

## Tips & Tricks

If you are experiencing issues with the online registration not loading, please make sure to close all open tabs/windows, and clear all cache/cookies.

Kindergarten must be 5 years of age by August 1st.

When choosing grade level for Kindergarten & Preschool please look at the following:

Kindergarten - 00

4 year olds - 99 (by August 1st)

3 year olds -98 (by August 1st)



## Online Registration

[Click Here to Start](#)

### ONLINE REGISTRATION FOR THE 2024-2025 SCHOOL YEAR

WE ARE OPENING ENROLLMENT ON APRIL 10, 2024

IF YOU WILL BE A RETURNING STUDENT PLEASE LOG INTO YOUR PARENT PORTAL AND CLICK ON THE MORE BUTTON THEN CLICK ON THE ONLINE REGISTRATION AND MAKE SURE TO CLICK ON THE CASEY COUNTY ONLINE REGISTRATION 2024-2025.

WRITE YOUR APPLICATION NUMBER DOWN IT IS LOCATED IN THE UPPER RIGHT OF YOUR SCREEN SO THAT IF YOU HAVE ANY QUESTION YOU CAN REFER TO THAT NUMBER TO BETTER HELP US ASSIST YOU.

FOLLOW STEP BY STEP CLICK BEGIN REGISTRATION TYPE YOUR NAME AND THEN WRITE YOUR NAME THEN CLICK THE SUBMIT BUTTON THEN CLICK THE BEGIN BUTTON THIS WILL START YOU OUT AT THE STUDENT PRIMARY HOUSEHOLD INFORMATION FROM THAT POINT MAKE SURE TO CLICK NEXT SO IT WILL TAKE YOU TO THE NEXT TAB ONCE YOU ARE FINISHED WITH EACH TAB YOU WILL HAVE A SAVE/CONTINUE BUTTON YOU WILL NEED TO CLICK THIS TO GO TO THE NEXT SECTION.

THE NEXT SECTION IS PARENT/GUARDIAN YOU WILL NEED TO CLICK ON EACH OF THE HIGHLIGHTED NAMES PLEASE GO THROUGH AND MAKE SURE ALL INFORMATION IS CORRECT **PLEASE PUT YOUR DATE OF BIRTH** INTO THE SYSTEM THIS WILL HELP US TO NOT DUPLICATE INFORMATION YOU WILL NEED TO CLICK NEXT UNTIL YOU ARE FINISHED AT THIS POINT IF YOU NEED TO ADD ANOTHER PARENT/GUARDIAN YOU CAN WHEN YOU HAVE COMPLETED ALL TABS MAKE SURE TO CLICK SAVE/CONTINUE TO GO TO THE NEXT SECTION.

THE NEXT SECTION IS EMERGENCY CONTACT YOU WILL NEED TO CLICK ON EACH OF THE HIGHLIGHTED NAMES PLEASE GO THROUGH AND MAKE SURE ALL INFORMATION IS CORRECT YOU WILL NEED TO CLICK NEXT UNTIL YOU ARE FINISHED WHEN YOU HAVE COMPLETED ALL TABS MAKE SURE TO CLICK SAVE/CONTINUE TO GO TO THE NEXT SECTION.

THE NEXT SECTION IS HOUSEHOLD INFORMATION IF YOU HAVE OTHER PEOPLE LIVING IN YOUR HOUSEHOLD NOT CURRENT STUDENTS THIS IS WHERE YOU CAN INPUT THIS INFORMATION IF YOU DO NOT HAVE ANYTHING TO INPUT JUST CLICK SAVE/CONTINUE TO GO TO THE NEXT SECTION.

THE NEXT SECTION IS STUDENT CLICK ON EACH OF THE HIGHLIGHTED NAMES PLEASE GO THROUGH AND MAKE SURE ALL INFORMATION IS CORRECT AND UPDATED YOU WILL NEED TO CLICK NEXT UNTIL YOU ARE FINISHED WHEN YOU HAVE COMPLETED ALL TABS THEN IF YOU NEED TO ADD NEW STUDENT YOU CAN DO SO IF NOT JUST CLICK SAVE/CONTINUE.

A SCREEN WILL COME UP WITH A RED SUBMIT BUTTON YOU WILL NEED TO CLICK THAT AND THEN THE SCHOOL CAN START PROCESSING YOUR REGISTRATION.

IF YOU NEED ASSISTANCE YOU MAY CONTACT YOUR STUDENTS SCHOOL FOR HELP AT THE FOLLOWING PHONE NUMBERS OR EMAILS.

Contact Schools

Casey County High School 606-787-6151

[teresa.wethington@casey.kyschools.us](mailto:teresa.wethington@casey.kyschools.us)

[marcella.justice@casey.kyschools.us](mailto:marcella.justice@casey.kyschools.us)

[tammy.sweet@casey.kyschools.us](mailto:tammy.sweet@casey.kyschools.us)

Casey County Middle School 606-787-6769

[tiffany.dial@casey.kyschools.us](mailto:tiffany.dial@casey.kyschools.us)

Jones Park Elementary 606-787-1217

[heather.twilley@casey.kyschools.us](mailto:heather.twilley@casey.kyschools.us)

Liberty Elementary 606-787-6961

[paula.cox@casey.kyschools.us](mailto:paula.cox@casey.kyschools.us)

Walnut Hill Elementary 606-787-0045

[carrie.atwood@casey.kyschools.us](mailto:carrie.atwood@casey.kyschools.us)

Casey County Board of Education 606-787-6941

[jill.frost@casey.kyschools.us](mailto:jill.frost@casey.kyschools.us)