

LEGISLATIVE BOARD
MEETING

The Legislative meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, June 12, 2018 at 7:46 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Fishbein, Mr. Cohen, Ms. McWilliams, Mr. Pender, Mr. Schultz, Ms. Thomson, Ms. Henry, Mr. England, Dr. Marseille-Superintendent, Dr. Smith-Assistant Superintendent, Ms. Michaels, Mr. Roos -Solicitor, and Mrs. Mance -Secretary.

Dr. Gallagher was absent.

The following members of the staff were present:
Christopher Barone, Director of Technology
Ray Bavi, Director of Facilities and Maintenance
Charlene Collins, Director of Secondary Education
Cheryl Horsey, Director of Student Services
Kevin Kaufman, Director of Communications
Adrienne Tolbert- Jackson, Director of Human Resources
Renato Lajara, Director of Secondary Education
Tim McCleary, Supervisor of Technology

There were 49 signatures in the guest register.

RECOGNITIONS

The Pledge of Allegiance was led by Ms. Thomson, Board member.

Wyncote's 4th grade band gave a performance and received a Certificate of Acknowledgement from the Board.

Myers & Wyncote Elementary Students represented Cheltenham School District at the - Pennsylvania Association for Educational Communications and Technology (PAECT) in Harrisburg. Teachers Mimi Rubin and Amy Flynn gave an update on their participation. They received a Certificate of Acknowledgement from the Board.

Teachers Tanya Soboloff and Ann DiGuilio gave an update on the Fox Chase Classroom Immersion Science Program. They received a Certificate of Acknowledgement from the Board.

CHS Lady Panthers were recognized for their athletic achievements for the 2017-2018 school year. They received a Certificate of Acknowledgement from the Board.

The Constitutional Scholars students represented the Cheltenham School District in Washington, D.C. Teacher Mark Hoff gave an update on their participation. They received a Certificate of Acknowledgement from the Board.

SUPERINTENDENT'S
REPORT

Dr. Marseille gave the following report.: After this past week's traumatizing and anxiety inducing bomb threats at the CHS and CBK Central, it was confirmed for us that Cheltenham is not immune to the national epidemic of school violence.

All of our efforts are done in concert with our township and county officials, including Ken Hellendall, Cheltenham Director of Emergency Management Services; Kim Kirschner, Cheltenham Deputy Coordinator of Emergency Management; and Steven Beck, Montgomery County School Safety Coordinator. The district is finishing its online safety portal that will serve as a storehouse of district-related safety and security information and resources.

Director of Secondary Education, Ms. Charlene Collins, hosted a Homework Committee meeting this past week. At the meeting, the timeline was reviewed for the development of a revised homework policy and

tentative meeting dates were determined for 2018 - 2019 school year, and members shared their personal experience with homework as parents in the district. Once the 2018 - 2019 meeting dates are confirmed, we will add the dates to the CSD 2018 - 2019 District Calendar and publicize the meetings to the community.

The World Language Community meeting took place on Monday, June 4, 2018. A sizeable contingent of parents, teachers and community members attended and watched Ms. Ana Sainz de la Peña present research on the benefits on starting world language at the elementary level. The next step is to create a world language committee and start the planning for implementation.

Assistant Superintendent Dr. Tamara Thomas Smith and I met with CHS Athletic Director John Creighton this past week to discuss the district's vision and expectations for athletics and ways to promote mental, physical and academic benefits of sports to students and their families. Last night, the high school hosted its annual Senior Awards night. More than 100 awards were bestowed upon members of the Class of 2018. Students received awards from the following departments: World Languages, Language Arts, Social Studies, Math, Science, Theatre and Music, Unified Arts, Physical Education, Athletics. Several students were honored for school service and academics. The Cheltenham School District Foundation awarded seven new scholarships, and Vivek Olumbe and Lila Harmar earned the male and female Phi Beta Kappa Awards.

We'll celebrate Cheltenham's 134th commencement tomorrow evening at La Salle University. This year, 355 Cheltenham students will be walking across the stage to receive their diploma.

Friendly reminder that Cheltenham School District kicks off its 2018-19 school year before Labor Day. The first day of classes is Monday, Aug. 27, 2018. The full year's calendar can be accessed from Cheltenham.org.

SOLICITOR'S REPORT

Mr. Roos announced the executive session as listed;

SUNSHINE ANNOUNCEMENTS

Mr. Roos announced the sunshine announcements are as listed on the agenda and the Executive Sessions:

Monday, May 14, 2018

Liaison Group Meeting - Township Administration Building

Wednesday, May 16, 2018

Recess Information Session

Tuesday, May 22, 2018

Education Affairs Meeting

Thursday, May 24, 2018

Communications Committee Meeting

Wednesday, May 30, 2018

Policy Committee Meeting

Tuesday, June 5, 2018

Agenda Build

Immediately followed by Facilities Committee Meeting

Immediately followed by Financial Affairs Committee Meeting

Tuesday, June 12, 2018

Executive Session – Personnel and Litigation

Agenda Review

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

There were no public comments on agenda items.

