

LEGISLATIVE BOARD
MEETING

The Legislative Board meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, June 13, 2017 at 7:54 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Mr. England. Those present were: Mr. Cohen, Mr. Fishbein, Ms. McWilliams, Mr. Brian Malloy, Mr. Nelson, Ms. Haywood, Mr. Rackow, Mr. England, Mrs. Gray, Dr. Marseille-Superintendent, Dr. Smith-Assistant Superintendent, Mr. Roos-Solicitor, and Mrs. Mance -Secretary.

Those absent:
None

The following members of the staff were present:
Christopher Barone, Director of Technology
Ray Bavi, Director of Facilities and Maintenance
Charlene Collins, Director of Secondary Education
Lynn David, Director of Human Resources
Cheryl Horsey, Director of Student Services
Tim McCleary, Supervisor of Technology
Susan O'Grady, Director of Communications
Iris Parker, Director of Elementary Education
Beverly Gallagher, Director of Special Education

RECOGNITIONS

There were 29 signatures in the guest register.

The Pledge of Allegiance was led by Dr. Marseille.

Mr. Joseph recognized Maxwell Aires as the winner of the National Merit Scholarship.

Mrs. Gray recognized Alejandra Largo's academic accomplishment as May Student of the Month at Eastern Arts and Technology Center.

Abby Fishman, Brigid Ryan, Christa Sywulak-Herr, Fernanda Lemos, Gina Craigo, Hillary Seith, Hortence Forrest, Izabelle Gomes, Kathleen Fitzgerald Camp, Linda Corbin, Lisa Litvak, Loretta Carter, Megan Hogan, Sara Vernon Serman, Tami Montroy, Valerie Hallman, Connie Meizinger, Charles Abney, Kristine Alvarez, Ben Craigo, Sherray McCloud, Tim McCloud, Quoc Nguyen, and Lance Nguyen were recognized by Dr. Horsey for their participation in the Positive Parenting workshops.

Ms. Hockfield recognized Ryan Allen, Olivia Bell, Aiden Frankenberg, and Jaden Sky Greenbaum as finalists in the Poster/Poem National Category for the Paralyzed Veterans of America.

Mr. Buckingham recognized the State Future Problem Solvers winners.

Dr. Marseille recognized the outgoing Student Representative, Paige Kytzidis and Valerie Melecio for their service to the Board during the 2016-2017 school year. They received a Certificate of Acknowledgement from the Board. Mr. Joseph accepted the certificates in their absence.

SUPERINTENDENT'S
REPORT

Dr. Marseille reported the following: Our buildings without air conditioning received deliveries of water and cool treats today. CHS seniors will graduate this Thursday, June 15th at LaSalle University at 6:45 p.m. The commencement ceremony is a ticketed event. CSD community members are invited to attend a livestream viewing of the ceremony in Cheltenham High School's Little Theatre. Community members are also invited to view remotely from personal electronic devices via the following livestream link that will

go active at 6:30 p.m. on Thursday. Dr. Marseille extended congratulations to all graduating seniors and their families. The Live stream link is: cheltenham.org/graduationstreaming and can be found on our district website. The Class of 2017 held its annual prom this past Thursday at The Franklin Institute. He thanked the parents and class sponsors, Ms. Lisa Paul and Ms. Christine Rappaport for organizing such a special event for our students. This year's theme of Disney was a HUGE success and even garnered coverage from one of our local television stations.

On Wednesday, June 7, the day before prom, the entire senior class witnessed and experienced a simulated DUI car crash in order to warn against the dangers of destructive decisions. The presentation was a joint effort between CHS staff and local EMS, Fire, Police and the County Coroner's office. State Trooper Loretta Miree also presented to the students, which was arranged through Cheltenham Communities that Care. He thanked those who helped make this day a success.

The school district will once again have the Senior walk on Wednesday, June 14th. The Senior Walk is an opportunity for our graduating class to go back to their elementary schools for a celebratory walk through the hallways. Seniors are cheered on by our K-6 students and staff as they promenade in their cap and gowns. The experience is filled with plenty of smiles and a few tears. He encouraged everyone to look at our website in days to come for photos and video of this year's Senior Walk. Dr. Marseille thanked Paige Kytzidis and Valerie Melecio for their work as Board Meeting Student Reps this year. Paige and Valerie gave of their time to keep us informed of good news and student council matters. Paige will be attending Barnard in the fall to study political science and Valerie will attend Drexel as an engineering major. Dr. Marseille wished both students the very best as they embark on the next phase of their academic journey.

