

LEGISLATIVE BOARD
MEETING

The Legislative meeting of the Board of School Directors of the Cheltenham School District was held on Tuesday, April 9, 2019, at 7:10 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Cohen, Ms. Henry, Mr. Fishbein, Mr. Schultz, Mr. Pender, Ms. Haywood, Ms. McWilliams, Mr. England, Dr. Marseille-Superintendent, Dr. Smith-Assistant Superintendent, Mr. Roos -Solicitor, Ms. Michaels and Mrs. Mance -Secretary.

Those absent were:
Ms. Thomson

The following members of the staff were present:
Christopher Barone, Director of Technology
Charlene Collins, Director of Secondary Education
Beverly Gallagher, Director of Special Education
Cheryl Horsey, Director of Student Services
Kevin Kaufman, Director of Communications
Adrienne Tolbert- Jackson, Director of Human Resources

There were 9 signatures in the guest register.

RECOGNITIONS

The Pledge of Allegiance was led by Glenside Elementary School students.

Ms. Robinson acknowledged the Cheers for Volunteers: Ayana Bradshaw, Novice Ezell, and Anna Sappington and they all received a certificate from the Board.

Ms. Robinson acknowledged the student artwork.

SUPERINTENDENT'S
REPORT

Dr. Marseille shared the following with the Board and community:

- Reminded everyone about early dismissal on Friday, April 12, 2019
- Announced the last student day of June 13th and the last teacher day June 17, 2019
- Encouraged everyone to purchase their tickets for the play Urinetown
- Reminded the community about the committee meetings
- Encouraged student to use the Safe2Say portal

SOLICITOR'S REPORT

Mr. Roos announced there were no Executive Sessions since the last board meeting:

Wednesday, March 14, 2019

Policy Committee Meeting (Feb. Meeting)

Monday, March 18, 2019

Liaison Group Meeting

Tuesday, March 19, 2019

Educational Affairs Meeting

Wednesday, March 27, 2019

Policy Committee Meeting

Thursday, March 28, 2019

Communications Committee Meeting

Tuesday, April 2, 2019

Executive Session – Labor Relations

Agenda Build

Immediately followed by Facilities Committee Meeting

Immediately followed by Financial Affairs Committee Meeting

Tuesday, April 9, 2019

SUNSHINE
ANNOUNCEMENTS

Board Information Session
 Immediately followed by Agenda Review
 Regular Legislative Board Meeting

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| PUBLIC COMMENTS ON AGENDA ITEMS ONLY | Myron Goldman, Elkins Park, asked how the calculations are determined for policy 214? |
| APPROVAL OF MINUTES | Upon motion by Mr. England, seconded by Ms. Henry, the minutes of February 12, 2019, Regular Legislative Board meeting minutes were unanimously approved. |
| STUDENTS REPRESENTATIVES Cassie Malec and Eve Glacier | The Cheltenham High School Student representative presented the following information: <ul style="list-style-type: none"> • Spring Blood Drive • Spring Fling • Voter Registration • Student Council Election Process |
| TREASURER'S REPORT | Upon motion of Mr. Fishbein, seconded by Ms. McWilliams, the Treasurer's Report for the period ending March 2019, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved. |
| MCIU REPORT | Mr. England reported the MCIU Committee discussed the following at the March 12, 2019 meeting: budget actions. Fox Rothschild gave a presentation on contracts and Fidevia also gave a presentation. |
| EASTERN CENTER REPORT | Ms. McWilliams reported the Eastern Center for Arts and Technology Joint Operating Committee discussed the following at the March 12, 2019 meeting: the Open House, budget items, student of the month. The JOC welcomed new Executive Director, Dr. Kathleen Plesnarski and bid farewell to retiring Director, Mr. Thomas Allen. |
| FINANCIAL AFFAIRS COMMITTEE | Mr. Fishbein reported the Financial Affairs Committee discussed the following agenda items at the April 2, 2019, meeting: Approval of minutes, 2018-19 Budget Status and 2019-20 Budget Update. Mr. Fishbein announced the next meeting date is scheduled for Tuesday, May 7, 2019, at the Administration Building in room 119. |
| EDUCATIONAL AFFAIRS COMMITTEE | Ms. McWilliams reported the Educational Affairs Committee discussed the following agenda items at the March 19, 2019 meeting: Approval of minutes and Department of Innovation presentation. Ms. McWilliams announced the next meeting date is scheduled for Tuesday, April 23, 2019, at the Administration building in room 119. |
| FACILITIES COMMITTEE | Mr. Cohen, reported the Facilities Committee discussed the following agenda items at the April 2, 2019, meeting: Approval of minutes, CHS Media Project Update, CSD Building Maintenance Projects Update, and Facilities Use Policy Update. Mr. Cohen announced the next meeting date is scheduled for Tuesday, May 7, 2019, at the Administration building in room 119. |
| LIAISON GROUP | Mr. Cohen reported the Liaison Group discussed the following agenda items at the March 18, 2019, meeting: Status update on School District's branding survey; schedule for Ashbourne Meadows; Anticipated dates of first home sales, and anticipated dates for open space improvements and transfer of land to Township; update on where the Township stands in relocating Township offices and municipal yard away from commercial property on Old York Rd to sell for commercial redevelopment; Follow-up on the donation of the Curtis Hall piano to the School District. The Committee also wanted to ensure that everyone is informed of the March 25 th Greenwood Avenue Road closure for bridge construction. In addition, the committee provided an update on the Noise and Vacation Rental |

