LEGISLATIVE BOARD MEETING

The Legislative meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, April 10, 2018 at 7:50 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President Julie Haywood. Those present were: Mr. Cohen, Ms. Haywood, Ms. McWilliams, Mr. Pender, Mr. Schultz, Ms. Henry, Ms. Thomson, Mr. England, Dr. Marseille-Superintendent, Dr. Smith—Assistant Superintendent, Mr. Donoghue -Solicitor, and Mrs. Mance -Secretary.

Dr. Lajara, Director of Elementary Education and Mr. Fishbein, Board Vice President, were absent.

The following members of the staff were present:
Christopher Barone, Director of Technology
Ray Bavi, Director of Facilities and Maintenance
Charlene Collins, Director of Secondary Education
Beverly Gallagher, Director of Special Education
Cheryl Horsey, Director of Student Services
Kevin Kaufman, Director of Communications
Adrienne Tolbert- Jackson, Director of Human Resources
Tim McCleary, Supervisor of Technology

There were 17 signatures in the guest register.

RECOGNITIONS

The Pledge of Allegiance was led by the Glenside Elementary students.

Anna Sappington, Yvonne Howard, Stacy Shrieves, Pamela and Comfort Tsikiwa were recognized as Glenside Elementary Schools' volunteers. They received a Certificate of Acknowledgement from the Board for their service.

Ms. Robinson acknowledged the artwork from Glenside Elementary School displayed in the Administration Building.

Ms. Robinson introduced Caitlin Ramirez, a new staff member at Glenside Elementary.

Ms. Hockfield, Cedarbrook Principal, recognized Rowan Margerum, the 2018 Scholastic Arts & Writing National Silver Medal Winner. Rowan also received a certificate from the Board of School Directors.

Dr. McFall recognized Rachel Banner, winner of "Best in Show" for her "Timeless Diner," a 3-D, mixed-media miniature sculpture at the 31st annual Pennsylvania State Education Association Art Competition. She also received a certificate from the Board of School Directors.

Salem Baptist Church donated \$15,000.00 for the SAT program. Dr. Marseille and Dr. Realdine received the donation and thanked the Church for its support.

Various staff members were recognized by the Principals and Administrators for 25 Years of Service.

SUPERINTENDENT'S REPORT

Dr. Marseille reported that the District will be hosting 20 Cheltenham High School student leaders for a conversation on race, diversity, and social justice lead by Pennsylvania Attorney General Josh Shapiro on Wednesday, April 11 at the CSD Administration building. Mr. Shapiro will lead a small group conversation focusing on how far we have come, how far we have to go, and how we can keep the legacy of Martin Luther King Jr. alive 50 years after his assassination. Several Cheltenham High School teachers, District administrators, Quakertown Community School District Superintendent, Dr. William E. Harner, and 15 of his student leaders will join in this conversation. This conversation will hopefully expand into a series of conversations with other communities as we continue to build bridges to bring justice to all, regardless of race, gender, religion, sexual orientation, or economic status.

Ensuring the safety and well-being of students and staff has always been a top priority for the Cheltenham School District and in light of the national conversation surrounding school safety, the community is invited to a panel discussion on CSD school safety and security measures on Tuesday, April 17, from 7-8:30 p.m., in the Little Theatre at Cheltenham High School with the District, Cheltenham Township Police, and Montgomery County officials. The agenda will include a review of the district's safety and security measures, precautions, protocols and information on school-wide drills. If you'd like to submit questions for the panelists, please do so at schoolsafety@cheltenham.org.

The 55th annual production of Cheltenham Musical Theater's, "Once on this Island" runs this Thursday through Saturday, April 12 -14 at 7:30 p.m. at Stretton Hall at Cheltenham High School. This vibrant production, filled with colorful Caribbean rhythms and dance, depicts a storm-ravaged, divided island as it transforms to a place of hope and beauty. *Once on This Island* tells the story of love's triumph over prejudice and hate. The show is recommended for ages 8 and up. Tickets are \$12 for reserved seating, \$8 for students and children. For more information and tickets, visit cheltenhammusictheatre.org or the district's online payment hub.