He congratulated all of our students who are celebrating transitional grade promotions this year. We are very proud of our rising 5th graders, 7th graders, and 9th graders and excited to support the next phase of their academic journey as Cheltenham School District students. He reported, Cedarbrook Middle School hosted its annual National Junior Honor Society Induction and Second-Year Ceremony on June 7th. This year, ninety-six inductees joined the nearly 120 returning members in pledging to uphold the tenets of NJHS- scholarship, leadership, service, and character.

Forty-seven Cheltenham School District student athletes competed in the Montgomery County Special Olympics games on Wednesday, May 31st. The one-day track and field event honors the mission of Special Olympics by celebrating incredible personal athletic triumphs, sportsmanship and teamwork that shatters stereotypes. Cheltenham School District's team was comprised of Skills for Life students ages eight and up. Student athletes participated in an eight-week training program in their adaptive physical education classes and/or unified physical education experience prior to the May 31st games. This year, CHS Skills for Life students designed and made specialty team shirts for all of athlete and staff participants. Finally, the last student day of the 2017-2018 school year is Wednesday, June 20th. Schools will let out according to an early dismissal schedule. Dismissal times are posted on the district website. On behalf of the entire district, I'd like to wish all of our students and staff a happy and healthy summer.

SOLICITOR'S REPORT

Mr. Roos reminded the community of the new student vaccination policy for the 2017-18 school year that reduces the time frame from 8 months to 5 days.

SUNSHINE ANNOUNCEMENTS

Mr. Roos stated that the sunshine announcements are as listed on the agenda:

Monday, May 15, 2017

Liaison Committee Meeting

Tuesday, May 16, 2017

Educational Affairs Meeting

Tuesday, May 23, 2017

Executive Session

Thursday, May 25, 2017

Policy Committee Meeting

Tuesday, May 30, 2017

Special Board Meeting

Wednesday, May 31, 2017

Informational Session

Tuesday, June 6, 2017

Agenda Build

Immediately followed by Facilities Committee Meeting

Immediately followed by Financial Affairs Committee Meeting

Emergency Special Board Meeting

Wednesday, June 7, 2017

Policy Committee Meeting

Tuesday, June 13, 2017

Executive Session - Personnel

**PUBLIC COMMENTS
ON AGENDA ITEMS
ONLY**

Ken Moskowitz from Elkins Park, stated that he does not understand what the board means by the jargon of culture and wellness. He asked if the board can define those terms for the public to understand them.

Dr. Marseille responded to his questions by stating, climate is the quality of life within an organization and defines meaningful relationships look and how are they present with the school. Culture is a set of shared values, norms and expectations. The National School Climate Center listed 12 criteria that makes a productive climate within schools. Some of the topics are safety, teaching, relational, and social emotional support for students and adults, school engagement. When the terms climate and culture are used, it encompasses all of the above that will make our schools a more productive place.

APPROVAL OF MINUTES

Upon motion by Mr. Rackow, seconded by Mr. Malloy, the minutes of the April 18, May 9, and June 6, 2017 Legislative Board Meetings were unanimously approved.

**UPG PRESENTATION
ENID BANTON**

Ms. Banton reported that UPG continues to collaborate with the Administration on a town hall and continue to be an active voice in the community regarding what's going on in the District. UPG encourages parents to get involved, as they are greeting the students in the morning and evening at the high school. The teachers and students are encouraged by their presence. During the 2017-18 school year, they are planning the following initiatives; align with and support the climate work groups. Each UPG board member has a board seat in each of the work groups, and they are partnering with the family ambassadors within the PTO's to develop consistent practices with families and parents as they join the community. They are focusing on building the District's cultural competency and increasing diversity and cultural competency of our hiring practices. They met with Glenside and Cheltenham Elementary family engagement ambassador and assisted the families by welcoming them and getting them engaged in the District. She closed by sharing that the attendance at the May 8th town hall showed the parent are committed to the success of our schools

**CEDARBROOK MIDDLE
SCHOOL**

Dr. Bavi reported the contractors are installing metal framing in the gym and administration areas. They are also installing the exterior masonry walls, in the gym area, low voltage wiring for the building automation system, windows in the classroom areas, and the electrical and plumbing throughout the building. The site work is in progress in the track and field area, and they have finished installing underground basin #2 in the back of the building.

TREASURER'S REPORT

Upon motion of Mr. Nelson, seconded by Mr. Rackow, the Treasurer's Report for the period ending May

2017, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

MCIU REPORT

Mr. England reporting for the MCIU stated he did not have a report.

EASTERN CENTER
REPORT

Mrs. Gray reporting for the Eastern Center for Arts and Technology, stated they discussed the following: receipt of skills USA activities report, approval of non-residential tuition report for the 2017-18 school year, approval of list of conferences, approval of Act 80 days, and approval of the preliminary professional salary guide.

