

LEGISLATIVE BOARD  
MEETING

The legislative board meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, June 9, 2015 at 7:50 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by the President: Mr. Nelson. Those present were: Mr. Delgado, Mr. England, Mrs. Gray, Mrs. Hawkins, Ms. Haywood, Mr. Malloy, Mr. Nelson, Mr. Rackow, Ms. Russell. Dr. Kiefer- Superintendent, Ms. Michaels-Director of Financial Services, Mr. Roos-Solicitor, Crystal Mance -Secretary.

No one was absent.

The following members of the staff were present:

Beth Cavalier, Director of Special Education

Lynn David, Director of Human Resources

Dwight Nolt, Director of Education

Ray Bavi, Director of Support Services

Susan O'Grady, Director of Communications

Christopher Barone, Director of Technology

Tim McCleary, Supervisor of Technology

Cheryl Horsey, Director of Pupil Services

There were 22 signatures in the guest register.

The Pledge of Allegiance was led by Ms. Lily.

RECOGNITIONS

Mrs. Jacoby recognized the students who attended the State Future Problem Solving Program and the winning teams who will be going to the international competition. Each received a Certificate of Acknowledgment from the Board.

Mr. Scott Layer recognized the boys and girls track teams for their accomplishments as PIAA District State Champions noting that the girl's track team won the Suburban One American conference championship. The board was presented with Fast Break candy bars and the track and field state champion banner.

Mr. Daniel Tahaney recognized Ms. Mimi Rubin for her accomplishment as the Voices of Inspiration finalist.

Mr. Russell Bender was recognized by Dr. William Kiefer for his service as Acting Principal of the Cedarbrook Middle school for the 2014 – 2015 school year.

SUPERINTENDENT'S  
REPORT

Dr. Kiefer stated this is an exciting time of the year as our Seniors prepare for graduation. Graduation will be held on Thursday, June 18<sup>th</sup> at 6:45 pm. Live streaming will be offered and can be found on our District website and Facebook page. Senior awards night was Monday, June 8<sup>th</sup> and 100 students received awards and scholarships. The 8<sup>th</sup> grade move up day will be held at Cheltenham High School in Stretton Hall on Thursday, June 18<sup>th</sup>. The move up day will be held in 3 separate ceremonies, as students matriculate to the high school. The last student day is Thursday, June 18<sup>th</sup> for grade K through 11 and the last teacher day is Monday, June 22<sup>nd</sup>. Dr. Kiefer thanked everyone for their hard work this year and wished everyone a wonderful summer.

SOLICITOR'S REPORT

Mr. Roos, reported that proposed state legislation has been voted out of the Education Committee lessening the scope of requirements for background checks for volunteers in schools.

Stacy Hawkins left at 8:10pm and returned at 8:12pm

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY** Scott Layer, Vice Principal and Athletic Director for Cheltenham High School, spoke on behalf of Betsey Conway, a retired teacher from the school district. Betsey has been the force behind a proposal to name a facility at Elkins Park, after Mr. Joe Kirscher.

Christa Swyulak – Herr, Elkins Park resident, concurred with everything Mr. Layer said. She thanked Dr. Kiefer, Administrators and school board for moving forward with some very important personnel issues that affect our district. She further stated the movement on the substitute rate and hiring a school nurse are huge steps and she thanked the board.

Joseph Simone, Cheltenham resident, stated he didn't understand how the board could approve a budget for 103 million dollars that is 140% larger than Wissahickon school district. He stated that Cheltenham's budget is 140% higher than every school district in Montgomery County. We have the highest school taxes in the area and higher than Baltimore. Household income has decreased by ten thousand dollars in the last ten years; tax collection and delinquency rates are higher. The tax base is eroding, and high taxes are the reason for it. Homebuyers decline to buy houses in Cheltenham township. It's only a matter of time before we get a charter school. The cost per student is \$22,000 per student and is higher than any school district in the state of Pennsylvania. Mr. Simone stated that the board cannot pass the budget tonight, without reviewing these factors. I suggest you eliminate 3 buildings in the school district, as we only need 5 schools, as there are many empty classrooms in all of the schools. You must review the budget again before passing it. You are falling down on your duties and the community is depending on you.

**APPROVAL OF MINUTES** Upon motion by Mr. Rackow, seconded by Ms. Haywood, the minutes of the May 12, 2015 Legislative Board Meetings were unanimously approved.

**PRESIDENTS REPORT** Upon motion by Mr. Malloy, seconded by Mr. England, the following resolution was adopted. Board Meetings were unanimously approved.

**Appointment of Superintendent** RESOLVED, Pursuant to Section 1073 of the Public School Code, the Board of School Directors appoints Wagner Marseille, Ed.D., as District Superintendent for a five-year term commencing the 13th day of July 2015 and terminating the 30<sup>th</sup> day of June 2020. It is further recommended that the Board of School Directors approve the Superintendent Employment Agreement between the District and Dr. Marseille as attached to the original minutes.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Mr. Malloy, Mr. Nelson, Mr. Rackow, Mrs. Haywood, Ms. Russell. Negative: None. Motion adopted.