Ordinances, discussed advantages of separating cardboard boxes from recycling and taking them to the Waverly Road Center, discussed the value of the EMS membership, Economic Development, and Young Lungs at Play signs, new Community Volunteer Unit (Police), Old Business, and New Business. The next meeting is Monday, April 29, 2019, at the Township Administration building.

POLICY COMMITTEE

Ms. Haywood reported the Policy Committee discussed the following agenda items at the March 27, 2019.

1. First Read Policy

- a. #362/462/562 Outside Employment and Outside Business Interests
- b. #121.1 Other Student Travel (Field Trips Outside US and Non-Sponsored Trips)
- c. #136 Home Education
- d. #137 Home-Schooling and Extracurricular Activities for Repeal (merged into Policy 136)
- e. #324/424/524 Personnel Files
- f. #358/458/558 Required Clearances

2. New First Read Policy

- a. #203 Communicable Diseases and Immunization
- b. #203.1 Management of Human Immunodeficiency Virus (HIV) for Repeal - (merged with policy 203)

Upon motion by Mr. Schultz, seconded by Ms. Mc Williams the following resolutions were adopted:

3. Policies for Adoption

- a. #918 Title I Parent/Family Engagement
- b. #209 Health and Dental Examinations
- c. #214 Computing Grade Point Average and Determining Class Rank
- d. #217 Graduation Requirements
- e. #224 Care of School Property/Obligation

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, and Ms. McWilliams. Absent: Ms. Thomson. None. Negative: None. Motion adopted.

Ms. Haywood announced the next Policy committee meeting is scheduled for Wednesday, April 24, 2019, at 8:00 a.m. at the Administration building in Room 119.

COMMUNICATION
COMMITTEE

Mr. Fishbein reported the Communications Committee discussed the following items at the March 28, 2019 meeting: Approval of minutes, board-room audio/video, an update on social media and parent engagement strategies. The next Communications committee meeting is scheduled for Thursday, April 25, 2019, at 7:00 p.m. at the Administration building in room 119.

LEGISLATIVE REPORT

Ms. Haywood, reported the Montgomery County Legislative Committee discussed the following items at their last meeting: 2 pieces of legislation going through the House and Senate regarding vaping. Ms. Haywood invited the community to join her and a few other board members to the PSBA advocacy day on April 29, 2019.

PERSONNEL

Upon motion by Mr. England, seconded by Mr. Cohen, the following resolutions were adopted:

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| Appointment of Administrator | RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Brian Wallace as Principal, Elkins Park School, CASSA classification, at an annual 2019-2020 salary of \$147,000, prorated, to be hired provisionally pending statutory requirements, effective date to be determined. |
| Appointment of Long-Term Substitute Teachers | RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Jewel Reid as Long-Term Substitute Teacher, School Counselor at Cedarbrook Middle School, at a salary of \$58,278 (Step 7/Masters) prorated, to be hired provisionally pending statutory requirements, effective February 11, 2019, through the end of the 2018-2019 school year. |
| Appointment of Support Staff | RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Davonyaa Christy as Secretary to Vice Principal, Grade 5, at Cheltenham High School, 7.5 hours per day for 260 days, at an annual rate of \$42,119 prorated, to be hired provisionally pending statutory requirements, effective April 1, 2019. A 90-day probation period is required. |
| Approval of Changes in Assignment | RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Anna Diaz as a 1:1 Paraeducator, Tier IIA, at Elkins Park School, 7 hours per day for 184 days, at an hourly rate of \$15.19, to be hired provisionally pending statutory requirements, effective March 18, 2019. A 90-day probation period is required. |
| Approval of Extra Duty/Extra Pay | RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Morgan LaBohne as a part-time Lunch Aide, Tier I, at Cheltenham Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.85, to be hired provisionally pending statutory requirements, effective March 25, 2019. A 90-day probation period is required. |
| | RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Tyler Crocker as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Glenside Elementary School, 3 hours per day for 182 days, at an hourly rate of \$13.85, to be hired provisionally pending statutory requirements, effective March 27, 2019. A 90-day probation period is required. |
| | RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the approval of a change in position and status for Debra Klein from: part-time C.L.A.S.P. Aide, Group Supervisor at Myers Elementary School; to: full-time C.L.A.S.P. Site Director at Myers Elementary School, 7.5 hours per day for 182 days, at an hourly rate of \$21.36, effective March 19, 2019. |
| | RESOLVED, upon recommendation of the Administration, the Boards approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed for the 2018-2019 school year. |
| | On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, and Ms. McWilliams. Absent: Ms. Thomson. None. Negative: None. Motion adopted. |
| | <u>Information Items:</u> |
| | 1. <u>Retirements</u> |
| | The Superintendent accepted the following retirements: |
| PERSONNEL | a. Cathy Pray, Special Education Teacher at Cheltenham High School, effective June 17, 2019, end of the workday. Ms. Pray has been a district employee for 13 years. |

(continued)

b. Mary Regosch, School Nurse at Cedarbrook Middle School, effective June 17, 2019, end of the workday. Ms. Rubin has been a district employee for 21 years.

c. Loretta Harris, part-time C.L.A.S.P. Aide at Myers Elementary School, effective June 13, 2019, end of workday. Ms. Harris has been a district employee for 12.5 years.

d. Ruben Amaro, Custodian at Myers Elementary School, effective March 28, 2019. Mr. Ruben has been a district employee for 6 years.

2. Resignations

The Superintendent accepted the following resignations:

a. Kristan Davis, C.L.A.S.P. Site Director at Myers Elementary School, effective March 08, 2019, end of the workday.

b. Dominique Willoughby, part-time C.L.A.S.P. Aide, Group Supervisor at Cheltenham Elementary School, effective March 14, 2019, end of the workday.

c. Daniel Harris, Custodian at Cedarbrook Middle School, effective March 28, 2019, end of the workday.

d. Teresa McIntire, part-time Lunch Aide at Cheltenham Elementary School, effective March 22, 2019, end of the workday.

e. Rodney Hall, part-time C.L.A.S.P. Aide, Assistant Group Supervisor at Cheltenham Elementary School, effective April 5, 2019, end of the workday.

f. Sameria Singleton, 1:1 Paraeducator at Cedarbrook Middle School, effective April 05, 2019, end of the workday.

g. Justin Schofield, part-time Lunch Aide at Cedarbrook Middle School, effective April 08, 2019.

3. Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

a. Leah Brown, Paraeducator, Inclusion at Elkins Park School, granted an unpaid leave of absence from February 05, 2019 until April 10, 2019, under the provisions of the Family & Medical Leave policy. Ms. Brown's return to work date is April 11, 2019.

b. Adrienne Jacobs, Mathematics Teacher at Cheltenham High School, granted an unpaid leave of absence from May 15, 2019, until June 17, 2019, under the provisions of the Family & Medical Leave policy. Ms. Jacob's return to work date is August 20, 2019.

c. Samantha Sakovics, Special Education Teacher at Cheltenham High School, be granted a sabbatical leave of absence for the 2019-2020 school year for Professional Development, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Ms. Sakovics' return to work date is the first teacher day of the 2020-2021 school year.

d. Brittney McKenna, Special Education Teacher at Cheltenham High School, be granted a sabbatical leave of absence for the first semester of the 2019-2020 school year for Professional Development, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania

School Code. Ms. McKenna's return to work date is the first teacher day of the second semester of the 2019-2020 school year.

