

LEGISLATIVE BOARD  
MEETING

The Legislative meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, January 15, 2019, at 7:02 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Cohen, Ms. McWilliams, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein, Mr. England, Ms. Thomson, Dr. Marseille-Superintendent, Dr. Smith-Assistant Superintendent, Ms. Michaels, Mr. Roos -Solicitor, and Mrs. Mance - Secretary.

The following members of the staff were present:  
Christopher Barone, Director of Technology  
Mark Brooks, Director of Facilities and Maintenance  
Charlene Collins, Director of Secondary Education  
Beverly Gallagher, Director of Special Education  
Cheryl Horsey, Director of Student Services  
Kevin Kaufman, Director of Communications  
Adrienne Tolbert- Jackson, Director of Human Resources

There were 12 signatures in the guest register.

The Pledge of Allegiance was led by Cedarbrook Middle School students.

RECOGNITIONS

Tyeshia Easley, Luceann Hitchman, Susan Levey, and Rebecca Lucas were recognized as Cedarbrook Middle School's' Cheers for Volunteers. They received a Certificate of Acknowledgement from the Board.

Ms. Hockfield acknowledged the student artwork.

Dr. Horsey acknowledged Glenside Rotary Club for their work in the District and supporting families during the holidays.

SUPERINTENDENT'S  
REPORT

Dr. Marseille reminded the community about the following upcoming events:

- Mindfulness event – January 23, 2019
- MLK Day of Service – January 21, 2019
- 2019-2020 Calendar meeting
- Education Affairs Committee Meeting – January 22, 2019
- CSD Budget Conversation – February 4, 2019, at the Elkins Park Library

He also reminded the community to complete the branding survey, and thanked the Cheltenham Police department and PAL for their assistance in the District.

SOLICITOR'S REPORT

Mr. Roos announced the Myers settlement agreement.

SUNSHINE  
ANNOUNCEMENTS

Mr. Roos announced the sunshine announcements and the Executive Session is as listed on the agenda:

**Tuesday, December 18, 2018**

Educational Affairs Meeting

**Wednesday, December 19, 2018**

Policy Committee Meeting

**Tuesday, January 8, 2019**

Agenda Build

Immediately followed by the Facilities Committee Meeting

Immediately followed by the Financial Affairs Committee Meeting

**Tuesday, January 15, 2019**

Executive Session – Real Estate

Agenda Review

Regular Legislative Board Meeting

PUBLIC COMMENTS ON AGENDA ITEMS ONLY	There were no public comments.
APPROVAL OF MINUTES	Upon motion by Ms. McWilliams, seconded by Mr. England, the minutes of November 20 and December 11, 2018, Regular Legislative Board meeting minutes, and December 4, 2018, Reorganization Board meeting minutes were unanimously approved.
STUDENTS REPRESENTATIVES Eve Glazier	<p>The Cheltenham High School Student representative presented the following information:</p> <ul style="list-style-type: none"> <li>● Easter Seals fundraiser – 81 presents were purchased and delivered</li> <li>● Student Council will be attending the Board committee meetings</li> <li>● 2019 Prom will be held at the Bellevue Hotel and a fundraiser has begun to cover the costs of the tickets</li> <li>● Mid-term exams started this week</li> <li>● Student Council will be meeting with the school board to schedule the date for a Townhall meeting</li> </ul>
TREASURER'S REPORT	Upon motion of Mr. Fishbein, seconded by Ms. Henry, the Treasurer's Report for the period ending December 2018, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.
APPROVAL OF SUPERINTENDENT GOALS	<p>Upon motion by Mr. Schultz, seconded by Mr. Fishbein the following resolution was adopted:</p> <p>RESOLVED, Pursuant to Act 82 of 2012, the Board adopts, as the required objective performance standards for Superintendent Wagner Marseille, the goals as presented by Dr. Marseille in the form attached.</p> <p>On roll call, the following voted in the affirmative: Mr. Cohen, Ms. McWilliams, Mr. England, Mr. Fishbein, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: None. Negative: None. Motion adopted.</p>
MCIU REPORT	Mr. England did not have a report for the MCIU.
EASTERN CENTER REPORT	Ms. McWilliams, representative for the Eastern Center for Arts and Technology, reported that they discussed the following at the December 12, 2018 meeting: Approval of minutes, approval of appointment of new Executive Director, Approval of designation of Dr. Allen as Executive on special assignment until his full retirement in June, Approval of ACT 93 and 2019-2020 operating budgets. The JOC and took a tour of the new cosmetology department. Ms. McWilliams announced the next meeting date is scheduled for Wednesday, February 13, 2019.
TAX INCREMENT FINANCING PRESENTATION	Mr. Donohue presented on the tax increment financing.
FINANCIAL AFFAIRS COMMITTEE	<p>Mr. Schultz reported the Financial Affairs Committee discussed the following agenda items at the January 8, 2019, meeting: Approval of minutes, TIF presentation. Mr. Schultz announced the next meeting date is scheduled for Tuesday, February 5, 2019, at the Administration Building in room 119.</p> <p>Upon motion by Mr. Fishbein, seconded by Ms. Thomson the following resolution was adopted:</p> <p>RESOLVED, the Board of School Directors of the Cheltenham School District, approves the school district's participation in a tax increment finance districting within the Township of Cheltenham, Montgomery County, Pennsylvania in connection with the Elkins Estate Tax Increment Financing District; authorizing certain other matters relating to such tax increment district; and proving for an effective date and general repealer.</p> <p>On roll call, the following voted in the affirmative: Mr. Cohen, Ms. McWilliams, Mr. Fishbein, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: None. Negative: Mr. England. Motion adopted.</p>

