

LEGISLATIVE BOARD
MEETING

The Legislative Board meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, October 10, 2017 at 7:46 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Mr. England. Those present were: Mr. Cohen, Mr. Fishbein, Ms. McWilliams, Mr. Brian Malloy, Mr. Nelson, Mr. Rackow, Ms. Haywood, Mr. England, Mrs. Gray, Ms. Cara Michaels – Business Manager, Dr. Marseille-Superintendent, Dr. Smith–Assistant Superintendent, Mr. Roos-Solicitor, and Mrs. Mance -Secretary.

Dr. Horsey was absent

The following members of the staff were present:
Christopher Barone, Director of Technology
Ray Bavi, Director of Facilities and Maintenance
Renato Lajara, Director of Elementary Education
Charlene Collins, Director of Secondary Education
Lynn David, Director of Human Resources
Tim McCleary, Supervisor of Technology
Steve Greenbaum, Communications Consultant
Beverly Gallagher, Director of Special Education

There were 19 signatures in the guest register.

The Pledge of Allegiance was led by Mr. England.

RECOGNITIONS

Laura Baldwin and Pam Hart gave a presentation on behalf of the Cheltenham School District Foundation.

Dr. Horsey introduced Cindy Goldberg as the new Cheltenham school district mindfulness coach. Cindy gave a brief speech about her duties this school year.

SUPERINTENDENT'S
REPORT

Dr. Marseille thanked the Cheltenham Foundation for the work and support for our District. He also discussed the following: thanked the families and communities who came out to the last board meeting to share their concerns about the K-4 schedules, biweekly newsletter letter is being sent out to the community about what's going on in the District, the District is developing a homework committee to research and look at the purpose, impact, and length of homework, a comprehensive world language committee is also being developed for K-4 students and what does that look like, the Cedarbrook letter was forwarded to address the teacher, community, and family concerns and construction delays, Cheltenham High School library mold situation and he invited everyone to attend the Climate and Culture work group meeting on Thursday, October 12, 2017.

SOLICITOR'S REPORT

Mr. Roos stated that the sunshine announcements are as listed on the agenda:

Monday, September 18, 2017

Liaison Committee Meeting

SUNSHINE

ANNOUNCEMENTS

Tuesday, September 19, 2017

Educational Affairs Committee Meeting

Thursday, September 28, 2017

Policy Committee Meeting

Tuesday, October 10, 2017

Executive Session

PUBLIC COMMENTS
ON AGENDA ITEMS
ONLY

Myron Goldman, Elkin Park: Asked will the board advise the community tonight when the staff and students will return to the new Cedarbrook school and will it be in 2018? Is the board soliciting a transportation RFP? Policy # 202: asked the language be corrected from "it" to student. Is it the intent to

open the Cheltenham schools to non-residents for Math? What does the board expect Quinn Development to do, what is the costs and length of the contract and is there an evaluation form that can be posted online?

Dr. Marseille responded by stating we will not be able to get into Cedarbrook this calendar school year.

APPROVAL OF MINUTES

Upon motion by Mr. Rackow, seconded by Mr. Fishbein, the minutes of the September 12, 2017 Legislative Board Meetings were unanimously approved.

SUPERINTENDENT'S GOALS

Pursuant to Act 82 of 2012, the Board is pleased to report that Superintendent Dr. Marseille has met his established goals for the 2016-17 school year.

**STUDENTS REPRESENTATIVES
Chad Johnson and
Lillian Phoung**

The Cheltenham High School Student representatives presented the following information: Rivals Unite; Home football game against Abington on Friday, September 8; huge turnout and raised \$2,571 for pediatric cancer, Voter Registration; First week of October and will have a helpful sheet about who is up for election so that students are politically informed enough to vote; Activities Fair; All 9th – 11th graders got an opportunity to view and sign up for all of the clubs on September 20, ranging from the Environmental Club to Students for International Awareness. New CHS Changes: Student Council has received input from many students regarding changes in the school such as the scanners and shortened lunches. In turn, Student Council has met with Dr. McFall to discuss the students 'concerns. So far, we believe that the students have adapted to the new changes smoothly. We are optimistic about this school year and are grateful that Dr. McFall and Dr. Marseille have been readily available to hear from students.

CEDARBROOK MIDDLE SCHOOL

Dr. Bavi reported the following items are in progress: installing building automatic temperature control wiring on the first and second level classroom areas, wall priming and painting on the second floor, completed heat pump system on first level, completed installing ceramic tile in bathrooms on the second floor and first floor is work in progress, completed installing drywall boards on the ground floor, installing terrazzo flooring on the second floor, is a work in progress, installing the casework in the second-floor classrooms- work in progress, all window installation in the media center is complete, continue site work near running track area, at this time 76% of this project completed and 93% enclosed.

