

LEGISLATIVE BOARD
MEETING

The Legislative meeting of the Board of School Directors of the School District of Cheltenham Township was held on Tuesday, February 19, 2019, at 7:16 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Mr. Fishbein. Those present were: Mr. Cohen, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein, Ms. Thomson, Dr. Marseille-Superintendent, Dr. Smith—Assistant Superintendent, Mr. Roos -Solicitor, and Mrs. Mance -Secretary.

Those absent were:

Ms. Haywood
Ms. McWilliams
Mr. England
Ms. Michaels

The following members of the staff were present:

Christopher Barone, Director of Technology
Charlene Collins, Director of Secondary Education
Beverly Gallagher, Director of Special Education
Cheryl Horsey, Director of Student Services
Kevin Kaufman, Director of Communications
Adrienne Tolbert- Jackson, Director of Human Resources

RECOGNITIONS

There were 7 signatures in the guest register.

The Pledge of Allegiance was led by Cheltenham High School students.

Dr. McFall acknowledged the following mentor groups at Cheltenham High School: Girls, Inc. students - Sweetcharlotte Moore and Dylan Foster, Mike Nelson Speaks: Student Success Series students – Ameer Jones and Zaeem Ijaz, and the winners of the Black Scholars Jeopardy – Analise Malcolm Tyndale, Kaisa Codner, Camille Ross, Ifenna Amaefuna, Quincy Rhoades, and Venus Agbadan. All students received a Certificate of Acknowledgement from the Board.

Dr. McFall acknowledged the student artwork.

SUPERINTENDENT'S
REPORT

Dr. Marseille shared the following with the Board and community:

- Due to inclement weather all schools will be closed on Wednesday, February 20, 2019
- Alumnae and Student stories
- CHS wins the Regional Academic World Quest
- Senior Clement Thomas was among 10 CHS annual County High School Exhibitions
- Lionel Smoler Schater is a candidate for the Presidential Scholar program
- Remember to vote for Project Fit America
- Remember to participate in the Black History program arounds the District
- The 2019-2020 calendar will be voted on at the March 12th Board meeting
- Community budget update
- Math sequence discussions began in the 2016-2017 school year

SOLICITOR'S REPORT

Mr. O'Donoghue announced the sunshine announcements and the Executive Sessions is as listed on the agenda:

SUNSHINE
ANNOUNCEMENTS

Tuesday, January 22, 2019

Educational Affairs Meeting

Wednesday, January 23, 2019

Policy Committee Meeting

Thursday, January 24, 2019

Communications Committee Meeting

Monday, January 28, 2019

Liaison Group Meeting - CSD Administration

Thursday, January 31, 2019

CEA Negotiations Presentation

Tuesday, February 5, 2019

Executive Session – Personnel**Agenda Build****Immediately followed by Facilities Committee Meeting****Immediately followed by Financial Affairs Committee Meeting**

Tuesday, February 19, 2019

Executive Session – Personnel and Litigation**Agenda Review**PUBLIC COMMENTS
ON AGENDA ITEMS
ONLY

There were no public comments.

APPROVAL OF
MINUTES

Upon motion by Ms. Thomson, seconded by Ms. Henry, the minutes of January 15, 2019, Regular Legislative Board meeting minutes were unanimously approved.

Approval of Joint
Resolution Urging the
General Assembly to
Adequately Invest in
Public Schools

Upon motion by Mr. Cohen seconded by Mr. Schultz, the following resolutions were adopted:

WHEREAS, Pennsylvania's more than 1.7 million public school students deserve the highest quality education; and the state's public schools work best when they have the resources to give all students the opportunities they need to succeed; and

WHEREAS, Pennsylvania ranks 46th among the 50 states in the amount of state subsidies allocated to support elementary and secondary education, among the lowest in the nation, with the state's share of funding public education for Cheltenham at 22%; and Pennsylvania has the widest funding gap between wealthy and poor school districts of any state in the country; and

WHEREAS, the state has failed to keep pace with the rising cost of mandated special education for students with special needs, which has increased by \$1.6 billion over the last decade, even as the state's share of the cost has fallen from 36% to 25%; and

WHEREAS, the state has failed to keep pace with the costs of providing career and technical education (CTE) pathways to students, allowing its share of CTE funding to fall to 8%, leaving school districts with the 90% share of the CTE budget; and

WHEREAS, inadequate state funding places additional burden on local taxpayers to pick up a greater share of public schools' costs to ensure that our students' education is not jeopardized; and
WHEREAS, the state must make greater, sustainable investments in public schools, without jeopardizing local control of those funds to lift all students and prepare them for today's competitive workforce.