STUDENTS
REPRESENTATIVES
Evan Schmidt and
Cassie Malec

The Cheltenham High School Student representative presented the following information: The CHS Girls track team won an unprecedented 6th consecutive PIAA District One Track Championship. Congratulations to all the student athletes and coaches for this wonderful accomplishment. The 3rd Annual Montgomery County Unified Track Championships occurred on May 16th at Souderton High School. Cheltenham placed 4th out of 9 participating teams. At the PJAS State Science Fair, -Rebecca Banner competed at the PJAS State Competition at Penn State University and was awarded a first-place perfect score award in which she was awarded 2 scholarships, for (Engineering and Science) which when combined totaled \$16,000 over 4 years. Rebecca Banner was also awarded a Talent Search Award and Perseverance Award.

This year's Senior Prom was a success hosted at the Crystal Tea Room in Philadelphia. The Post Prom, hosted by the parents of the post-prom committee, was an even bigger success with the theme being "Decades!!" Just for Kicks, is our annual kickball tournament hosted by our Asian Student Association and the group raised \$700 to support the organization, Liberty, in North Korea.

APPROVAL OF
MINUTES

Upon motion by Mr. Fishbein, seconded by Ms. Thomson, the minutes of the May 8, 2018, Legislative Board Meetings were unanimously approved.

CEDARBROOK MIDDLE
SCHOOL

Dr. Bavi reported the following items are in progress at Cedarbrook Middle School: installation of asphalt fencing in the tennis court area is complete and installation on the entire site work area is in progress, 98% of the concrete sidewalk and curbing is complete. Contractors are in the process of completing the Green roof in the dining area and have finished installing the kitchen equipment. Delivery of the furniture and placing it in the classrooms is complete. The balancing of the heat pumps continues, and the site seeding, sod and planting trees are in progress. We are scheduling a meeting with the township to obtain the certificate of occupancy. At this time 97% of the building is complete.

PENNSYLVANIA
SCHOOL BOARD
ASSOCIATION 2019
PLATFORM ISSUES

Upon a motion by Mr. Fishbein, seconded by Ms. McWilliams, the following resolution was adopted:

1. Support a repeal of the Pennsylvania Separations Act (53 P.S. § 1003). PSBA urges the General Assembly to repeal the Pennsylvania Separations Act. The PA Separations Act, which dates from 1913, dictates that the erection, construction, and alteration of public buildings above \$4,000 requires the preparation of separate specifications and contracts for the erection, construction, or alteration of public buildings and to receive separate bids for each branches of work, and to award the contract for the same to the lowest responsible bidder for each of branches of work.

- **Rationale:** The PA Separations Act, which requires separate bid specification and contracts for plumbing, heating, ventilating, and electrical work, results in added construction costs and project inefficiencies; project management issues; and miscommunication and coordination difficulties between and among construction managers, and prime and subcontractors.

2. Provide a Dedicated Fund to Offer Fair Financial support for School Districts

PSBA believes that the General Assembly should support the establishment of and funding for a separate, dedicated reserve that equitably funds public education while providing much overdue relief from the current system of funding education by property taxes recognizing that the state must provide the majority of funding for public education.

- **Rationale:** Property taxes are a poor way to fund public education. These regressive taxes place an undue burden on persons with fixed incomes and support the inequitable funding scheme presently used here in Pennsylvania. This is a major problem in many municipalities. Some districts, such as Cheltenham receive as little as 20 or 21% of the funding from the state, the rest paid for by property taxes whereas other districts receive as much as 90% from the state. Establishing such a dedicated fund demonstrates the recognition that education is an investment. A dedicated and compulsorily funded resource would remove funding public education from the annual budget battle and take politics out of the equation. This could be funded by a variety of funding mechanisms, one being an increase in the state income tax, Pennsylvania has one of the lowest.

Here is a comparison of the income tax percentages of surrounding states:

State	Income tax percentage
Pennsylvania*	3.07%
New Jersey	8.97%
New York	8.82%
West Virginia	6.50%
Ohio	5.392%
Maryland	5.75%

*According to the 2016 Census Bureau, PA collected approximately \$14.4 billion in income taxes in 2016.

3. Improve School Safety by expanding funding for Social and Emotional Resources

PSBA believes that the General Assembly should provide sustained resources for local school programs that are critical to enhancing school safety such as school counseling, mental health services, emergency preparedness, response training rather than passing legislation allowing teachers and staff to carry guns in school.

