

April PTO Meeting

4/15/2024



Attendance: Jennifer Davenport, Sarah Ruffing, Chelsea Myers, Kylie Matheny, Sandi Baker, Nathania Dallas, Melinda Quinn, Amy O'Dell, Megan Linder,

Mrs. Linder: Principal's Report

- **State testing, starting to plan end of year field trips.**

Past Business:

- **Kona Ice** – March earned \$154. Next date: Monday, April 15th(today), then May 17th (last one of the year!) 24/25 proposed schedule: Open House 8/26/2024, 9/9/2024, 10/7/2024, 3/3/2025, 4/7/2025, Field Day 5/16/2025. Requested Mondays as to not interfere with Lifewise on Tuesdays. *Thanks to Bryce Filburn he donated 40 kona ices to kids!!*
- **BINGO** – THANK YOU SO MUCH to all who attended and to our teacher/staff/student/parent volunteers! We truly appreciate our teachers, staff and parents who took on extra responsibilities to make this event spectacular. Special shout out to Sarah Ruffing and Chelsea Myers, great event! We had around 350 people in attendance. Many families look forward to this event every year and I heard a lot of great feedback. Bringing FM spirit and families together, a job well done!
 - 2024 highlights:
 - Presale rocked – almost all of the approximately 350 attendees were pre-sale, which helped immensely with planning
 - Gym! It was a relief to have space and air!
 - Face paint set up was awesome and it was great to see older art kids so engaged
 - Loved the fun/new stuff Mr. Happy and Mr. Sharp added in – tickets under chairs, different BINGO ways to win, playing on to speed up the last few games (vs. clearing boards), etc.
 - Silent auction and prize baskets - awesome variety and quantity
 - Bake sale variety (and overall concessions sales were very good)
 - Clean up was quick with everyone helping with chairs
 - Opportunities - Discussion for 2025:
 - Set up – Tarps, tables, chairs
 - What can be different next year? The gym was a great location, but the lift was heavy (literally) on mostly BINGO moms and a number of kids.
 - Have more custodians assigned to set up?
 - Ask a sports team to help set up?
 - Other ideas?

- Time spent on chairs led to rushing for other set up – silent auction, prize baskets, concessions – and therefore stress! Let’s keep it as low stress as possible for our valued volunteers!
- Bottleneck at entry
 - Entry - Both lines presale, one line also walk in from the start? Or was it more the clog to concessions slowing things down...
 - More clarity & separation for pre-sale/a la cart food? (long line)
 - 2 concessions cashiers?
 - Other ideas?
- Food – Each year we review what was taken first, what we ran out of vs. had as leftovers and adjust for the next year. We need more lemonade and more variety of chips next year. Other ideas?
- Other big opportunities for improvement?
 - Meeting attendees: Please fill in BINGO feedback form in meeting with any additional notes/ideas!
- **Solar Eclipse Glasses** – The PTO purchased solar eclipse glasses for elementary students and staff. The total was \$438 to be taken out of the misc fund.

New Business:

- **Scholarships** – 8 students applied, all paper applications. Looking at not offering the online option for next year as it is not utilized. Interviews will take place on April 19 and 24. We have \$2,000 to award. The winning recipients will be announced at the Senior Breakfast on May 24th.
- **Teacher Appreciation Week** – Any updates, needs? There are leftover items from BINGO that can be used – plates, napkins, water and some other drinks, chips? *Meeting with Mrs. Linder to finalize things - Lunch (will be asking parents to donate items), snacks, gift bags and large gift card drawing.*
- **Field Day** – May 17, Kona Ice will be there and will setup outside 10:40-3:00pm.
- **Teacher Luncheon** – May 31st. Updates / needs?
- **Teacher/Staff gift** – April’s gift was an FM drawstring bag, “Thank you for being out of this world!”
- **2024/2025 Planning Meeting** – At our next meeting in May we will be voting on meeting times, calendar of events, committee chairs, officers, and budget for the 2024/2025 school year. Please plan to attend if you would like your voice heard. Do we have any comments, requests, or feedback from this year that we should take into consideration?
- **Approve Treasurer’s Report & BINGO balance sheet** *Sandi Baker and Mrs. O’dell approved*
- **PTO meetings** – Meetings will be held at 4:00pm in the Elementary Library. Next meeting date: May 20
- **Motion to Adjourn** *Sarah and Chelsa motion to adjourn*
- *Mrs. O’dell won Amazon gift card*

PTO Calendar of Events '23-'24

August 28 – Open House
August 29 – First Day of School
September 18 – “Get to know your teacher” flyers due back to PTO
October 4 – Boonshoft Museum in Motion
October 9th - 27th - Fall Fundraiser – Penny Wars
December 7 – Santa Shop
January 14 – Skating Party (January 21 backup date)
February 1 – PTO Scholarship applications distributed
March 22 – BINGO
March 22 – PTO Scholarship applications due
April TBD – PTO Scholarship Interviews (to be awarded at the senior breakfast)
May 6-10 – Teacher Appreciation Week
May 17 – Field Day
May 31 – Teacher Luncheon

PTO Officers & Event Chairs 23'-24'

President – Jennifer Davenport

Vice President – Chelsea Myers

Secretary – Kylie Matheny

Treasurer – Sarah Ruffing

Beautification – Jamie Johnson

Volunteer Coordinator – Sarah Ruffing

Open House – Jennifer Davenport

Monthly Fundraisers – Jennifer Davenport

Boonshoft Museum in Motion – Jennifer Davenport

Santa Shop – Jennifer Davenport, Cherri Riffell, Kylie Matheny, & Ally Brinkmann

Skating Party – Jessica Fox

Bingo – Sarah Ruffing & Chelsea Myers

Teacher Appreciation – Casey Stout & Nathania Dallas

Staff Luncheon – Jennifer Davenport & Sarah Ruffing

Student/Staff T-shirts – Casey Stout

FM Club News & Events

FM District – Board meetings dates have changed and will be the 2nd Wednesday of each month: 2/14, 3/13, 4/17, 5/15.

BINGO 2024 Feedback - Please fill in during PTO meeting with any additional notes/ideas!

Meeting recap:

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Your additional feedback is needed to make BINGO better every year! Feel free to write additional notes on the back of this page. THANK YOU!!

Area	Loved ___ about this area	☹️ Ideas to improve	Other comments
Prep - the weeks ahead			
Prep - day of			
Advertising (FB posts, Sign up genius, flyers)			
Presale			
Timing of activities BINGO night			
Entry			
Pizza			
Chips			
Drinks			
Bake Sale			
Pricing			
BINGO			
BINGO prize baskets			
Silent Auction			
50 / 50			
Door prizes (kids)			
Face painting			

Volunteer list / recruiting			
Number of volunteers			