After this past month's launch of the Mindfulness portal, the District is continuing the conversation with a #mindful Monday campaign on Facebook. This week's post was an article about how Mindfulness May help boost test scores. Learn more about Cheltenham School District's Mindfulness and Positive Psychology initiative by visiting Cheltenham.org/Mindfulness and be sure to follow our mindfulness coach Cindy Goldberg on Twitter at @cindygoldberg13.

Dr. Marseille also announced the following reminders:

K-12 Early Dismissal | Wednesday, April 18

Buildings are dismissed as follows: CHS - 1:25 p.m. Cedarbrook - 2:03 p.m. Elkins Park School - 2:37 p.m. Elementary Schools - 2:45 p.m.

August 27 start date

Friendly reminder that Cheltenham School District kicks off its 2018-19 school year before Labor Day. First day of classes is Monday, Aug. 27, 2018. The full year's calendar can be accessed from Cheltenham.org.

SOLICITOR'S REPORT

Mr. Donoghue, District Solicitor, announced the new alumni meeting was held on March 12, 2018.

SUNSHINE ANNOUNCEMENTS

Mr. Donoghue read the sunshine announcements as listed on the agenda and noted the Executive Sessions:

Monday, March 19, 2018

Liaison Group

Tuesday, April 3, 2018

Agenda Build

Immediately followed by Facilities Committee Meeting
Immediately followed by Financial Affairs Committee Meeting

Wednesday, April 4, 2018

Educational Affairs Meeting (March)

Tuesday, April 10, 2018

Executive Session - Real Estate

Agenda Review

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

There were no public comments.

STUDENTS REPRESENTATIVES Chad Johnson and Lillian Phoung The Cheltenham High School Student representative, Chad Johnson, presented the following information: Rebecca Banner received silver and gold keys for her artwork from the Scholastic Art awards. Rachel Banner was also recognized as best in show for her artwork in "Touch of Future" at the Pennsylvania State Education Art Competition. Girls Who Code Founder Gianna Williams was recognized by the National Center for Women and Information Technology for her aspirations in computing. She was one of 41 recipients nationwide. The CHS JV and Varsity Baseball team traveled to Cocoa Beach, Florida over Spring Break. Combined, the teams went 4-0 against schools from Ohio.

Due to the recent snow and rain, our Spring athletic schedules have changed for all teams. Please follow @CheltenhamATH on Twitter for daily changes. On 4/7/18, CHS held their annual Blue & Gold night where the Blue team was victorious.

Throughout the year CHS Student Council has been working with Dr. McFall and Dr. Marseille to create a senior privilege program. Some of the privileges would include leaving school at the beginning of an assigned tenth period study hall, reporting to school for Homeroom if a student does not have a first period class, and going outside in the eating area during lunch (courtyard), or seniors to be eligible, they must have no referrals the entirety of junior year a 3.2 average in junior year and in the 1st marking period of senior year.

CEDARBROOK
MIDDLE SCHOOL

Dr. Bavi reported the following: all classroom partition walls, main sanctuary sewer lines and back filling is completed, 98% of the entire second floor and installation of the student lockers is completed, auditorium acoustical wall panels are installed; classroom and fire doors are installed; roof capping and reshaping basin A in site area are in progress. At this time 91% of the Cedarbrook construction t is complete.

APPROVAL TO
CHANGE THE
REGULAR
LEGISLATIVE BOARD
MEETING AND
COMMITTEE
MEETING DATES

Upon motion by Mr. England, seconded by Mr. Cohen, the following resolutions were adopted:

RESOLVED, the Board of School Directors approves the recommendation to change the September and November 2018, and the January 2019, Board and Committee meeting dates as follows:

September 2018, Committee and Board meetings:

Tuesday, September 4, 2018 - Facilities and Financial Affairs Committee meetings (No Date Change)

Wednesday, September 12, 2018 - Regular Legislative Board Meeting (Please note Rosh Hashanah begins on the eve of Tuesday, September 11, 2018 and ends at sunset on Wednesday, September 12, 2018).