- Rationale:** Ensuring that students and staff feel safe in school is a priority in the wake of nearly 300 school shootings in America since 2013. (<https://momsdemandaction.org/>). According to a March 18, 2018, Gallup Poll, 73% of teachers oppose the idea of teachers and staff carrying guns in school with over 55% saying that carrying guns in school would make schools less safe. (<http://news.gallup.com/poll/229808/teachers-oppose-carrying-guns-schools.aspx>). Research shows that social emotional learning (SEL) not only improves achievement by an average of 11 percentile points, but it also increases prosocial behaviors (such as kindness, sharing, and empathy), improves student attitudes toward school, and reduces depression and stress among students, resulting in improving school safety and wellbeing (Durlak et al., 2011).

4. Prohibit Use of Public Funds for Private Use

PSBA unconditionally opposes vouchers, tuition tax credits or funding of charter schools not subject to local school board to divert public funding to private schools, private home schools including virtual schools.

- Rationale:** Maximum resources are needed to provide an education to students enrolled in our public schools. Diverting limited state funds to private institutions that are not required to adhere to the same standards as public schools constitutes inequities in accountability and undermines the purpose of Every Student Succeeds Act (ESSA).

5. State support for STEAM Education

PSBA urges the State Department of Education and the General Assembly to identify the advancement of STEAM education as a high priority. Accordingly, PSBA will urge the General Assembly to provide adequate funding to implement integrated STEAM education programs to ensure students have requisite knowledge and skills for college and career success.

- Rationale:** According to a December 2017 Huffington Post article, the US Department of Education reports that the number of STEM/STEAM jobs in the United States will grow by 14% from 2010 to 2020, growth that is “much faster” than the national average of 5-8 % across all job sectors. Expanding and funding for STEAM education in local education programs will enable our students to be part of an innovative, competitive workforce.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

TREASURER’S REPORT

Upon motion of Mr. Fishbein, seconded by Mr. Schultz the Treasurer’s Report for the period ending May 2018, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

REAPPOINTMENT OF
TREASURER

Upon motion by Mr. Cohen, seconded by Ms. McWilliams, the following resolutions were adopted:

RESOLVED, The Board of School Directors approves Karen Washington be reappointed as Treasurer for the School District for the fiscal year 2018-2019, at no additional compensation.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

REAPPOINTMENT OF
SOLICITOR

Upon motion by Mr. England, seconded by Ms. Henry, the following resolutions were adopted:

RESOLVED, The Board of School Directors approves Kenneth Roos, Esq., of the firm Wisler Pearlstine, LLP, be reappointed as solicitor for general legal services for the school district on a retainer basis for the fiscal year 2018-2019, beginning July 1, 2018, with no change from the 2017-18 retainer and hourly rates.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

MCIU REPORT

Mr. England reported that at the recent meeting at the MCIU, the following agenda items were discussed: celebrated retirees, accepted a donation in the amount of \$750.00, approved several budgets, and acknowledged resignations and new hires.

EASTERN CENTER
REPORT

Ms. McWilliams reported that at the recent meeting of the Joint Operating Committee, the following agenda items were discussed: approval of minutes, they approved the following items: approval of officers, disbursement of funds, non-resident tuition fees, tuition increase, agreements, professional salary guide, summer workers, bids, and capital improvements.

FINANCIAL AFFAIRS
COMMITTEE

Mr. England reported the Financial Affairs Committee, discussed the following agenda items at the June 5, 2018, meeting: approval of minutes, 2018-19 Final Budget, Fund Balance, 2017-18 Food Service Year in Review, and 2017-18 Budget Update. Mr. England announced the next meeting date is scheduled for Tuesday, August 7, 2018, at the Administration building in room 119.

ADOPTION OF
BUDGET TAX LEVY

Upon a motion by Mr. England, seconded by Mr. Fishbein, the following resolution was adopted:

RESOLVED, upon recommendation of the Financial Affairs Committee the Board approves of the final budget for the School District of Cheltenham Township for the fiscal year beginning July 1, 2018 and authorization of the appropriation and expenditure of the funds as itemized in said Budget during the fiscal year beginning July 1, 2018, in the amount of \$117,074,897 (3.00% increase). The necessary revenue for the same shall be provided by the following taxes for the fiscal year beginning July 1, 2018, adopted concurrently herewith:

1. A Real Estate Transfer Tax of one percent (1%) to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half (½) of the Real Estate Transfer Tax;
2. A Mercantile License Tax on (i) wholesale vendors or dealers in goods, wares at the rate of one (1) mill on each dollar of gross volume of business and (ii) retail vendors or dealers in goods, wares, and merchandise at the rate of one and one-half (1½) mills on each dollar of the gross volume of retail business transacted within the School District during the license year to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half (½) of the Mercantile License Tax;

3. A tax on net profits earned on businesses, professions, and other activities conducted by residents of the School District of Cheltenham Township and on salaries, wages, commissions, and other compensation earned by residents of the School District of Cheltenham Township is imposed by the School District at the flat rate of one percent (1%) to be shared equally between the Township of Cheltenham and the School District of Cheltenham Township where each receives one-half (½) of the Earned Income Tax.

