

**RECORD OF PROCEEDINGS**  
**MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION**  
**REGULAR MEETING**  
**MARCH 13, 2024**

**ROLL CALL**

The West Muskingum Board of Education held its regular meeting on March 13, 2024 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

**Presentations**

Mrs. Johnson, WMMS teacher, recognized student Harper Dillon, National Sumdog Contest winner. LifeWise Academy presentation.

**TREASURER'S REPORT**

**44-161 Minutes**

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the minutes from the Regular Board Meeting on February 15, 2024. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

**44-162 Financial Report**

Motion made by Mr. Farley, seconded by Mr. Vousden to approve the financial reports for February 2024 as presented. Roll Call: Mr. Farley, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

**44-163 Appropriation and Amended Certificate Modifications**

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the appropriation and amended certificate modifications as presented. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

**44-164 Property Tax Rates and Amounts**

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the annual tax rates and amounts as approved by the Budget Commission. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

**SUPERINTENDENT'S REPORT - PERSONNEL**

**44-165 Retirement(s)/Resignation(s)**

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following retirement(s)/resignation(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Cynthia Woodard	District Administrative Assistant	June 30, 2024 (retirement)
Jennifer Fowler	WMHS Administrative Assistant	March 15, 2024 (resignation)
Craig Smith	WMHS Afternoon Custodian	March 21, 2024 (resignation)
Melanie Wheeler	WMES Intervention Specialist	end of 2023-2024 contract year (resignation)

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

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**44-166 Superintendent Items**

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following:

- **Seasonal Temporary Mowing and Weed-Eating**

Approve the following employee(s) for seasonal temporary mowing and weed-eating as needed.  
John Kimble

- **FMLA Leave of Absence**

Approve FMLA for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kendra Lucas	WMES Teacher	April 3, 2024

- **MVESC Master Certificate Substitute List**

Approve the March 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

**SUPERINTENDENT’S REPORT**

**44-167 WMHS Summer Credit Recovery**

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the WMHS Summer Credit Recovery Program. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

**44-168 Credit Recovery Supplemental**

Motion made by Mr. Ankrum, seconded by Mr. Farley to approve a supplemental contract to Nathan Brownrigg for the Credit Recovery Program June 2024 – May 2025. Roll Call: Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

**44-169 Student Handbooks and Student Athletic Handbook – Second Reading**

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the WMES, WMMS and WMHS Student Handbooks and the Student Athletic Handbook for the 2024-2025 school year. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

**44-170 Internet Services**

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the five (5) year contract for internet access submitted by Licking Area Computer Association (LACA) following the E-Rate procurement guidelines. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

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**44-171 Managed Internet Broadband Services**

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the five (5) year contract for Managed Internal Broadband Services (MIBs) submitted by Licking Area Computer Association (LACA) following the E-Rate procurement guidelines. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

**44-172 Technology Equipment Purchase**

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve to approve the equipment purchase contract for five (5) data switches, one (1) core switch, and a five (5) year license to replace elementary switches and core switch submitted by Licking Area Computer Association (LACA) following the E-Rate procurement guidelines. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

**44-173 Genesis Athletic Training Agreement**

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the Genesis Athletic Training Agreement for three (3) years, July 1, 2024 through June 30, 2027, as presented. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

**44-174 Donations**

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following donations:

- West Muskingum Elementary Boosters to West Muskingum Elementary School for recorders - \$401.75

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

**First Reading of WMHS Course Fees and School Calendar**

First Reading of the following:

- WMHS Student Course Fees for the 2024-2025 school year
- 2024-2025 School Year Calendar.

**44-175 West Muskingum Athletic Booster Project**

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the West Muskingum Athletic Booster Project and corresponding donation for paving-walking path at the baseball, softball and soccer field area. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

**Discussion Items**

Discussion items included the following:

1. Open Enrollment Elementary
2. Open Enrollment Bussing

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**44-176 Executive Session**

Motion made by Mr. Vousden, seconded by Mr. Ankrum to go into executive session at 6:44 p.m. for the purpose of personnel matters, including promotion or compensation.

Members returned from executive session at 7:48 p.m. with the following members answering roll call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

**44-177 Adjourn**

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to adjourn at 7:49 p.m.

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea.

Motion Carried.

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Treasurer

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Board President