

**SPECIAL BOARD MEETING**

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met on Tuesday, July 5, 2017 at 7:24 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA to hold its special board meeting. The meeting was called to order by the President: Mr. England. Those present were: Mr. Cohen, Mr. Malloy, Mr. Fishbein, Ms. McWilliams, Mr. Nelson, Ms. Haywood, Mrs. Gray, Mr. England, Dr. Marseille-Superintendent, Ms. Michaels-Business Manager, and Mrs. Mance-Secretary.

Mr. Rackow was absent.

There were no signatures in the guest register.

The Pledge of Allegiance was led by Mr. England.

**PUBLIC COMMENT ON  
AGENDA ITEMS ONLY**

There were no public comments.

**FACILITIES COMMITTEE  
APPROVAL OF CHANGE  
ORDERS**

Upon motion by Mr. Nelson, seconded by Mr. Malloy, the following resolution was adopted:

RESOLVED, the Board of School Directors approves the contract extension for Gilbert Architects from July 31, 2017 - January 19, 2018 for the Cedarbrook Middle School project for a total amount of \$148,595.00.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Fishbein, Mr. Cohen, Mr. Nelson, Ms. McWilliams, Mr. Malloy, Mrs. Gray and Mr. England. Negative: None. Absent: Mr. Rackow. Motion adopted.

**EDUCATIONAL AFFAIRS  
COMMITTEE**

Upon motion by Ms. McWilliams, seconded by Ms. Haywood, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the designated amended Act 80 day of February 17, 2017, for the 2016-2017 academic calendar.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Fishbein, Mr. Cohen, Mr. Nelson, Ms. McWilliams, Mr. Malloy, Mrs. Gray and Mr. England. Negative: None. Absent: Mr. Rackow. Motion adopted.

Upon motion by Mr. Nelson, seconded by Mr. Cohen, the following resolution was adopted:

RESOLVED, upon recommendation of the Boards gives authorization to revise the academic calendar approved on March 21, 2017 for the 2017-2018 school year in the form attached to this motion.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Fishbein, Mr. Cohen, Mr. Nelson, Ms. McWilliams, Mr. Malloy, Mrs. Gray and Mr. England. Negative: None. Absent: Mr. Rackow. Motion adopted.

PERSONNEL

Upon motion by Ms. McWilliams, seconded by Ms. Haywood, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Andre Agard, Health and Physical Education Teacher at Cheltenham High School, to be hired provisionally pending statutory requirements, effective August 29, 2017, at a salary of \$53,468 (Step 7/Bachelors) 2017-2018 salary schedule.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Zakieh Moussa, School Nurse at Cheltenham Elementary School, to be hired provisionally pending statutory requirements, effective August 29, 2017, at a salary of \$44,373 (Step 2/Bachelors) 2017-2018 salary schedule.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Lauren Fischer as Long Term Substitute Teacher, School Counselor at Cedarbrook Middle School, at a salary of \$69,767 (Step 7/Masters +24), to be hired provisionally pending statutory requirements, effective August 29, 2017, through the end of the 2017-2018 school year.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Adrienne Piperato as Accounts Payable Clerk, Grade 5, at the Administration Building, 7.5 hours per day for 260 days, at an annual rate of \$41,132 prorated, to be hired provisionally pending statutory requirements, effective July 05, 2017. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Jessica Keene, Home and School Visitor at the Administration Building, to be hired provisionally pending statutory requirements, effective August 29, 2017, at a salary of \$58,848 (Step 2/Masters +24) 2017-2018 salary schedule.

\* Salary corrected from previously reported motion.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of professional personnel per the attachment for leadership positions for the 2016-2017 school year, at the rates listed.

RESOLVED, upon recommendation of the Administration the Boards approves the recommendation of the creation of the professional position of Mental Health and Wellness Counselor, per the position description provided to the Board, and authority to proceed with recruitment and hire, pursuant to Policy # 401.

RESOLVED, upon recommendation of the Administration the Boards approves the annual salary of Cara A. Michaels, Business Manager, be increased to \$152,900, effective July 1, 2017.

RESOLVED, upon recommendation of the Administration the Boards approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$220 per unit, as listed.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Fishbein, Mr. Cohen, Mr. Nelson, Ms. McWilliams, Mr. Malloy, Mrs. Gray and Mr. England. Negative: None. Absent: Mr. Rackow. Motion adopted.

PERRSONNEL  
(continued)

Upon motion by Ms. McWilliams, seconded by Ms. Haywood, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the administrator position of Administrator for Climate and Culture, per the position description provided to the Board, pursuant to Policy #301.

On roll call the following voted in the affirmative: Ms. Haywood, Mr. Fishbein, Mr. Cohen, Ms. McWilliams, Mr. Malloy, Mrs. Gray and Mr. England. Negative: Mr. Nelson. Absent: Mr. Rackow. Motion adopted.

**Information Items:**

**1. Retirements**

**The Superintendent accepted the following retirements:**

- a. Lynn David, Director of Human Resources at the Administration Building, effective February 20, 2018. Ms. David has been a district employee for 9 years.
- b. Jenette Oddo, Principal at Glenside Elementary School, effective July 01, 2017. Ms. Oddo has been a district employee for 3 years.

**2. Change in Non-Discretionary Leaves of Absence**

**The following non-discretionary Leaves of Absence were granted:**

- a. Aileen Clearkin, Special Education Teacher at Cheltenham High School, granted a change in an unpaid childrearing leave from: the 2017-2018 school year, to: the first semester of the 2017-2018 school year. Ms. Clearkin's return to work date is the first teacher day of the second semester of the 2017-2018 school year.

\* Ms. Clearkin was previously approved for a full academic year childrearing leave.

EDUCATIONAL AFFAIRS

Upon motion by Ms. Haywood, seconded by Mr. Malloy, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Kathryn Starke, Teacher to attend the AP Summer Institute: Biology in Radnor, PA, from July 10 through July 13, 2017, with an estimated cost of \$1,075.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Karen Shaffran, Teacher to attend the SLA Summer Teaching Institute in Philadelphia, Pa, from July 17 through July 21, 2017, with an estimated cost of \$1,050.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Cara Michaels, Business Manager to attend the 2017 Four Country Business Officials Fall Workshop in Skytop, Pa. from October 4 - October 6, 2017, with an estimated cost of \$470.00 to be paid from the general fund account.

EDUCATIONAL AFFAIRS  
(continued)

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Daniel Tahaney, Principal Myers Elementary to attend the Institute for Restorative Practices in Bethlehem, Pa. from July 24 - July 27, 2017, with an estimated cost of \$700.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the ratification of a services agreement contract with DecisionInsite in the amount of \$34,125 over the life of the three-year contract. Under the terms of the agreement, DecisionInsite will provide professional services to the District relating to analysis of community demographics, enrollment projections and grade configuration, boundary lines and school capacity.

PUBLIC COMMENT

There were no public comments.

MEETING ADJOURNED

Upon motion by Mr. Cohen seconded by Mr. Malloy, and unanimously approved, the meeting was adjourned at 7:31 p.m.

  
Secretary

  
President