ELECTION OF
MONTGOMERY
COUNTY
INTERMEDIATE UNIT
BOARD OF DIRECTORS

Upon a motion by Mr. Fishbein, seconded by Mr. Malloy, the following resolution was adopted:

The Board of School Directors approves, by a majority vote, the election of candidates from MCIU for the Board of Directors.

Three Year Term: July 1, 2017 thru June 30, 2020

Cheltenham - William England

Hatboro - Horsham - Louis A. Polaneczky

Norristown - Janice Pearce

Pottstown - W. Ronald Williams

Upper Merion - Maura Buri

One Year Term: July 1, 2017 thru June 30, 2018

North Penn - Edward A. Diasio

The board unanimously approved.

FINANCIAL AFFAIRS
COMMITTEE

Mr. Nelson reporting for the Financial Affairs Committee, stated that they discussed the following agenda items at the June 6, 2017 meeting: Approval of minutes, 2017-18 Final Budget, Fund Balance, and 2016-17 Budget Update. Mr. Malloy announced the next meeting date is scheduled for Tuesday, August 1, 2017 at the Administration building in room 119.

Upon motion by Mr. Malloy, seconded by Mr. Fishbein, the following resolutions were adopted:

RESOLVED, upon recommendation of the Financial Affairs Committee the Board approves of the final budget for the Cheltenham School-District for the fiscal year beginning July 1, 2017 and authorization of the appropriation and expenditure of the funds as itemized in said Budget during the fiscal year beginning July 1, 2017, in the amount of \$113,671,700 (5.8% increase). The necessary revenue for the same shall be provided by the following taxes for the fiscal year beginning July 1, 2017, adopted concurrently herewith:

1. A Real Estate Transfer Tax of one percent (1%) to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half (½) of the Real Estate Transfer Tax;
2. A Mercantile License Tax on (i) wholesale vendors or dealers in goods, wares at the rate of one (1) mill on each dollar of gross volume of business and (ii) retail vendors or dealers in goods, wares, and merchandise at the rate of one and one-half (1½) mills on each dollar of the gross volume of retail business transacted within the School District during the license year to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half

(½) of the Mercantile License Tax;

3. A tax on net profits earned on businesses, professions, and other activities conducted by residents of the School District of Cheltenham Township and on salaries, wages, commissions, and other compensation earned by residents of the School District of Cheltenham Township is imposed by the School District at the flat rate of one percent (1%) to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half (½) of the Earned Income Tax.

4. A Local Services Tax (LST) in the amount of Five Dollars (\$5.00), by virtue of the fact that the Commissioners of the Township of Cheltenham have enacted a LST in the amount of \$ 52.00 similar to the Resolution imposing a like tax by the School District of Cheltenham Township. The School District receives Five Dollars (\$5.00) of this tax.

5. A school tax on real estate at a rate of 45.9511 mills (1.9% increase), or at the rate of \$4.59511 on each \$100.00 of assessed valuation of taxable property shall be levied upon all the property upon which the County of Montgomery taxes are levied and assessed.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Rackow, seconded by Ms. Haywood, the following resolutions were adopted:

RESOLVED, upon recommendation of the Financial Affairs Committee the Board approves committing \$963,550 of fund balance for the 2017-18 budget and \$6,000,000 for capital projects.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Mr. Rackow reporting for the Educational Affairs Committee, stated they discussed the following agenda items at the May 23, 2017 meeting: Approval of minutes, Transition from CogAT to Naglieri Assessment and Cedarbrook 7th Grade Multidisciplinary Team. The next meeting is scheduled for Tuesday, June 20, 2017 at the Administration building in room 119.

Upon motion by Mr. Nelson, seconded by Ms. McWilliams, the following resolutions were adopted:

RESOLVED, upon recommendation the Board gives authorization to revise the academic calendar approved on March 21, 2017 for the 2017-2018 school year in the form attached to this motion.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Mrs. Gray reporting for the Facilities Committee, stated that they discussed the following agenda items at the June 6, 2017 meeting: approval of minutes, Cedarbrook Middle School Construction Update, Cedarbrook Middle School DBA Contract Extension, Cedarbrook Middle School STEM Lab Change Order, Cedarbrook Middle School Turner Construction Contract Extension, Modular Renovation (Mold), and Modular Roof Change Order. Mrs. Gray announced the next meeting date is scheduled for Tuesday,

EDUCATIONAL AFFAIRS COMMITTEE

FACILITIES COMMITTEE
Approval of Change Order
Approval of Extension

of Construction
Management Services
Approval of STEM
Award

August 1, 2017 at the Administration building in room 119.

Upon motion by Mr. Fishbein, seconded by Mr. Malloy, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board a change order for DBA for a total amount of \$54,257.55 for contract extension from April 1, - December 2017.