4. A Local Services Tax (LST) in the amount of Five Dollars (\$5.00), by virtue of the fact that the Commissioners of the Township of Cheltenham have enacted a LST in the amount of \$ 52.00 similar to the Resolution imposing a like tax by the School District of Cheltenham Township. The School District receives Five Dollars (\$5.00) of this tax.

5. A school tax on real estate at a rate of 47.0539 mills (2.4% increase), or at the rate of \$4.70539 on each \$100.00 of assessed valuation of taxable property shall be levied upon all the property upon which the County of Montgomery taxes are levied and assessed.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

APPROVAL OF FUND
BALANCE
DESIGNATION

Upon a motion by Mr. Fishbein, seconded by Mr. Schultz, the following resolution was adopted:

RESOLVED, upon recommendation of the Financial Affairs Committee the Board approves committing \$1,677,271 of the Fund Balance for the 2018-19 budget and \$6,000,000 for Capital Projects.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

EDUCATIONAL
AFFAIRS COMMITTEE

Ms. McWilliams reported the Educational Affairs Committee, discussed the following agenda items at the May 22, 2018, meeting: approval of minutes, Multi-tiered System of Support (MTSS). Ms. McWilliams announced that the next meeting date is scheduled for September 25, 2018 at the Administration building in room 119.

FACILITIES
COMMITTEE

Mr. Cohen reported the Facilities Committee, discussed the following agenda items at the June 5, 2018, meeting: approval of minutes, Cedarbrook Construction Update and Cheltenham High School Library Hazardous Material Bid. Mr. Cohen announced the next meeting date is scheduled for Tuesday, August 7, 2018, at the Administration building in room 119.

Upon motion by Ms. McWilliams, seconded by Mr. Pender, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards approves Sargent Enterprises Inc., as the lowest responsible bidder, for a total amount of \$137,864.00 for the asbestos abatement and mold remediation project in the Cheltenham High School library.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

LIAISON GROUP

Mr. Cohen reported the Liaison Group, discussed the following agenda items at the May 21, 2018, meeting: approval of minutes, Township to look at traffic calming measures, Discussion on School District Policy, Discussion on the sale of the Township Sewer System, the next steps, and the reopening of

Tookany Parkway and the trails, Discussion on upcoming roadwork projects that may affect school bus routes, Presentation by Napoleon Nelson on letters to be sent to the Township and School District Contractors and Consultants on back Business Privilege Taxes due, Status update on Cedarbrook School construction, Old Business, and New Business. Mr. Cohen announced the next meeting date is scheduled for Monday, June 25, 2018, at the Township Administration building.

POLICY COMMITTEE

Mr. Fishbein reporting for the Policy Committee stated they discussed the following at the last meeting: approval of minutes, policy AR 206, AR 261, AR 605, and new business. The next Policy committee meeting is scheduled for Wednesday, June 20, 2018 at 8:00 a.m. at the Administration building in room 119.

1. 1st Read Policy

a. #800 Records Management

-

2. 1st Read Repeal of Policy

a. #250 - Addressing Disruptive Behavior

-

3. 2nd Read Policies

a. #206 Student Records and Surveys (Proposing to change to "Student Records")

b. #261 Student Surveys

c. #605 Tax Levy

Upon motion by Mr. Fishbein, seconded by Mr. Schultz, the following resolutions were adopted:

Policy #206 Student Records and Surveys (Proposing to change to "Student Records")

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

Upon motion by Ms. McWilliams, seconded by Mr. Cohen, the following resolutions were adopted:

Policy #261 Student Surveys

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Fishbein, seconded by Mr. Schultz, the following resolutions were adopted:

Policy #605 Tax Levy

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

COMMUNICATION
COMMITTEE

Ms. Thomson reporting for the Communications Committee stated they discussed the following agenda items at the May 24, 2018, meeting: approval of minutes, Branding: Currently in "Discovery" Phase, Ongoing Campaigns, Ad Hoc, and Proposed Future Meeting Dates and Times, Thursday, August 23 @ 7 p.m., Thursday, September 27 @ 7 p.m., Thursday, October 25 @ 7 p.m., Thursday, November 29 @ 7 p.m., Thursday, December 27 @ 7 p.m. Ms. Thomson announced the next meeting date is scheduled for Thursday, August 23, 2018, at 7:00 p.m. in the Administration building in room 119.