NOW, THEREFORE, BE IT RESOLVED that the Cheltenham Educators' Association, Business Employees' Council, Cheltenham Association of School Supervisors and Administrators, CHS Student Council and Cheltenham Board of School Directors urge the General Assembly to take legislative action for public education by increasing basic education funding through the state's fair funding formula; ensuring sufficient resources for special education and career and technical education; and generating the necessary revenues through sustainable, recurring funding sources.

BE IT FURTHER RESOLVED that a copy of this resolution be submitted to the elected State senators and representatives of the Cheltenham School District in the General Assembly, and to the Governor of Pennsylvania.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: Mr. England, Ms. Haywood, and Ms. McWilliams. None. Negative: None. Motion adopted.

STUDENTS REPRESENTATIVES Eve Glazier and Evan Schmidt	The Cheltenham High School Student representative presented the following information: <ul style="list-style-type: none"> ● Easter Seals fundraiser – 81 presents were purchased and delivered ● Student Council will be attending the Board committee meetings ● 2019 Prom will be held at the Bellevue Hotel and a fundraiser has begun to cover the costs of the tickets ● Mid-term exams started this week ● Student Council will be meeting with the school board to schedule the date for a Town ● Town Hall meeting
TREASURER'S REPORT	Upon motion of Ms. Thomson, seconded by Ms. Henry, the Treasurer's Report for the period ending January 2019, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.
MCIU REPORT	Mr. Pender reported the following was discussed at the last MCIU meeting on January 23, 2019: Audit, District Membership Services Budget (action later in the agenda), Approved the MCIU Facilities Budget for 2019/2020, and MCIUEA Contract Negotiations
EASTERN CENTER REPORT	Mr. Fishbein, representative for the Eastern Center for Arts and Technology, reported that they discussed the following at the February 13, 2019 meeting: Approval of minutes, recognition of 22 students from the Skill USA competition, recognition of the January and February students of the month, budget approval and the Open House on Sunday, March 3, 2019 from 1-3 p.m. Mr. Fishbein announced the next meeting date is scheduled for Wednesday, March 13, 2019.
FINANCIAL AFFAIRS COMMITTEE	Mr. Schultz reported the Financial Affairs Committee discussed the following agenda items at the February 5, 2019, meeting: Approval of minutes, Review of 2017-18 Budget, 2018-19 Budget Status, and 2019-20 - First Look. Mr. Schultz announced the next meeting date is scheduled for Tuesday, March 5, 2019, at the Administration Building in room 119.
EDUCATIONAL AFFAIRS COMMITTEE	Ms. Henry reported the Educational Affairs Committee discussed the following agenda items at the January 22, 2019, meeting: Approval of minutes, 7 th Grade Mathematics placement and CIPD review. Ms. Henry announced the next meeting is scheduled for February 19, 2019, at the Administration building in room 119.
FACILITIES COMMITTEE	Mr. Cohen, reported the Facilities Committee discussed the following agenda items at the February 5, 2019, meeting: Approval of minutes, Update on High school Library project and Update on District HVAC issues. Mr. Cohen announced the next meeting date is scheduled for Tuesday, March 5, 2019, at the Administration building in room 119.
LIAISON GROUP	Mr. Cohen reported the Liaison Group discussed the following agenda items at the January 28, 2019, meeting: The district's new survey with Penn State Abington, Rental Properties/Incoming Students, Encourage information dissemination/participation in the Township's Government Day on February 15, 2019, Encourage information dissemination/participation in the Township's various Black History Month events and CROHL's on February 24, 2019. Follow-up on the following items: a. Township playground for Ward 2, b. TIF for Elkins Estate, c. Pedestrian and road safety issues at the Wyncote Towers (309 & Easton Road). The next meeting is Monday, February 25, 2019 at the Township Administration building.
POLICY COMMITTEE	Mr. Fishbein reported the Policy Committee discussed the following items at the January 23, 2019 meeting: Approval of minutes, First Read Policies: #918 Title I Parent/Family Engagement, #203 Communicable Diseases and Immunization, #209 Health and Dental Examinations, #214 Computing Grade Point Average and Determining Class Rank, #217 Graduation Requirements, and #224 Care of School Property/Obligation. 2. Policies for Adoption: #220 Student Expression and AR, #221 Dress and Appearance and AR, #228 Student Government and AR, and #138 English Language Development Program - (previously Policy #252). Policies for Repeal: #203.1 Management of Human Immunodeficiency Virus (HIV) - (merged with policy 203). The next Policy committee meeting is scheduled for Wednesday, February 20, 2019, at 8:00 a.m. at the Administration building in room 119.