**NAMING RIGHTS NOTIFICATION FOR THE COMMUNITY** As part of the President's report, the Board of School Directors is hereby notifying the School District of Cheltenham community of Betsey Conway's intent to raise funds for a portion, area, or, object within Elkins Park as a formal recognition of Mr. Joseph Kircher. Joseph Kircher was an employee of the school district from 1967 – 2003, during that time he served as a 6th grade teacher, Acting Superintendent, Assistant Superintendent in charge of business and personnel, and principal of Elkins Park and Cedarbrook Middle Schools. This naming rights initiative will begin immediately following this notice and will be subject to final board approval prior to adoption as a naming rights gift.

No motion or vote required per Solicitor, Mr. Ken Roos, this is just a notification.

**UNITED PARENTS GROUP** Ms. Biglan, reporting for the UPG, stated the importance of the parents that are involved with their child's education. The hot topic for this school year was navigating the volunteer clearance process. The UPG team met several times over the school year to discuss the following: school performance profiles from the previous school year and how they can ensure all students succeed; the meeting included key stakeholders and Mr. Nolt; in the next meeting they discussed strengthening cultural competencies with Lorraine Morino and Frederick Bryan; in the next meeting they discussed mentoring at the high school and supporting young men by ensuring they don't fall through the cracks; she thanked the board for

funding and supporting mentoring projects; they hosted workshops to assist volunteers with navigating the volunteer process; participated in a collaborative meeting with all parent groups, Dr. Kiefer and Bill England, to discuss best practices and engage in key issues; participated in kindergarten registration and welcomed families to the community; at the student awards night they presented \$1,200.00 to four deserving students. The Academic scholarship for males was awarded to Gabriel Jaffy and Nathan Taylor, for female Naomi Hollo, the Community Services award was renamed to the Paula Barvin Community Service Award and was awarded to Ava Shore. Looking forward there is much to do, and they are hopeful and are honored to work with Dr. Marseille and all the new and current principals. UPG wants to ensure all of Cheltenham's students are succeeding and thriving in their education. They will be adding new members to the UPG board over the summer and welcome the board's thoughts and suggestions for the coming school year.

Ms. Gray left at 8:28 pm and returned at 8:33pm  
Mr. Delgado left at 8:46pm and returned at 8:47pm  
Dr. Bavi left at 9:00 pm and returned at 9:05 pm  
Mr. England left at 9:09 pm and returned at 9:11 pm

WYNCOTE  
ELEMENTARY UPDATE

Dr. Bavi reported on the recent Wyncote Elementary School Construction Project stating that all windows, exterior brick, cementing and EIF's are 100% complete; all classroom built in furniture has been installed; painting on the first and second floors is 100% complete; HVAC start up throughout the building is a work in progress; 80% of all the bathroom fixtures and partitions are installed; the front of the building site grading is completed and sidewalk and curbing is 90% complete; to date 330 tons of waste has been recycled, this project overall is 94% complete and is on time and within budget.

CEDARBROOK MIDDLE  
SCHOOL  
CONSTRUCTION  
PROJECT UPDATE

Dr. Bavi reported on the recent Wyncote Elementary School Construction Project stating that on Friday, May 8<sup>th</sup> we sent an RFP to hire a construction manager and traffic engineer; on Friday, May 15<sup>th</sup> we received the RFP for environmental consultant services; on Thursday, June 4<sup>th</sup> we had the kick off meeting with our township officials concerning site design. At this time, our design team continues to work on the concepts and schematic site design.

TREASURER'S REPORT

Upon motion of Mr. Rackow, seconded by Ms. Hawkins, the Treasurer's Report for the period ending May 31, 2015, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

APPOINTMENT OF  
TREASURER

Upon motion by Ms. Russell, seconded by Mr. Rackow, the following resolutions were adopted and unanimously approved:

RESOLVED, the Board of School Directors reappoints Karen Washington as Treasurer for the School District for the fiscal year 2015-2016.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Mr. Malloy, Mr. Nelson, Mr. Rackow, Mrs. Haywood, Ms. Russell. Negative: None. Motion adopted.

APPOINTMENT OF  
SOLICITOR

Upon motion by Mr. Rackow, seconded by Mr. Malloy, the following resolutions were adopted and unanimously approved:

RESOLVED, the Board of School Directors reappoints Kenneth Roos, Esq., of the firm Wisler Pearlstine, LLP, as solicitor for the school district on a retainer basis for the fiscal year 2015-2016, beginning July 1, 2015, at the retained and hourly rates as submitted to the Board.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Mr. Malloy, Mr. Nelson, Mr. Rackow, Mrs. Haywood, Ms. Russell. Negative: None. Motion adopted.

MCIU REPORT

Mr. Delgado, reporting for the MCIU, stated that the last meeting was held on May 27<sup>th</sup>. Dr. John George

has done an excellent job with rebuilding the IU across the county. The IU is moving forward with two initiatives; the virtual online program to bring back the students who went to statewide cyber charter schools and the head start grant. The next meeting is scheduled for June 24, 2015.

EASTERN CENTER  
REPORT

Mrs. Gray, reporting the Eastern Center, stated the meeting was held on May 13<sup>th</sup> where they discussed the following: the teachers final salary guide for the 2014-2015 school year was approved and the 2015-2016 professional salary guide was approved; 19 students competed at the Skills USA conference in Hershey, Pa. Students from all over PA were present at the conference; Eastern is hosting a fundraiser on Friday, November 6<sup>th</sup> called the Golden Girls Murder Mystery, which will also include games and a silent auction. The next meeting is scheduled for June 17, 2015.

