

LEGISLATIVE BOARD
MEETING

The legislative board meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, August 9, 2016 at 7:49 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by the President: Mr. England. Those present were: Mr. Cohen, Mr. England, Mr. Fishbein, Mr. Malloy, Ms. McWilliams, Mr. Nelson, Ms. Haywood, Mr. Rackow, Dr. Marseille-Superintendent, Dr. Tamara Smith—Assistant Superintendent, Ms. Michaels-Business Manager, Mr. Roos-Solicitor, Mrs. Mance-Secretary.

No one was absent.

The following members of the staff were present:
Christopher Barone, Director of Technology
Ray Bavi, Director of Facilities and Maintenance
Charlene Collins, Director of Secondary Education
Lynn David, Director of Human Resources
Beverly Gallagher, Director of Special Education
Cheryl Horsey, Director of Student Services
Tim McCleary, Supervisor of Technology
Sue O'Grady, Director of Communications
Iris Parker, Director of Elementary Education

There were 2 signatures in the guest register.

The Pledge of Allegiance was led by Dr. Marseille.

SUPERINTENDENT'S
REPORT

Dr. Marseille gave highlights on the following activities in the District:
New Teacher Induction on August 22 we induct 31 talented educators into our teaching family when we kick off our 2016-2017 New Teacher Induction Program. We are in the process of developing a New Teacher Booklet so that our community can learn about our dynamic new educators. Once complete, the electronic booklet will be posted on our website and a link to it will be sent out to our community via listserv. Back to School Professional DEVELOPMENT; We are excited to welcome our educators back to school on Tuesday, August 30th. This year, CSD teachers will take part in a three-day professional development program that includes topics such as: cultural competency, holistic experiences, STEM in the classroom, and Literacy Across the Curriculum. CSD New Administrator MEET AND GREET; CSD staff, students, parents/guardians and community members are invited to come out on the evening of Wednesday, August 31st to meet and greet our three new CHS administrators, Dr. Ray McFall, Dr. Ben Hammond, and Ms. Christine Zubairu. The meet and greet will take place in the CHS Senior Cafeteria from 6:30-8:00 pm. Light refreshments will be served. BACK TO SCHOOL: FIRST STUDENT DAY Cheltenham School District welcomes students back to school on Tuesday, September 6th, when we kick off the 2016-2017 school year. Our first day is an abbreviated schedule for our K-8 students. Cheltenham High School students have a full day, with a regular bell schedule. Please see district website for opening day start and dismissal times. All of our 2016-2017 Back to School Night events are listed on the district calendar. Parents/guardians are urged to mark your calendars for your students' back to school nights and come out to meet our teachers and administrators in person. Join our Parent Organizations; Cheltenham School District offers a wonderful menu of parent/guardian engagement opportunities. Please consider joining your student's Parent Teacher Organization or one of our other parent engagement groups such as the United Parents Group, Cheltenham African American Alliance, or Special Education Advisory Committee. Detailed information on each group can be on our District website found under the PARENT tab. Third annual Cheltenham school district foundation Food Truck Jamboree. Mark your calendars for the Cheltenham School District Foundation Third Annual Food Truck Jamboree on September 11 at Cheltenham High School. This year's Jamboree runs from 2 -7 pm. Come out to enjoy a wonderful sampling of cuisines and specialty foods, live music, silent auction bidding, face painting, caricature stations and a very special tribute to our local first responders!!!!!! Tickets are \$3 and can be purchased in person on the day of the event or in advance on the district website.