Tuesday, September 25, 2018 - Educational Affairs Meeting (The regularly scheduled date for Educational Affairs meeting is Tuesday, September 18, 2018. Yom Kippur begins at sunset on Tuesday, September 18, 2018 and ends at sunset on Wednesday, September 19, 2018)

November 2018, Committee and Board Meetings:

Tuesday, November 13, 2018 - Facilities and Financial Affairs Committee meetings (The original date is Tuesday, November 6, which is election day. All other meetings will move back one week).

Tuesday, November 20, 2018 - Regular Legislative Board Meeting

Tuesday, November 27, 2018 - Educational Affairs Meeting

January 2019, Committee and Board Meetings

Tuesday, January 8, 2019 - Facilities and Financial Affairs Committee meetings (The School District is closed on Tuesday, January 2, 2019 in observance of New Year's day. All other meetings will move back one week).

Tuesday, January 15, 2019 - Regular Legislative Board Meeting

Tuesday, January 22, 2019 - Educational Affairs Meeting

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Mr. England, Ms. McWilliams, Ms. Henry, and Ms. Haywood. Absent: Mr. Fishbein. Negative: None. Motion adopted.

TREASURER'S REPORT

Upon motion of Ms. Henry, seconded by Ms. McWilliams, the Treasurer's Report for the period ending March 2018, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

MCIU REPORT

Mr. England reported that the following topics were discussed at the most recent meeting of the MCIU: budgets for the student services, Head Start, IDE Special Education programs, a donation was accepted, and the 18-19-Member Services budget was approved. Mr. England also mentioned some of the topics that were discussed at the MCIU Legislative breakfast.

EASTERN CENTER REPORT Ms. McWilliams reported that the Joint Operating Committee of Eastern Center for Arts and Technology met on March 14. The Committee toured the electrical technology center, celebrated students of the month, discussed financial affairs, approved the attendance of students and chaperones at the Skills USA competition, and received a report on the huge success of the open house and orientation.

FINANCIAL AFFAIRS COMMITTEE

Mr. England for the Financial Affairs Committee, reported that the following agenda items were discussed at the meeting: Tax Levy Policy, 2018-19 Budget Update, and 2017-18 Budget Status. Mr. England announced the next meeting date is scheduled for Tuesday, May 1, 2018, at the Administration building in Room 119.

EDUCATIONAL AFFAIRS COMMITTEE

Ms. McWilliams reported that the Educational Affairs Committee discussed the following agenda items at the April. 4, 2018, meeting: GPA & Class Rank and the Special Education Plan. Ms. McWilliams announced the next meeting date is scheduled for April 24, 2018, at the Administration building in Room 119.

FACILITIES COMMITTEE Mr. Cohen reported that the Facilities Committee met on April 3, 2018, and discussed the following items: Cedarbrook Middle School Construction and Turner Construction Report. Mr. Cohen announced the next meeting date is scheduled for Tuesday, May 1, 2018, at the Administration building in Room 119.

LIAISON GROUP

Mr. England reported for the Liaison Group. They discussed the following at their meeting on March 19, 2018: Update on the status of the joint LERTA/TIF meeting, upcoming roadwork projects that may affect school bus routes, summary of Parks and Recreation Department programs, interceptor A Sewer Project Update, Status of Bids for the sale of the Township's Sanitary Sewer System, Cedarbrook School Construction Status Update, and Update on Township staffing vacancies. Mr. England announced the next meeting date is scheduled for Monday, April 16, 2018, at the Administration building in Room 119.