EDUCATIONAL  
AFFAIRS COMMITTEE

Ms. McWilliams reported the Educational Affairs Committee discussed the following agenda items at the December 18, 2018, meeting: Approval of minutes , 2019-2020 Academic calendar, Change in CHS Biology course credits, change in AP US Government & Politics. Ms. McWilliams announced the next meeting date is scheduled for January 22, 2019, at the Administration building in room 119.

FACILITIES  
COMMITTEE

Mr. Cohen, reporting for the Facilities Committee, stated that they discussed the following agenda items at the January 8, 2019, meeting: Approval of minutes, Facilities Use Policy. Mr. Cohen announced the next meeting date is scheduled for Tuesday, February 5, 2019, at the Administration building in room 119.

LIAISON GROUP

Mr. Cohen reporting for the Liaison Group did not have a report.

POLICY COMMITTEE

Ms. Haywood reported the Policy Committee discussed the following items at the December 19, 2018: Approval of minutes, Policy and proposed new AR 234 Pregnant Students - Second Read – 1/15/19, Policy 205 Post Graduate Students - Second Read – 1/15/19, Discussion - Policy and proposed new AR 220 Student Expression, Discussion - Policy and proposed new AR 221 Dress and Grooming, and Discussion - Policy 228 Student Government and New Business - Discussion - Policy 918 Title I Parent/Family Engagement and Policy 252 English Language Development Program- (proposing to change to Policy#138 and AR 138). The next Policy committee meeting is scheduled for Wednesday, January 23, 2019, at 8:00 a.m. at the Administration building in room 119.

**1. First Read Policy**

- a. #220 Student Expression
- b. #221 Dress and Appearance
- c. #228 Student Government
- d. #252 English Language Development Program - (proposing to change to Policy#138)

**2. Policies for Adoption**

- a. #205 - Post Graduate Students
- b. #234 - Pregnant Students

Upon motion by Ms. McWilliams seconded by Mr. Fishbein, the following resolutions were adopted:

Policy #205 - Post Graduate Students

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. McWilliams, Mr. England, Mr. Fishbein, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: None. Negative: None. Motion adopted.

Upon motion by Ms. McWilliams seconded by Mr. Fishbein, the following resolutions were adopted:

Policy #234 - Pregnant Students

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. McWilliams, Mr. England, Mr. Fishbein, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: None. Negative: None. Motion adopted.

COMMUNICATION  
COMMITTEE

Ms. Thomson reporting for the Communications Committee did not have a report.

LEGISLATIVE REPORT

Ms. Haywood, Montgomery County Legislative Committee Representative, did not have a report.