1. First Read Policy

- a. #918 Title I Parent/Family Engagement
- b. #203 Communicable Diseases and Immunization
- c. #209 Health and Dental Examinations.
- d. #214 Computing Grade Point Average and Determining Class Rank
- e. #217 Graduation Requirements
- f. #224 Care of School Property/Obligation

2. Policies for Adoption

- a. #220 Student Expression
- b. #221 Dress and Appearance
- c. #228 Student Government
- d. #138 English Language Development Program - (previously Policy #252)

3. Policies for Repeal

- a. #203.1 Management of Human Immunodeficiency Virus (HIV) - (merged with policy 203)

Upon motion by Mr. Schultz seconded by Ms. Henry, the following resolutions were adopted:

Policies for Adoption

- a. #220 Student Expression
- b. #221 Dress and Appearance
- c. #228 Student Government
- d. #138 English Language Development Program - (previously Policy #252)

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: Mr. England, Ms. Haywood, and Ms. McWilliams. None. Negative: None. Motion adopted.

COMMUNICATION
COMMITTEE

Ms. Thomson reported the Communications Committee discussed the following items at the January 24, 2019 meeting: Approval of minutes, Reviewed presentations, Future meeting dates and times, and Future topics. The next Communications Committee meeting is scheduled for Thursday, February 28, 2019, at 7:00 p.m. at the Administration building in room 119.

LEGISLATIVE REPORT

Mr. Fishbein, did not have a report for the Montgomery County Legislative Committee.

PERSONNEL

Appointment of

Upon motion by Ms. Thomson, seconded by Ms. Henry, the following resolutions were adopted:

Administrator

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Markeith Brown as Interim Director of Facilities at an annual 2018-2019 salary of \$127,000 prorated, effective February 7, 2019, until further action of the Board.

Appointment of Long-

Term Substitute

Teachers

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Lovie Gooden as Long-Term Substitute Teacher, Grade 1 Teacher at Glenside Elementary School, at a salary of \$75,912 (Step 7/Masters) prorated, to be hired provisionally pending statutory requirements, effective February 12, 2019, through the end of the 2018-2019 school year.

Appointment of

Support Staff

Approval of Changes in

Assignment

Approval of Salary

Adjustment

Approval of Leadership

Stipends

Approval of

Agreement

Approval of Extra

Duty/Extra Pay

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Shawn Greene as a part-time Building Aide, Tier I, at Cedarbrook Middle School, 4.5 hours per day for 182 days, at an hourly rate of \$13.85, to be hired provisionally pending statutory requirements, effective January 28, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of John Petiu as Computer Technician at Wyncote Elementary School and Glenside Elementary School, 8 hours per day for 260 days, at an annual rate of \$56,940 prorated, to be hired provisionally pending statutory requirements, effective February 19, 2019, A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of a change in position for Steven Machion from: Maintenance Mechanic Foreman at the Administration Building; to: Head Maintenance Mechanic, Grade 11, at Cheltenham High School, 8 hours per day for 260 days, effective December 30, 2018.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of a change in position for William Solomon from: Groundskeeper Foreman at the Administration Building; to: Groundskeeper, Grade 18, at Cheltenham High School, 8 hours per day for 260 days, effective January 30, 2019.

RESOLVED, upon recommendation of the Administration the Boards approves the upward salary adjustments of the annual salary for the 2018-2019 school year of the following professional employees inasmuch as they have submitted graduate credits, which place them in a higher column. The increase listed represents the salary differential for the balance of the 2018-2019 school year (half of the annual amount), effective January 24, 2019, as per the attachment.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of professional personnel per the attachment for leadership positions for the 2018-2019 school year, at the rates listed.

RESOLVED, upon recommendation of the Administration the Boards approves the acceptance of the change in substitute rates for Delta-T Group, Inc personnel, as submitted to the Board, effective September 10, 2018, and the updated Agreement between the School District of Cheltenham Township and Delta-T Group, Inc, the latter subject to review and approval of the Solicitor.

RESOLVED, upon recommendation of the Administration the Boards approves the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed for the 2018-2019 school year.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: Mr. England, Ms. Haywood, and Ms. McWilliams. None. Negative: None. Motion adopted.