APPROVAL OF ACT 93 AGREEMENT

Upon motion by Mr. Fishbein, seconded by Mr. Rackow, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards approves of the amendment to the Agreement with the Cheltenham Association of School Supervisors and Administrators (CASSA) effective July 1, 2016, through June 30, 2019, to include new administrator positions not previously listed, as set forth in the Agreement presented to the Board.

On roll call the following voted in the affirmative: Mr. Rackow, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. Haywood, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Abstained: Mr. Nelson. Negative: None. Motion adopted.

APPROVAL TO CHANGE THE REGULAR LEGISLATIVE BOARD MEETING AND COMMITTEE MEETING DATES

Upon motion by Mr. Rackow, seconded by Ms. McWilliams, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the change of the November 2017 Board meeting calendar as follows:

Original Dates:

Tuesday, November 7, 2017 at 7:00 p.m. - Agenda Build and Facilities/Finance Committee meetings

Tuesday, November 14, 2017 at 7:45 p.m. - Agenda Review and Regular Legislative Board meeting

Tuesday, November 21, 2017 at 6:30 p.m. - Educational Affairs meeting

Suggested New Dates:

Tuesday, November 14, 2017 at 7:00 p.m. - Agenda Build and Facilities/Finance Committee meetings

Tuesday, November 21, 2017 at 7:45 p.m. - Agenda Review and Regular Legislative Board meeting

Tuesday, November 28, 2017 at 6:30 p.m. - Educational Affairs meeting

On roll call the following voted in the affirmative: Mr. Rackow, Mr. Fishbein, Mr. Cohen, Mr. Nelson, Mr. Malloy, Ms. Haywood, Ms. McWilliams, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

**TREASURER'S
REPORT**

Upon motion of Mr. Rackow, seconded by Mr. Nelson, the Treasurer's Report for the period ending September 2017, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

MCIU REPORT

Mr. England reporting for the MCIU stated that the MCIU approved policies, expenses, and 25 positions for the head start program.

**EASTERN CENTER
REPORT**

Mrs. Gray reporting for the Eastern Center for Arts and Technology, stated they reviewed a presentation on key indicators, and industry certificates.

**FINANCIAL AFFAIRS
COMMITTEE**

Mr. Malloy reporting for the Financial Affairs Committee, stated that they discussed the following agenda items at the October 3, 2017 meeting: Approval of minutes, Transportation Contract, Transportation Software, Act 1 Opt-Out Resolution, and 2017-18 Budget Status. Mr. Malloy announced the next meeting date is scheduled for Tuesday, November 14, 2017 at the Administration building in room 119.

**EDUCATIONAL
AFFAIRS
COMMITTEE**

Mr. Rackow reporting for the Educational Affairs Committee, that they discussed the following agenda items at the September 19, 2017 meeting: Approval of minutes, Academic calendar 2018-19, Balanced Literacy K-6, and WIN period.

**FACILITIES
COMMITTEE**

Ms. Gray reporting for the Facilities Committee, stated that they discussed the following agenda items at the October 3, 2017 meeting: Approval of minutes, Cheltenham High School STEM/Lavatories/LifeSkills/Modular, Facilities Policy Review – Policy #'s 701 Facility Planning, 704 Maintenance and 823 Energy Management, Cedarbrook Middle School Update, and Cedarbrook Middle School Schedule Update - Greg Ryan, Turner Construction VP of Operations. Ms. Gray announced the next meeting date is scheduled for Tuesday, November 14, 2017 at the Administration building in room 119.

**LIAISON
COMMITTEE**

Mr. Cohen reporting for the Liaison Committee, stated he did not have a report.

POLICY COMMITTEE

Ms. Haywood reporting for the Policy Committee stated they discussed the following at the September 28, 2017 Policy Committee meeting: AR233 Suspension, Policy and AR237 Electronic Devices, New Business: Policy and AR260 – Make-Up Work after Absence, Policy and AR200 – Enrollment of Students, Policy and AR202 – Eligibility of Non-Resident Students, AR122 Extracurricular and Co-curricular Activities, Policy #121.1 Student Trips Outside of U.S.A., Repeal of Policy #231 School Sponsored Events and Trips , AR352/452/552 – Addressing Disruptive Behavior, Business Office Policies and ARs: Policy 608 Bank Accounts, Policy 615 Payroll Deductions, Policy 618 Student Activity Funds, Policy and AR617 Petty Cash, and Policy 810.2 Use of Recording Devices on School Buses.

