

LEGISLATIVE BOARD  
MEETING

The Legislative Board meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, December 12, 2017 at 7:47 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Julie Haywood. Those present were: Mr. Cohen, Ms. Haywood, Mr. Fishbein, Ms. McWilliams, Mr. Pender, Mr. Nelson, Mr. Schultz, Ms. Henry, Dr. Marseille-Superintendent, Dr. Smith-Assistant Superintendent, Mr. Roos-Solicitor, and Mrs. Mance -Secretary.

Ms. Collins was absent

The following members of the staff were present:  
Christopher Barone, Director of Technology  
Renato Lajara, Director of Elementary Education  
Lynn David, Director of Human Resources  
Tim McCleary, Supervisor of Technology  
Beverly Gallagher, Director of Special Education

There were 18 signatures in the guest register.

The Pledge of Allegiance was led by Elizabeth Kachkovska and Eni Turton

## RECOGNITIONS

Leah Mulhearn was recognized as the Wyncote Elementary Schools' Cheers for Volunteers. She received a Certificate of Acknowledgement from the Board.

Dr. Clark acknowledged the artwork from Wyncote Elementary School displayed in the Administration Building.

Dr. Clark introduced her new staff Briana Strickland and Demetria Jones.

The Cheltenham School District Foundation was presented with a \$10,000.00 donation from the Forst Foundation.

Dr. Tamara Thomas Smith was recognized by members of the Teenshop, Inc. board for being instrumental in seeking extraordinarily talented young ladies to participate in their 9th Residential College Preparatory Summer Program at Bryn Mawr College this past summer.

Megan Gorman, Director of Communications for State Representative Steve McCarter read a citation to departing board member Mr. Nelson, and Dr. Marseille presented a special parting gift to each of them.

SUPERINTENDENT'S  
REPORT

Dr. Marseille gave his report by stating the following: Spanish honors society induction at Cheltenham High school, Cedarbrook Middle school 218 7<sup>th</sup> graders and 209 8<sup>th</sup> graders made honor roll, at Cheltenham Elementary, two first grade classroom along with a 3rd grade classroom have come together to write letters to Jacob Thompson, a child in Maine who is battling stage 4 cancer. His wish was to receive Christmas cards this year. Our students' letters have a twist as they wrote him Penguin letters, because that is his favorite animal. These classrooms also sent along some coloring pages that he can complete on his own during his hospital stay, at Elkins Park the Leadership Academy received a golf lesson from the coaches from the First Tee Program, at Glenside Elementary School, Near Peer mentoring and collaboration of older students and younger students is taking off at Glenside and yielding positive outcomes around empathy, self-esteem and increased motivation. Our older grades pair up with a younger grade to read together, play/teambuilding, share their learning in science and recently one pair has become writing buddies. The greatest benefit of these older younger collaboration is that a greater sense of community and collective responsibility is being established, at Myers Elementary School the Makerspace is up and running, under the direction of our Challenge Consultant Mimi Rubin. Teachers are rotating classes through the Makerspace and students are enjoying using robots, designing structures, programming, and many other open-ended design challenges. Our hope is to expand and develop Maker Carts that will push out resources to grade levels as a way to work toward making Myers itself a maker space, at Wyncote Elementary School sponsored DIVERSITY CAFE Session 1 on December 6, 2017. The topic, "Racial Identity and How to Talk to

Children," was facilitated by Dr. Ali Michaels (Author of "What White Children Need to Know About Race") and Toni Graves Williamson (Founding Faculty Member of the National Diversity Institute). Members of the community learned about a number of identity development models, as well as, discuss experiences. A different topic for Session 2 of Diversity Cafe is planned for March 7, 2018. He also reminded everyone about the Digital Citizenship workshop on Monday, December 18<sup>th</sup> at Wyncote Elementary School and about the upcoming winter break.