RESOLVED, upon recommendation of the administration, the Board approves for the extension construction management service with Turner Construction for the Cedarbrook Middle School project from October 1, 2017 - January 31, 2018 for a total amount of \$142,260.00.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Nelson, seconded by Ms. Haywood, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board approves the addition of the Cedarbrook Middle School STEM lab, in the amount of \$59,434.49.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

PUBLIC COMMENTS
ON AGENDA ITEMS
ONLY

Mr. England reopened the public comments since the STEM change order was not on the agenda originally.

Ken Moskowitz of Elkins Park thanked Dr. Bavi for being informative. He also asked what the change order is for. Dr. Bavi responded the teacher added additional work to the STEM classroom, which is primarily electrical work.

LIAISON COMMITTEE

Mr. England reporting for the Liaison Committee stated they discussed the following items: approval of minutes, Update from School District on school climate issues, Review of joint cost savings contracts, Update on land development activity, Facilities update, Discussion on neglected properties in the Township, tour of building and facilities with Frank Lindy. The next meeting is scheduled for June 19, 2017.

PERSONNEL
COMMITTEE

Mr. Fishbein reporting for the Personnel Committee stated he did not have a report, as they have not had a meeting.

POLICY COMMITTEE

Ms. Haywood reporting for the Policy Committee stated they discussed the following items: approval of minutes, AR225 – Students and the Police, Policy and AR254 – Student Wellness Policy for Second Read/Adoption; AR for consideration, Policy and AR361, 461, 561 – Crowdfunding, Policy for Second Read/Adoption; modified AR for consideration, Policy and AR204 – Attendance, Policy for Second Read/Adoption, modified AR for consideration, Discipline Expectations and Consequences, Policy and AR218 Student Discipline, Policy for Second Read/Adoption, AR for discussion, Policy 218.2 Weapons, Policy for Second Read/Adoption, Policy and AR223 Smoking and Tobacco Use, Policy for Second Read/Adoption, AR for discussion, Policy and AR226 Student Searches, Policy for Second Read/Adoption, AR for discussion, Policy and AR227 Controlled Substances, and Policy for Second Read/Adoption, AR for discussion. The next meeting is scheduled for June 22, 2017, at the Administration building in room 119.

Upon motion by Mr. Fishbein, seconded by Mr. Rackow, the following resolutions were adopted:

1. Repeat First Read Policies

- a. Policy #218 Student Discipline
- b. Policy #218.2 Weapons
- c. Policy #223 Smoking and Tobacco Use
- d. Policy #226 Student Searches
- e. Policy #227 Controlled Substances

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Rackow, seconded by Ms. McWilliams, the following resolutions were adopted:

2. Second Read Policies

- a. Policy #204 Attendance
- b. Policy #254 Student Wellness
- c. Policy #361, #461, #561 Crowdfunding

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Nelson, seconded by Mr. Malloy, the following resolutions were adopted:

3. Repeal of Policy - First Read

- a. Policy #218.1 Truant and Incurable Students

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

LEGISLATIVE REPORT

Ms. Haywood, Montgomery County Legislative Committee Representative, reported they discussed the following at the last meeting: Senate bill 1 was passed which provides new state employees with 3 different pension plans. Two of the plans have a defined benefits and contribution plan and one of the plans is a stand-alone. House Bill 202, was passed by the senate and establishes alternative graduation pathways for students with low PSSA scores.

PERSONNEL

Appointment of
Professional
Employees
Appointment of
Temporary
Professional Teachers
Appointment of
Support Staff
Appointment of
Summer School
Personnel

Upon motion by Mr. Rackow, seconded by Mr. Fishbein, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Jennifer Mosher, Home and School Visitor, District Wide to be hired provisionally pending statutory requirements, effective August 29, 2017, at a salary of \$75,160 (Step 7/Masters+36) 2017-2018 salary schedule.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Paul Bryant III, School Counselor at Cheltenham High School, to be hired provisionally pending statutory requirements, effective August 29, 2017, at a salary of \$57,701 (Step 7/Masters) 2017-2018 salary schedule.