POLICY COMMITTEE
(continued)

1. First Read Policies

- a. #121.1 Other Student Travel
- b. #200 Enrollment of Students
- c. #202 Eligibility of Non-Resident Students
- d. #237 Student Use of Personal Electronic Devices
- e. #260 Make-Up Work After Absences
- f. #608 Bank Accounts
- g. #615 Payroll Deductions
- h. #617 Petty Cash
- i. #618 Student Activity Funds

2. Repeal of Policy - First Read

- a. #231 School Sponsored Events

LEGISLATIVE REPORT

Ms. Haywood reporting as the Montgomery County Legislative Committee Representative, reported they discussed the following: Governor Wolf's interim budget stop gap measures to ensure there are no further delays in funding public education and Act 1 Index, which is 2.4%.

PERSONNEL

Appointment of
Support Staff

Upon motion by Mr. Rackow, seconded by Mr. Nelson, the following resolutions were adopted:

Approval of Salary
Adjustments

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Daniel Brown as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Cheltenham Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$13.53, to be hired provisionally pending statutory requirements, effective September 12, 2017. A 90-day probation period is required.

Approval of Changes
in Position

Appointment of
Consultant

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Amber Verhoorn as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Glenside Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.53, to be hired provisionally pending statutory requirements, effective September 11, 2017. A 90-day probation period is required.

Approval of
Leadership Stipend
Positions

Approval of Extra
Duty Extra Pay

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Saidah Giraud as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Glenside Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$16.60, to be hired provisionally pending statutory requirements, effective September 20, 2017. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Bridget Brown as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Cheltenham Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$16.60, to be hired provisionally pending statutory requirements, effective October 11, 2017. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves a correction to horizontal salary column movement for Corinne Ayers, Grade 5 Teacher at Elkins Park School, effective August 29, 2017, inasmuch as that she has submitted official evidence of credits earned; from: Step 7 Masters \$57,701 to: Step 7 Masters + 12 at \$61,447.

*Salary corrected from previously reported motion.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of a change in position for Stephanie Baylis, from: part-time C.L.A.S.P. Aide, Tier I, Glenside Elementary School, to: full-time 1:1 Paraeducator, Tier IIA at Glenside Elementary School, 7 hours per day for 184 days at an hourly

PERSONNEL
(continued)

rate of \$15.92, effective October 09, 2017.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of a change in position for Daniel Brown, from: part-time C.L.A.S.P. Aide, Tier I, Cheltenham Elementary School, to: full-time Life Skills Paraeducator, Tier IIA at Myers Elementary School, 7 hours per day for 184 days at an hourly rate of \$14.83, effective October 04, 2017.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the agreement with Steven Greenbaum as Communications Consultant, effective September 13, 2017, ending no later than June 30, 2018, per the General Contracted Consultant Agreement provided to the Board.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of professional personnel per the attachment for leadership positions for the 2017-2018 school year, at the rates listed.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of the professional personnel per the attachment for mentor positions for the 2017-2018 school year, at an annual rate of \$300 each.

RESOLVED, upon recommendation of the Administration the Boards approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$225 per unit, as listed.

On roll call the following voted in the affirmative: Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Ms. Haywood, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

Information Items:

1. Resignations

The Superintendent accepted the following resignations:

- a. Doris Washington, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective September 13, 2017, end of workday.
- b. John Allen, Lead School Safety Officer at Cheltenham High School, effective October 04, 2017, end of workday.
- c. Christina Bennett, Business Education Teacher at Cheltenham High School, effective August 04, 2017.

2. Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

- a. Adrienne Jacobs, Mathematics Teacher at Cheltenham High School, granted an unpaid leave of absence from October 09, 2017 until January 10, 2018, under the provisions of the Family & Medical Leave policy. Ms. Jacob's return to work date is January 11, 2018.
- b. Deborah Howard, Inclusion Paraeducator at Cedarbrook Middle School, granted an unpaid leave of absence from August 29, 2017 through October 20, 2017, under the provisions of the Family & Medical Leave policy and an unpaid leave due to medical necessity October 23, 2017 through December 22, 2017. Ms. Howard's return to work date is the first work date is January 2, 2018.

3. Award of Tenure

The following awards of tenure are granted:

a. The individuals listed per the attachment, who have served a three-year probationary period in the public schools of Pennsylvania, and have had a satisfactory physical examination, receive written notification of their current status and that this change in status be recorded in the minutes.

