

LEGISLATIVE BOARD
MEETING

The Legislative meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, December 11, 2018 at 7:02 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Cohen, Ms. McWilliams, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein, Ms. Thomson, Dr. Marseille-Superintendent, Dr. Smith-Assistant Superintendent, Ms. Michaels, Mr. Roos -Solicitor, and Mrs. Mance - Secretary.

The following were absent:

Mr. England, Board Member
Mark Brooks, Director of Facilities and Maintenance
Cheryl Horsey, Director of Student Services
Beverly Gallagher, Director of Special Education

The following members of the staff were present:

Christopher Barone, Director of Technology
Kevin Kaufman, Director of Communications
Adrienne Tolbert- Jackson, Director of Human Resources
Renato Lajara, Director of Secondary Education

There were 9 signatures in the guest register.

RECOGNITIONS

The Pledge of Allegiance was led by Cheltenham Elementary students.

Annie Scozzare and Isabella Gomes were recognized as Cheltenham Elementary School's' Cheers for Volunteers. They received a Certificate of Acknowledgement from the Board.

Mr. Perez acknowledged the W.A.T.C.H. Dogs (Dads of Great Students) program for their work at Cheltenham Elementary School.

The Board acknowledged Cheltenham Elementary School for receiving the Montgomery Award.

Ms. Przybylowski gave an update on the music program.

Mr. Perez presented the artwork from the Cheltenham Elementary School displayed in the Administration Building.

SUPERINTENDENT'S
REPORT

Dr. Marseille reported on the following: Reminder to the community about early dismissal and the upcoming winter break, the date for the next Climate and Culture meeting which will be changed from January 3, 2019 to a later date that will be communicated to the community, thanked the staff and students who participated in the Polar Plunge.

SOLICITOR'S REPORT

Mr. Roos announced the revised the Federal Title 9 policy regarding sexual harassment and stated that the proposed TIF plan will be presented to the Board soon, along with the draft agreement and a possible recommendation for approval at the January Board meeting.

SUNSHINE
ANNOUNCEMENTS

Mr. Roos announced the sunshine announcements and the Executive Sessions are as listed on the agenda:

Tuesday, November 27, 2018

Educational Affairs Meeting

Wednesday, November 28, 2018

Policy Committee Meeting

CEA Negotiations Presentation to the Board

Thursday, November 29, 2018

Communications Committee Meeting

Tuesday, December 4, 2018

Board Reorganization

Immediately followed by Agenda Build
 Immediately followed by Facilities Committee Meeting
 Immediately followed by Financial Affairs Committee Meeting
Tuesday, December 11, 2018
 Agenda Review
 Regular Legislative Board Meeting

PUBLIC COMMENTS
ON AGENDA ITEMS
ONLY

There were no public comments.

STUDENTS
REPRESENTATIVES
Cassandra Malec
and Evan Schmidt

The Cheltenham High School Student representative presented the following information:

- The blood drive
- Senior Privilege
- Meeting to discuss School Board Policies
- CHS Basketball and Suburban One Fall sports: boys soccer, girls soccer, field hockey, volleyball, and football

TREASURER'S
REPORT

Upon motion of Mr. Fishbein, seconded by Mr. Pender, the Treasurer's Report for the period ending November 2018, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

MCIU REPORT

Mr. England was absent and no report from the MCIU was given.

EASTERN CENTER
REPORT

Ms. McWilliams, representative for the Eastern Center for Arts and Technology, did not have a report because the JOC has not met since our last Legislative meeting.

FINANCIAL AFFAIRS
COMMITTEE

Mr. Schultz reported the Financial Affairs Committee, discussed the following agenda items at the December 4, 2018, meeting: Approval of minutes, Overview of 2017-18, Breakfast Pilot update, and 2018-19 Budget Status. Mr. Schultz announced the next meeting date is scheduled for Tuesday, January 8, 2019, at the Administration Building in room 119.

EDUCATIONAL
AFFAIRS
COMMITTEE

Ms. Henry reported the Educational Affairs Committee, discussed the following agenda items at the November 27, 2018, meeting: Approval of minutes and CSD Achievement Data. Ms. Henry announced the next meeting date is scheduled for December 18, 2018 at the Administration building in room 119.

FACILITIES
COMMITTEE

Mr. Cohen, reporting for the Facilities Committee, stated that they discussed the following agenda items at the December 4, 2018, meeting: Approval of minutes, Presentation on High School Library Project. Mr. Cohen announced the next meeting date is scheduled for Tuesday, January 8, 2019, at the Administration building in room 119.

LIAISON GROUP

Mr. Cohen reporting for the Liaison Group did not have a report.