SOLICITOR'S REPORT	Mr. Roos stated that the sunshine announcements are as listed on the agenda: <b>Tuesday, November 28, 2017</b> Executive Session - Personnel Educational Affairs Meeting <b>Tuesday, December 5, 2017</b> Board Reorganization Meeting Immediately followed by Agenda Build Immediately followed by Facilities Committee Meeting Immediately followed by Financial Affairs Committee Meeting Executive Session <b>Tuesday, December 12, 2017</b> Executive Session
SUNSHINE ANNOUNCEMENTS	
PUBLIC COMMENTS ON AGENDA ITEMS ONLY	There were no public comments.
OPEN SEAT	Mr. Nelson stated he will be departing from the Board. Ms. Haywood informed the public the open board seat interviews are open to the public.
APPROVAL OF MINUTES	Upon motion by Mr. Fishbein, seconded by Mr. Schultz, the minutes of the November 21, 2017 Legislative Board Meetings were unanimously approved.
STUDENTS REPRESENTATIVES Chad Johnson and Lillian Phoung	The Cheltenham High School Student representatives presented the following information: The Crucible was performed by students in the Fall Play on November 17 and 18. It was a huge success, as always. This is Cheltenham's first year in DECA, an international-level business program for high school students. At the district's competition on November 28, twelve Cheltenham students placed in their respective events, and a team of two (Jake Cherwony and Lillian Phung) won 1st place. Unified Sports participated in the Polar Plunge on Friday, December 1st at Drexel University. They thanked Dr. Marseille, Dr. McFall, staff and students that attended. About 80 students and teachers volunteered to give blood at the winter blood drive on December 1.
CEDARBROOK MIDDLE SCHOOL	Dr. Bavi reported the following items are in progress: completed installing casework in new classroom areas, completed installing terrazzo flooring on first and second floor, installing roofing material for storage building - work in progress, installing lavatory partitions in first floor – work in progress, installing exterior wall metal panels-work in progress, continue installing automatic temperature control wiring in classroom area and auditorium, asphalt installation and sub grading work in progress throughout the site, installing floor tile in the kitchen area work in progress, installing outside lighting throughout the site, at the time 81% of the project has been completed.
TREASURER'S REPORT	Upon motion of Mr. Nelson, seconded by Mr. England, the Treasurer's Report for the period ending November 2017, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.
MCIU REPORT	Mr. England reporting for the MCIU stated they discussed pre-k count expenses and facilities at their last meeting.
EASTERN CENTER REPORT	Ms. Haywood reporting for the Eastern Center for Arts and Technology, stated she did not have a report.

FINANCIAL AFFAIRS COMMITTEE	Mr. Nelson reporting for the Financial Affairs Committee, stated that they discussed the following agenda items at the November 14, 2017 meeting: Approval of minutes, 2016-17 audit presentation and 2017-18 budget update. Mr. Nelson announced the next meeting date is scheduled for Tuesday, January 2, 2018 at the Administration building in room 119.
EDUCATIONAL AFFAIRS COMMITTEE	Ms. McWilliams reporting for the Educational Affairs Committee, that they discussed the following agenda items at the November 28, 2017 meeting: approval of minutes, gifted presentation, and data dive. Ms. McWilliams announced the next meeting date is scheduled for December 19, 2017 at the Administration building in room 119.
FACILITIES COMMITTEE	Mr. Cohen reporting for the Facilities Committee, stated that they discussed the following agenda items at the November 14, 2017 meeting: approval of minutes, Cedarbrook Middle School construction update, Cedarbrook Middle School sewer pipeline proposal. Mr. Cohen announced the next meeting date is scheduled for Tuesday, January 2, 2018 at the Administration building in room 119.
LIAISON COMMITTEE	Mr. Cohen reporting for the Liaison Committee, stated he did not have a report.
POLICY COMMITTEE	Ms. Haywood reporting for the Policy Committee stated she did not have a report.
	<p><b><u>1. Repeat First Read</u></b></p> <p>a. Policy # 202 Eligibility of Non-Resident Students</p> <p><b><u>2. New First Read</u></b></p> <p>a. Policy #701 Facilities Planning</p> <p>b. Policy #704 Maintenance</p> <p>c. Policy #823 Energy Management</p>
LEGISLATIVE REPORT	Ms. Haywood reporting for the Montgomery County Legislative Committee Representative, reported the house and senate are back in session, PSSA is scheduled to change the standardized schedule for Keystone graduation requirements and Senate Bill 2 has stalled at the Senate.
PERSONNEL	Upon motion by Mr. Nelson, seconded by Mr. Fishbein, the following resolutions were adopted:
Appointment of Support Staff	RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Mattie Pinkney as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Glenside Elementary School, 3 hours per day for 182 days, at an hourly rate of \$16.60, to be hired provisionally pending statutory requirements, effective November 27, 2017. A 90-day probation period is required.
Approval of Changes in Position	RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Justina George as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Wyncote Elementary School, 3 hours per day for 182 days, at an hourly rate of \$16.60, to be hired provisionally pending statutory requirements, effective December 04, 2017. A 90-day probation period is required.
Approval of Leadership Stipend Positions	RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Ebony Rogers as a part-time Lunchroom/Playground Aide, Tier I, at Wyncote Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.53, to be hired provisionally pending statutory requirements, effective December 14, 2017. A 90-day probation period is required.
Appointment of Homebound Instructors	RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Dominique Harrison as a Receptionist at Cheltenham High School, 7.5 hours per day for 260 days, at an annual rate of \$36,692 prorated, to be hired provisionally pending statutory requirements, effective date to be determined. A 90-day probation period is required.
Approval of Extra Duty Extra Pay	RESOLVED, upon recommendation of the Administration the Board approves the ratification of a change in position for Kristan Davis, from: part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, Cheltenham Elementary School, to: full-time C.L.A.S.P. Site Director, Tier IV at Myers Elementary School, 6 hours per day for 182 days at an hourly rate of \$20.86, effective November 27, 2017.