**EDUCATIONAL
AFFAIRS**

Approval of
Conferences
Acceptance of
Donation
Approval for
Agreement for a
Private School
Placement
Approval of
Education Service
Agreements
Approval of Quinn
Developmental
Services
Approval of
Volunteers

Upon motion by Mr. Fishbein, seconded by Mr. Malloy, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for several of the Board members and the Board Secretary, to attend PASA/PSBA Annual Conference, in Hershey, PA. The attendees are as follows:

- Mr. Rackow (Board member) will attend from October 17 to the 20, 2017 with an estimated cost of \$1,546.15
- Mr. England (Board President) will attend from October 18 through 20, 2017 with an estimated cost of \$1,287.41
- Ms. Haywood (Board member), will attend from October 18 to 19, 2017 with an estimated cost of \$606.49
- Crystal Mance (Board Secretary) will attend from October 18, through 20, 2017 with an estimated cost of \$832.00, all to be paid from the general fund.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Dr. Wagner Marseille, Superintendent of Schools to attend the Collaborative Decision Making for School leaders in Norristown, PA on November 3, December 8, 2017 and February 2, 2018, with an estimated cost of \$490.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Dr. Wagner Marseille, Superintendent of Schools to attend the Education In The Digital Age Conference in Nashville, TN on February 15 through February 17, 2018, with an estimated cost of \$1,745.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Dr. Brian Reilly, Supervisor of STEM to attend the National Science Teachers Association in Baltimore, MD from October 5 through October 7, 2017, with an estimated cost of \$865.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Tami Flood, Teacher, at Cheltenham High School to attend the CanvasCom WPI in Worcester, MA, from October 19 through 20, 2017, with an estimated cost of \$728.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Kenneth Buckwalter, Grounds Crew to attend the Tree Risk Assessment Qualification Course in Philadelphia, Pa. from November 9 - November 10, 2017, with an estimated cost of \$750.00 to be paid from the general fund account.

RESOLVED, in accordance with board policy 702, RESOLVED, upon recommendation of the Administration the Board accepts a piano for the Elkins Park School valued at \$500.00 from Mr. & Mrs. Atchison of Glenside, PA.

RESOLVED, in accordance with board policy 702, upon recommendation of the Administration the Board accepts a desk for the Cheltenham School District valued at \$200.00 from Mr. & Mrs. Gray of Wyncote, PA.

EDUCATIONAL
AFFAIRS
(continued)

RESOLVED, upon recommendation of the Administration the Boards approves the Approved Private School and Addendum. These agreements govern the contractual terms and conditions for placement of students when a non-traditional placement is required in order provide the student with an appropriate program.

- Student # 403646
- Student # 404656
- Student # 402766
- Student # 402797
- Student # 405304
- Student # 404644
- Student # 404546
- Student # 221044
- Student # 403380
- Student # 404933
- Student # 231363

RESOLVED, upon recommendation of the Administration the Board approves the renewal of the educational service agreements between the District and the parents of the students identified below by confidential student number in the form present to the Board:

- Student # 404423
- Student # 406229
- Student # 236845

RESOLVED, upon recommendation of the Administration the Board approves the attached Contract for Quinn Developments Services a consultation and training program for children who present academic, social, and behavioral challenges.

RESOLVED, upon recommendation of the Administration the Board approves of long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call the following voted in the affirmative: Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Ms. Haywood, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

FINANCIAL AFFAIRS
Approval of Budget
Transfers
Approval of
Payments
Approval of Contract

Upon motion by Mr. Rackow, seconded by Mr. Nelson, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2017-2018 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the administration, the Board approves of bills for payment for the period September 8, 2017 to October 6, 2017, in the following amounts in accordance with the list submitted to the board.

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	146366 - 146729	\$2,972,356.59
Payroll Fund	10558 - 10637	\$7,655.35
Bond Fund	2147 - 2160	\$2,768,533.63
Food Service Fund	2398 - 2404	\$44.35

RESOLVED, upon recommendation of the administration, the Board approves of a three (3) year contract

FINANCIAL AFFAIRS
(continued)

with Transfinder for transportation software licensing and hosting in the amount of \$51,195. The contract is to be paid over a three (3) year term as follows:

- 2017-18 \$23,745
- 2018-19 \$20,000
- 2019-20 \$7,450

On roll call the following voted in the affirmative: Mr. Rackow, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Malloy, Ms. McWilliams, Ms. Haywood, Mrs. Gray, and Mr. England. Absent: None. Negative: None. Motion adopted.

PUBLIC COMMENTS

Myron Goldman, Elkins Park asked if Dr. Marseille was going to respond about Quinn. Dr. Marseille responded with giving Mr. Goldman information about the Quinn contract including the length of the contract. Mr. Goldman also asked if the Board has addressed the issue of students kneeling during the pledge of allegiance. How will the board prevent expensive and disruptive mold issues in the future?

Tom Bonner, Wyncote asked the board to consider restoring recess time.

Albert Meinster, Elkins Park, stated the board has failed for many years.

Christine Pair, Glenside, asked the board for a reason for the delay in opening Cedarbrook and the costs of the delays. She asked if the taxpayers will have to pay for these costs?

Robert Greenbaum, Jemma Lou Greenbaum, asked the Board to restore the recess time.

MEETING
ADJOURNED

Upon motion by Mr. Rackow, seconded by Mr. Fishbein and unanimously approved, the meeting was adjourned at 9:30 p.m.


Secretary


President