LEGISLATIVE REPORT

Ms. Haywood, Montgomery County Legislative Committee Representative, reported they discussed the following at the last meeting: The House and Senate are in session working on the State budget. The following proposed legislation are being considered; SB1175 and SB 2327, they discussed PLANCON and next steps and House Bill 85 was passed.

PERSONNEL

Upon motion by Mr. England, seconded by Mr. Fishbein, the following resolutions were adopted:

Appointment of Administrators

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Craig Metcalfe as Vice Principal, Cheltenham High School, CASSA classification, at an annual 2018-2019 salary of \$126,500 prorated, to be hired provisionally pending statutory requirements, effective July 16, 2018.

Appointment of Support staff

Appointment of Homebound Instructors

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Ian Sandberg as Special Education Supervisor, Administration Building, CASSA classification, at an annual 2018-2019 salary of \$128,500 prorated, to be hired provisionally pending statutory requirements, effective July 09, 2018.

Appointment of Secondary Summer School and ESY (extended school Year) Personnel

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Mark Brooks as Director of Facilities and Maintenance, Administration Building, CASSA classification, at an annual 2018-2019 salary of \$127,000 prorated, to be hired provisionally pending statutory requirements, effective July 09, 2018.

Appointment of Summer Custodial Help Staff

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Kevin Smith as Administrator for Climate and Culture, Cheltenham High School, CASSA classification, at an annual 2018-2019 salary of \$85,000 prorated, to be hired provisionally pending statutory requirements, effective date to be determined.

Appointment of Temporary Registrar Staff

Appointment of Voyage Summer Program Personnel

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Monique Echewa as a part-time Lunchroom/Playground Aide, Tier I, at Cheltenham Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.53, to be hired provisionally pending statutory requirements, effective May 02, 2018. A 90-day probation period is required.

Approval of Separation Agreement

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of personnel as listed, to be homebound instructors, for the 2017-2018 school year, at a rate of \$43.00 per hour.

Approval of Extra Duty/Extra Pay

- Ms. Melanie Jackson

RESOLVED, upon recommendation of the Administration the Boards approves the personnel for ESY teaching staff, per attachment entitled "2018 ESY Teaching Staff List", at an approved rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the ESY Paraeducators, per attachment entitled "Summer 2018 ESY Para-Educator List". The rate of pay is the same as the individual's rate during the 2017-2018 academic school year.

RESOLVED, upon recommendation of the Administration the Boards approves the personnel for secondary summer school teaching staff, per attachment entitled "2018 Summer School Staffing List", at an approved rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed as Summer School Security Officers at Cheltenham High School, effective June 27, 2018 through August 10, 2018 at his or her 2018-2019 hourly rate.

- Eileen Peirce
- Dorothy Davenport

PERSONNEL
(continued)

- Michael Kennedy
- Joseph Chapman
- Maurice Fields
- William Spencer
- Clyde McCoy

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed, per attachment entitled "2018 Summer Custodial Help", to serve as summer help workers for the Summer of 2018 at \$11.00 per hour, effective June 25, 2018 through August 10, 2018.

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed as Temporary Registrars for the summer of the 2017-2018 School year, effective June 25, 2018 through August 20, 2018, at \$12.00 per hour.

- Ms. Barbara Gadson
- Ms. Taylor Gray
- Ms. Suzanne Wissmann
- Ms. Chevelle East
- Ms. Kristan Davis

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed, per attachment entitled "2018 Voyage Summer Program Personnel", to serve as teachers in the Voyage Summer Program from July 09, 2018 through July 27, 2018, at a rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the personnel listed, per attachment entitled "2018 Kindergarten Kickstart Program Personnel", to serve as teachers in the Kindergarten Kickstart Summer Program from July 09, 2018 through July 27, 2018, at a rate of \$36.90 per hour.

RESOLVED, upon recommendation of the Administration the Boards approves the separation agreement with Patrick Megraw, per the attachment.

RESOLVED, upon recommendation of the Administration the Boards approves the separation agreement with Wendy Quinn, per the attachment.

RESOLVED, upon recommendation of the Administration the Boards approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$225 per unit, as listed.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

Information Items:

1. Retirements

The Superintendent accepted the following retirements:

- a. Eileen Peirce, School Safety Officer at Cheltenham High School, effective August 10, 2018. Ms. Peirce has been a district employee for 12 years.
- b. David Goode, Lead Custodian at Cheltenham High School, effective June 29, 2018. Mr. Goode has been a district employee for 13 years.