ANNOUNCEMENTS

Mr. Nelson stated that the sunshine announcements are as listed on the agenda:

**Thursday, May 14, 2015**

Executive Session – Personnel

**Thursday, May 21, 2015**

Executive Session - Personnel

**Tuesday, May 26, 2015**

Educational Affairs Committee Meeting

**Wednesday, May 27, 2015**

Executive Session – Personnel

**Thursday, May 28, 2015**

Executive Session – Personnel

**Tuesday, June 2, 2015**

Facilities Committee Meeting

Immediately followed by Business Affairs Committee Meeting

Immediately followed by Agenda Build and Information Session

Executive Session - Personnel

**Wednesday, June 3, 2015**

Personnel Committee Meeting

**Monday, June 8, 2015**

Liaison Meeting - Administration Building

Executive Session - Personnel

**Tuesday, June 9, 2015**

Executive Session – Personnel

FINANCIAL AFFAIRS  
COMMITTEE

Mr. Delgado, reporting for the Financial Affairs Committee, stated that the budget process began eight months ago. Mr. Delgado thanked Ms. Michaels for her leadership and for educating the board on the budget process. The financial affairs' meeting was held on June 2<sup>nd</sup>. The budget includes the following: full day kindergarten, retains all arts, music, foreign language, and athletic programs; maintains the site based programs; adopts several initiatives for student growth and the emotional needs of our students; adoption of the K-6 math program; maintains current skills for life program, new emotional support of the 7-12 students. The budget includes a 1.9 tax increase. Eleven other districts in Montgomery county are increasing their taxes higher than the 1.9% index ranging from a 2.3% to a 4.3% increase. There are 6 districts in Montgomery county that are raising their taxes above the 1.9 index and there are 4 districts that are going below the index.

EDUCATIONAL AFFAIRS  
COMMITTEE

Mr. Rackow reporting for the Educational Affairs Committee stated that they discussed the following agenda items at the May 26, 2015 meeting: new 6<sup>th</sup> grade math program; district nursing services; curriculum refinement at Elkins Park School, and 2014-2015 graduation projections. A preliminary report was given to the Board and shows students in danger of possibly not graduating, as of the May 26, 2015 meeting; of the 354 graduates, there are 4 student who will not be eligible to graduate; i.e. need to make up work or pass final or class, etc.; of the 44%, 22% had 1 course in jeopardy, 43% had 2 courses in

jeopardy, 34% had 3 courses in jeopardy. Of the 44% were female and 55% were male; 66% were African American, 25% were white, and 9% were Asian, of the total class size roughly 12% of the class is in jeopardy of not graduating. Mr. Rackow announced the next meeting on June 16, 2015.

Upon motion by Ms. Russell, seconded by Ms. Haywood, the following resolution was adopted:

RESOLVED, upon recommendation of the Educational Affairs Committee the administration is authorized to approve the enVisionmath 2.0 math resource copyright 2016 by Pearson, for a term of 6 years beginning 2015-16 school year. The funding will come from the 2015-2016 curriculum budget. The contract is not to exceed \$285,873.55.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

#### FACILITIES COMMITTEE

Mr. England, reporting for the Facilities Committee, stated they discussed the following agenda items at the June 2, 2015 meeting: Wyncote construction project, Cedarbrook and advancing to the rebuild, traffic study at Cedarbrook to manage the traffic, hiring construction manager for the rebuild, hiring environmental consultant, removal of asbestos and underground oil tank, Elkins Park school, this summer there will be an investment in the building, boiler and electrical switches, presentation by Tookany -Frankford watershed partnership to the administration and Board to ensure efforts are in place for greening our buildings, presentation from Gilbert Architects with the design changes from their meetings with stakeholders, traffic on and off the Cedarbrook property. Questions were raised about entering the property off 309 and an overpass for pedestrians. Mr. England announced the next meeting is scheduled for August 4, 2015.

Upon motion by Mr. Rackow, seconded by Mr. Malloy, the following resolutions were adopted:

RESOLVED, upon recommendation of the Facilities Committee the administration is authorized to approve McMahon to complete the traffic study for the Cedarbrook Middle School project for a total amount of \$6,900.00.

RESOLVED, upon recommendation of the Facilities Committee the administration is authorized to approve Turner Construction to complete construction management services at Cedarbrook Middle School for a total amount of \$591,860.00.

RESOLVED, upon recommendation of the Facilities Committee the administration is authorized to approve Langan to perform hazardous material consultant services for Cedarbrook Middle School project for a total amount of \$42,500.00.

RESOLVED, upon recommendation of the Facilities Committee the administration is authorized to approve Sargent Enterprises to complete the asbestos abatement and install new floor tiles for Elkins Park School for total amount of \$89,000.00.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

#### LIAISON COMMITTEE

Mrs. Gray, reporting for the Liaison Committee, stated they discussed the following: update on Superintendent designee; possible joint bidding and purchasing as it relates to transportation in the summer and purchasing bulk items; Wyncote and Cedarbrook construction projects; non residents and how the district addresses them; homes for sale and homes in foreclosure, update on Cedarbrook playground lease, update on the car magnet program, update on land development in the township; particularly Ashbourne meadows, WAWA's outstanding Penndot issues, update on the Hansen and Lloyd project, 333 Bent Road update, Moore shopping Center update, Wyngate townhomes expansion, Arcadia University fields and Bishop McDevitt's retraction to use its site; Arcadia will improve their own fields,

reporting of needed road repairs in the township reported to Penndot, and asked to moved to priority level. Mrs. Gray announced the next Liaison meeting on August 1, 2015 at the Township Building.