SOLICITOR'S REPORT	Mr. Roos, reported: U.S. Supreme court issued a stay for the Virginia transgender teen who's suing his school district for the right to use the boy's bathroom. The Supreme court may choose to review the transgender issues in the future and for Cheltenham School District, it doesn't change the fact that our current policy is still supported by law. He also reported that there was an amendment to the school code, which required school districts to post 28 policies on its website. After they reviewed our website, it appears we only need to add on administrative regulation.
SUNSHINE ANNOUNCEMENTS	Mr. Roos stated that the sunshine announcements are as listed on the agenda: Monday, June 13, 2016 Liaison Committee Meeting Tuesday, June 21, 2016 Educational Affairs Committee Meeting Monday, July 18, 2016 Liaison Committee Meeting Tuesday, July 26, 2016 Special Board Meeting Tuesday, August 2, 2016 7:00 p.m. – Agenda Build & Information Session Immediately followed by Facilities Committee Meeting Immediately followed by Financial Affairs Committee Meeting Thursday, August 4, 2016 CEA Negotiations Tuesday, August 9, 2016 Executive Session
PUBLIC COMMENTS ON AGENDA ITEMS ONLY	There were no public comments.
CEDARBROOK MIDDLE SCHOOL	Dr. Bavi reported by stating, demolition of the existing building is 100% complete and hauling of the daily debris is 95% complete. The geothermal well drilling contractors are mobilizing their rigging, piping and equipment at this time. The temporary electrical lighting has been installed in the building. JBM plumbing contractor is installing rough-in-plumbing. On August 4 th we received the revised the baseline construction schedule from BFW and all the prime contractors are reviewing and signing the baseline schedule. The demolition of the concrete slab, locker room, and gym area are 100% complete. Aqua water has been completed their work and now we have temporary water for the geothermal well.
TREASURER'S REPORT	Upon motion of Mr. Rackow, seconded by Mr. Malloy, the Treasurer's Report for the period ending July 31, 2016, as presented in the financial statements to the board and as attached to the original minutes and were unanimously approved.
MCIU REPORT	Mr. England stated he did not have a report.
EASTERN CENTER REPORT	Mrs. Gray stated she did not have a report, but the next meeting is scheduled for Wednesday, August 10 th .

FINANCIAL AFFAIRS COMMITTEE Mr. Malloy, reporting for the Financial Affairs Committee, stated they met on August 2, 2016 and discussed the following: approval of minutes, 2015-16 Financial Overview, Montgomery County Planning Commission, 2016-17 Budget Status. Mr. Nelson announced the next meeting on September 6, 2016.

EDUCATIONAL AFFAIRS COMMITTEE Mr. Rackow, reporting for the Educational Affairs Committee, stated that they discussed the following agenda items at the June 21, 2016 meeting: approval of minutes, Special Education Compliance Audit Monitoring Report and Emotional Support Program. Their next meeting is scheduled for Tuesday, September 20, 2016.

FACILITIES COMMITTEE Mrs. Gray, reporting for the Facilities Committee, stated that they discussed the following agenda items at the August 2, 2016 meeting: approval of minutes, Cedarbrook update, and Cedarbrook change orders. Mrs. Gray announced the next meeting on September 6, 2016.

Upon a motion by Ms. Haywood, seconded by Ms. McWilliams, the following resolution was adopted:

RESOLVED, upon recommendation of the Boards approves of two change orders to Boro Construction company for a total amount of \$74,667.41.

On roll call the following voted in the affirmative: Ms. Gray, Ms. Haywood, Mr. Rackow, Mr. Malloy, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, and Mr. England. Negative: None. Motion adopted.

LIAISON COMMITTEE Mr. England, reporting for the Liaison Committee reported they met on Monday, July 18, 2016 and discussed the following: approval of June 13, 2016 minutes, the school district reported on the new Cheltenham high school principal, Dr. McFall, and the summer Voyager program. The township reported on the sewer updates, environmental initiatives, updates on developments such as: Wawa, Wyngate and Ashbourne meadows. The next Liaison committee meeting is scheduled for Monday, September 19, 2016 at the Cheltenham School District Administration building.

PERSONNEL COMMITTEE Mr. Fishbein, he did not have a report, but they will be scheduling a meeting.

POLICY COMMITTEE Ms. Haywood, she did not have a report, but they will be scheduling a meeting.

