

**LEGISLATIVE BOARD
MEETING**

The Legislative Board meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, January 10, 2017 at 7:47 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President Mr. England. Those present were: Mrs. Gray, Mr. Cohen, Mr. Fishbein, Mr. Malloy, Ms. McWilliams, Mr. Nelson, Ms. Haywood, Mr. Rackow, Mr. England, Dr. Marseille-Superintendent, Dr. Tamara Smith-Assistant Superintendent, Ms. Michaels-Business Manager, Mr. Roos-Solicitor, and Mrs. Mance -Secretary.

Sue O'Grady, Director of Communications was absent.

The following members of the staff were present:

Christopher Barone, Director of Technology
Ray Bavi, Director of Facilities and Maintenance
Charlene Collins, Director of Secondary Education
Lynn David, Director of Human Resources
Beverly Gallagher, Director of Special Education
Cheryl Horsey, Director of Student Services
Tim McCleary, Supervisor of Technology
Iris Parker, Director of Elementary Education

There was 1 signature in the guest register.

RECOGNITIONS

The Pledge of Allegiance was led by Dahlia Madden and Symere Brown.

Cameron Taylor-Woodcock was recognized as the Wyncote Elementary Schools' Cheers for Volunteers. She received a Certificate of Acknowledgement from the Board.

Dr. Clark acknowledged the artwork from Wyncote Elementary School displayed in the Administration Building.

**SUPERINTENDENT'S
REPORT**

Dr. Marseille gave his Superintendent's report by acknowledging the following: He invited everyone to the three-session series on Positive Parenting, an initiative growing out of the Cheltenham School District's commitment to applied positive psychology, the science of human wellbeing and flourishing. After completing the series, participants will be recognized by the Cheltenham School District.

The first session is scheduled to begin tomorrow, Wednesday, January 11 at 7:00pm here at the Administration building. He also invited the public to join us on Saturday, January 14th, at Arcadia University (in the dome next to the softball field) from noon to 3pm for the Cheltenham Police Athletic League registration kickoff event. There are a number of great activities and programs hosted by our police department, so please come out and support. All students are welcome. In observance of MLK day, all schools and offices are closed on Monday, January 16. Dr. Marseille also invited the Cheltenham School District community to join us in a very special celebration of the life and legacy of Dr. Martin Luther King. This year, Cheltenham School District is hosting an MLK Day of Service including a kick off program, various service projects, and MLK birthday celebration at Cheltenham High School on 500 Rices Mill Road. Make Dr. King's birthday a "day on" by joining us and taking part in the many activities and service projects at the high school beginning at 8:30am.

Dr. Marseille announced that Dr. Donna Ford, A National Leader in Gifted Education will be visiting our District on January 26th and 27th to meet with members of our faculty and administrative team. Dr. Ford is a Professor of Education and Human Development at Vanderbilt University. She teaches in the Department of Teaching and Learning. She also was a professor at Ohio State, University of Virginia, and

**SUPERINTENDENT'S
REPORT
(continued)**

University of Kentucky. She is a researcher for the National Research Center on Gifted and Talented. We are excited to host Dr. Ford as she contributes her expertise in our collective work and alignment to our strategic plan.

Finally, Dr. Marseille asked the Cheltenham community to join UPG/CAAA/CSFD and SEAC for a community potluck to celebrate our community's diversity, on Friday, January 27th at 5:30 pm at the high school. The community is invited to bring a dish that celebrates your cultural heritage as a part of the event. We also invite you to check out Denise Allen's "This is Cheltenham" Family portrait gallery, which will be located in the CHS Senior Cafeteria.

SOLICITOR'S REPORT

Mr. Roos reported that there will be adjustments to the Act 138 bill regarding truancy and that there will have to be changes to the policies and procedures regarding this matter.

**SUNSHINE
ANNOUNCEMENTS**

Mr. Roos stated that the Sunshine announcements are as listed on the agenda:

Tuesday, December 20, 2016

Educational Affairs Meeting

Tuesday, January 3, 2017

Agenda Build & Information Session

Immediately followed by Facilities Committee Meeting

Immediately followed by Financial Affairs Committee Meeting

Monday, January 9, 2017

Liaison Committee Meeting - Township

Tuesday, January 10, 2017

Executive Session

**PUBLIC COMMENTS
ON AGENDA ITEMS
ONLY**

There were no comments on agenda items.

**APPROVAL OF
MINUTES**

Upon motion by Mr. Rackow, seconded by Ms. Haywood, the minutes of the December 6 and December 13, 2016 Legislative Board Meetings were unanimously approved.