PERSONNEL  
COMMITTEE

Ms. Russell, reporting for the Personnel Committee, stated that they met on June 3, 2015 and Ms. David reviewed the following items: John Creighton hired as Director of Athletics and Activities, Dr. Beverly Gallagher hired as Director of Special Education, two rounds of interviews for the Cedarbrook principal position has been completed, the first round of interviews for Elkins Park is underway and the second round will begin very soon, central office conducted over 100 interviews for the teachers, secretary to the principal positions, specialist, and custodial staff. Ms. Russell thanked everyone for their hard work. The next meeting is July 20, 2015.

Upon motion by Ms. Russell, seconded by Ms. Haywood, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board of School Directors authorizes the Superintendent or his/her designee to continue the operational hiring of staff and to accept resignations without further Board action as needed during Summer 2015, in accordance with the adopted budget for the 2015-2016 year with ratification of appointments to follow at the next available action meeting absent any individual Board member objection.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

POLICY COMMITTEE

Mrs. Hawkins, reporting for the Policy Committee, stated that no meeting was held since the last legislative board meeting. Mrs. Hawkins announced that no Policy meeting has been scheduled.

Upon motion by Ms. Hawkins seconded by Ms. Russell, the following resolutions were adopted:

- a. Second Read – Policy 359 – Nondiscrimination – Professional and Non-Professional Employees – Administrative
- b. Second Read – Policy 459 – Nondiscrimination – Professional and Non-Professional Employees – Professional Employees
- c. Second Read – Policy 559 – Nondiscrimination – Professional and Non-Professional Employees – Classified Employees
- d. Second Read – Policy 257 – Suicide Prevention and Self-Harming Behavior
- e. Second Read – Policy 814 – Copyrighted Material
- f. Second Read – Policy 104 – Diversity Employment Practices Program – Repeal
- g. Second Read – Policy 822 – Copyright Material – Repeal

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

LEGISLATIVE REPORT

Ms. Haywood, Montgomery County Legislative Committee Representative, reported that they did not have a meeting since the last Legislative board meeting, but the state budget process is heating up. The state has not adopted a budget and they have until the end of June to do so. Once the state budget is adopted after our budget has been passed it will go into the 2016 – 2017 school budget. Some other items being discussed at the state level are as follows: introduction of a 2015-2016 appropriations bill ; basic educational funding, pension reform, raising money for the state, basic education funding formula, building developments and changes in the PLAN CON process, and a Senate bill prohibiting the sale of electronic cigarettes to minors. The next meeting is June 17, 2015.

PERSONNEL  
Acceptance of Resignations  
Acceptance of Retirements  
Approval of Leaves of Absences  
Approval of Changes in Position  
Approval of Change in Classification  
Creation of Position  
Approval long Term Substitute Teacher

Upon motion by Mr. Rackow, seconded by Ms. Russell, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board accepts the resignation of Carl Stephens, School Safety Officer at Cheltenham High School, effective May 18, 2015.

RESOLVED, upon recommendation of the administration, the Board accepts the retirement of William McKenna, Social Studies Teacher at Cheltenham High School, effective the last teacher day of the 2014-2015 school year, end of workday. Mr. McKenna has been a district employee for 17 years.

RESOLVED, upon recommendation of the administration, the Board grants Vicki Fella-Pleier, Science Teacher at Cheltenham High School, a change in sabbatical leave of absence for health restoration, from: January 26, 2015 through the last teacher day of the 2014-2015 school year, to: January 26, 2015 through January 29, 2016, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Ms. Fella-Pleier's return to work date will be February 1, 2016.

RESOLVED, upon recommendation of the administration, the Board grants Keith Cunningham, C.L.A.S.P. Aide at Cheltenham Elementary School, be granted an unpaid leave due to medical necessity from May 14, 2015 until June 18, 2015. Mr. Cunningham's return to work date is September 03, 2015.

RESOLVED, upon recommendation of the administration, the Board approves a change in position for Anthony Johnson, from: part-time Building Aide, Tier I, at Cedarbrook Middle School, to: part-time Custodian, Grade 18, 4 hours per day, at the Administration Building, at an hourly rate salary of \$17.77, effective June 10, 2015.

RESOLVED, upon recommendation of the administration, the Board approves a change in position for Patricia Tancredi, from: General Office Secretary, Grade 3, at Elkins Park School, to: Secretary to the Principal, Grade 5, at Elkins Park School, at an annual salary of \$43,251, effective August 1, 2015.

RESOLVED, upon recommendation of the administration, the Board approves a change in position and status for Suzanne Wissmann, from: part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Glenside Elementary School, to: full-time Secretary to the Principal, Grade 5A, at Glenside Elementary School, at an annual salary of \$32,845, effective date to be determined.

RESOLVED, upon recommendation of the administration, the Board approves a change in classification for Patrick Fleury from: Long Term Substitute Teacher, Special Education Teacher, Emotional Support at Cheltenham High School; to: Temporary Professional Employee, Special Education Teacher, Emotional Support at Cheltenham High School, effective August 24, 2015 at a salary of \$49,877 (Step 4/Masters).

RESOLVED, pursuant to Board Policy #401, Creating a Position, administration recommends that the Board of School Directors authorize a new professional employee position: School Nurse.

