



A **FREE**
Personalized Learning
Public Charter School



*Melissa Bassanelli, Superintendent
Brent Givens, Director*

**Advisory Council Meeting Minutes
Wednesday, January 31, 2024
3:00pm Room 2**

Advisory Council Members:

Present: Brian Ginter, Brent Givens, Russell Brown, Melissa Greenwood, Kori Moore, Kristin O'Brien, Bonnie Bjorgum, Jack Fowler

Absent: Bob Erickson, Jonathan Elfstrom, Megan Burke, Shereen Ghoszy, Mindy McIntyre, Adam Spohn, Tanesha Travis-Jackson, Olivia Browne, Emma De Fraga, Jayda Nance

Welcome & Introductions

The meeting is brought to order @3:10 pm. Introductions were made Ginter (Director of Admissions) O'Brien (WASC Coordinator – via Zoom), Givens (School Director) Brown (Asst. Director) Fowler (Student/Advisory board) Bjorgum (Admin) Moore (Teacher) Greenwood (Teacher)

Other parents, and students were expected, hopefully, they will be able to join next time.

This is the second meeting of the year. Went over the purpose of the advisory council, which is to discuss progress, enrollment, the state of the charter school and to collect input with involvement from students, teachers, parents, community members and district representative.

Approve previous meeting minutes – November 1, 2023 (action)

The group reviewed the document Russell Brown makes a motion to approve the minutes. Kori Moore seconds the motion.

Enrollment & Budget Update

Enrollment is currently 287. A comparison to 2023 this day last year was 250 students. We currently have 37 more students today than last year. This is nice growth.

Two areas of improvement are in the 8th and 12th grade. We are at capacity in high school. We are enrolling for middle school. High school has a waitlist.

Our P1 attendance number came in at 258. Our target we reported to San Juan was 245 which we based our budget on.

It is important that when we start to see students that are disengaged, we make sure to communicate and reach out to families to make sure they turn in all of their work for the week so we receive full attendance.

Advisory teachers have at least 25 students each. Our two special ed teachers can supervise about 28 students on their caseload. Everyday our office is taking calls from people looking to enroll.

We are seeing an influx of refugees as well. San Juan Unified is having higher enrollment.

WASC Accreditation Review

O' Brien gave an overview of what WASC is. (Western Association of Schools and Colleges) They review the school and confirm accreditation. We have always been accredited.

The WASC Self Study was Submitted Jan. 29 WASC Visiting Committee – March 11-13, 2024.

In February, the focus will be on the faculty collecting assignments and work samples we will want to share with the WASC committee. We will also be preparing the staff and advisory council for the meeting.

The WASC committee will be interested to hear what the Advisory council says. Please be ready to hear what the next steps are.

LCAP Mid-Year Update – Board Presentation Feb. 13, 2024

The LCAP mid-year update will be about a five-minute PowerPoint presentation with four attachments that will give the board more information about Choices and how we will be spending money on our students.

Brent reviewed the LCAP slide presentation (attached)
Tracking data is difficult to measure. We will be purchasing Parsec Education and they will help us review our data.

Brent reviewed the Budget. We try to spend the most restricted pot of money first. We started off with a reserve this year which we will do again next year. The state considers healthy when you are at a 10% reserve.

Questions: Melissa Greenwood has some ideas and wants to know how to communicate them in the future. She can bring them up at advisory council meetings or email the council. She noticed during the IReady assessments that the students have no stamina and just speed through it. Extra funds could be spent to help with a deficiency in math or I ready and CAASPP. Teachers could open their space during lunch or after school to hold math tutoring in the form of a math café,

Brent – we have pots of money that need to be spent on improving student achievement. It could be via zoom.

CAASPP & ELPAC Testing Update

CAASPP begins April 8 through 19th with makeups April 22.
ELPAC will be the last week in February or first week in March

Looking ahead: Calendar update 2024-25

The new school year calendar is here to review by the council (Attached) it was vetted by the Leadership team. It is a new format.

Staff development time is important at the end of the year to analyze data. The graduation ceremony will be on the 16th, although could consider having it on the 13th if the venue was available. The issue has been making sure our students graduate.



A **FREE**
Personalized Learning
Public Charter School



Walk-ins & Visitor Comments

Jack Fowler is the only student rep today. There is one more scheduled advisory council meeting this year and it will be Jack's job to connect with Olivia, Emma and Jayda and new students as well, so that we have a solid leadership group. Jack suggests issuing new laptops for leadership students as a form of incentivizing participation.

Our goal is to start and advertise a gaming club in February. If we formalize a gaming group, the school will need to acquire multiple game systems. Jack suggests stopping Iready.

Melissa shared a post meeting action plan document.

Next Advisory Council Meeting – April 24, 2024

Adjournment

Brent motions to adjourn at 3:54pm
Kori Moore seconds the motion.

Meetings are open to the public