Information Items:

1. Retirements

The Superintendent accepted the following retirements:

- a. Barbara Sessoms, part-time C.L.A.S.P. Aide at Wyncote Elementary School, effective February 1, 2019, end of workday. Ms. Sessoms has been a district employee for 16 years.
- b. Marcia Colbridge, Secretary to the Vice Principal at Cheltenham High School, effective April 5, 2019, end of workday. Ms. Colbridge has been a district employee for 25 years.

2. Resignations

The Superintendent accepted the following resignations:

- a. Shanelle McCrory, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective January 11, 2019, end of work day.

PERSONNEL
(continued)

- b. Mark Brooks, Director of Facilities and Maintenance at the Administration Building, effective February 06, 2019, end of work day.
- c. Tracey Lewis, part-time Lunch Aide at Elkins Park School, effective May 11, 2018, end of work day.
- d. Lynda Sanders, Paraeducator, Emotional Support at Cheltenham High School, effective January 30, 2019.
3. Non-discretionary Leaves of Absence policy. Ms. Ferraro's return to work date is June 3, 2019.

The following non-discretionary Leaves of Absence were granted:

- a. Laura Heard, Paraeducator, Emotional Support at Cheltenham High School, granted a change in unpaid leave of absence from: November 27, 2018, until February 1, 2019, under the provisions of the Family & Medical Leave policy and an unpaid leave due to medical necessity from February 4, 2019, through the end of the 2018–2019 school year. Ms. Heard's return to work date is the first student day of the 2019–2020 school year.
- b. Kaitlyn Ferraro, Reading Specialist at Elkins Park School, granted an unpaid leave of absence from March 11, 2019, until May 31, 2018, under the provisions of the Family & Medical Leave.
- c. Maria Mastrosante, Benefits Clerk at the Administration Building, granted a change in an unpaid leave of absence from: January 02, 2019, until February 20, 2019, To: January 14, 2019, until April 8, 2019, under the provisions of the Family & Medical Leave policy and an unpaid leave due to medical necessity from April 9, 2019, until May 17, 2019. Ms. Mastrosante's return to work date is May 20, 2019.

EDUCATIONAL

AFFAIRS

Approval of

Conferences

Approval of

Educational Service

Agreements

Approval of

Volunteers

Upon motion by Mr. Schultz, seconded by Ms. Thomson the following resolutions were adopted:

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for the following staff to visit High Tech High in San Diego, CA, from February 25 through March 1, 2019, at no cost to the District. The total cost of the trip is being funded by the Avalon Foundation.

- Matt Pimental, Supervisor of Gifted and Professional Learning
- Dr. Brian Reilly, supervisor for STEM
- Jerome Lowery, Teacher
- Isaac Stanford, Teacher
- Omar Rose, Teacher
- Karen Shaffran, Teacher
- Lyndie Dubbs, Teacher
- Linsa Sunny, Teacher
- Andrea Anderson, Teacher
- Angel Galindo, Teacher
- Chris Warner, Teacher

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for the following staff to visit High Tech High in San Diego, CA, from February 27 through March 1, 2019, at no cost to the District. The total cost of the trip is being funded by the Avalon Foundation.

- Brandon Lutz, Supervisor of Instructional Technology
- Byron Ryan, Vice Principal at Cedarbrook
- Craig Metcalfe, Vice Principal at Cheltenham High School
- Sean Quenzer, Teacher
- Peggy Cooper, Teacher
- Khary Blackmon, Teacher
- Anh Tran Doerr, Teacher
- Lori Cohen, Teacher

EDUCATIONAL
AFFAIRS
(continued)

- Paul Bryant, Teacher

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for the following staff to visit High Tech High in San Diego, CA, from January 21 through January 25, 2019, at no cost to the District. The total cost of the trip is being funded by the Avalon Foundation.

- Adicia Cohen-Johnson, Assistant Principal
- Kristyn Sanborn, Teacher
- Debi Dibattista, Teacher

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for Dr. Tamara Smith to attend the Solution Tree Yes, We Can! Raising the Bar & Closing the Gap for all Learners Workshop in Minneapolis, Minn from April 29 to April 30, 2019, with an estimated cost of \$1,449.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the ratification and approval of the attendance and payment of expenses for the following staff to attend the Annual PA School Nurses and Practitioners Conference in State College, PA from March 29 through March 31, 2019, with an estimated cost of \$1,550.00 each to be paid from the general fund account.