RESOLVED, upon recommendation of the administration, the Board approves the ratification of the appointment of Brittany Hansell as Long Term Substitute Teacher, Grade 1 Teacher at Myers Elementary School, at a salary of \$42,122 (Step 1/Bachelor's) effective May 08, 2015, until date to be determined but no later than the end of the 2014-2015 school year.

RESOLVED, upon recommendation of the administration, the Board approves an extension of the appointment of Johnna Cella as Long Term Substitute Teacher, Science Teacher at Cheltenham High School, at a salary of \$56,564 prorated (Step 7/Masters) effective August 24, 2015, through January 29, 2016.

PERSONNEL  
(continued)  
Rescission of a Board Hire  
Approval of Secondary Summer School and ESY (Extended School Year) Personnel  
Approval of Summer Help Staff  
Approval of Homebound Instructors  
Approval of Support Staff  
Approval of Temporary Professional Employee  
Approval of Professional Development Training  
Approval of Extra Duty/Extra Pay Positions

RESOLVED, upon recommendation of the administration, the Board approves the rescission of a board hire for David Hunter as a part-time Custodian at the Administration Building, Grade 18, 4 hours per day, at an hourly rate of \$17.77, effective May 13, 2015.

RESOLVED, upon recommendation of the administration, the Board approves the personnel for secondary Summer school teaching staff, per attachment entitled "2015 Summer School Staffing List", at an approved rate of \$83.04 per day for single period classes and \$166.07 per day for 2 period/full day of classes.

RESOLVED, upon recommendation of the administration, the Board approves the personnel for ESY teaching staff, per attachment entitled "2015 ESY Teaching Staff List", at an approved rate of \$36.90 per hour.

RESOLVED, upon recommendation of the administration, the Board approves ESY Special Education Aides, per attachment entitled "Summer 2015 ESY Para-Educator List". The rate of pay is the same as the individual's rate during the academic school year.

RESOLVED, upon recommendation of the administration, the Board approves the personnel listed, per attachment entitled "2015 Summer Help", to serve as summer help workers for the Summer of 2015 at \$10.50 per hour, effective June 22, 2015 through June 30, 2015 and \$11.00 per hour, effective July 1, 2015.

RESOLVED, upon recommendation of the administration, the Board appoints personnel as listed, to be homebound instructors, for the 2014-2015 school year, at a rate of \$43.00 per hour.

Mr. Brian Costello  
Ms. Dana Brown

RESOLVED, upon recommendation of the administration, the Board appoints Riashe McNair as a part-time Lunchroom/Playground Aide at Wyncote Elementary School, Tier I, 3 hours per day, at an hourly rate of \$12.26, to be hired provisionally pending statutory requirements, effective date to be determined. A 90-day probationary period is required.

RESOLVED, upon recommendation of the administration, the Board appoints Yolanda Kittrell as a part-time Lunchroom/Playground Aide at Wyncote Elementary School, Tier I, 3 hours per day, at an hourly rate of \$12.26, to be hired provisionally pending statutory requirements, effective date to be determined. A 90-day probationary period is required.

RESOLVED, upon recommendation of the administration, the Board appoints Ashley Clearkin, Speech and Language Teacher at location to be determined, effective August 24, 2015, at a salary of \$48,168 (Step 3/Masters).

RESOLVED, upon recommendation of the administration, the Board approves the Professional Development Training Agreement with the Montgomery County Intermediate Unit for the period June 9, 2015 through June 18, 2015 at a total cost of \$3,600 per the agreement provided to the Board.

RESOLVED, upon recommendation of the administration, the Board approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$220 per unit, as listed.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.



Approval of  
Administrator

Upon motion by Mr. Rackow, seconded by Ms. Russell, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board approves John Creighton as Coordinator of Athletics and Student Activities, Cheltenham High School, CASSA classification, at an annual 2015-2016 salary of \$92,000, to be hired provisionally pending statutory requirements, effective date to be determined.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

EDUCATIONAL AFFAIRS  
Approval of  
Conferences  
Approval of Education  
Service Agreements  
Approval of Contracts  
Approval of  
Supplemental Text  
Approval of Service  
Agreements  
Approval of Volunteers

Upon motion by Ms. Russell, seconded by Mr. Rackow, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for Sarah Putterman, Math Teacher and Department Coordinator, to attend the PA Meeting Planning - PSSA New Item Review, in Harrisburg, PA, on June 15 to 17, 2015, with an estimated total cost of \$344.25, to be paid from Act 178 and an education account.

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for Vicky Sanchez, Data Systems Specialist, to attend the Powerschool Academy, in Enola, PA, on June 22 to 24, 2015, with an estimated total cost of \$774.00, to be paid from the BEC account.

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for Roberta Jacoby, Gifted Consultant, to attend the Future Problem Solving International Competition, at Iowa State University, in Ames, Iowa, on June 11 to 12, 2015, with an estimated total cost of \$959.50, to be paid from the general fund account.

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for Stephen Buckingham, Teacher, to attend the Future Problem Solving International Competition, at Iowa State University, in Ames, Iowa, on June 11 to 12, 2015, with an estimated total cost of \$989.50, to be paid from the general fund account.