Approval Extended School Year	RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Arielle Brown, Speech and Language Teacher at Cheltenham High School and Cedarbrook Middle School, to be hired provisionally pending statutory requirements, effective August 29, 2017, at a salary of \$49,136 (Step 3/Masters) 2017-2018 salary schedule.
Appointment of Summer Custodial Help Staff	
Appointment of Home Bound Instructor	RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Tracey Edelman, School Nurse at Cheltenham High School, to be hired provisionally pending statutory requirements, effective August 29, 2017, at a salary of \$44,373 (Step 2/Bachelors) 2017-2018 salary schedule.
Approval of Changes in Position	
Termination of Classified Employee	
Approval of service Agreement	RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Jessica Keene, Home and School Visitor at the Administration Building, to be hired provisionally pending statutory requirements, effective August 29, 2017, at a salary of \$51,464 (Step 2/Masters +12) 2017-2018 salary schedule.
Approval to create a Position	
Approval of Changes in Assignment	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Daniel Harris as a part-time Custodian, Grade 18 at the Administration Building, 4 hours per day for 260 days, at an hourly rate of \$18.51, to be hired provisionally pending statutory requirements, effective May 15, 2017. A 90-day probation period is required.
Approval of Notary Stipend	
Appointment of Temporary Registrar Staff	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Tayonne Gaines as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Wyncote Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.24, to be hired provisionally pending statutory requirements, effective May 15, 2017. A 90-day probation period is required.
Approval of Separation Agreement	
Approval of Extra Duty/ Extra Pay	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Aaron Bell as a part-time Building Aide, Tier I, at Cedarbrook Middle School, 4.9 hours per day for 182 days, at an hourly rate of \$13.24, to be hired provisionally pending statutory requirements, effective May 15, 2017. A 90-day probation period is required.
	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of David Lindenman as a Groundskeeper at the Administration Building, 8 hours per day for 260 days, at an annual rate of \$38,501 prorated, to be hired provisionally pending statutory requirements, effective May 31, 2017. A 90-day probation period is required.
	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Rosa Keen as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Cheltenham Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.24, to be hired provisionally pending statutory requirements, effective May 22, 2017. A 90-day probation period is required.
	RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Tekia Bigelow as a C.L.A.S.P. Site Director, Tier IV, at Cheltenham Elementary School, 6 hours per day for 182 days, at an hourly rate of \$18.94, to be hired provisionally pending statutory requirements, effective June 05, 2017. A 90-day probation period is required.

PERSONNEL
(continued)

RESOLVED, upon recommendation of the Administration the Boards approves the approval of the personnel listed, per attachment entitled "2017 Summer Experience Personnel", to serve as teachers in the Summer Experience Program from July 06, 2017 through August 02, 2017, at a rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the personnel for ESY teaching staff, per attachment entitled "2017 ESY Teaching Staff List", at an approved rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the ESY Paraeducators, per attachment entitled "Summer 2017 ESY Para-Educator List". The rate of pay is the same as the individual's rate during the 2017-2018 academic school year.

RESOLVED, upon recommendation of the Administration the Boards approves the personnel for secondary summer school teaching staff, per attachment entitled "2017 Summer School Staffing List", at an approved rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed as Summer School Security Officers at Cheltenham High School, effective June 28, 2017 through August 16, 2017 at his or her 2017-2018 hourly rate.

- John Allen
- Eileen Pierce
- Dorothy Davenport

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed, per attachment entitled "2017 Summer Custodial Help", to serve as summer help workers for the Summer of 2017 at \$11.00 per hour, effective June 26, 2017 through August 25, 2017.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of personnel as listed, to be homebound instructors, for the 2016-2017 school year, at a rate of \$43.00 per hour.

- Ryan Sullivan
- Hastings Coach
- Jessica Louie
- Holly Gloeckler

RESOLVED, upon recommendation of the Administration the Boards approves a change in status for Unika Murphy, from: part-time Custodian, Grade 18, at the Administration Building, to: full-time Custodian, Grade 18, at Cheltenham High School, 8 hours per day for 260 days at an annual salary of \$38,501 prorated plus \$492 shift differential, effective May 15, 2017.

RESOLVED, upon recommendation of the Administration the Boards approves the termination of employment of classified employee #742 pursuant to Section 5-514 of the Pennsylvania School Code and information provided to the Board of School Directors, effective June 14, 2017.

RESOLVED, upon recommendation of the Administration the Boards approves of the service agreement between the Board of School Directors and US Medical Staffing, Inc/School Pro Staffing for supplemental substitute staff services, effective July 1, 2017, subject to review and approval of solicitor.

RESOLVED, upon recommendation of the Administration the Boards approves of the service agreement

PERSONNEL
(continued)

between the Board of School Directors and Penn Behavioral Health Corporate Services for an Employee Assistance Program and Work-Life Benefits Program, effective July 1, 2017, subject to review and approval of solicitor.

RESOLVED, "Pursuant to Board Policy #301, Creating a Position, the administration approves the creation of the CASSA position, Supervisor of Gifted and Professional Learning, per the position description provided to the Board.

Information: This position currently exists as CEA position - Coordinator of Gifted and Professional Learning.

