

AGENDA - NOTES
LINCOLN ELEMENTARY PTA
SEPTEMBER 26TH, 2023 – 7:00PM

Meeting Called to Order: 7:05PM

Meeting Attendees: see sign in sheet

Opening Ceremony:

Pledge of Allegiance

School Administration

- **Mrs. Smith**
 - Thanks to the Dad's club for donating games
 - Thanks for the staff chili lunch
 - Additional PTA support helps to keep classrooms updated & fresh
 - MAP testing is complete
 - Safety reminders – humans only during arrival & dismissal, important to utilize crosswalks for arrival and dismissal
- **Kindergarten Teachers**

Executive Board Reports:

1. President – Morgan Gwillim

- a. Approve August meeting minutes – Motion made by Cat Durkalski for approval. Brooke Koop seconded the motion.
- b. Audit Review – Shereen Hare motioned for approval. Brooke Koop seconded approval
- c. Thank you
- d. Teacher email
- e. 3rd grade magazines – use a teacher grant, Mrs. Barra asked for \$119 for all 3rd grade. Morgan Gwillim asked for motion approval. Julie Rodriguez motioned for approval. Summer Howard seconded the motion. Cat will be adding this to the budget.
- f. Member Hub blast – parent square blast is no longer going out starting Monday, 10/2 communication moving directly to Member Hub for PTA members only.
- g. Vote bond – nominated Allison Kearns as the raffle permit manager. Bond waiver approval up for vote. Motion was made by Cat Durkalski to approve. Shereen Hare seconded the motion.

2. Treasurer – Cat Durkalski

- a. Amend by-laws; changing standing committee chair people to fall under the VP positions within the Executive Board. Updated audit committee to end of July 31st vs July 15th. Removing the 30 days standing budget for approval. Motion was made by Brooke Koop to approve the standing rules. Alece Hall seconded the motion. Amendments need approval. Motion was made by Rachel Johnstone to approve. Carly Irlbeck seconded the motion.
- b. Budget – Shereen Hare motions to approve budget. Brooke Koop seconded the motion.
- c. Treasurer's Report:
Starting Total: \$48,166.72
Year to Date Income total is \$4,609.23
To Date Expenses: -\$5,923.68
Cash carried forward: \$46,852.27
- d. Baskets – cap basket spend of \$600, extra funding would go towards to the prize room
- e. D205 Donations – PTA Council has requested that each school donates \$150 towards the Conrad Fischer dual language parent group and \$75 towards D205 programs and

\$75 towards REACH program. Brooke Koop motions to approve this budget update. Julie Rodriguez seconded the motion.

3. President Elect – Allison Kearns

- a. Reflections

4. Programming – Alece Hall / Summer Howard

- a. Clubs – BAM & Bricks kicked off last week Mon & Weds, Tae Kwon Do started this week and Chess Club kicks off next week
- b. Assemblies – 1st assembly is Kindness You planned for 10/20; 2nd assembly is planned for 2/9

5. Ways and Means – Julie Rodriguez / Shereen Hare

- a. Halloween Carnival
- b. Buy-in parties – no interest yet, will be asking for the Room Mom's to help facilitate
- c. Charlestown Wrap – Meghan Melson leading
- d. Spirit Wear – Friday, 9/26 last day to order spirit wear, delivering the week of Halloween

6. Membership – Brooke Koop / Rachel Johnstone

- a. Membership update – 299 members, more than LY
- b. Halloween tickets

7. Secretaries – Katie Hartly / Jackie White

- a. Upload agenda, minutes and budget

Adjournment: Cat Durkalski motioned to adjourn. Alece Hall seconded the motion. Meeting was adjourned 8:01PM.

Next Meeting – October 24, 2023 at 9:00am