**STUDENT
REPRESENTATIVES**

Paige Kytzidis & Valerie Melecio reported as student representatives and announced that the CHS Varsity Boys' Basketball team fed 106 homeless men and women at Chosen 300 Food Kitchen on New Year's Eve, in Center City Philadelphia. They served meat loaf platters, pizza, soup and beverages, sang Christmas carols and spread holiday well-wishes to all. August Gershwin was the 152 lb. champion at the Ralph Wetzel Holiday Wrestling Tournament and Isaiah Stehman finished 7th. There were 31 teams represented at the tournament. Congratulations to both wrestlers and the Cheltenham Wrestling Team.

On Friday, January 6, the PIAA State Champion 2007 Girls' Basketball team will be recognized at halftime of the Girls' Basketball game. On Saturday, January 7, the 4th annual Alumnae clinic and game was held in the CHS gym. The current girls' basketball team volunteered with the girls' basketball alumnae.

The senior class had a successful winter ball on December 17. Midterm exams will soon take place in some of the subjects and testing dates have been announced. The Students for International Awareness had a successful Java for Justice event, and the CHS Choir and Orchestra performed concerts before winter break. The AP Art students made art portraits for some of the Syrian children and will be sending the pictures to them. The CHS Counseling Team invites you to learn about the PSAT exam this Thursday evening, January 12 at 7:00 pm in the HS library.

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| CEDARBROOK MIDDLE SCHOOL | Dr. Bavi reported that 210 of the geothermal wells vertical hoop has been installed and trenching for the horizontal loop work is in progress at this time. The roof deck for the new media center is complete. Contractors will continue to install the electrical cables and HVAC copper piping in the classroom area. The concrete slab for the new auditorium and water proofing the foundation walls for the new classroom area are complete. The installation of the masonry wall in the auditorium area and the gypsum board walls in the entire classroom area are in progress. At this time 43% of the constructions is complete. |
| TREASURER'S REPORT | Upon motion of Ms. McWilliams, seconded by Mr. Nelson, the Treasurer's Report for the period ending December 31, 2016, as presented in the financial statements to the board and as attached to the original minutes was unanimously approved. |
| MCIU REPORT | Mr. England reporting for the MCIU stated he did not have a report. |
| EASTERN CENTER REPORT | Mrs. Gray reporting for the Eastern Center, stated their last meeting was a reorganization meeting and the Veterinarian and Science program provided an overview on the new program. |
| FINANCIAL AFFAIRS COMMITTEE | Mr. Malloy reporting for the Financial Affairs Committee, stated that they discussed the following agenda items at the January 3, 2017 meeting: Approval of minutes, 2017-18 Budget Discussion, and 2016-17 Budget Status. Mr. Malloy announced the next meeting date is scheduled for Tuesday, February 7, 2017 at the Administration building in room 119. |
| EDUCATIONAL AFFAIRS COMMITTEE | Ms. Haywood, reporting for the Educational Affairs Committee, stated they discussed the following agenda items at the January 3, 2017 meeting: Approval of minutes, Curriculum Audit Update, CHS Graduation Requirements, and Project Based Learning Pilot. The next meeting is scheduled for Tuesday, January 17, 2017 at the Administration building in room 119. |
| FACILITIES COMMITTEE Approval of Change Order | Mr. Cohen, reporting for the Facilities Committee, stated that they discussed the following agenda items at the January 3, 2017 meeting: Approval of minutes, Cedarbrook Construction Update, Cedarbrook Change order, Ivy Hill/ Modulares, and 5-year Facilities Plan. Mrs. Gray announced the next meeting date is scheduled for Tuesday, February 7, 2017 at the Administration building in room 119. |
| | Upon motion by Mr. Fishbein, seconded by Mr. Rackow, the following resolutions were adopted: RESOLVED, upon recommendation of the administration, the Board approves the change order for Boro Construction in the amount of \$253,418.67 for the Cedarbrook Middle School project. On roll call the following voted in the affirmative: Mrs. Gray, Ms. Haywood, Mr. Rackow, Mr. Malloy, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, and Mr. England. Absent: None Negative: None. Motion adopted. |
| LIAISON COMMITTEE | Mr. England, reporting for the Liaison Committee, stated they discussed the following items: MLK day of service, Cedarbrook update, curriculum audit, high school graduation requirements, and Project Based Learning. The next meeting is scheduled for February 20, 2017. |
| PERSONNEL COMMITTEE | Mr. Fishbein reporting for the Personnel Committee stated he did not have a report. The next meeting is scheduled for Thursday, January 12, 2017. |
| POLICY COMMITTEE | Ms. Haywood reporting for the Policy Committee stated she did not have a report. The next meeting is scheduled for January 26, 2017. |

1. New First Read Policies

- a. Policy 121 - Field Trips
- b. Policy 122 - Extracurricular and Co-Curricular Activities
- c. Policy 225 - Students and the Police