RESOLVED, upon recommendation of the Administration the Boards approves the change in classification for Matthew Pimental from: Coordinator of Gifted and Professional Development, CEA classification; to: Supervisor of Gifted and Professional Learning, CASSA classification, effective July 1, 2017, at an annual salary of \$105,000.

RESOLVED, upon recommendation of the Administration the Boards approves of the change in assignment and classification for Alina Taylor from: Long Term Substitute Teacher, Special Education Teacher at Cheltenham High School; to: Temporary Professional Employee, Special Education Teacher at Cheltenham High School, effective August 29, 2017, at a salary of \$52,727 (Step 5/Masters).

RESOLVED, upon recommendation of the Administration the Boards approves of the Katherine Shevlin, Registrar/Residency Specialist, receive a stipend for services as the district notary in the yearly amount of \$300.

This duty was previously performed by Gladys Cintron-Henderson.

RESOLVED, upon recommendation of the Administration the Boards approves of the personnel listed as Temporary Registrars for the summer of the 2016-2017 School year, effective July 10, 2017 through August 31, 2017, at \$12.00 per hour.

- Ms. Barbara Gadson
- Ms. Taylor Gray
- Mr. Quyntyn Gaston
- Ms. Tracey Horne

RESOLVED, upon recommendation of the Administration the Boards approves of the separation agreement with Stacie Stoops, per the attachment.

RESOLVED, upon recommendation of the Administration the Boards approves of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$220 per unit, as listed.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Information Items:

1. Resignations

The Superintendent accepted the following resignations:

PERSONNEL
(continued)

- a. Kathryn Maahs, English Teacher at Cheltenham High School, effective June 09, 2017, end of workday.
- b. Anup Somalwar, Mathematics Teacher at Cheltenham High School, effective June 22, 2017, end of workday.
- c. Adam Syty, English Teacher at Cheltenham High School, effective June 22, 2017, end of workday.
- d. James Chadwin, Health and Physical Education Teacher at Elkins Park School, effective June 22, 2017, end of workday.
- e. Myeshia Oglesby part-time C.L.A.S.P. Aide at Myers Elementary School, effective May 08, 2017.
- f. Theresa Patterson, part-time Lunchroom/Playground Aide at Cheltenham Elementary School, effective June 16, 2017, end of workday.

2. Retirements**The Superintendent accepted the following retirements:**

- a. Patricia Hildebrand, Accounts Payable Clerk at the Administration Building, effective June 30, 2017, end of workday. Ms. Hildebrand has been a district employee for 20.5 years.
- b. June Dittmar, 1:1 Paraeducator at Elkins Park School, effective June 20, 2017, end of workday. Ms. Dittmar has been a district employee for 10.5 years.

EDUCATIONAL
AFFAIRS

- Approval of Conferences
- Approval of Educational Service Agreements
- Approval of Extended School Year Contracts
- Award of Contracts for 2017-18 School Year
- Acceptance of Donation
- Approval of Volunteers

Upon motion by Mr. Rackow, seconded by Mr. Malloy, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Dr. Raymond Realdine, Supervisor of Counseling to attend the American School Counselor Association conference in Denver, Col, from July 8 through July 11, 2017, with an estimated cost of \$1,708.92 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Dr. Raymond Realdine, Supervisor of Counseling to attend the American School Counselor Association conference in Seven Springs, Pa, from June 19 through June 20, 2017, with an estimated cost of \$873.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Isaac Stanford, Teacher to attend the 2017 Kimmel Center Theater Residency program in Philadelphia, Pa. from June 5 - June 18, 2017, with an estimated cost of \$1,147.50 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves the educational service agreement between the District and parents of the student identified below by confidential student number in the form presented to the Board:

- Student # 407432
- Student # 213074
- Student # 407832

RESOLVED, upon recommendation of the Administration the Boards approves the attached Extended School Year agreements with Approved Private Schools (Green Tree, Overbrook School for the Blind, HMS, Pathway, Milagre Kids School, Vanguard School, The Timothy School, Wordsworth, Wordsworth

EDUCATIONAL
AFFAIRS
(continued)

Spirit), for a student who attended the placement during the 2016-17 school year. These are an addendum to the previously board approved Agreement that governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order the provide the students with an appropriate program:

- Student # 406686
- Student # 231786
- Student # 228963
- Student # 232825
- Student # 401560
- Student # 219883
- Student # 401494
- Student # 404364
- Student # 403377
- Student # 402144
- Student # 407622
- Student # 404546
- Student # 404644
- Student # 405304

RESOLVED, upon recommendation of the Administration the Boards approves the continuation award of a contract with Moss Rehab to provide athletic trainers services at Cheltenham High School and Cedarbrook Middle School, with services for 1,870 hours at a cost of \$62,955 for the 2017-2018 school year and additional services available at a per diem cost of \$40 per hour covered. (General Fund)

RESOLVED, upon recommendation of the Administration the Boards approves the continuation award of a contract with Echelon to provide security and district residency services at a cost of \$65.00 per investigative officer hour for the 2017 – 2018 school year.