RESOLVED, upon recommendation of the administration, the Board approves the continuation of educational service agreements for student numbers listed below in 1 to 5, and approval of agreement for student numbers listed below in 6 and 7, between the District and the parents of the students identified below by confidential student numbers:

1. Student # 221044
2. Student # 403380
3. Student # 404933
4. Student # 231363
5. Student # 402428
6. Student # 231786
7. Student # 403537

RESOLVED, upon recommendation of the administration, the Board approves the continuation award of a contract with Dr. Robert Cohn to provide psychiatric consultation, staff development, assessments, and reports, in an amount not to exceed \$15,000 for the 2015-2016 school year. (IDEA funds) (no change in amount of contract)

RESOLVED, upon recommendation of the administration, the Board approves the continuation award of a contract with Albert Einstein Medical Center to provide physicals at a cost of \$35 per student for

EDUCATIONAL AFFAIRS  
(continued)

mandated physicals; and \$85 per hour for physician consultations, and \$10 per student for sports physicals, for the 2015-2016 school year. (General Fund) (no change in costs)

RESOLVED, upon recommendation of the administration, the Board approves the continuation award of a contract with Lakeside Educational Network to provide five (5) special education placements, at a cost of \$31,460 per student, and five (5) general education placements at a cost of \$27,375 per student for 180 school days, during the 2015-2016 academic school year. (General Fund)

RESOLVED, upon recommendation of the administration, the Board approves the continuation award of a contract with Lakeside Educational Network to provide one student support counselor to Cedarbrook Middle School and two student support counselors to Cheltenham High School at a cost of \$245,808 for the 2015-2016 school year. (General Fund)

RESOLVED, upon recommendation of the administration, the Board approves the continuation award of a contract with Holy Family University to provide clinical facilities for 2015 – 2016 school year, at no cost.

RESOLVED, upon recommendation of the administration, the Board approves the continuation award of a contract with Moss Rehab to provide athletic training services at Cheltenham High School and Cedarbrook Middle School, with services for 1,870 hours at a cost of \$58,633 for the 2015-2016 school year and additional services available at a per diem cost of \$40 per hour covered. (General Fund)

RESOLVED, upon recommendation of the administration, the Board approves of adding: *Biology in Focus*, by Urry, Cain, Wasserman, Minorsky, Jackson and Reece for the AP Biology Curriculum, to the list of approved supplemental texts. Funds from the Curriculum budget will be used to purchase approximately 70 eBooks versions of the textbook for the coming year.

RESOLVED, upon recommendation of the administration, the Board approves of Eureka Math (distributed by Great Minds, Inc.) as a supplemental mathematics resource to enhance instruction and to fill specific needs as they arise in grades K-8.

RESOLVED, upon recommendation of the administration, the Board approves the contract with the Bucks County Intermediate Unit for the 2015-2016 academic year for special education and other specialized services in the form attached.

RESOLVED, upon recommendation of the administration, the Board approves the volunteers pursuant to Policy 916, as per the attachment.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

FINANCIAL AFFAIRS

Upon motion by Mr. Rackow, seconded by Mr. Delgado, the following resolutions were adopted:

- Adopt Budget & Levy Tax
- Homestead/ Farmstead Exclusion
- Tax Installment Payments
- Authorization for School District Depositories
- Approval of Catalog Fixed Discount Program
- Authorization for

RESOLVED, upon recommendation of the administration, the Board approves the final budget for the School District of Cheltenham Township for the fiscal year beginning, July 1, 2015 and authorization of the appropriation and expenditure of the funds as itemized in said Budget during the fiscal year beginning July 1, 2015, in the amount of \$103,887,864 (1.46% increase). The necessary revenue for the same shall be provided by the following taxes for the fiscal year beginning July 1, 2015, adopted concurrently herewith:

- 1 . A Real Estate Transfer Tax of one percent (1%) to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half (½) of the Real Estate Transfer Tax;

Temporary Investment of Funds  
Approval of 2014-2015 Budget Transfers  
Participation in Purchasing Cooperatives  
Approval of Purchasing Agents  
Authorization to Pay Bills  
Authorization of 2014-2015 Final Budget Transfers  
Approval of Non-Resident Tuition Rates for 2015-2016  
Approval of MCIU Joint Purchasing  
Approval of Auditor  
Approval to Submit PLANCON A&B  
Approval of Student Accident Insurance  
Approval of Agreement  
Approval of Bills for Payment

2. A Mercantile License Tax on (i) wholesale vendors or dealers in goods, wares at the rate of one (1) mill on each dollar of gross volume of business and (ii) retail vendors or dealers in goods, wares, and merchandise at the rate of one and one-half (1½ ) mills on each dollar of the gross volume of retail business transacted within the School District during the license year to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half (½) of the Mercantile License Tax;

3. A tax on net profits earned on businesses, professions, and other activities conducted by residents of the School District of Cheltenham Township and on salaries, wages, commissions, and other compensation earned by residents of the School District of Cheltenham Township is imposed by the School District at the flat rate of one percent (1%) to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half (½) of the Earned Income Tax.

4. A Local Services Tax (LST) in the amount of Five Dollars (\$5.00), by virtue of the fact that the Commissioners of the Township of Cheltenham have enacted a LST in the amount of \$ 52.00 similar to the Resolution imposing a like tax by the School District of Cheltenham Township. The School District receives Five Dollars (\$5.00) of this tax.

