

MINUTES OF ORGANIZATIONAL MEETING HELD ON TUESDAY, JULY 1, 2014

Board members present: Victoria Handy, Patrick R. Bistran, Mary Lownes, Phelan Wolf and Patrick Bistran III

Others present: Superintendent Tritt, Interim Principal Lamorgese, Clerk Bloecker, Treasurer Ecker, Sandy Nuzzi, Christopher Walsh, Nancy Parsons, Kathy Solomon, Moira Hussey, Ashley Blackburn, Marian Greene and Jen Brussell

The District Clerk called the meeting to order 7:30 AM.

**MEETING CALLED
TO ORDER**

Pledge of allegiance.

**PLEDGE OF
ALLEGIANCE**

The Oath of Office was administered to newly elected and re-elected board members, Patrick R. Bistran (term July 1, 2014 – June 30, 2017), Patrick Bistran III (term July 1, 2014 – June 30, 2017) and Phelan Wolf (term June 17, 2014 – June 30, 2016).

**OATHS
ADMINISTERED**

Upon motion of Phelan Wolf, seconded by Patrick R. Bistran and carried 5-0, Victoria Handy was re-elected to the position of Board President for the period July 1, 2014 through June 30, 2015.

**PRESIDENT
VICE-PRESIDENT**

Upon motion of Patrick Bistran III, seconded by Phelan Wolf and carried 5-0, Patrick R. Bistran was re-elected to the position of Board Vice-President for the period July 1, 2014 through June 30, 2015.

ELECTED

Upon motion of Mary Lownes, seconded by Patrick Bistran III and carried 5-0, the following officers were appointed for the period July 1, 2014 through June 30, 2015:

**APPT. OF
OFFICERS**

- a. District Treasurer - Roxanne Ecker
- b. Clerk of the Board – Cheryl E. Bloecker
- c. Assistant Clerk of the Board – Sandra Nuzzi

Oaths of Office administered.

Upon motion of Mary Lownes, seconded by Patrick R. Bistran and carried 5-0, the following were appointed for the period July 1, 2014 through June 30, 2015:

**OTHER
APPOINTMENTS**

- a. School Physician (TBD); School Physicals – Dr. Anthony Knott
- b. School Attorney – Ingerman Smith, LLP
- c. Bond Counsel – Hawkins, Delafield & Wood, LLP
- d. Conflict Counsel – Law Offices of Thomas M. Volz
- e. Special Counsel for Omni 403b Compliance – Meister Seelig & Fein, LLP
- f. Special Counsel – Harris Beach, PLLC
- g. Special Counsel - Behrens, Loew & Cullen, Esqs.
- h. Insurance Consultant – Cook Maran, Inc
- i. Independent Auditor – Markowitz, Fenelon & Bank, LLP
- j. Accountant – Cullen and Danowski, LLP
- k. Claims Auditor – Cerini & Associates, Inc.
- l. Architect/Engineer/Surveyor – Burton, Behrendt, Smith, LLP
- m. Records Access/Management Officer – Cheryl E. Bloecker
- n. Attendance/Residency Verification Officer – Ken Brown
- o. Assistant Attendance/Residency Verification Officer – Greg Brown
- p. Title IX/Section 504/ADA Compliance/Sexual Complaints – Mary Jo Bennett and Tom Lamorgese
- q. Liaison for Homeless Children and Youth – Tom Lamorgese
- r. CSE/CPSE Co-Chairperson Jen Grazina (July 1 – August 27, 2014); CPSE Co-Chairpersons (TBD) and Janine Balnis, Karen Fried or Colleen Thorne-Farone; School Physician (TBD); Mary Jo Bennett, School Nurse; and Kerri Webb, CSE/CPSE Parent Representative.
- s. Surrogate Parent - Marian McMahon