POLICY COMMITTEE

Ms. Haywood reporting for the Policy Committee stated she did not have a report. The next Policy committee meeting is scheduled for Wednesday, April 25, 2018, at 8:00 a.m. at the Administration building in room 119.

COMMUNICATION COMMITTEE

Ms. Thomson for the Communications Committee announced the first Communications Committee meeting is scheduled for Thursday, April 26, 2018, at 7:00 pm at the Administration building.

LEGISLATIVE REPORT

Ms. Haywood for the Montgomery County Legislative Committee Representative, reported that the committee had not met. She announced that at the Federal level, the House approved U.S. HB 4909 to stop school violence.

PERSONNEL
Approval of Service
Agreement
Appointment of
Support Staff
Approval of Extra
Duty Extra Pay

Upon motion by Mr. England, seconded by Ms. Thomson, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Board approves the Service Agreement between the School District of Cheltenham Township and the Montgomery County Intermediate Unit for Special Education Supervisory assistance for the period March 8, 2014 through June 20, 2018 per the Agreement provided to the Board.

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Darryl Mance as a 1:1 Paraeducator, Tier IIA, at Myers Elementary School, 7 hours per day for 184 days, at an hourly rate of \$14.83, to be hired provisionally pending statutory requirements, effective April 2, 2018. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Sandi Oneto as a part-time Lunchroom/Playground Aide, Tier I, at Cheltenham Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.53, to be hired provisionally pending statutory requirements, effective March 23, 2018. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Frances Carrasco as a Special Education Secretary, Grade 4 at the Administration Building, 7.5 hours per day for 260 days, at an annual rate of \$38,429 prorated, to be hired provisionally pending statutory requirements, effective April 09, 2018. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Board approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$225 per unit, as listed.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Mr. England, Ms. McWilliams, Ms. Henry, and Ms. Haywood. Absent: Mr. Fishbein. Negative: None. Motion adopted.

Information Items:

1. Retirements

The Superintendent accepted the following retirements:

- a. Robin Rosenberg, Family and Consumer Science Teacher at Cedarbrook Middle School, effective August 21, 2018. Ms. Rosenberg has been a district employee for 17 years.
- b. Elizabeth Higgins, Secretary to Vice Principal at Cheltenham High School, effective July 1, 2018. Ms. Higgins has been a district employee for 21 years.
- c. Bruce Drozd, Industrial Arts Teacher at Cheltenham High School, effective June 22, 2018. Mr. Drozd has been a district employee for 19 years.
- d. Jody Rickel, Title 1 Math Teacher at Glenside Elementary School, effective June 22, 2018. Ms. Rickel has been a district employee for 21 years.
- e. Eileen Birzes, Spanish Teacher at Cheltenham High School, effective June 22, 2018. Ms. Birzes has been a district employee for 31 years.
- f. Dr. Reza Bavi, Director of Facilities and Maintenance at the Administration Building, effective August 10, 2018. Dr. Bavi has been a district employee for 10.5 years.

2. Resignations

The Superintendent accepted the following resignations:

PERSONNEL (continued)

- a. James Joseph, Assistant Principal at Cheltenham High School, effective April 04, 2018, end of work day. b. Ashley Maglio, Emotional Support Paraeducator at Cheltenham High School, effective March 30, 2018, end of work day.
- c. Mia Fabrizio, Art Teacher at Elkins Park School, effective June 26, 2018, end of work day.
- d. Amber Verhoorn, C.L.A.S.P. Aide at Myers Elementary School, effective May 04, 2018, end of work day.

3. Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

- a. Robert Byrne, School Safety Officer at Cheltenham High School, granted a change in unpaid leave of absence From: January 30, 2018 until March 13, 2018; To: January 30, 2018 until April 20, 2018, under the provisions of the Family & Medical Leave policy and an unpaid leave due to medical necessity from April 23, 2018 until May 16, 2018. Mr. Byrne's return to work date is to be determined.
- b. Alina Taylor, Special Education Teacher at Cheltenham High School, granted an unpaid leave of absence from April 05, 2018 (PM) until April 20, 2018, under the provisions of the Family & Medical Leave policy. Ms. Taylor's return to work date is April 23, 2018.
- c. Ronald Felder, Head Custodian at Glenside Elementary School, granted an unpaid leave of absence due to medical necessity, April 2, 2018 (PM) through April 6, 2018. Mr. Felder's return to work date is April 9, 2018.
- d. Malika Mitchell, C.L.A.S.P. Aide at Cheltenham Elementary School, granted an unpaid leave of absence due to medical necessity, April 9, 2018 through May 7, 2018. Ms. Mitchell's return to work date is May 8, 2018.
- e. Sheila Barnes, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, granted a change in an unpaid leave of absence due to medical necessity From: December 21, 2017 through February 01, 2018, To: December 21, 2017 through the last student day of the 2017-2018 school year. Ms. Barnes's return to work date is August 27, 2018.

Upon motion by Ms. Henry, seconded by Mr. Schultz, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses Alex Knab to attend the PASNAP in State College, PA from April 13 through April 15, 2018, with an estimated cost of \$659.51 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses Dr. Tamara Thomas Smith to attend the Race, Equity, and Leadership in Schools in Cambridge, MA from April 23 through April 26, 2018, with an estimated cost of \$4,266.10 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for the following staff, to attend the Social Emotional Learning Conference in Harrisburg, PA from May 9 through May 10, 2018, with an estimated cost of \$728.72 to be paid from the general fund

- account.Ambrocia Martin, Mental Health and Wellness Counselor
 - Jessica Keene, Home & School Visitor

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses Vicky Sanchez, Data Systems Specialist, at Administration to attend the Powerschool Academy

EDUCATIONAL AFFAIRS Approval of Conferences Approval for Amendment of Academic Calendar 2017-2018 ACT 80 Days Approval of **Educational Service** Agreement Approval of Agreement Addendum for an Approved Private School Placement

Adoption of Hearing Officer Adjudication

Acceptance of

Donation

Approval of Volunteers

in Norristown, PA from June 18 through June 20, 2018, with an estimated cost of \$368.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Brandon Lutz, Supervisor of Instructional Technology to attend the ISTE conference in Chicago, ILL from June 23 through June 27, 2018, with an estimated cost of \$1,150.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Cindy Goldberg, Mindfulness Coach to attend the IPEN Conference in Ft. Worth, TX on June 25 through June 29, 2018 with an estimated cost of \$2,025.00 to be paid from the general fund.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Matt Pimental, Supervisor of Professional Learning to attend the Project Based Learning: Launch Academy in Philadelphia, PA on July 26 through July 27, 2018 with an estimated cost of \$6,400.00 to be paid from the Avalon budget.

RESOLVED, upon recommendation of the Administration the Board gives permission pursuant to BEC 15-1504 and approves the following Teacher/Staff Professional Development Days as "pupil instruction time": May 15, 2108 and June 21, 2018.

- 1. Redesignation of May 15 as an ACT 80 day.
- 2. Redesignation of June 21 as an ACT 80 day.

RESOLVED, the Board of School Directors approves the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:

- Student # 402828
- Student # 213074
- Student # 406962
- Student # 407876

RESOLVED, the Board of School Directors approves the Approved Private School Agreement Addendum. The Addendum provides for legal provisions that are required for public schools but not for Approved Private Schools. The Addendum mitigates that risk for Cheltenham School District and is required of all of Melmark's form contracts.

RESOLVED, the Board of School Directors adopts the findings of fact, conclusions of law, and disposition, as contained in the appointed hearing officer's proposed adjudication, as presented to the Board.