## PERSONNEL

Appointment of  
Administrator

Appointment of Long-  
Term Substitute  
Teachers

Appointment of  
Support Staff

Approval of Extra  
Duty/Extra Pay

Upon motion by Mr. England, seconded by Mr. Pender, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Suni Blackwell as Coordinator of Athletics and Activities, Cheltenham High School, CASSA classification, at an annual 2018-2019 salary of \$95,000 prorated, to be hired provisionally pending statutory requirements, effective January 22, 2019.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Scott Macainsh as Long-Term Substitute Teacher, Physics Teacher at Cheltenham High School, at a salary of \$75,912 (Step 7/Masters+36) prorated, to be hired provisionally pending statutory requirements, effective January 16, 2019 through the end of the 2018-2019 school year.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Yolanda Wilson as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Wyncote Elementary School, 1.75 hours per day for 182 days, at an hourly rate of \$17.00, to be hired provisionally pending statutory requirements, effective January 2, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Dominique Willoughby as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Cheltenham Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$17.00, to be hired provisionally pending statutory requirements, effective December 20, 2018. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Donna Mumford as School Safety Officer at Cheltenham High School, 8 hours per day for 200 days, at an annual rate of \$30,334 prorated, to be hired provisionally pending statutory requirements, effective January 14, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Sangeetha Boominathan as a part-time Lunch Aide, Tier I, at Elkins Park School, 3 hours per day for 182 days, at an hourly rate of \$13.85, to be hired provisionally pending statutory requirements, effective January 7, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Cassandra Townson as a Kindergarten Assistant, Tier IA, at Glenside Elementary School, 7 hours per day for 182 days, at an hourly rate of \$14.50, to be hired provisionally pending statutory requirements, effective September 5, 2018. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed for the 2018-2019 school year.

On roll call the following voted in the affirmative: Mr. Cohen, Ms. McWilliams, Mr. England, Mr. Fishbein, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: None. Negative: None. Motion adopted.

**Information Items:**

**1. Resignations**

**The Superintendent accepted the following resignations:**

- a. Daniel Brown, Life Skills Paraeducator at Myers Elementary School, effective December 11, 2018.
- b. Sadie Finney, part-time Lunch Aide at Elkins Park School, effective December 25, 2018.
- c. Brittany Cohen, 1:1 Paraeducator at Elkins Park School, effective December 21, 2018.

PERSONNEL  
(continued)

**2. Non-discretionary Leaves of Absence**

**The following non-discretionary Leaves of Absence were granted:**

a. Maria Mastrosante, Benefits Clerk at the Administration Building, granted an unpaid leave of absence from January 02, 2019 until February 20, 2019, under the provisions of the Family & Medical Leave policy. Ms. Mastrosante's return to work date is to be determined.

b. Lauren Abrams, Grade 5 Teacher at Elkins Park School, granted an unpaid leave of absence from February 25, 2019, until May 20, 2019, under the provisions of the Family & Medical Leave policy. Ms. Abram's return to work date is May 21, 2019.

c. Lauren Ricks, Grade 1 Teacher at Glenside Elementary School, be granted a sabbatical leave of absence for the second semester of the 2018-2019 school year for Health Restoration, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Ms. Ricks's return to work date is the first teacher day of the 2019-2020 school year.

d. Danielle Schueller, School Counselor at Cedarbrook Middle School, be granted a sabbatical leave of absence for the second semester of the 2018-2019 school year for Health Restoration, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Ms. Schueller's return to work date is the first teacher day of the 2019-2020 school year.

e. Elizabeth Doyle, Special Education Teacher at Cheltenham High School, granted an unpaid leave of absence from February 21, 2019 until May 21, 2019, under the provisions of the Family & Medical Leave policy and be granted an unpaid childrearing leave from May 22, 2019, until the end of the 2018-2019 school year. Ms. Doyle's return to work date is the first teacher day of the 2019-2020 school year.

EDUCATIONAL  
AFFAIRS

Upon motion by Ms. McWilliams, seconded by Ms. Henry the following resolutions were adopted:

Approval of  
Conferences

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Karen Shaffran, Teacher to attend the Race Institute for Educators in Philadelphia, PA from January 31 to February 1, 2019, with an estimated cost of \$829.50 each to be paid from the general fund account.

Approval of  
Educational Service  
Agreements

Approval of Contract  
for Buxmont  
Academy

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Tim McCleary, Supervisor of Technology to attend the PA Educational Technology Expo & Conference in Hershey, PA from February 11 to February 13, 2019, with an estimated cost of \$569.60 to be paid from the general fund account.