RESOLVED, upon recommendation of the Administration the Boards approves the continuation award of a contract with Lakeside Educational Network to provide five (5) special education placements, at a cost of \$33,375 per student, and five (5) general education placements at a cost of \$29,040 per student for 180 school days, during the 2017-2018 academic school year. (General Fund)

RESOLVED, upon recommendation of the Administration the Boards approves the continuation award of a contract with Lakeside Educational Network to provide one student support counselor to all Elementary schools, one student support counselor to Cedarbrook Middle School and two student support counselors to Cheltenham High School at a cost of \$345,600 for the 2017-2018 school year. (General Fund)

RESOLVED, upon recommendation of the Administration the Boards approves the addendum of a contract with Lakeside Educational Network to provide supplemental counseling services at Cheltenham High School for the remainder of the 2016-17 school year at a cost of \$21,000. (General Fund)

RESOLVED, in accordance with board policy 702, RESOLVED, upon recommendation of the Administration the Boards accepts the donation of \$1,500.00 to be donated to the Cheltenham School District.

RESOLVED, upon recommendation of the Administration the Boards approves of long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Nelson, seconded by Mr. Rackow, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2016-2017 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the administration, the Board approves of bills for payment for the period May 10, 2017 to June 13, 2017, in the following amounts in accordance with the list submitted to the board.

Fund	Check Numbers	Amount
General Fund	145246 – 145655 & JE170529	\$1,985,229.88
Payroll Fund	10246 – 10306	\$55,943.54
Bond Fund	2084 – 2098	\$2,338,924.08
Food Service Fund	2383 – 2387	\$130,059.11
Scholarships	1446 – 1483	\$17,000.00
Student Activities Fund	2546 – 2568 & JE170529	\$69,808.79

RESOLVED, WHEREAS, the County Assessor has certified to the School District that there are 8,030 eligible homestead properties in the School District and no eligible farmstead properties in the School District for the 2017-2018 fiscal year and;

WHEREAS, the Pennsylvania Department of Education has certified that the School District’s Property Tax Reduction Allocation for the 2017-2018 fiscal year is \$3,520,276;

In accordance with the Special Session Act 1 of 2006, known as the Taxpayer Relief Act, the Board of School Directors hereby establishes the following homestead exclusion and farmstead exclusion, for the 2017-2018 fiscal year:

1. All eligible homesteads shall receive a homestead exclusion of \$9,588.00 of the assessed value of the homestead, which, based upon the millage rate established for the 2017-2018 fiscal year, corresponds to a tax reduction of \$439.70.
2. All eligible farmsteads shall receive a farmstead exclusion of \$9,588 of the assessed value of the farmstead, which, based upon the millage rate established for the 2017-2018 fiscal year, corresponds to a tax reduction of \$439.70.
3. The Tax Collector shall itemize the exclusion on each eligible homestead and eligible farmstead owner’s annual property tax bill, showing (a) the assessed value, (b) the tax liability on the assessed value, (c) the amount of the homestead and/or farmstead exclusion in assessed value, (d) the actual tax liability after the homestead and/or farmstead exclusion and (e) the actual tax savings associated with the homestead and/or farmstead exclusion.
4. The Tax Collector shall also have the following notice included with the tax bills of all owners of eligible homestead and farmstead properties:

NOTICE OF PROPERTY TAX RELIEF

FINANCIAL AFFAIRS
 Approval of Budget
 Transfers
 Approval of Payments
 Approval of
 Homestead/Farmstead Exclusion
 Approval of Real Estate Installment Payments
 Authorization for School District Depositories
 Approval of Catalog Fixed Discount Program
 Authorization for Temporary Investment Funds
 Approval to Participate in Purchasing Cooperatives
 Approval of Purchasing Agents
 Authorization to Pay Bills
 Authorization to Execute Final Budget Transfers
 Approval of Non-Resident Tuition Rates for 2017-2018
 Approval of 2017-2018 School District Insurance
 Approval of Property Tax Assessment

Your enclosed tax bill includes a tax reduction for your homestead and/or farmstead property. As an eligible homestead and/or farmstead property owner, you have received tax relief through a homestead and/or farmstead exclusion which has been provided under the Pennsylvania Taxpayer Relief Act, a law passed by the Pennsylvania General Assembly designed to reduce your property taxes.

These provisions shall apply to the annual property tax bills issued in July 2017 and not to any interim real estate tax bill.