LEGISLATIVE REPORT Ms. Haywood, Montgomery County Legislative Committee Representative, reported they discussed 2016-17 budget which was passed. The budget includes an additional \$220,000.00 increase in funds for special education and general education for our district. They also discussed charter school oversight, and funding charter schools, reviewing the PLANCON process, 2016-17 funds will be released earlier this year. The legislature will be back in session at the end of September. When they return they will be discussing pension, taxes and charter reform.

PERSONNEL Upon motion by Mr. Rackow, seconded by Mr. Nelson, the following resolutions were adopted:

Appointment of Temporary Professional Employees RESOLVED, upon recommendation of the administration, the Board approves the appointment of Melanie Caruso, Special Education Teacher, Learning Support at Elkins Park School, to be hired provisionally pending statutory requirements, effective August 30, 2016, at a salary of \$54,090 (Step 6/Masters) 2015-2016 salary schedule.

Appointment of Long Term Substitutes Teachers RESOLVED, upon recommendation of the administration, the Board approves the appointment of Stephanie Serbun, Family and Consumer Science Teacher at Cheltenham High School, to be hired provisionally pending statutory requirements, effective August 30, 2016, at a salary of \$43,499 (Step 2/Bachelor's) 2015-2016 salary schedule.

Appointment of Professional Employees RESOLVED, upon recommendation of the administration, the Board approves the appointment of Stephanie Serbun, Family and Consumer Science Teacher at Cheltenham High School, to be hired provisionally pending statutory requirements, effective August 30, 2016, at a salary of \$43,499 (Step 2/Bachelor's) 2015-2016 salary schedule.

Approval of Changes in Status
Approval of Changes in Position

Appointment of
Support Staff
Approval of Extra Duty/
Extra Pay Positions

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Molly Hufnagel, Special Education Teacher, Learning Support at Elkins Park School, to be hired provisionally pending statutory requirements, effective August 30, 2016, at a salary of \$54,090 (Step 6/Masters) 2015-2016 salary schedule.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Michael Ogbuehi as Long Term Substitute Teacher, Social Studies Teacher at Cheltenham High School, at a salary of \$45,265 (Step 1/Masters) 2015-2016 salary schedule, to be hired provisionally pending statutory requirements, effective August 30, 2016, through the end of the 2016-2017 school year.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Kimberly McAllister as a Long Term Substitute, School Nurse at Cheltenham Elementary School, at a salary of \$42,122 prorated (Step 1/Bachelor's) 2015-2016 salary schedule, effective August 30, 2016, through the end of the 2016-2017 school year.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Beth Fox, Special Education/English Teacher at Cheltenham High School to be hired provisionally pending statutory requirements, effective August 30, 2016, at a salary of \$65,732 (Step 6/Masters+24) 2015-2016 salary schedule.

RESOLVED, upon recommendation of the administration, the Board approves the change in status for Valerie Hartshorn, from: Long Term Substitute Teacher, Spanish Teacher at Cheltenham High School; to: Temporary Professional Employee, Spanish Teacher at Cheltenham High School, effective August 30, 2016 at a salary of \$45,265 (Step 1/Masters) 2015-2016 salary schedule.

RESOLVED, upon recommendation of the administration, the Board approves the change in status for Jennifer Pollack, from: Long Term Substitute Teacher, Social Studies Teacher at Cheltenham High School; to: Temporary Professional Employee, Social Studies Teacher at Cheltenham High School, effective August 30, 2016 at a salary of \$61,093 (Step 4/Masters+24) 2015-2016 salary schedule.

RESOLVED, upon recommendation of the administration, the Board approves the ratification of a change in position and status for Brandon Kinsey, from: part-time C.L.A.S.P. Aide, Tier III, Cheltenham Elementary School, to: full-time Paraeducator, Emotional Support, Tier IIA at Cheltenham Elementary School, 7 hours per day for 184 days at an hourly rate of \$15.58, effective August 30, 2016.