5. A school tax on real estate at a rate of 44.5156 mills (1.9% increase), or at the rate of \$4.45156 on each \$100.00 of assessed valuation of taxable property shall be levied upon all the property upon which the County of Montgomery taxes are levied and assessed.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

Upon motion by Mr. Rackow, seconded by Mr. Delgado, the following resolutions were adopted:

WHEREAS, the County Assessor has certified to the School District that there are 8,062 eligible homestead properties in the School District and no eligible farmstead properties in the School District for the 2015-2016 fiscal year and;

WHEREAS, the Pennsylvania Department of Education has certified that the School District's Property Tax Reduction Allocation for the 2015-2016 fiscal year is \$3,609,814;

b. In accordance with the Special Session Act 1 of 2006, known as the Taxpayer Relief Act, the Board of School Directors hereby establishes the following homestead exclusion and farmstead exclusion, for the 2015-2016 fiscal year:

1. All eligible homesteads shall receive a homestead exclusion of \$10,058.50 of the assessed value of the homestead, which, based upon the millage rate established for the 2015-2016 fiscal year, corresponds to a tax reduction of \$447.76.

2. All eligible farmsteads shall receive a farmstead exclusion of \$10,058.50 of the assessed value of the farmstead, which, based upon the millage rate established for the 2015-2016 fiscal year, corresponds to a tax reduction of \$447.76.

3. The Tax Collector shall itemize the exclusion on each eligible homestead and eligible farmstead owner's annual property tax bill, showing (a) the assessed value, (b) the tax liability on the assessed value, (c) the amount of the homestead and/or farmstead exclusion in assessed value, (d) the actual tax liability after the homestead and/or farmstead exclusion and (e) the actual tax savings associated with the homestead and/or farmstead exclusion.

FINANCIAL AFFAIRS  
(continued)

4. The Tax Collector shall also have the following notice included with the tax bills of all owners of eligible homestead and farmstead properties:

NOTICE OF PROPERTY TAX RELIEF

Your enclosed tax bill includes a tax reduction for your homestead and/or farmstead property. As an eligible homestead and/or farmstead property owner, you have received tax relief through a homestead and/or farmstead exclusion which has been provided under the Pennsylvania Taxpayer Relief Act, a law passed by the Pennsylvania General Assembly designed to reduce your property taxes.

c. These provisions shall apply to the annual property tax bills issued in July 2015 and not to any interim real estate tax bill.

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

REAL ESTATE TAX RELIEF

Upon motion by Ms. Russell, seconded by Ms. Haywood, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board approves the Real Estate Tax Installment Payments to meet Special Session Act 1 of 2006 and the 2015-2016 budget requirements of the School District.

WHEREAS, Act 1 requires school districts to offer installment payments for real estate property taxes and

WHEREAS, the Board of School Directors intends to comply with this regulation

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Directors of the School District of Cheltenham Township establishes installment payments as follows:

- Installment payments will be available to all properties to comply with Act 25.
- Installment payments will be made in three equal payments due on or before the last banking day of August, September, and October of the applicable tax year.
- Discounts are not permitted.
- Failure to make the first installment payment by the established due date will disqualify the tax payer from the installment payment program for the applicable year.
- A 10% penalty of any late installment payment(s) will be assessed.
- If complete payments are not received by the due date of the final payment, the entire penalty indicated on the bill will be assessed.
- A taxpayer who is delinquent by more than ten days on two installment payments shall be ineligible for the installment payment option in the following fiscal year.

RESOLVED, upon recommendation of the administration, the Board approves the school district depositories be maintained at the following financial institutions:

1. Pennsylvania Local Government Investment Trust
2. Citizens Bank
3. PNC Bank through PA School District Liquid Asset Fund – Primary Depository
4. Pennsylvania Treasurer’s Investment Programs for Local Governments (INVEST)
5. Fulton Bank

FINANCIAL AFFAIRS  
(continued)

RESOLVED, upon recommendation of the administration, the Board approves the Catalog Fixed Discount Program as awarded by the MCIU Joint Purchasing Board for the period July 1, 2015 through June 30, 2016.

RESOLVED, upon recommendation of the administration, the Board approves the Director of Business Affairs be authorized to secure the best possible rates of return for the district's funds in accordance with approved Pennsylvania school laws.

RESOLVED, upon recommendation of the administration, the Board approves the 2014-2015 Budget Transfers, with the list submitted to the board.

RESOLVED, upon recommendation of the administration, the Board approves the participation at no cost in the following purchasing cooperatives to purchase volume discounts:

- National Purchasing Cooperative
- PSBA Buy Board
- Association of Educational Purchasing Agencies
- PA Department of General Services
- PEPPM Technology Bidding and Purchasing Program
- PA Educational Joint Purchasing Council

RESOLVED, upon recommendation of the administration, the Board approves Cara Michaels and Karen Washington as purchasing agents of the School District of Cheltenham Township in accordance with public school code 24 P.S. § 8-807.

*Purchase orders are issued and a designation of responsible individuals is required for final sign off, to ensure appropriate approvals have been granted.*

RESOLVED, upon recommendation of the administration, the Board authorizes paying the bills necessary prior to August 11, 2015 with ratification at the August meeting.

RESOLVED, upon recommendation of the administration, the Board approves final budget transfers and assignments for the 2014-2015 fiscal year as required by state and mandated auditing procedures prior to August 11, 2015 with ratification at the August meeting.

