AGENDA

CITIZEN'S BOND OVERSIGHT COMMITTEE

VENTURA UNIFIED SCHOOL DISTRICT

Monday, November 6, 2023

Ventura Unified School District

255 W. Stanley Ave., Suite 100

Ventura, CA, 93001

1. Call to Order - 5:01 p.m.

2. Roll Call

Present: Christina Alvarez
Albert Antelman
Dave Armstrong
Ryan Grau
Maddie Hendrych
Andrew Morgan
Draza Mrvichin
Ashley Pope
Marina Porter
Kim Prillhart

Absent: Laura Reyes

VUSD Support Staff Present: Ahsan Mirza, Terri Allison, Ray Richards, Adam Dutter, Ryan Hughes, Dennis Kuykendall
VUSD Board Trustees Present: Trustee Sabrena Rodriguez

3. Adoption of Agenda

It was moved by Rya Grau with the exception of item 6B. Proposed to table this item due to providing a letter the Board. Seconded by David Armstrong and passed on a roll call vote of 10-0 to approve the agenda.

Ayes: Christina Alvarez, Albert Antelman, Dave Armstrong. Ryan Grau, Maddie Hendrych. Andrew Morgan, Draza Mrvichin, Ashley Pope, Marina Porter, Kim Prillhart
Noes: None Absent: Luara Reyes Abstain: None

4. Public Comments

Public comments are welcomed and encouraged by the Citizen's Bond Oversight Committee, within reasonable meeting time considerations in order to conduct committee business. Persons wishing to address the Committee should complete a speaker card, hand to the recording secretary, and speakers will be allowed three minutes on any agenda item with a cumulative total of five minutes for speakers wishing to address multiple agenda items. Please present your comments in a factual, respectful, and dignified manner that models how we expect our students to participate in the democratic process. Members of the public are also encouraged to submit their

comments in writing. The Citizen's Bond Oversight Committee is prohibited from taking action on any item that is not part of the published agenda.

None.

5. CONFERENCE ITEMS

5.a Review of Measure E State of District and Procurement Process with Terri Allison, Director of Maintenance and Operations

Continuation of presentation. Procurement Packet is presented by Terri Allison. Explanation of Professional Services including Architectural, Landscape, Engineering, Environmental, Land Surveying, and Construction Project Management. Public works and bidding processes, rules, and regulations. Services: professional, construction, supplies etc. Presented the selection process. Discussed the difference between Construction Services and “Public Works “services. Presented the bidding process and rules. CUPCCAA Bid Thresholds and formal bids. There are exceptions: Lease-Leaseback, Design- Build, Energy Service Contract, Job Order Contracts. Discussion of eligibility of matching state funds, and project lists, reimbursement of projects that are completed. The committee discussed design build, public property partnerships, the timeline of bids and bid splitting.

5.b Committee Bylaws

The committee continued the discussion of Committee bylaws. Legal counsel addressed indemnification that was researched with the JPA and VCSSFA. Discussion regarding the CBOC being a majority vote, not consensus.

5.c Review of Annual Report Samples

The committee reviewed Annual Report presentation by Mr. Mirza. It was discussed that the report is customizable, and the committee can use a template provided or use their own. Bylaw 3.4 states that the committee must prepare the report. Additions could include committee agendas, meeting minutes. Explanation of their duties. Charts graphs. Pictures.

6. ACTION ITEMS

6.a Acceptance of Committee Bylaws

Maddie Hendrych called for recognition and acceptance of Citizens Bond Oversight Committee amended bylaws approved by the Ventura Unified School District Board of Education on February 28, 2022 and opened for questions. Member Marina stated that the February date has an error in the year. Is February 28, 2023, not 2022.

Moved: Marina Porter

Seconded: David Armstrong

ROLL CALL VOTE:

Ayes: Christina Alvarez, Dave Armstrong. Ryan Grau, Maddie Hendrych. Andrew Morgan, Draza Mrvichin, Ashley Pope, Marina Porter, Kim Prillhart
Noes: Albert Antelman Absent: Luara Reyes Abstain: None

6.b Solar Panel Rebate

Maddie Hendrych called for action to approve that the Citizens Bond Oversight Committee submit a letter to the Ventura Unified School District Board of Education requesting the solar panel rebate be allocated to the Measure E bond fund and utilized for bond projects.

Item was tabled due to drafting the letter and having the committee review the letter at next meeting date.

6.c Citizens Bond Oversite Committee approval of the Ad Hoc Annual Report Committee members.

Maddie Hendrych called for action to approve members:

- Albert Antelman
- Maddie Hendrych
- Ashely Pope
- Marina Porter

Questions or comments?

Ashley commented that she is moving from the District 1 area; however, she would like to continue if she could. The role that she serves is a VUSD parent.

Moved: David Armstrong

Seconded: Ashley Pope

ROLL CALL VOTE:

Ayes: Christina Alvarez, Albert Antelman, Dave Armstrong. Ryan Grau, Maddie Hendrych. Andrew Morgan, Draza Mrvichin, Ashley Pope, Marina Porter, Kim Prillhart
Noes: None Absent: Laura Reyes Abstain: None

7. FUTURE AGENDA ITEMS

Collaboration to decide next meeting date.

Mr. Mirza Recommended that the committee meets quarterly in the year 2024. It was discussed that the fiscal year closes June 30th in order to complete the Annual Report. The committee has until about September 15th. This will give time to review and proof the report.

NEXT MEETING: February 12, 2024: 5-7pm.- priority list, rebate solar credit letter,

8. ADJOURNMENT

Motion to adjourn the meeting made by Marina Porter at 6:20pm

Seconded by Andrew Morgan

ROLL CALL VOTE:

Ayes: Christina Alvarez, Albert Antelman, Dave Armstrong. Ryan Grau, Maddie Hendrych. Andrew Morgan, Draza Mrvichin, Ashley Pope, Marina Porter, Kim Prillhart
Noes: None Absent: Luara Reyes Abstain: None

Agendas for regularly scheduled Citizens' Bond Oversight Committee meetings will be posted 72 hours prior to the meeting. Special meeting agendas will be posted 24 hours in advance. AT THE FOLLOWING LOCATIONS: VUSD Education Service Center, 255 West Stanley Avenue, Suite 100, Ventura, CA. *This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a).* District Webpage: https://www.venturausd.org/business/BusinessServices.aspx

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