RESOLVED, upon recommendation of the administration, the Board approves the change in position for Marie Davis, from: part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, Wyncote Elementary School, to: part-time C.L.A.S.P. Aide, Group Supervisor, Tier III at Myers Elementary School, 4.75 hours per day for 182 days at an hourly rate of \$17.50, effective August 30, 2016.

RESOLVED, upon recommendation of the administration, the Board approves the change in position for Quyntyn Gaston, from: part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, Glenside Elementary School, to: part-time C.L.A.S.P. Aide, Group Supervisor, Tier III at Wyncote Elementary School, 4.75 hours per day for 182 days at an hourly rate of \$16.25, effective August 30, 2016.

RESOLVED, upon recommendation of the administration, the Board approves the change in position and status for Lesley Katz, from: part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, Cheltenham Elementary School, to: full-time C.L.A.S.P. Site Director, Tier IV at Glenside Elementary School, 6 hours per day for 182 days at an hourly rate of \$20.41, effective August 30, 2016.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Bonita Shelton as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III at Cheltenham Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$16.25, to be hired provisionally pending statutory requirements, effective August 23, 2016. A 90-day probation period is required.

PERSONNEL
(continued)

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Angela Singleton as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I at Glenside Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$13.24, to be hired provisionally pending statutory requirements, effective August 23, 2016. A 90-day probation period is required.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Marcine Washington as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I at Myers Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$13.24, to be hired provisionally pending statutory requirements, effective August 23, 2016. A 90-day probation period is required.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Christine Eliason as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I at Wyncote Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$13.24, to be hired provisionally pending statutory requirements, effective August 23, 2016. A 90-day probation period is required.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Jobie Pierre-Paulection as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I at Myers Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$13.24, to be hired provisionally pending statutory requirements, effective August 23, 2016. A 90-day probation period is required.

RESOLVED, upon recommendation of the administration, the Board approves of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$220 per unit, as listed.

Information Items:

1. Resignations

The Superintendent accepted the following resignations:

- a. David Clark, Special Education Teacher at Cheltenham High School, effective date to be determined.
- b. Timothy Randall, part-time C.L.A.S.P. Aide at Glenside Elementary School, effective May 6, 2016, end of workday.
- c. Erica Reeves, part-time C.L.A.S.P. Aide at Wyncote Elementary School, effective August 1, 2016.
- d. Richard Otto, part-time C.L.A.S.P. Aide at Glenside Elementary School, effective August 1, 2016.
- e. Ana Ramirez, District Registrar/Residency Specialist at the Administration Building, effective August 19, 2016, end of workday.
- f. Tameika James, Paraeducator, Inclusion at Cheltenham Elementary School, effective August 19, 2016.
- g. Doris Thomas, part-time Lunchroom Aide at Cheltenham High School, effective August 05, 2016.

2. Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

- a. Kristi Perrone, Special Education Teacher at Cedarbrook Middle School, granted a change in unpaid leave of absence from: August 30, 2016 until November 30, 2016; To: August 30, 2016 until November 15, 2016 under the provisions of the Family & Medical Leave policy. Ms. Perrone's return to work date is November 16, 2016.

On roll call the following voted in the affirmative: Ms. Gray, Ms. Haywood, Mr. Rackow, Mr. Malloy, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, and Mr. England. Negative: None. Motion adopted.

EDUCATIONAL AFFAIRS
Approval of Educational
Service Agreement
Approval of Positive
Action Grant
Approval of Volunteers

Upon motion by Ms. Haywood seconded by Mr. Cohen, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board approves the educational service agreement between the District and parents of the student identified below by confidential student number in the form presented to the Board:

1. Student # 402215

RESOLVED, Pursuant to Board Policy No. 702, the Board approves the Positive Action Grant award in the amount of \$144,767.00.

RESOLVED, upon recommendation of the administration, the Board approves the long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call the following voted in the affirmative: Ms. Gray, Ms. Haywood, Mr. Rackow, Mr. Malloy, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, and Mr. England. Negative: None. Motion adopted.