RESOLVED, upon recommendation of the administration, the Board approves the following resolution be adopted approving the Real Estate Tax Installment Payments to meet Special Session Act 1 of 2006 and the 2017-2018 budget requirements of the School District.

WHEREAS, Act 1 requires school districts to offer installment payments for real estate property taxes and

WHEREAS, the Board of School Directors intends to comply with this regulation

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Directors of the Cheltenham School District establishes installment payments as follows:

- Installment payments will be available to all properties to comply with Act 25.
- Installment payments will be made in three equal payments due on or before the last banking day of August, September, and October of the applicable tax year.
- Discounts are not permitted.
- Failure to make the first installment payment by the established due date will disqualify the taxpayer from the installment payment program for the applicable year.
- A 10% penalty of any late installment payment(s) will be assessed.
- If complete payments are not received by the due date of the final payment, the entire penalty indicated on the bill will be assessed.
- A taxpayer who is delinquent by more than ten days on two installment payments shall be ineligible for the installment payment option in the following fiscal year

RESOLVED, upon recommendation of the administration, the Board approves the school district depositories be maintained at the following financial institutions:

- Pennsylvania Local Government Investment Trust
- Citizens Bank
- PNC Bank through PA School District Liquid Asset Fund – Primary Depository
- Pennsylvania Treasurer’s Investment Programs for Local Governments (INVEST)
- Fulton Bank

RESOLVED, upon recommendation of the administration, the Board approves the Catalog Fixed Discount Program as awarded by the MCIU Joint Purchasing Board for the period July 1, 2017 through June 30, 2018.

RESOLVED, upon recommendation of the administration, the Board approves the Business Manager be authorized to secure the best possible rates of return for the district’s funds in accordance with approved Pennsylvania school laws.

RESOLVED, upon recommendation of the administration, the Board gives approval to participate at no cost in the following purchasing cooperatives to purchase volume discounts:

- National Purchasing Cooperative

FINANCIAL AFFAIRS
(continued)

- PSBA Buy Board
- Association of Educational Purchasing Agencies
- PA Department of General Services
- PEPPM Technology Bidding and Purchasing Program
- Keystone Purchasing Network

RESOLVED, upon recommendation of the administration, the Board approves Cara Michaels and Karen Washington as purchasing agents of the Cheltenham School District in accordance with public school code 24 P.S. § 8-807.

Purchase orders are issued and a designation of responsible individuals is required for final sign off, to ensure appropriate approvals have been granted.

RESOLVED, upon recommendation of the administration, the Board approves authorization to pay the bills necessary prior to August 8, 2017 with ratification at the August meeting.

RESOLVED, upon recommendation of the administration, the Board gives authorization to make final budget transfers and assignments for the 2016-2017 fiscal year as required by state and mandated auditing procedures prior to August 8, 2017 with ratification at the August meeting.

RESOLVED, upon recommendation of the administration, the Board approves the non-resident student tuition rates for the 2017-2018 school year be adopted as follows:

Grades K-6	Daily \$83.46 Annual \$15,023.76
Grades 7-12	Daily \$94.29 Annual \$16,972.83

These rates are based on calculations approved by the Pennsylvania Department of Education for the 2017-2018 school year with an approximate increase 13.77 % for elementary and an approximate decrease of 4.91% for secondary.

RESOLVED, upon recommendation of the administration, the Board approves the school district insurance for 2017-18 be approved, as listed.

Coverage	Company	Premium - \$
Property	Granite State	144,524
General Liability & Crime	American Alternative	59,248
Automobile	American Alternative	26,531
Boiler & Machinery	Hartford Steam Boiler	14,135
Umbrella	North River	37,624
School Board Legal	National Union	76,474

RESOLVED, upon recommendation of the administration, the Board authorizes the Solicitor’s Office to prepare and file an appeal of the property tax assessment of the property located at 8250 Limekiln Pike, Wyncote, PA 19095 by August 1, 2017.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

PUBLIC COMMENTS

Myron Goldman, Elkins Park asked the board to consider if policy 250 makes it so the students can't be insubordinate to teachers.

Enid Banton, Elkins Park read a statement on behalf of UPG which stated they will continue to partner with the District and all stakeholders to ensure a safe and productive educational experience for all students, teachers, staff, and parents.

Ken Moskowitz, Elkins Park asked the following questions to the board: how many administrators at Cheltenham High and Cedarbrook have within their responsibilities discipline? Is someone looking into the non-resident students? If so, do we have someone specifically assigned to the role and what's the process? What options are available for alternative programs and what is the process or procedure for expulsion and disciplining a child?

MEETING ADJOURNED

Upon motion by Mr. Fishbein, seconded by Mr. Malloy and unanimously approved, the meeting was adjourned at 9:52 p.m.


Secretary


President