- Amy Gadea
- Alex Knabb

RESOLVED, upon recommendation of the Administration the Boards approves of the ratification and approval of the attendance and payment of expenses for Michelle Alexander, School Psychologist to attend the Torrance Test of Creative Thinking Evaluation Training in Athens, GA from February 27 to March 2, 2019, with an estimated cost of \$618.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for the following staff to attend the PDE Data Summit in Hershey, PA from March 24 through March 27, 2019, with an estimated cost of \$975.00 each to be paid from the general fund account.

- Brandon Lutz, Supervisor of Instructional Technology
- Gwen Hatcher, Secretary
- Vicky Sanchez, Data Systems Specialist

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for Adrienne Jackson, Director of Human Resources to attend the 33rd Annual PA Association of School Personnel Administrators Conference in Hershey, PA from February 27 to March 1, 2019, with an estimated cost of \$1,049.69 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for Stacey Blum, Teacher to attend the Math for the Autistic Brain in Norristown, PA on February 13 and March 28, 2019, with an estimated cost of \$329.50 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for staff to attend the Making A Difference - Educational Practices that Work in Hershey, PA from March 11 through March 13, 2019, with an estimated cost of \$632.29 each to be paid from the general fund account.

- Lisa Landolfi, Teacher
- Tanya Scarpato, Teacher

RESOLVED, upon recommendation of the Administration the Boards approves of the attendance and payment of expenses for Board Members to attend the National School Board Association Conference in Philadelphia, PA from March 30 through April 1, 2019, with an estimated cost of \$1,035.00 each to be paid from the general fund account.

- Dr. Wagner Marseille, Superintendent

EDUCATIONAL
AFFAIRS
(continued)

- Pam Henry, Board Member
- David L. Cohen, Board Member
- Christopher Pender, Board Member

RESOLVED, upon recommendation of the Administration the Boards approves of the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:

- Student # 404194

RESOLVED, upon recommendation of the Administration the Boards approves of the approval of long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: Mr. England, Ms. Haywood, and Ms. McWilliams. None. Negative: None. Motion adopted.

FINANCIAL AFFAIRS

Approval of Budget Transfers

Upon motion by Mr. Schultz, seconded by Mr. Pender, the following resolutions were adopted:

Approval of Payments Authorization to Bid Approval of

RESOLVED, upon recommendation of the Administration the Boards gives authorization to make budget transfers and assignments for the 2018-2019 fiscal year as required by state and mandated auditing procedures.

Montgomery County Intermediate Unit # 23, 2019-2020

RESOLVED, upon recommendation of the Administration the Boards approves the bills for payment for the period January 11, 2019 through February 7, 2019, in the following amounts in accordance with the list submitted to the board.

Membership Services Budget

Approval of Consultant Agreement

Fund	Check Numbers	Amount
General Fund	151811 - 152105	\$1,527,364.46
Payroll Fund	11575 - 11620	\$36,923.03
Bond Fund	2322 - 2323	\$78,191.24
Food Service Fund	2465 - 2467	\$158,601.44
Student Activities Fund	2750 - 2765	\$6,996.86

RESOLVED, upon recommendation of the administration the authorization to prepare and solicit bids for the following 2019-20 supplies:

- Instructional/General Supplies
- Athletic/Physical Education Supplies/Equipment

RESOLVED, upon recommendation of the administration the Board adopts the 2019-20 Membership Services budget for the Montgomery County Intermediate Unit #23 as approved by their Board of Directors in the amount of \$1,180,238. Cheltenham School District’s contribution of \$53,143 reflects a decrease of \$1,458 or 2.67% from 2018-19.

RESOLVED, upon recommendation the administration the Board approves the consultant services with Fidevia, LLC. as related to facility construction projects, not to exceed \$25,000.00.

RESOLVED, upon recommendation the administration the Board approves the consultant services with Fidevia, LLC. as related to the Cheltenham High School Library project, at the cost of \$35,725.00.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. Thomson. Absent: Mr. England, Ms. Haywood, and Ms. McWilliams. None. Negative: None. Motion adopted.

RESPONSE TO PRIOR
QUESTIONS

There were no prior questions.

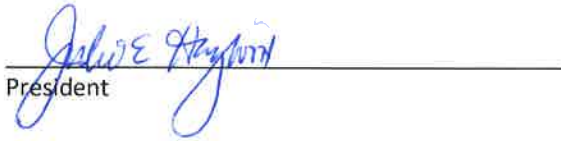
PUBLIC COMMENTS

There were no public comments.

MEETING ADJOURNED

Upon motion by Ms. Henry, seconded by Ms. Thomson and unanimously approved, the meeting was adjourned at 8:58 p.m.


Secretary


President