FINANCIAL AFFAIRS
Approve 2015-2016
Budget Transfers
Approval of Payments
Approval to Submit
PLANCON G
Settlement Stipulation
of Assessment Appeal

Upon motion by Mr. Rackow, seconded by Mr. Malloy, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2015-2016 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the administration, the Board approves of bills for payment for the period June 15, 2016 to August 9, 2016, in the following amounts in accordance with the list submitted to the board.

Fund	Check Numbers	Amount
General Fund	141614 – 142279 & JE's 160467, 160508, 160509, 160513	\$ 4,896,895.42
Payroll Fund	9577 - 9675	\$120,486.73
Bond Fund	1974-1988	\$ 3,249,628.32
Food Service Fund	2343-2353	\$ 541,889.08
Student Activities Fund	2403-2420 & JE's 160467,160508,160509,160513	\$ 57,766.90

RESOLVED, upon recommendation of the administration, the Board gives authorization to submit PLANCON Part G: Project Accounting Based on Bids for the Cedarbrook Middle School to be submitted to the Pennsylvania Department of Education.

RESOLVED, upon recommendation of the administration, the Board gives authorization to the District's Solicitor's office to sign the settlement stipulation regarding the assessment appeal of the property located at 400 Deaver Road, Cheltenham Township, with parcel number 31-00-08158-00-1, as submitted to the board.

RESOLVED, upon recommendation of the administration, the Board gives authorization to the District's Solicitor's office to sign the settlement stipulation regarding the assessment appeal of the property located at 8215 Cedar Road, Cheltenham Township, with parcel number 31-00-04405-00-1, as submitted to the board.

FINANCIAL AFFAIRS
(continued)

RESOLVED, upon recommendation of the administration, the Board gives authorization to the District's Solicitor's office to sign the settlement stipulation regarding the assessment appeal of the property located at 520 Township Line Road, Cheltenham Township, with parcel number 31-00-26485-00-7, as submitted to the board.

RESOLVED, upon recommendation of the administration, the Board gives authorization to the District's Solicitor's office to sign the settlement stipulation regarding the assessment appeal of the property located at 561 Red Oak, Cheltenham Township, with parcel number 31-00-22767-79-9, as submitted to the board.

RESOLVED, upon recommendation of the administration, the Board gives authorization to the District's Solicitor's office to sign the settlement stipulation regarding the assessment appeal of the property located at 2047 Mather Way, Cheltenham Township, with parcel number 31-00-05695-05-2, as submitted to the board.

RESOLVED, upon recommendation of the administration, the Board gives authorization to the District's Solicitor's office to sign the settlement stipulation regarding the assessment appeal of the property located at 707 Meetinghouse Road, Cheltenham Township, with parcel number 31-00-18649-00-4, as submitted to the board.

On roll call the following voted in the affirmative: Ms. Gray, Ms. Haywood, Mr. Rackow, Mr. Malloy, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, and Mr. England. Negative: None. Motion adopted.

PUBLIC COMMENTS

Myron Goldman, Elkins Park, asked if Dr. Marseille's 2016-2017 goals will be posted online? Dr. Marseille responded by stating he is currently working with the board to solidify his goals and they will be posted on the website. Mr. England also responding; once the goals are complete they will be posted online at the beginning of the school year. Mr. Goldman also asked; how will the students be involved in the achievement gap process. Dr. Marseille responded by saying: We need to fundamentally change the way we deliver our instructional methodology, by concentrating on what matters between the teacher and the student. We will be committed to help our parents be engaged and we must identify what we want parents to do. We want to do a better job of communicating where the deficits are in their child's education and provide a strategy to better support their student.

MEETING ADJOURNED

Upon motion by Mr. Fishbein, seconded by Ms. McWilliams and unanimously approved, the meeting was adjourned at 8:34 p.m.


 Secretary


 President