- t. SAVE & Safety Committee – Eleanor Tritt, Tom Lamorgese, Lieut. A. J. McGuire, Lieut. Tom Grecni, Janine Balnis, Kerry Griffiths, Mike Rodgers, Kelly White, Cheryl E. Bloecker, Tina Quarty, Sandy Nuzzi, Jen Miller, Mary Jo Bennett, Rev. Steve Howarth, Htun Han, Stacey Bistran and Bruce Bates
- u. AIDS Advisory Committee – Tom Lamorgese, Mary Jo Bennett, School Physician (TBD), Mike Rodgers and Luis Morales
- v. Dignity for All Students Act (DASA) CO-Coordinator – Tom Lamorgese and Janine Balnis
- w. Impartial Hearing Officers – Refer to Updated List of Impartial Hearing Officers for Suffolk County
- x. AHERA Local Educational Agency Designee - Kerry Griffiths
- y. Buildings and Grounds Committee – Eleanor Tritt, Patrick R. Bistran and Kerry Griffiths
- z. Investment Policy Committee – Eleanor Tritt, Board President and Roxanne Ecker
- aa. Purchasing Agent – Eleanor Tritt or her designee
- bb. Public Relations – Eleanor Tritt and Board President
- cc. Technology Committee – Eleanor Tritt, Tom Lamorgese, Jen Miller, Kristen Graboski, Liz Paris, Peg Bianchi, Kathleen Brunn, Cindy Galvin, Shawn Mitchell and Sophie Lewin
- dd. East Hampton/Amagansett Liaison – Victoria Handy and Mary Lownes
- ee. Audit Committee – John Hossenlopp, Board Vice-President (TBD), Board Member (TBD), Community Member (TBD), and Jane Weiller

DESIGNATIONS

Upon motion of Mary Lownes, seconded by Phelan Wolf and carried 5-0, the following designations **APPROVED** were approved for period July 1, 2014 through June 30, 2015:

- a. Official Bank Depositories – JP Morgan Chase Bank, Suffolk County National Bank, Bridgehampton National Bank, Capital One Bank, MBIA Class and Bank of America
- b. Summer Monthly Meeting(s) – July 1, 2014 @ 7:30 AM, July 22, 2014 @ 7:30 AM, August 12, 2014 @ 7:30 AM and August 26, 2014 @ 7:30 AM. Regularly Scheduled Monthly Meeting(s) - September 2014 - June 2015 (2nd Tuesday of the month at 7:30 AM; 4th Tuesday of the month at 6:30 PM, unless otherwise noted on school calendar and/or website).
- c. Educational Official to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Eleanor Tritt
- d. Official Newspaper - East Hampton Star

Upon motion of Mary Lownes, seconded by Patrick Bistran III and carried 5-0, the following **AUTHORIZATIONS** Authorizations were approved for the period July 1, 2014 through June 30, 2015: **APPROVED**

- a. Clerk of the Board to sign all contracts & informational forms.
- b. Mileage Reimbursement – \$.56 per mile for the period July 1 – December 31, 2014; January 1 – June 30, 2015 amount to be determined by IRS. All reimbursements requests in excess of 50 miles round trip must have web-based mileage verification (i.e. Mapquest, Google, and Yahoo)
- c. Substitute Teacher rate of pay - \$150.00 per day for certified teachers (NYS and outside of NYS), and non-certificated \$125.00 per day. Nurses rate of pay - \$150.00 per day, unless contracted through an agency.
- d. Superintendent of Schools to authorize attendance at conferences, conventions and workshops for which funds have been budgeted with expenses to be paid by the District in accordance with provisions of Chapter 359 of the Laws of 1956.
- e. Delegating to the Superintendent of Schools the responsibility for certification of payrolls.
- f. Authorization of the Superintendent of Schools and Principal to suspend pupils from classes for cause pending further details by the Board of Education.
- g. Authorization of the Treasurer, with the approval of the Superintendent of Schools, to invest available school monies in special time deposit accounts, or certificates of deposits issued by banks and trust companies authorized to do business in New York State.
- h. Authorization for the Treasurer, with the approval of the Superintendent of Schools, to transfer unexpended and unencumbered monies from one account of the General Fund to another, if necessary, when permissible.
- i. Delegating the Superintendent of Schools to act as District Representative for and to sign all applications in conjunction with projects of the Education Consolidation and Improvement Act.
- j. Authorization of Superintendent to direct the Treasurer to issue hand-drawn checks when needed.

- k. TAX ANTICIPATION NOTE RESOLUTION OF AMAGANSETT UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JULY 1, 2014, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$750,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2015
RESOLVED BY THE BOARD OF EDUCATION OF AMAGANSETT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Amagansett Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$750,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2014, and ending June 30, 2015, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Upon motion of Mary Lownes, seconded by Phelan Wolf and carried 5-0, the following were readopted for the period July 1, 2014 through June 30, 2015:

**POLICIES & CODE
OF ETHICS
RE-ADOPTED**

- a. Re-adopt all Board Policies and Regulations
- b. Re-adopt Code of Conduct

Upon motion of Mary Lownes, seconded by Phelan Wolf and carried 5-0, the meeting was adjourned at 7:38 AM.

**MEETING
ADJOURNED**

AFFIRMATION: I, Cheryl E. Bloecker, District Clerk of the Amagansett Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings.

Dated: July 1, 2014

Cheryl E. Bloecker, District Clerk