Upon motion by Mr. Fishbein, seconded by Mr. Pender the following resolutions were adopted:

- EDUCATIONAL AFFAIRS
- Approval of Conferences
- Approval of Educational Service Agreements
- Approval of Supplemental Texts
- Acceptance of Donation
- Approval of Volunteers
- RESOLVED, upon recommendation of the Administration the Board approves of the ratification of the attendance and payment of expenses for Matthew Hoy, Teacher to attend the PA Music Educators Association in Pittsburgh, PA April 3 through April 5, 2019, with an estimated cost of \$1,194.25 to be paid from the general fund account.
- RESOLVED, upon recommendation of the Administration the Board approves of the attendance and payment of expenses for Dr. Crystal Clark, Wyncote Principal to attend the 2019 PASA Women's Caucus Conference in Hershey, PA from May 13 through May 15, 2019, with an estimated cost of \$905.00 to be paid from the general fund account.
- RESOLVED, upon recommendation of the Administration the Board approves of the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:
- Student # 401584
- RESOLVED, upon recommendation of the Administration the Board approves adding *7 Habits of Highly Effective Teens*, by Sean Covey to the list of approved supplemental texts.
- RESOLVED, upon recommendation of the Administration, the Board approves adding *Monster*, by Walter Dean Myers to the list of approved supplemental texts.
- RESOLVED, upon recommendation of the Administration, the Board approves adding *Harbor Me*, by Jacqueline Woodson to the list of approved supplemental texts.
- RESOLVED, upon recommendation of the Administration the Boards accepts the donation of \$1,000.00 from Dave and Drusilla Buscemi to be donated to the Cheltenham High School's boy's track and field athletics program.
- RESOLVED, upon recommendation of the Administration the Boards accepts the donation of 120 dictionaries from Gary Winkler to be donated to the Cheltenham Elementary Schools 3rd grade classrooms.
- RESOLVED, upon recommendation of the Administration, the Boards approves the long-term and overnight volunteers pursuant to Policy 916, per attachment.
- On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, and Ms. McWilliams. Absent: Ms. Thomson. None. Negative: None. Motion adopted.

Upon motion by Mr. Schultz, seconded by Ms. McWilliams, the following resolutions were adopted:

FINANCIAL AFFAIRS

Approval of Budget
Transfers
Approval of Payments

RESOLVED, upon recommendation of the Administration, the Boards gives the authorization to make budget transfers and assignments for the 2018-2019 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the Administration the Boards approves the bills for payment for the period March 8, 2019, through April 4, 2019, in the following amounts in accordance with the list submitted to the board.

| Fund | Check Numbers | Amount |
|-------------------------|-----------------|----------------|
| General Fund | 152412 - 152691 | \$1,324,861.57 |
| Payroll Fund | 11682 - 11739 | \$59,336.97 |
| Food Service Fund | 2472 - 2472 | \$171,556.72 |
| Student Activities Fund | 2786 - 2808 | \$23,675.56 |

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, and Ms. McWilliams. Absent: Ms. Thomson. None. Negative: None. Motion adopted.

There were no prior questions.

RESPONSE TO PRIOR
QUESTIONS

PUBLIC COMMENTS

Rahiba deSilva, Wyncote, asked the District to provide the rationale for the criteria for the Math sequence. She gave the board a few suggestions on behalf of herself and other parents in the community. Ms. Haywood instructed Ms. deSilva to email her notes to the Board.

Michelle Glennan, Elkins Park asked the board to reconsider the criteria for the 7th-grade math placement. She sked the board and District reconsider other options for math placement?


Tom Durseau, Glenside, asked the Board and Administration to heed all the comments moving forward regarding math placement?

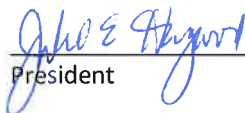
Michael Taupe, Elkins Park, shared his concern about the disruptions in the classrooms. He asked the board to provide safe classrooms for the students and teachers. He also asked the Board and Administration to address the issues in a fair and direct manner?

Dr. Marseille responded to his concerns about safety in the classroom. Drs. Smith and Reilly responded to parent questions about the Math Sequence.

MEETING ADJOURNED

Upon motion by Mr. Pender, seconded by Ms. Henry and unanimously approved, the meeting was adjourned at 9:36 p.m.


Secretary


President