2. Resignations

The Superintendent accepted the following resignations:

- a. Meredith DiRico, Health and Physical Education Teacher at Cheltenham High School, effective June 22, 2018, end of work day.

PERSONNEL
(continued)

- b. Namratha Mathai, part-time C.L.A.S.P. Aide at Myers Elementary School, effective May 10, 2018, end of work day.
- c. Shinique Wright, part-time C.L.A.S.P. Aide at Wyncote Elementary School, effective May 25, 2018, end of work day.
- d. Mycah Murdock, 1:1 Paraeducator at Glenside Elementary School, effective June 22, 2018, end of work day.
- e. Lily Siegel, Grade 6 Teacher at Elkins Park School, effective June 22, 2018, end of work day.
- f. Jeffrey Stafford, Special Education Teacher at Cedarbrook Middle School, effective June 22, 2018, end of work day.

3. Non-discretionary Leaves of Absence**The following non-discretionary Leaves of Absence were granted:**

- a. Damia Moore, 1:1 Paraeducator at Cheltenham High School, granted an unpaid leave of absence from May 21, 2018 until June 22, 2018, under the provisions of the Family & Medical Leave policy. Ms. Moore's return to work date is August 21, 2018.
- b. Robert Byrne, School Safety Officer at Cheltenham High School, granted a change in unpaid leave due to medical necessity From: April 23, 2018 until May 16, 2018, To: April 23, 2018 until the end of the 2017-2018 school year. Mr. Byrne's return to work date is to be determined.
- c. MeLisa O'Connor, Reading Specialist at Cedarbrook Middle School, granted an unpaid leave of absence from June 19, 2018 until June 22, 2018, under the provisions of the Family & Medical Leave policy. Ms. O'Connor's return to work date is August 21, 2018.
- d. Lori Hamilton, 1:1 Paraeducator at Cedarbrook Middle School, be granted an unpaid leave of absence from August 21, 2018 until December 21, 2018, pursuant to ARTICLE IX. C. of the collective bargaining agreement with the Business Employees' Council (BEC). Ms. Hamilton-Harris's return to work date will be January 2, 2019.

EDUCATIONAL
AFFAIRS

- Approval of Conferences
- Approval of Extended School Year Contracts
- Approval for Agreement for an Approved Private School Placement
- Approval of Educational Service Agreements
- Approval of Volunteers

Upon motion by Ms. McWilliams, seconded by Mr. Fishbein, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Jessica Gallant Louie, Teacher to attend the Teaching of Advanced Placement Program: AP U.S. Gov & Politics conference in Philadelphia, PA from July 16 through July 19, 2018, with an estimated cost of \$1,635.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Matthew Pimental, Supervisor of Professional Learning to attend the Project Based Learning Launch Academy in Philadelphia, PA from July 26 through July 27, 2018, with an estimated cost of \$6,400.00 to be paid from the Avalon budget.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Dr. Cheryl Horsey, Director of Student Services to attend the Well Trauma - Informed Educations Workshop in West Chester, PA from August 6 through August 10, 2018, with an estimated cost of \$576.74 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Crystal Mance, Secretary to attend the PSBA Secretaries conference in Poconos, PA from August 2 through August 3, 2018, with an estimated cost of \$799.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Markeith Brown, Supervisor of Buildings and Grounds to attend the Asbestos

Building Inspector Training in Bensalem, PA from July 16 through July 18, 2018, with an estimated cost of \$425.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Dr. Raymond Realdine, Supervisor of Counseling to attend the 2018 Special Education Law Symposium - Section 504 Coordinators Institute in Bethlehem, PA from June 28 through June 29, 2018, with an estimated cost of \$684.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attached Extended School Year agreements with these Approved Private Schools (Fairwold Academy-formerly Wordsworth Academy, Martin Luther, Timothy School, Milagre Kids School, Valley Forge, HMS) for students who attended the placement during the 2017-18 school year. These are addendum(s) to the previously board approved Agreement that governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order the provide the students with an appropriate program.

- Student # 404546
- Student # 407758
- Student # 404859
- Student # 402144
- Student # 406965
- Student # 401494
- Student # 403377
- Student # 408439
- Student # 402144

RESOLVED, upon recommendation of the Administration the Board approves the Approved Private School Agreement and Addendum. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order provide the student with an appropriate program:

- Student # 231363
- Student # 404933
- Student # 403380

RESOLVED, upon recommendation of the Administration the Board approves the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:

- Student # 401098
- Student # 401486

RESOLVED, upon recommendation of the Administration the Board approves of long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

FINANCIAL AFFAIRS

Approval of Budget

Transfers

Approval of Payments

Approval of

Homestead/Farmstead

Exclusion

Approval of Real

Upon motion by Ms. Henry, seconded by Ms. Thomson, the following resolutions were adopted:

RESOLVED, upon recommendation of the administration, the Board authorizes budget transfers and assignments for the 2017-2018 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the administration, the Board approves of bills for payment for the period May 4, 2018 through June 7, 2018, in the following amounts in accordance with the list submitted to the board.

