



11 Meetinghouse Lane, Woodbridge, Connecticut 06525
Telephone (203) 389-3429

TOWN OF WOODBRIDGE
HUMAN SERVICES DEPARTMENT
RESIDENT ASSISTANCE FUND (RAF)
GUIDELINES

1. The Assistance Program can only be used by Woodbridge residents who maintain their primary residence in Woodbridge. This program is not an entitlement, it is an emergency program only. It is funded by donations, and requests are subject to the availability of funds.
2. For energy assistance, all clients must first apply to Energy Assistance through TEAM Inc. Woodbridge Human Services will only provide help to clients who have been approved by TEAM Inc. and have exhausted all their benefits. For other assistance, applications to other applicable agencies must be completed prior to applying for Woodbridge assistance.
3. Income guidelines must be met. The gross household income for the previous four weeks cannot exceed 200% of the Federal Poverty level, unless extenuating circumstances can be documented (medical bills, etc.). Updated income and asset documentation for 4 weeks prior to request to receive funds from the Town of Woodbridge Resident Assistance Program must be submitted, reviewed, and approved.
4. The Town Resident Assistance Program can only be used once per indicator per year, July 1 through June 30.

Contact Woodbridge Human Services at 203-389-3429 or humanservices@woodbridgect.org for more information, for assistance with TEAM, Inc. application, and for inclusion in this department's services and programs.

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It is the mission of the Human Services Department to ensure the availability of health and human services to Woodbridge residents by taking a leadership position to coordinate local services, to collaborate with public and non-public agencies, and to assess and evaluate community needs. The Human Services Department includes Youth Services (The Youth Services Bureau), Senior Services (The Woodbridge Center), Social Services through the Human Services Social Worker and Municipal Agent, Veteran's Services, and ADA compliance for the town.

Human Services responds to the needs of Woodbridge residents in many areas such as food insecurity, fuel and energy assistance, counseling, mental health advocacy, referral and outreach, crisis intervention, transportation, and emergency assistance.

- Human Services coordinates a Medical Loan Closet, taking in donations and making these items available to the residents of Woodbridge when the need arises.
- The Department has a CHOICES counselor to provide health insurance counseling and information on local, state, and federal programs.
- Included in the Human Services budget is funding for 5 outside agencies including TEAM, Inc, BHCare, QVHD, Greater New Haven Transit District, and The Women and Families Center. The Department acts as liaison with these agencies for services provided to the town.
- The Department Coordinates the Resident Assistance Fund (formerly known as the Food and Fuel Fund) which, under the guidance of the Director and the Social Worker, provides financial assistance for qualifying residents with regard to utility bills or in an emergency situation.
- The Department coordinates the Holiday Basket program, Thanksgiving distribution, and works with the Fire Department, Police Department, and TEAM to provide seasonal gifts to qualifying families.