POLICY COMMITTEE

Ms. Haywood reported the Policy Committee discussed the following at the November 28, 2018: Approval of minutes, Policy 705 - Safety for Repeal (merging with Policy and AR 828 -The District-Wide Safety Policy), Policy 805 - Emergency Evacuation of Schools for Repeal (merging with Policy and AR 828 - The District- Wide Safety Policy), AR 204 – Student Attendance and AR for review New Business - Policy 205 Post Graduate Students, Discussion - Policy and proposed new AR 220 Student Expression, Discussion - Policy and proposed new AR 221 Dress and Grooming, Discussion - Policy 228 Student Government, and Discussion - Policy and proposed new AR 234 Pregnant Students. The next Policy committee meeting is scheduled for Wednesday, December 19, 2018 at 8:00 a.m. at the Administration building in room 119.

1. First Read Policies

- a. #205- Post Graduate Students
- b. # 234 - Pregnant Students

POLICY COMMITTEE
(Continued)

2. Second Read Policies

- a. #705 - Safety for Repeal (merging with Policy and AR 828 -The District-Wide Safety Policy)
- b. #805 - Emergency Evacuation of Schools for Repeal (merging with Policy and AR 828 -The District- Wide Safety Policy)

Upon motion by Mr. Schultz seconded by Mr. Cohen, the following resolutions were adopted:

Policy #705 - Safety for Repeal (merging with Policy and AR 828 -The District-Wide Safety Policy)

On roll call the following voted in the affirmative: Mr. Schultz, Mr. Cohen, Mr. Pender, Ms. McWilliams, Ms. Henry, Ms. Thomson, Mr. Fishbein, and Ms. Haywood. Absent: Mr. England. Negative: None. Motion adopted.

Upon motion by Ms. McWilliams seconded by Mr. Pender, the following resolutions were adopted:

Policy #805 - Emergency Evacuation of Schools for Repeal (merging with Policy and AR 828 -The District- Wide Safety Policy)

On roll call the following voted in the affirmative: Mr. Schultz, Mr. Cohen, Mr. Pender, Ms. McWilliams, Ms. Henry, Ms. Thomson, Mr. Fishbein, and Ms. Haywood. Absent: Mr. England. Negative: None. Motion adopted.

COMMUNICATION
COMMITTEE

Ms. Thomson reporting for the Communications Committee, stated that they discussed the following agenda items at the November 29, 2018, meeting: approval of minutes, Girls basketball and Senior Photo Shoot, Website ADA compliance project, and branding survey update. The next Communications Committee meeting is scheduled for Thursday, January 24, 2019 at 7:00 p.m. at the Administration building in room 119.

LEGISLATIVE REPORT

Ms. Haywood, Montgomery County Legislative Committee Representative, did not have a report.

PERSONNEL

Upon motion by Mr. Fishbein, seconded by Ms. Henry, the following resolutions were adopted:

- Appointment of Long-Term Substitute Teachers
- Appointment of Support Staff
- Approval of Changes in Assignment
- Approval of Leadership Stipend Positions
- Approval of Extra Duty/Extra Pay

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of Ellen Park as Long-Term Substitute Teacher, Mathematics Teacher at Cedarbrook Middle School, at a salary of \$49,828 (Step 5/Bachelor's) prorated, to be hired provisionally pending statutory requirements, effective November 27, 2018, through April 30, 2019.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of Caitlin McGinley as Long-Term Substitute Teacher, Grade 2 Teacher at Glenside Elementary School, at a salary of \$49,628 (Step 3/Masters) prorated, to be hired provisionally pending statutory requirements, effective August 23, 2018 through April 25, 2019 or the end of the 2018-2019 school year, whichever is earlier.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of Charlene Gallagher as a Receptionist Secretary, Grade 3 at Cheltenham High School, 7.5 hours per day for 260 days, at an annual rate of \$37,573 prorated, to be hired provisionally pending statutory requirements, effective December 10, 2018. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of Melissa Keller as a part-time Lunchroom Aide, Tier I, at Cheltenham Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.85, to be hired provisionally pending statutory requirements, effective October 16, 2018. A 90-day probation period is required.

PERSONNEL
(continued)

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of Jacqueline Minor as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Cheltenham Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.85, to be hired provisionally pending statutory requirements, effective December 10, 2018. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of a change in assignment for Julie Rosenberg from: .6 Grade 6 Teacher at Elkins Park School; to: full-time 1.0 Grade 5 Teacher at Elkins Park School, effective November 26, 2018 until the return of Lauren Abrams from leave or until June 30, 2019, whichever is sooner.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of professional personnel per the attachment for leadership positions for the 2018-2019 school year, at the rates listed.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of the professional personnel per the attachment for mentor positions for the 2018-2019 school year, at an annual rate of \$300 each.

RESOLVED, upon recommendation of the Administration the Boards approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed for the 2018-2019 school year.

On roll call the following voted in the affirmative: Mr. Schultz, Mr. Cohen, Mr. Pender, Ms. McWilliams, Ms. Henry, Ms. Thomson, Mr. Fishbein, and Ms. Haywood. Absent: Mr. England. Negative: None. Motion adopted.

Information Items:

1. Retirements

The Superintendent accepted the following retirements:

a. John Little, Computer Technician at Cheltenham High School, effective March 1, 2019, end of workday. Mr. Little has been a district employee for 20.5 years.