LEGISLATIVE REPORT

Ms. Haywood, Montgomery County Legislative Committee Representative, reported they discussed the following at the last meeting: We can expect challenges for public education at the state and federal level in the coming year. At the federal level; we can expect the incoming Administration to increase school choice and privatize education as some of its primary goals. At the state level; the structural deficit that will negatively impact any additional funding for public education. Regarding the 2017-18 school-year, school districts should expect the possibility of eliminating property tax and increase of personal taxes. In the event this occurs, the IU has been reaching out to Business managers at the school Districts to determine how this will affect funding public education. The 2017-18 assembly returned on January 3, 2017 with 39 new and 197 returning members that were sworn in and adopted the rules of conduct and followed the senate's direction for moving from 24 hours to 6 hours before a vote can be taken. The House and Senate will reconvene on January 23, 2017. Ms. Haywood invited everyone to stay tuned for Governor Wolf's proposed 17-18 budget which will be announced on February 2, 2017. The Senate will meet in March to discuss the proposed budget. Finally, Ms. Haywood stated Pennsylvania ranks 8th in the nation regarding Every Student Succeeds Act. PA scored 80.2 out of 100.

PERSONNEL**Appointment of****Temporary****Approval of Long Term****Substitute Teachers****Appointment of****Support Staff****Approval of Salary****Adjustments****Approval of Leadership****Stipend Positions****Approval of Extra Duty/****Extra Pay**

Upon motion by Mr. Nelson, seconded by Mr. Haywood, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Karin Tinsley, Spanish Teacher at Cedarbrook Middle School, to be hired provisionally pending statutory requirements, effective date to be determined, at a salary of \$54,631 prorated (Step 6/Masters) 2016-2017 salary schedule.

RESOLVED, upon recommendation of the administration, the Board approves the ratification of the appointment of Enonge Mallard as Long Term Substitute Teacher, Mathematics Teacher at Cheltenham High School, at a salary of \$43,934 prorated (Step 2/Bachelor's), 2016-2017 salary schedule, to be hired provisionally pending statutory requirements, effective January 03, 2017, through end of the 2016 – 2017 school year.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Alina Taylor as Long Term Substitute Teacher, Special Education Teacher at Cheltenham High School, at a salary of \$50,376 prorated (Step 4/Masters), 2016-2017 salary schedule, to be hired provisionally pending statutory requirements, effective January 09, 2017, through end of the 2016 – 2017 school year.

RESOLVED, upon recommendation of the administration, the Board approves the appointment of Linda Lecher-Jones as Long Term Substitute Teacher, Special Education Teacher at Cheltenham High School, at a salary of \$69,767 prorated (Step 7/Masters+24), 2016-2017 salary schedule, to be hired provisionally pending statutory requirements, effective January 30, 2017, through end of the 2016 – 2017 school year.

RESOLVED, upon recommendation of the administration, the Board approves the ratification of the appointment of Cynthia Roulhac as a 1:1 Paraeducator, Tier IIA at Glenside Elementary School, 7 hours per day for 184 days, at an hourly rate of \$14.51, to be hired provisionally pending statutory

PERSONNEL
(continued)

requirements, effective January 03, 2016. A 90-day probation period is required.

RESOLVED, upon recommendation of the administration, the Board approves the ratification of the appointment of Shalisha Smith as Receptionist at Cheltenham High School, 7.5 hours per day for 260 days, at an annual rate of \$35,902 prorated, to be hired provisionally pending statutory requirements, effective January 09, 2017. A 90-day probation period is required.

RESOLVED, upon recommendation of the administration, the Board approves the horizontal salary column movement, effective August 30, 2016, for professional employees per the attachment, inasmuch as they have submitted official evidence of credits earned.

RESOLVED, upon recommendation of the administration, the Board approves the ratification of the approval of professional personnel per the attachment for leadership positions for the 2016-2017 school year, at the rates listed.

RESOLVED, upon recommendation of the administration, the Board approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$220 per unit, as listed.

Information Items:

1. Resignations

The Superintendent accepted the following resignations:

a. Jasmine Warren, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective January 03, 2017, end of workday.

b. Jayanthi Stephenraj, part-time C.L.A.S.P. Aide at Glenside Elementary School, effective December 26, 2016.

c. Lauvonia Pollock-Beard, 1:1 Paraeducator at Cheltenham Elementary School, effective January 06, 2017.

d. Monica Page-Torres, 1:1 Paraeducator at Cheltenham High School, effective January 17, 2017.

e. Maureen Fitzpatrick, Lunchroom/Playground Aide at Elkins Park School, effective January 20, 2017, end of workday.

