levying of developer fees in accordance with the requirements of law. He/she shall cooperate with local governmental agencies in issuing building permits. Before a permit is issued, the Board shall certify that the fee has been paid or that the district has determined that the fee does not apply to the development project. (Government Code 53080)

Fees may be revised in accordance with the increase legally allowed for inflation as determined every two years by the State Allocation Board. (Government Code 65995)

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7310**

**NEW CONSTRUCTION**

**METHODS OF FINANCING** (Continued)

Developer fees shall be deposited, invested, accounted for and expended pursuant to Government Code 6606.

The district shall annually make findings regarding any portion of the fee remaining unexpended or uncommitted in its account five (5) or more years after deposit. The Board will take action based on its findings in accordance with law. (Government Code 66001)

Developer fees shall be deposited in a separate capital facilities account, except for temporary investments allowed by law, and shall be used only for the purpose for which they were collected. Interest income earned by the capital facilities account shall also be deposited in that account and used only for the purpose for which the fee was originally collected.

For each separate account so established, the district shall, within sixty days (60) days of the close of each fiscal year, make available to the public the beginning and ending balance for the fiscal year; the fee, interest and other income received; the amount of expenditure; and the amount of refunds made pursuant to Government Code 66001. The Board shall review this information at the first regularly scheduled public Board meeting which occurs fifteen (15) days after the information is made available to the public. (Government Code 66006)

The Superintendent or designee shall establish an appeals process for the handling of protests, including protests made pursuant to Government Code 66008.

*Legal Reference:*

EDUCATION CODE

15100-15592	<i>Bonds of School District</i>
15700-15754	<i>General Provisions (State School Building Aid Law of 1949)</i>
15900-15913	<i>State School Building Aid Bond Law of 1949</i>
16000-16106	<i>State School Building Aid Law of 1952</i>
16600-16613	<i>State School Building Aid Bond Law of 1957</i>
16700-16713	<i>State School Building Aid Bond Law of 1958</i>
17300-17334	<i>Urban School Construction Aid Law of 1968</i>
17680-17693	<i>State School Building Lease-Purchase Bond Law of 1982</i>
17695-17695.95	<i>State School Building Lease-Purchase Bond Law of 1984</i>
17696-17696.98	<i>Greene-Hughes School Building Lease-Purchase Bond Law of 1986</i>
17701-17758	<i>State School Building Lease-Purchase Law of 1976</i>

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7310**

**NEW CONSTRUCTION**

**METHODS OF FINANCING** (Continued)

GOVERNMENT CODE

53080	<i>Levies against development projects by school districts</i>
53080.1	<i>Procedures for levying fees</i>
53080.2	<i>Agreements between districts</i>
53080.3	<i>Refund of fee or charge</i>
53080.4	<i>Levies against manufactured home or mobile home</i>
53080.6	<i>Fee not allowable for reconstruction of structure damaged by disaster</i>
53080.15	<i>School districts' levies on enclosed agricultural space</i>
53081	<i>School districts; use of fees on construction</i>
53175-53179.5	<i>Integrated Financing District Act</i>
53311-53317.5	<i>Mello-Roos Community Facilities Act of 1982</i>
54954.1	<i>Mailed notice to property owners</i>
54992	<i>New or increased levies; meetings; notice; ordinance and resolution</i>
65864-65867	<i>Development agreements</i>
65962	<i>Single or multifamily development projects; adoption or increase of fee or charge</i>
65970-65980.1	<i>Interim school facilities</i>
65995-65997	<i>Payment of fees, charges, dedications or other requirements against a development project</i>
66000-66009	<i>Fees for development projects</i>

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7460**

**NEW CONSTRUCTION**

**RECORDS/REPORTS/DOCUMENTS**

All documents pertaining to the planning and construction of the facility shall be preserved in the office of the Assistant Superintendent, Business Services and a copy made. Subsequent changes to any buildings shall be entered on the original plans and filed with the Assistant Superintendent, Business Services.

*Legal Reference:*

EDUCATION CODE

39459

*Contract provision required making plan, specifications and estimates property of the school district*

Policy Adopted: 5-7-91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7470**

**NEW CONSTRUCTION**

**INSPECTION OF COMPLETED PROJECT**

Completed projects shall be inspected in accordance with the contract for architectural services. Administrative staff inspections shall include those conducted by the building principal, the Assistant Superintendent, Business Services, and the foreman of the respective trades employed by the school district. Recommendations shall be made for the acceptance of the building to the governing board by the Assistant Superintendent, Business Services.

*Legal Reference:*

EDUCATION CODE

39151

*Reports required of architects, engineers, and inspectors; information required*

39153

*Inspection by Department of General Services and appointed inspector*

Policy Adopted: 5/7/91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7471**

**NEW CONSTRUCTION**

**INSPECTION BY ARCHITECT**

The architect and/or engineer shall conduct inspections to determine the dates of substantial and final completion, and shall require the contractor to furnish all final inspection certificates or permit releases.

*Legal Reference:*

EDUCATION CODE

39151

*Reports required of architects, engineers, and inspectors; information required*

39153

*Inspection by Department of General Services and appointed inspector*

Policy Adopted: 5-7-91

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

**BOARD POLICY**

**BP 7511**

**NEW CONSTRUCTION**

**NAMING OF FACILITY**

The Governing Board places the following limitations on names suggested, and will not accept any suggested names which violate these limitations:

1. No school facility will be named for a living person
2. No school facility will be given the name of a commercial development unless the name existed in the area prior to the development

**APPOINTMENTS BY THE BOARD**

The Governing Board shall appoint an ad hoc committee to review all name suggestions for the Board's final consideration. The composition of the committee shall be determined by the Board of Trustees.

*Legal Reference:*

EDUCATION CODE

35160

*Authority of governing boards, commencing January 1, 1976*

Policy Adopted: 5-7-91