2. Resignations

The Superintendent accepted the following resignations:

a. LaToya Wheeler, part-time Lunchroom/Playground Aide at Wyncote Elementary School, effective November 30, 2018.

b. Maryanne Dinh, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective December 21, 2018, end of workday.

c. Zena AlBarqawi, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective December 07, 2018, end of workday.

d. Melissa Keller, part-time Lunch Aide at Cheltenham Elementary School, effective December 14, 2018, end of workday.

e. Devonna Harrison, part-time C.L.A.S.P. Aide at Wyncote Elementary School, effective December 14, 2018, end of workday.

3. Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

a. Georgia Miller-Codner, 1:1 Paraeducator at Cedarbrook Middle School, be granted an unpaid leave of absence from January 03, 2019 until March 29, 2019, pursuant to ARTICLE VIII. C. of the collective bargaining agreement with the Business Employees' Council (BEC). Ms. Miller-Codner's return to work date will be April 1, 2019.

EDUCATIONAL
AFFAIRS

Approval of
Conferences
Approval of
Educational Service
Agreements
Approval of
Volunteers

Upon motion by Ms. Thomson, seconded by Ms. McWilliams the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Michelle Fella Przybylowski to attend the PA Music Educators Conference in Tampa, FL on January 9 through January 11, 2019, with an estimated cost of \$344.25 each to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Kimball Dunlap to attend the Student Assistance (SPA) K-12 Certification Training in Norristown, PA on the following dates, January 23, 29, and February 7, 2019, with an estimated cost of \$800.25 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses the following staff to attend the Center for Autism at the Children's Hospital of Philadelphia in Philadelphia, PA. from January 22 to January 23, 2019, with an estimated cost of \$500.00 each to be paid from the general fund account.

- Peter Duggan, School Psychologist
- Sarah Lynch, School Psychologist
- Jill Gorsuch, Speech and Language Therapist

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses the following staff to attend the PA Educations Tech Expo PETE-C in Hershey, PA. from February 11 through February 13, 2019, with an estimated cost of \$783.50 each to be paid from the general fund account.

- Lisa Rock, Tech Staff Developer
- Dana Walker, Digital Content Specialist
- Lynn Meldre, Teacher at Cheltenham High School

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses the following staff to attend the TPRS Workshop in Philadelphia, PA. from February 5 through February 6, 2019, with an estimated cost of \$765.50 each to be paid from the general fund account.

- Mercedes Walton Mason, Teacher at Cedarbrook Middle School
- Karin Tinsley, Teacher at Cedarbrook Middle School
- Elizabeth Rennix, Teacher at Cedarbrook Middle School
- Abby Fishman, Teacher at Cedarbrook Middle School

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Jim Custer, Supervisor of Transportation to attend the PA Association of Business Officers Conference in Hershey, PA. from March 5 to March 8, 2019, with an estimated cost of \$829.00 each to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Charlene Collins, Director of Secondary Education to attend the Synthesizing Education Conference in Chicago, ILL from March 15 through March 18, 2019, with an estimated cost of \$2,365.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:

- Student # 407881
- Student # 221228

EDUCATIONAL
AFFAIRS
(continued)

RESOLVED, upon recommendation of the Administration the Boards approves the long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call the following voted in the affirmative: Mr. Schultz, Mr. Cohen, Mr. Pender, Ms. McWilliams, Ms. Henry, Ms. Thomson, Mr. Fishbein, and Ms. Haywood. Absent: Mr. England. Negative: None. Motion adopted.

FINANCIAL AFFAIRS
Approval of Budget
Transfers
Approval of
Payments

Upon motion by Mr. Fishbein, seconded by Ms. Schultz, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards gives authorization to make budget transfers and assignments for the 2018-2019 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the Administration the Boards approves the bills for payment for the period November 16, 2018 through December 5, 2018, in the following amounts in accordance with the list submitted to the board.

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	151312 - 151497	\$1,637,498.04
Payroll Fund	11463 - 11525	\$59,434.84
Bond Fund	2314 - 2317	\$18,008.80
Food Service Fund	2461 - 2462	\$215,827.77
Student Activities Fund	2741 - 2741	\$103.00

On roll call the following voted in the affirmative: Mr. Schultz, Mr. Cohen, Mr. Pender, Ms. McWilliams, Ms. Henry, Ms. Thomson, Mr. Fishbein, and Ms. Haywood. Absent: Mr. England. Negative: None. Motion adopted.

RESPONSE TO PRIOR
QUESTIONS

There were no prior questions.

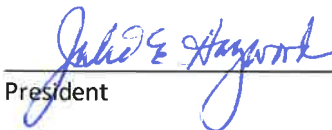
PUBLIC COMMENTS

There were no public comments.

MEETING
ADJOURNED

Upon motion by Mr. Fishbein, seconded by Ms. Thomson and unanimously approved, the meeting was adjourned at 8:02 p.m.


Secretary


President