On roll call the following voted in the affirmative: Mrs. Gray, Ms. Haywood, Mr. Rackow, Mr. Malloy, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, and Mr. England. Absent: None Negative: None. Motion adopted.

EDUCATIONAL AFFAIRS
Approval of
Conferences
Approval of
Approval of
Educational Services
Agreement
Approval of
Intermediate Unit
Agreement

Upon motion by Mr. Rackow, seconded by Mr. Malloy, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for Katherine Falso, Teacher at Cheltenham Elementary School, to attend the Grades K-5 - How to Facilitate Meaningful Mathematics Discourse and Pose Questions, in Norristown, PA, on February 7 and March 22, 2017 with an estimated cost of \$369.50, to be paid from the general fund account.

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for the following teachers, to attend Zones of Regulation - Strategies to Teach

Approval of Volunteers

Behavior and Emotional Regulation, Social Skills and Executive Functioning Skills in Cherry Hill, NJ from February 23 through February 24, 2017 with an estimated cost of \$450.42, to be paid from the general fund account.

- Sara Cooper - Teacher, Cheltenham Elementary School
- William Longstreet - Teacher, Elkins Park School
- Arlita Abdur-Rahim - Teacher, Glenside Elementary School

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for Jim Custer, Transportation Supervisor, to attend the PASBO Conference in Pittsburgh, PA, from March 21 through March 24, 2017, with an estimated cost of \$1,236.00, to be paid from the general fund account.

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for Tami Flood, Teacher at Cheltenham High School, to attend the PETE&C Conference in Hershey, PA, from February 12 through February 15, 2017, with an estimated cost of \$620.45, to be paid from the general fund account.

RESOLVED, upon recommendation of the administration, the Board approves the attendance and payment of expenses for Mary Beth Regosch, Nurse at Cedarbrook Middle School School, to attend the Practical Strategies to Address the Challenges of Today's School Nurse in Cherry Hill, NJ, on March 2, 2017, with an estimated cost of \$549.44, to be paid from the general fund account.

RESOLVED, upon recommendation of the administration, the Board approves the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:

- Student # 402663

RESOLVED, upon recommendation of the administration, the Board approves the agreement with the Bucks County Intermediate Unit Agreement BCIU to render services to meet the needs of students with Individualized Education Program (IEP) plans at the cost identified in the attached Schedule of Projected Costs.

RESOLVED, upon recommendation of the administration, the Board approves the long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call the following voted in the affirmative: Mrs. Gray, Ms. Haywood, Mr. Rackow, Mr. Malloy, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, and Mr. England. Absent: None Negative: None. Motion adopted.

FINANCIAL AFFAIRS

Approval of Budget

Transfers

Approval of Payments

Approval of Eastern

Center for Arts and

Technology 2017-2018

Operating Budget

Authorization to

Submit PLANCON Part I

for Concrete Floor Prep

Upon motion by Mr. Rackow, seconded by Mr. Cohen, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2016-2017 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the administration, the Board approves of bills for payment for the period December 14, 2016 to January 10, 2017 in the following amounts in accordance with the list submitted to the board.

Authorization to
Submit PLANCON Part
H Project Financing

| Fund | Check Numbers | Amount |
|-------------------------|----------------------|-----------------|
| General Fund | 143614 – 143872 | \$2,085,501.00 |
| Payroll Fund | 9945 – 9999 | \$ 51,524.36 |
| Bond Fund | 2027 – 2035 | \$ 1,787,388.87 |
| Food Service Fund | 2367-2368 | \$182,580.02 |
| Student Activities Fund | 2450-2456 | \$33,504.20 |

RESOLVED, upon recommendation of the administration, the Board approves the adoption of the 2017-2018 operating budget for the Eastern Center for Arts and Technology as approved by their Board of Directors in the amount of \$10,713,000 with the CSD contribution of \$1,075,186 which is \$18,040 more than or a 1.71% increase over 2016-2017.

RESOLVED, upon recommendation of the administration, the Board approves the resolution to approve "PlanCon Part I – Interim Reporting" for the Cedarbrook Middle School proposed change order RFP 0012R1 (existing concrete floor prep) to be submitted to the Department of Education for review and approval.

RESOLVED, upon recommendation of the administration, the Board gives authorization to submit PlanCon Part – Project Financing for the General Obligation Bonds, Series C of 2016 to be submitted to the Department of Education for review and approval.


On roll call the following voted in the affirmative: Mrs. Gray, Ms. Haywood, Mr. Rackow, Mr. Malloy, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, and Mr. England. Absent: None Negative: None. Motion adopted.


PUBLIC COMMENTS

There were no public comments.

MEETING ADJOURNED

Upon motion by Mr. Fishbein, seconded by Mr. Malloy and unanimously approved, the meeting was adjourned at 8:40 p.m.


Secretary


President