PERSONNEL  
(continued)

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the approval of professional personnel per the attachment for leadership positions for the 2017-2018 school year, at the rates listed.

RESOLVED, upon recommendation of the Administration the Board approves the appointment of personnel as listed, to be homebound instructors, for the 2017-2018 school year, at a rate of \$43.00 per hour.

- Mercedes Walton-Mason

RESOLVED, upon recommendation of the Administration the Board approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$225 per unit, as listed.

On roll call the following voted in the affirmative: Mr. Schultz, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Pender, Mr. England, Ms. McWilliams, Ms. Henry, and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

**Information Items:**

**1. Resignations**

**The Superintendent accepted the following resignations:**

a. Saidah Giraud, part-time C.L.A.S.P. Aide, Group Supervisor at Glenside Elementary School, effective December 08, 2017, end of workday.

b. Pamela Garofano, part-time C.L.A.S.P. Aide, Assistant Group Supervisor at Glenside Elementary School, effective November 20, 2017, end of workday.

EDUCATIONAL  
AFFAIRS

Upon motion by Mr. England, seconded by Mr. Nelson, the following resolutions were adopted:

Approval of  
Conferences  
Approval of  
Educational Service  
Agreements  
Approval for  
Agreement for a  
Private School  
Placement  
Approval of  
Continuation of  
Contract  
Approval of  
Volunteers

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Tim McCleary, Supervisor of Technology to attend the PETE-C conference in Hershey, PA from February 11 through February 14, 2018, with an estimated cost of \$641.39 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Jenny Hutton, Music department Chair to attend the ACDA in Pittsburgh, PA on March 7 through March 10, 2018, with an estimated cost of \$1,071.38 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Charlene Collins, Director of Secondary Education to attend the ASCD conference in Boston, Ma, on March 24 through March 26, 2018, with an estimated cost of \$2,000.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves attendance and payment of expenses for following teachers to attend the PA Title 1 Improving School Performance Conference in Pittsburgh, Pa, on January 29 through January 31, 2018, with an estimated cost of \$1,844.25 to be paid from the general fund account.

- Jeanne Rauch, Teacher at Elkins Park School
- Christine O'Connell, Teacher at Elkins Park School

RESOLVED, upon recommendation of the Administration the Board approves the renewal of the educational service agreements between the District and the parents of the students identified below by confidential student number in the form present to the Board:

- Student # 402061

RESOLVED, in accordance with board policy 702, RESOLVED, upon recommendation of the Administration the Board accepts a donation in the amount of \$10,000.00 from the Forst Foundation.

EDUCATIONAL  
AFFAIRS  
(continued)

RESOLVED, upon recommendation of the Administration the Board approves the long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call the following voted in the affirmative: Mr. Schultz, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Pender, Mr. England, Ms. McWilliams, Ms. Henry, and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

FINANCIAL AFFAIRS  
Approval of Budget  
Transfers  
Approval of  
Payments

Upon motion by Mr. Fishbein, seconded by Ms. Henry, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2017-2018 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the administration, the Board approves of bills for payment for the period November 17, 2017 to December 6, 2017, in the following amounts in accordance with the list submitted to the board.

Fund	Check Numbers	Amount
General Fund	147247 - 147480	\$ 1,574,811.30
Payroll Fund	10738 – 10802	\$ 58,842.46
Bond Fund	2177 - 2187	\$ 1,666,002.16
Food Service Fund	2411 - 2411	\$ 395,616.89
Student Activities Fund	2593-2595	\$1,220.21

On roll call the following voted in the affirmative: Mr. Schultz, Mr. Nelson, Mr. Fishbein, Mr. Cohen, Mr. Pender, Mr. England, Ms. McWilliams, Ms. Henry, and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

RESPONSE TO PRIOR  
QUESTIONS

The were no prior questions.

PUBLIC COMMENTS

Hong Nguyen, Elkins Park asked what is the information from the Gifted Analysis Educational Affairs report regarding Asian students. She suggested a competition for students to create a positive video about the District.

Ms. McWilliams responded by stating the report can be found on our District website and Asian students were included in the report.


Liz Carris, Cheltenham thanked Dr. Marseille, Dr. Smith, and Mr. England for their hard work.

Ann Reuben, Elkins Park asked the Board to do a better job at reporting the positive press in our District. Mr. Cohen responded by stating a Communications Committee was approved and the new Director of Communications begins next week. Dr. Marseille responded with confirmation of Mr. Cohens response.

MEETING  
ADJOURNED

Leah Mulhearn, Wyncote stated the parents and community needs to be cheer leaders for all the great work the District is doing.

Upon motion by Mr. Fishbein, seconded by Mr. Nelson and unanimously approved, the meeting was adjourned at 9:06 p.m.

  
Secretary

  
President

