Hiawatha/Howe Site Council Agenda

April 19, 2024

8:30-9:30 AM

Virtual

Meeting Link

Meeting Norms

Be present and share your presence
Be real, but be hopeful
Be prepared
Be solution-oriented
Maximize our time to maximize impact
Seek out and honor all perspectives

Attending Online: Alayna Davis (co-chair), Gloria Cazanacli (co-chair), Kimberly Enck (vice principal), Tara Fitzgerald (principal on special assignment), Sharon Delcambre, Cori Mattke, Carina Aleckson, Lynn Pyfferoen, Kierstin Rosenow, Michael Hauge

AGENDA ITEM	NOTES	PRESENTER	TIME
Warm Welcome and Introductions		AP Enck	10 min
Review Agenda Is there anything we should add?	No additions.	AP Enck	2 min
Review of Last Meeting	Notes from the March 13, 2024 meeting have been posted.	Co-Chair Davis	2 min
Caregiver/PTO Update	Bike To School Day - May 8 • Volunteers still needed Spring Celebration – May 16 • Planning is underway • Volunteers still needed Advocacy Resources • PTO is providing budget advocacy information and guidance; families can get in	Co-Chair Davis	8 min

	touch with PTO leadership with questions		

Principal Update	Budget Updates
	• MFT Contract still not settled; could effect budget
	
	Class Size Updates
	• Kinder is at 68 students and climbing for two sections
	• Walker has made sure our Associate Superintendent is aware
	• Council discussed options for communicating with incoming families about projected class sizes and advocating for increased staffing – coordinating with PTO, attending superintendent listening sessions in the coming weeks
	
	Hiring Updates
	Current vacancies at each site:
	• Hiawatha
	  ○ .4 Art
	  ○ .5 Intervention
	• Howe
	  ○ .5 SERT
	  ○ 1.0 DCD
	  ○ .6 Art
	  ○ .6 PE
	  ○ .5 Music
	  ○ .5 Interventionist
	  ○ .5 Media Specialist
	
	Timeline for interview and selection:
		POSA
		Fitzgerald
			8 min

	Round One
	• **April 11 - 12:** HR Prepares catalog for postings
	• **April 15 - 19:** Positions posted for application
	• **April 20 - 22:** Schools select applicants for interviews
	• **April 23 - 25:** Schools schedule and conduct interviews
	• **April 26:** School rank applicants for offers (by noon)
	• **April 26:** HR confirms offer rankings (by EOD)
	• **April 27 - May 2:** Offers extended
	• **May 3:** Gain/Loss report available
	Round Two
	• **May 3-5:** HR Prepares catalog for postings
	• **May 6 - 10:** Positions posted for application
	• **May 11 - 13:** Schools select applicants for interviews
	• **May 14 - 16:** Schools schedule and conduct interviews
	• **May 17:** School rank applicants for offers (by noon)
	• **May 17:** HR confirms offer rankings (by EOD)
	• **May 18 - 23:** Offers extended
	• **May 24:** Gain/Loss report available
	
	Scheduling Updates
	• Master scheduling for 2024-2025 school year is underway right now
	• Parameters (possibility)
	  ○ 20 min to eat
	  ○ 30 min of recess		

Teacher and Staff Update	No updates.	Teacher/staff representative	8 min
Main Topic	Council reviewed the new MPS Site Council Protocols Checklist of requirements for site councils district wide. Council raised questions about the meaning of "Voting on recommendations: How and what is required to create? Minority report?" AP Enck and POSA Fitzgerald will get clarification. Council will review HHCS Governance Standards and the checklist in advance of the next meeting on May 17. Primary agenda item at the May 17 meeting will be to discuss any outstanding items on the checklist and how to address them.	AP Enck	20 min

Questions and Closing		AP Enck	2 min