Estate Tax Installment
 Payments Resolution
 Authorization for
 School District
 Depositories
 Approval of the
 Catalog Fixed Discount
 Program
 Authorization for
 Temporary Investment
 of Funds
 Approval to
 Participate in
 Purchasing
 Cooperatives
 Approval of
 Purchasing Agents
 Authorization to Pay
 Bills
 Authorization to
 Execute Final Budgets
 Transfers
 Approval of Non-
 Resident Tuition Rates
 for 2018-2019
 Approval of 2018-19
 School District
 Insurance
 Approval of Acer
 Chromebooks for
 Cedarbook Middle
 School Lease
 Agreement
 Approval to Solicit
 Proposals
 Approval to Dispose
 Books from the
 Cheltenham High
 School Library

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	149181 – 149612	\$4,403,405.66
Payroll Fund	11073 – 11160	\$88,088.52
Bond Fund	2248 – 2257	\$61,414.15
Food Service Fund	2438 – 2438	\$189,976.30
Scholarship Fund	1487 – 1521	\$17,500.00
Student Activities Fund	2693 – 2706	\$9,004.31

RESOLVED, WHEREAS, the County Assessor has certified to the School District that there are 7,953 eligible homestead properties in the School District and no eligible farmstead properties in the School District for the 2018-2019 fiscal year and;

WHEREAS, the Pennsylvania Department of Education has certified that the School District’s Property Tax Reduction Allocation for the 2018-2019 fiscal year is \$3,561,090;

In accordance with the Special Session Act 1 of 2006, known as the Taxpayer Relief Act, the Board of School Directors hereby establishes the following homestead exclusion and farmstead exclusion, for the 2018-2019 fiscal year:

1. All eligible homesteads shall receive a homestead exclusion of \$9,515.90 of the assessed value of the homestead, which, based upon the millage rate established for the 2018-2019 fiscal year, corresponds to a tax reduction of \$447.76.
2. All eligible farmsteads shall receive a farmstead exclusion of \$9,515.90 of the assessed value of the farmstead, which, based upon the millage rate established for the 2018-2019 fiscal year, corresponds to a tax reduction of \$447.76.
3. The Tax Collector shall itemize the exclusion on each eligible homestead and eligible farmstead owner’s annual property tax bill, showing (a) the assessed value, (b) the tax liability on the assessed value, (c) the amount of the homestead and/or farmstead exclusion in assessed value, (d) the actual tax liability after the homestead and/or farmstead exclusion and (e) the actual tax savings associated with the homestead and/or farmstead exclusion.
4. The Tax Collector shall also have the following notice included with the tax bills of all owners of eligible homestead and farmstead properties:

NOTICE OF PROPERTY TAX RELIEF

Your enclosed tax bill includes a tax reduction for your homestead and/or farmstead property. As an eligible homestead and/or farmstead property owner, you have received tax relief through a homestead and/or farmstead exclusion which has been provided under the Pennsylvania Taxpayer Relief Act, a law passed by the Pennsylvania General Assembly designed to reduce your property taxes.

These provisions shall apply to the annual property tax bills issued in July 2018 and not to any interim real estate tax bill.

RESOLVED, upon recommendation of the administration, the Board approves the adoption of the Real Estate Tax Installment Payments to meet Special Session Act 1 of 2006 and the 2018-2019 budget requirements of the School District.

FINANCIAL AFFAIRS
(continued)

WHEREAS, Act 1 requires school districts to offer installment payments for real estate property taxes and

WHEREAS, the Board of School Directors intends to comply with this regulation

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Directors of the School District of Cheltenham Township establishes installment payments as follows:

- Installment payments will be available to all properties to comply with Act 25.
- Installment payments will be made in three equal payments due on or before the last banking day of August, September, and October of the applicable tax year.
- Discounts are not permitted.
- Failure to make the first installment payment by the established due date will disqualify the taxpayer from the installment payment program for the applicable year.
- A 10% penalty of any late installment payment(s) will be assessed.
- If complete payments are not received by the due date of the final payment, the entire penalty indicated on the bill will be assessed.
- A taxpayer who is delinquent by more than ten days on two installment payments shall be ineligible for the installment payment option in the following fiscal year.

