

**MINUTES OF REGULAR MEETING HELD ON TUESDAY, SEPTEMBER 9, 2014**

**Board members present:** Victoria Handy, Patrick R. Bistran, Mary Lownes, Phelan Wolf and Patrick Bistran III

**Others present:** Superintendent Tritt, Principal DiPrimo, DPPS Dorr, Tom Lamorgese, Clerk Bloecker, Sandy Nuzzi, Kerry Griffiths, Ashley Blackburn and Christopher Walsh

President Handy called the meeting to order at 7:30 AM.

**MEETING CALLED TO ORDER**

Pledge of allegiance.

**PLEDGE OF ALLEGIANCE**

Accolades to Kerry Griffiths and Gary Grille for the wonderful job they did over the summer preparing the school building and fields for the new school year; Accolades to the faculty and staff members for a smooth opening to the 2014/2015 school year; and, Accolades to the support staff for the wonderful job they did in assisting the independent auditors with the end-of-the-year audit.

**ACCOLADES TO...**

Superintendent Tritt commented on the following:

**SUPT. COMMENTS**

- Education topics in the News
  - Cursive Handwriting
- Enrollment update

**COMMENTS**

The Buildings and Grounds Committee reported on the bamboo situation on Miankoma Lane.

**COMMITTEE REPORTS**

Annual Superintendent Evaluation Tool distributed.

Upon motion of Mary Lownes, seconded by Phelan Wolf and carried 4-0, BE IT RESOLVED, that upon recommendation of Superintendent Eleanor Tritt and the Amagansett Union Free School District Audit Committee, the Amagansett School Board hereby approves the attached Corrective Action Plan as written.

**RESOLUTION #33  
STATE AUDIT  
REPORT  
CORRECTIVE  
ACTION  
PLAN  
APPROVED**

BE IT FURTHER RESOLVED, that the District Clerk is authorized to send the aforementioned Corrective Action Plan to the New York State Comptroller as prescribed by law.

Upon motion of Patrick R. Bistran, seconded by Mary Lownes and carried 5-0, BE IT RESOLVED, that upon recommendation of Superintendent Eleanor Tritt, the Amagansett School Board hereby appoints the following person to the previously established substitute list for the 2014/2015 school year:

**RESOLUTION #34  
SUBSTITUTES  
APPOINTED**

Theresa Ameres C  
Christine Murray C  
Michelle Roller C

Upon motion of Mary Lownes, seconded by Patrick Bistran III and carried 5-0, BE IT RESOLVED that upon recommendation of Superintendent Eleanor Tritt, the Amagansett School Board hereby approves the following Parents' Bill of Rights for Privacy and Security, effective immediately:

**RESOLUTION #35  
PARENTS' BILL OF  
RIGHTS FOR DATA  
PRIVACY AND  
SECURITY**

**Parents' Bill of Rights for Data Privacy and Security**

The School District is committed to protecting the privacy and security of each and every student's data. Parents should be aware of the following rights they have concerning their child's data:

- 1) A student's personally identifiable information cannot be sold or released for any commercial purposes.
- 2) Parents have the right to inspect and review the complete contents of their child's education record.
- 3) The confidentiality of a student's personally identifiable information is protected by existing state and federal laws; and safeguards such as encryption, firewalls, and password protection, must be in place when data is stored or transferred.

- 4) A complete list of all student data elements collected by the State Education Department is available for public review at: <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx> , or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
- 5) Parents have the right to file complaints about possible breaches of student data. Parents may submit a complaint regarding a potential breach by the District to the Director of Pupil Personnel Services. Complaints pertaining to the State Education Department or one of its third party vendors should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, or email to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov) . The complaint process is under development and will be established through regulations to be proposed by the State Education Department's Chief Privacy Officer.
- 6) The State Education Department's Chief Privacy Officer will develop additional elements for this Parents' Bill of Rights, which will be prescribed in Regulations of the Commissioner and updated by the District accordingly.
- 7) Upon the adoption of regulations and guidance from the State Education Department, as required by Education Law 2-d(3)(d) and 2-d(5)(a-b), if the District enters into a contract with a third party in which student, teacher, or principal data is shared with a third party, supplemental information for each such contract will be appended to this Parents' Bill of Rights.
- 8) Parents may access the State Education Department's Parents' Bill of Rights at: <http://www.p12.nysed.gov/docs/parents-bill-of-rights.pdf>

Upon motion of Mary Lownes, seconded by Phelan Wolf and carried 5-0,  
 BE IT RESOLVED that upon recommendation of Superintendent Eleanor Tritt, the Amagansett School Board hereby approves the requests from the Amagansett PTA to sponsor the following programs for the period September 1, 2014 through on or before June 30, 2015:

**RESOLUTION #36  
 PTA REQUESTS  
 APPROVED**

- PTA Back-to-School Picnic
- PTA Meetings
- PTA Hot Lunches
- PTA Wellness Workshop (if applicable)
- PTA Fall Fair (if applicable)
- PTA School Photos
- PTA Family Photo Night
- PTA Thanksgiving Feast
- PTA Holiday Store
- PTA Family Fitness Night
- PTA Family Fun Night
- PTA Movie Night
- PTA Bingo
- PTA Egg Hunt
- PTA Tag Sale (if applicable)
- PTA Summer Reading Kickoff

Upon motion of Mary Lownes, seconded by Patrick R. Bistran and carried 5-0,  
 BE IT RESOLVED, that upon recommendation of Superintendent Eleanor Tritt, the Amagansett School Board hereby authorizes the President of the Board to execute the attached service agreement with Lori Longo Flynn for occupational therapy services on an as-needed basis for the 2014/2015 school year, as per attached. This agreement is retroactive to July 1, 2014.

**RESOLUTION #37  
 L. FLYNN,  
 OCCUPATIONAL  
 THERAPY  
 CONTRACT  
 APPROVED**

Upon motion of Mary Lownes, seconded by Patrick Bistran III and carried 5-0,  
 BE IT RESOLVED, that upon recommendation of Superintendent Eleanor Tritt, the Amagansett School Board hereby authorizes the President of the Board or District Clerk to execute the attached service agreement with East End Kids Therapy, Inc. for educationally related consultant support services on an as-needed basis for the 2014/2015 school year, as per attached. This agreement is retroactive to July 1, 2014.

**RESOLUTION #38  
 EAST END KIDS  
 CONTRACT  
 APPROVED**

Upon motion Mary Lownes, seconded by Patrick R. Bistran and carried 5-0, the board went

**EXECUTIVE**

into executive session at 7:43 AM to discuss a personnel item.

**SESSION**

The board returned to public session at 8:19 AM.

**RETURN TO  
PUBLIC SESSION**

Upon motion of Mary Lownes, seconded by Patrick Bistran III and carried 5-0, the meeting was adjourned at 8:20 AM.

**MEETING  
ADJOURNED**

**AFFIRMATION:** I, Cheryl E. Bloecker, District Clerk of the Amagansett Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings. **AFFIRMATION**

Dated: September 9, 2014

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Cheryl E. Bloecker, District Clerk

Approved, 9/23/2014