Student # 407911

RESOLVED, upon recommendation of the Administration and in accordance with board policy 702, the administration recommends accepts the donation for the SAT Preparatory Program, in the amount of \$15,000.00 from the Salem Baptist Church.

RESOLVED, upon recommendation of the Administration the Board approves of long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Mr. England, Ms. McWilliams, Ms. Henry, and Ms. Haywood. Absent: Mr. Fishbein. Negative: None. Motion adopted.

FINANCIAL AFFAIRS
Approval of Budget
Transfers
Approval of
Payments
Approval of Bid #
1819 Instructional
Supplies
Approval of MCIU
Joint Purchasing Bid
Award
Authorization to Bid
Approval of
PlanConK: Series of
2018

Upon motion by Ms. McWilliams, seconded by Mr. Pender, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2017-2018 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the administration, the Board approves of bills for payment for the period March 10, 2018 through April 5, 2018, in the following amounts in accordance with the list submitted to the board.

<u>Fund</u>	Check Numbers	<u>Amount</u>
General Fund	148576 - 148894	\$1,934,701.46
Payroll Fund	10984 - 11011	\$3,125.93
Bond Fund	2223 - 2226	\$1,314,905.27
Food Service Fund	2427 - 2433	\$170,546.14
Student Activities Fund	2648 - 2654	\$3,989

RESOLVED, upon recommendation of the administration, the Board approves Bid #1819 for Instructional Supplies be awarded to the lowest responsible bidders, as listed, in the total amount of \$41,387.53

COMPANY	AMOUNT
Discount School Supply	117.12
Kaplan Early Learning Company	770.00
Kurtz Bros.	8,423.14
National Art and School	7,145.34
Office Basics	6,030.98
Pyramid School Products	9,255.64
School Specialty	9,645.31

RESOLVED, upon recommendation of the administration, the Board approves the MCIU Joint Purchasing bids for Copier Paper in the total amount of \$39,055.63 and Custodial Supplies in the total amount of \$110,777.65 for the period of July 1, 2018 through June 30, 2019 as awarded by the Montgomery County IU#23 Board.

COMPANY	AMOUNT
Copier Paper	
WB Mason	39,055.63
Custodial Supplies	
Imperial Dade	19,400.00
Interboro Packaging Co	4,508.00
Office Basics	1,284.20
PA Paper & Supply Co	24,001.10
Philip Rosenau Co	5,005.00
Pyramid School Products	908.17
The Art Store	16,615.55

RESOLVED, upon recommendation of the administration, the Board gives authorization to prepare and solicit bids for propane fuel for the period from July 1, 2018 to June 30, 2023.

RESOLVED, upon recommendation of the administration, the Board gives authorization to submit to the Pennsylvania Department of Education PLANCON Part K: Project Refinancing, General Obligation Bonds, Series of 2018 (Partial refunding of Series 2012).

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Mr. England, Ms. McWilliams, Ms. Henry, and Ms. Haywood. Absent: Mr. Fishbein. Negative: None. Motion adopted.

RESPONSE TO PRIOR QUESTIONS

There were no questions from the previous board meeting.

PUBLIC COMMENTS

Kristen Brown, Glenside, informed the Board of the new district-wide parent-lead Recess Committee. She announced that the committee has investigated the scientific research on recess and they look forward to presenting the information to the Board and Administration. Ms. Brown asked the following questions: What is the best forum for presenting their findings to Administration and the Board where they can give feedback and have dialogue about the recommendation? Why and how does the current teacher contract outline break times for teachers but does not dictate the amount of time for recess? Finally, what means were used to determine the length of the school day and amount of recess time? The Committee compared our District with the practices in neighboring schools.

Anna Sappington, Glenside, seconded Kristen's report and stated she had similar concerns about recess. Anna asked about the specific provisions in each contract that required the change in recess time?

MEETING ADJOURNED Upon motion by Mr. Schultz, seconded by Ms. McWilliams and unanimously approved, the meeting was adjourned at 9:43 p.m.

James