RESOLVED, upon recommendation of the administration, the Board approves the school district depositories be maintained at the following financial institutions:

- Pennsylvania Local Government Investment Trust
- Citizens Bank
- PNC Bank through PA School District Liquid Asset Fund – Primary Depository
- Pennsylvania Treasurer’s Investment Programs for Local Governments (INVEST)
- Fulton Bank

RESOLVED, upon recommendation of the administration, the Board approves the Catalog Fixed Discount Program as awarded by the MCIU Joint Purchasing Board for the period July 1, 2018 through June 30, 2019.

RESOLVED, upon recommendation of the administration, the Board approves the Business Manager be authorized to secure the best possible rates of return for the district’s funds in accordance with approved Pennsylvania school laws.

RESOLVED, upon recommendation of the administration, the Board approves the Districts participation at no cost in the following purchasing cooperatives to purchase volume discounts:

- National Purchasing Cooperative
- PSBA Buy Board
- Association of Educational Purchasing Agencies
- PA Department of General Services
- PEPPM Technology Bidding and Purchasing Program
- Keystone Purchasing Network

RESOLVED, upon recommendation of the administration, the Board approves of Cara Michaels and Karen Washington as purchasing agents of the Cheltenham School District in accordance with public school code 24 P.S. § 8-807.

Purchase orders are issued and a designation of responsible individuals is required for final sign off, to ensure appropriate approvals have been granted.

RESOLVED, upon recommendation of the administration, the Board gives authorization to pay the bills necessary prior to August 14, 2018 with ratification at the August meeting.

RESOLVED, upon recommendation of the administration, the Board gives authorization to make final

FINANCIAL AFFAIRS
(continued)

budget transfers and assignments for the 2017-2018 fiscal year as required by state and mandated auditing procedures prior to August 14, 2018 with ratification at the August meeting.

RESOLVED, upon recommendation of the administration, the Board approves the non-resident student tuition rates for the 2018-2019 school year be adopted as follows:

Grades K-6 Daily \$88.96 Annual \$16,011.99
Grades 7-12 Daily \$95.41 Annual \$17,173.16

These rates are based on calculations approved by the Pennsylvania Department of Education for the 2018-19 school year with an increase of 6.58% for elementary and an increase of 1.18% for secondary.

RESOLVED, upon recommendation of the administration, the Board approves the School District Insurance for 2018-19 be approved, as listed.

Coverage	Company	Premium Amount - \$
Property	CM Regent	139,058
General Liability & Crime	CM Regent	59,985
Automobile	CM Regent	26,237
Boiler & Machinery	Munich Re Group	14,260
Umbrella	Fairfax Financial Group/North River	38,649
School Board Legal	AIG Group	76,474

RESOLVED, upon recommendation of the administration, the Board approves the Acer Chromebooks for Cedarbook Middle School Lease agreement contingent upon general and bond counsel approval. The agreement is a three-year term for an annual cost of \$89,214 and a total cost of \$268,048.

RESOLVED, upon recommendation of the administration, the Board gives authorization to solicit proposals for special educations legal services.

RESOLVED, upon recommendation of the administration, the Board gives authorization to dispose the Cheltenham High School library books as identified on the attached list in accordance with Board Policy No. 706.2.

On roll call the following voted in the affirmative: Mr. Schultz, Ms. Thomson, Mr. Cohen, Mr. Pender, Ms. McWilliams, Mr. Fishbein, Ms. Henry, Mr. England and Ms. Haywood. Absent: None. Negative: None. Motion adopted.

RESPONSE TO PRIOR
QUESTIONS

Dr. Marseille responded to a prior question regarding policy 214. He stated the policy is currently under review and will be revised.

PUBLIC COMMENTS

Susan Sumavilla, Elkins Park suggested the Board replace the world language teacher and introduce Latin at the Elkins Park School. She

Tom Bonner, Wyncote shared his concerns regarding recess.

Myron Goldman, Elkins Park asked if the District could provide a comparison of the achievement gap this year versus last year and if there is any change? Is the achievement gap narrowing? He also asked if class rank is weighted by the weighted quality points of gpa.

Dr. Marseille responded, gpa.

Mr. Goldman also made comments about policy 202 re: nonresident and asked how many students


nonresident students were there and does the Superintendent intended to follow up on the status of these students over the summer to confirm if information initially provided is still accurate? To justify their attending the schools is still in effect. The students are supposed to be staying with the person all year, not just during the school year. He asked if this information being verified?

Students attending the District tuition free. He believes the community should be provided an explanation on this matter.

MEETING ADJOURNED

Upon motion by Mr. Schultz, seconded by Mr. Fishbein and unanimously approved, the meeting was adjourned at 9:37 p.m.


Secretary


President