RESOLVED, upon recommendation of the administration, the Board approves non-resident student tuition rates for the 2015-2016 school year be adopted as follows:

Grades K-6	Daily	\$79.43	Annual	\$14,297.78
Grades 7-12	Daily	\$84.65	Annual	\$15,236.85

*These rates are based on calculations approved by the Pennsylvania Department of Education for the 2014-2015 school year with a increase of (1.78%) for elementary and a increase of (5.44%) for secondary.*

RESOLVED, upon recommendation of the administration, the Board approves the MCIU Joint Purchasing bids for Computer Paper and Supplies, Custodial Supplies and Fuel/Oil for the period July 1, 2015 through June 30, 2016 as awarded by the Montgomery County IU #23 Board, as listed.

FINANCIAL AFFAIRS  
(continued)

<b>Vendor</b>	<b>Amount</b>
<b><u>Computer Paper and Supplies</u></b>	
Paper Mart	\$ 16,126.20
WB Mason	\$ 38,233.94
<b><u>Custodial Supplies</u></b>	
Accommodation Mollen Inc.	\$ 14,563.39
Philip Rosenau Company	\$ 57,955.99
Interboro Packing Corp	\$ 4,526.20
Unipak Corp	\$ 2,832.00
Maintenance Supply Co	\$ 116.20
Penn Valley Chemical Co	\$ 11,952.90
Calico Industries	\$ 11,039.84
Interline Brands Inc. dba AmSan	\$ 4,481.85
Hillyard Delaware Valley	\$ 4,813.19
Pennsylvania Paper & Supply Co	\$ 26,020.01
PYRAMID School Products	\$ 14,955.64
Office Basics, Inc	\$ 6,621.90
Xpedx, a Veritiv Corporation Company	\$ 6,403.75
Jersey Paper Plus	\$ 9,532.02
Central Poly Corp	\$ 1,657.70
<b><u>B2 Diesel</u></b>	
Truck Transport – Papco, Inc. - \$2.0777	\$ 295,033.00
Tank Wagon – Superior Plus - \$2.2960	\$ 4,592.00
<b>TOTAL</b>	<b>\$531,457.72</b>

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Maillie, LLP to provide auditing services in accordance with the Pennsylvania School Code, at a cost of \$27,000 for the fiscal year 2014-15, with an option to renew for fiscal years 2015-16 and 2016-17 at a cost of \$27,500 and \$28,000 respectively.

RESOLVED, upon recommendation of the administration, the Board gives authorization to submit PLANCON Part A: Project Justification for the Cedarbrook Middle School Alterations and Additions Project and PLANCON PART B: schematic design plan to the Pennsylvania Department of Education.

RESOLVED, upon recommendation of the administration, the Board approves that Axis Capital Insurance Company, through American Management Advisors, Inc, to be approved to provide the following for 2015-16:

- All Sports Insurance, Primary Excess over \$100, Plan AAA:
  - (2015-2016 Budget) \$7,495.00
- Voluntary Student Accident Insurance, Primary Excess over \$100, Plan AA:
  - K-12 School Time Coverage \$30.00
  - 24 Hour Coverage \$116.00
  - Dental Coverage with Student Insurance \$8.50

RESOLVED, upon recommendation of the administration, the Board approves of bills for payment for the period May 13, 2015 to June 9, 2015, in the following amounts in accordance with the list submitted to the board.

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	137067 – 137348 & JE’s 150448 & 150465	\$904,516.76
Payroll Fund	8683 – 8757	\$82,173.74
Bond Fund	1825 – 1838	\$2,135,621.17
Food Services Fund	2294 – 2295	\$445.00
Scholarships	1342 – 1398	\$16,400.00
Student Activities Fund	2189 – 2208 & JE’s 150448 & 150465	\$62,523.49

On roll call the following voted in the affirmative: Mrs. Hawkins, Mrs. Gray, Mr. England, Mr. Delgado, Ms. Haywood, Mr. Malloy, Ms. Russell, Mr. Rackow, Mr. Nelson. Negative: None. Motion adopted.

PUBLIC COMMENT

Myron Goldman, Elkins Park resident, thanked Dr. Kiefer for his service to the community, stating that he has been a real asset. Mr. Goldman hopes with hiring of the new Superintendent there will be a focus on closing the achievement gap and they would establish a committee that meets monthly to focus on this issue until it’s resolved. He also suggested they meet with the community so the parents can have input.

Joe Simone, Glenside resident is impressed with the amount of focus that goes into doing the board jobs. Read an article where other school districts and schools were recognized for the education excellence, but Cheltenham was not recognized. The new budget represents the Board maintain its educational levels, and that’s not good enough. He asked if we are maintaining the seven schools appropriately, and suggested the Board consider closing a couple schools to reduce the number to five schools instead of seven.

Vivanne Jean, Elkins Park resident asked the communication process be improved at the Elkins Park school between the parents and students. She asked “How can we ensure our students feel supported and encouraged.” The other issue she mentioned is that Cedarbrook does not have a full time secretary on board. She asked how can we communicate with our students when there is an emergency issue, if they don’t have a secretary. She suggested the school have a point of contact for the parents.

John Witherspoon, Elkins Park resident noted that there is a safety issue with bus 742. He stated the issued has been raised three different times and nothing has been done and he almost had an accident with the bus. He said it doesn’t appear that anything is being done, because the same bus driver is still driving the bus.

MEETING ADJOURNED Upon motion by Mr. Delgado, seconded by Mrs. Hawkins and unanimously approved, the meeting was adjourned at 9:50 p.m.

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Secretary

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President