Approval of Contract  
of Quinn Development  
Services

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Dr. Beverly Gallagher, Director of Special Education to attend the PASA Conference in Harrisburg, PA from March 17 to March 18, 2019, with an estimated cost of \$618.00 to be paid from the general fund account.

Approval of  
Volunteers

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Linsa Sunny, Teacher to attend the National Science Teachers Association Conference in St. Louis, MO from April 10 to April 12, 2019, with an estimated cost of \$1,548.25 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Ryan Nase to attend the 2019 Atlantic City New Jersey Coaches Clinic in Atlantic City, NJ from February 22 to February 24, 2019, with an estimated cost of \$573.00 to be paid from the general fund account.

EDUCATIONAL  
AFFAIRS  
(continued)

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Mike Kwas, Teacher to attend the Socratic Seminars Leadership Conference in El Segundo, CA from February 20 to February 21, 2019, with an estimated cost of \$1,327.50 each to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses Brandon Lutz, Supervisor of Instructional Technology to attend the ISTE Certification Program in Oxford, PA from January 30 through January 31, 2019, with an estimated cost of \$950.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:

- Student # 409596

RESOLVED, upon recommendation of the administration the Board approves the contract for Buxmont Academy as a program for students with learning, behavioral, and emotional difficulties.

RESOLVED, upon recommendation of the administration the Board approves the contract for Quinn development services a consultation and training program for children who present academic, social, and behavioral challenges.

RESOLVED, upon recommendation of the Administration the Boards approves the long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. McWilliams, Mr. England, Mr. Fishbein, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: None. Negative: None. Motion adopted.

FINANCIAL AFFAIRS  
Approval of Budget  
Transfers  
Approval of Payments  
Approval of Eastern  
Center for Arts &  
Technology 2019-20  
Operating Budget  
Approval of  
Agreement

Upon motion by Mr. Fishbein, seconded by Mr. Schultz, the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards gives authorization to make budget transfers and assignments for the 2018-2019 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the Administration the Boards approves the bills for payment for the period December 5, 2018 through January 10, 2019, in the following amounts in accordance with the list submitted to the board.

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	151498 - 151810	\$2,457,580.83
Payroll Fund	11526 - 11574	\$49,711.20
Bond Fund	2318 - 2321	\$138,086.80
Food Service Fund	2463 - 2464	\$183,690.66
Student Activities Fund	2742 - 2749	\$17,194.44

RESOLVED, upon recommendation of the administration the Board adopts the 2019-2020 operating budget for the Eastern Center for Arts and Technology as approved by their Board of Directors in the amount of \$10,950,316 with the CSD contribution of \$1,287,402 which is an increase of \$146,726 or 12.9% from 2018-2019.

RESOLVED, upon recommendation the administration the Board approves the Myers Water Infiltration settlement agreement.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. McWilliams, Mr. England, Mr. Fishbein, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: None. Negative: None. Motion adopted.

RESPONSE TO PRIOR QUESTIONS There were no prior questions.

PUBLIC COMMENTS Carrie Peck, Elkins Park thanked Dr. Marseille and the Board for their work in the District and for hiring an Athletic Director. She also the Board she and a small group of parents started a group called Panther Pack for Elementary School students where they can participate in sports during half time. They are also working on a mentoring program to ensure students understand what it means to be a student athlete.

Mark Rosser, Elkins Park, encouraged the Board to hear what the students said as last week's Facilities meeting regarding the Life Seeds program.

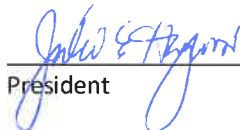
Lisa Rittler, Glenside, asked if the Board could look at the courses such as Math, Science or English that are required for graduation and make them more flexible.

Mike Nakkula, Elkins Park, thanked the Board and Dr. Marseille for all their work. He asked if the Board would consider the candidate that is before the Board as the Baseball coach.

Ms. Haywood responded to Mr. Nakkula by stating the Board does not hire the staff. The Board receives recommendation from the Administration for hiring candidates. She further stated a candidate for this position was approved for hire under Extra Duty, Extra Pay just a few moments earlier at tonight's Board meeting.

MEETING ADJOURNED Upon motion by Mr. Fishbein, seconded by Mr. Schultz and unanimously approved, the meeting was adjourned at 9:47 p.m.

  
Secretary

  
President

