

LEGISLATIVE BOARD
MEETING

The Legislative meeting of the Board of School Directors of the Cheltenham School District was held on Tuesday, May 14, 2019, at 7:02 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Cohen, Ms. Henry, Mr. Fishbein, Mr. Schultz, Mr. Pender, Ms. Haywood, Ms. McWilliams, Ms. Thomson, Mr. England, Dr. Marseille-Superintendent, Dr. Smith-Assistant Superintendent, Mr. Roos -Solicitor, Ms. Michaels and Mrs. Mance -Secretary.

The following members of the staff were present:
Christopher Barone, Director of Technology
Charlene Collins, Director of Secondary Education
Beverly Gallagher, Director of Special Education
Cheryl Horsey, Director of Student Services
Kevin Kaufman, Director of Communications
Adrienne Tolbert- Jackson, Director of Human Resources

There were 22 signatures in the guest register.

The Pledge of Allegiance was led by Wyncote Elementary School students.

RECOGNITIONS

In Dr. Clark's absence, Mr. Jim Taylor acknowledged the Cheers for Volunteer, Phyllis Lewis who received a certificate from the Board.

Mr. Taylor gave updates on WE TV and acknowledged the student art work.

SUPERINTENDENT'S
REPORT

The retirees were acknowledged by their respective Administrators and the CHS student representatives were recognized for the 2018-2019 school year. Cedarbrook student, Matthew Shuster, donated \$800.00 that he had raised for Unified sports. He was thanked by the Board for his contribution.

Dr. Marseille shared the following with the Board and community:

Calendar Reminders

Early Dismissal on Last Student Day

Acknowledgement of Abe Moss – National Merit Scholar; Afwe Griffin, medal at Philly Fencing Championship; and Lee Sisters advancing to YMCA Gymnastics Nationals

Safe2Say

Reminder about the upcoming Policy, Communications, and Educational Affairs Committee Meetings

SOLICITOR'S REPORT

Mr. Roos announced there were no Executive Sessions since the last board meeting:

Tuesday, April 23, 2019

Educational Affairs Meeting

Wednesday, April 24, 2019

Policy Committee Meeting

Thursday, April 25, 2019

Communications Committee Meeting

Monday, April 29, 2019

Liaison Group Meeting - Township Administration

Tuesday, May 7, 2019

Agenda Build

Immediately followed by Facilities Committee Meeting

Immediately followed by Financial Affairs Committee Meeting

Tuesday, May 14, 2019

Agenda Review

Regular Legislative Board Meeting

SUNSHINE

ANNOUNCEMENTS

**PUBLIC COMMENTS
ON AGENDA ITEMS
ONLY**

There were no public comments.

**STUDENTS
REPRESENTATIVES
Eve Glacier**

The Cheltenham High School Student representative presented the following information:

- School Board and Student Council Town Hall
- Spring Blood Drive
- Next year’s Student Council

**TREASURER’S
REPORT**

Upon motion of Mr. Fishbein, seconded by Mr. Schultz, the Treasurer’s Report for the period ending April 2019, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

MCIU REPORT

Mr. England reported the MCIU Committee discussed the following at the April 24, 2019 meeting: Jeff Sultanik report on the 2019-2020 Membership services budget, the report on annual MCIU competition, and Dr. George’s update on the Early Learning Academy.

**ELECTIONS OF
MONTGOMERY
COUNTY
INTERMEDIATE UNIT
BOARD OF
DIRECTORS**

RESOLVED, The Board of School Directors approves, by a majority vote, on paper vote the election of candidates from MCIU for the Board of Directors.

Three Year Term: July 1, 2019 thru June 30, 2022	
Abington	Brian A. Allen
Colonial	Leslie Finegold
Lower Merion	Debra Finger
Lower Moreland Twp.	Yuri Khalif
Souderton Area	Janet Flisak
Springfield Twp.	Tameata Jordan
Upper Moreland Twp.	Philip A. Schwarz

One Year Term: July 1, 2019 thru June 30, 2020	
Pottstown	Bonita L. Barnhill

**APPROVAL OF
MINUTES**

Upon motion by Mr. Fishbein, seconded by Mr. England, the minutes of April, 2019, Regular Legislative Board meeting minutes were unanimously approved.

**EASTERN CENTER
REPORT**

Ms. McWilliams reported the Eastern Center for Arts and Technology Joint Operating Committee discussed the following at the April 10, 2019 meeting: approval of capital improvement plan and capital expenditure plan, under Academic Affairs they discussed two new programs. At the May 8th meeting, they honored all medal winners at the Skills USA competition received the Strategic Plan mid-year review, and approved the 2019-20 staff salaries. Ms. McWilliams announced the next meeting is June 19, 2018 at 8:00 p.m.

**FINANCIAL AFFAIRS
COMMITTEE**

Mr. Fishbein reported the Financial Affairs Committee discussed the following agenda items at the May 7, 2019, meeting: Approval of minutes, Food Service Contract renewal, breakfast pilot update, 2018-2019 Budget Status, and 2019-2020 Proposed Final Budget. Mr. Fishbein announced the next meeting date is scheduled for Tuesday, June 4, 2019, at the Administration Building in room 119. Upon motion by Ms. Henry, seconded by Mr. Schultz the following resolution was adopted:

**APPROVAL TO
ADOPT THE 2019-**

Resolved, upon recommendation of the administration, the Board approves the proposed final budget for the fiscal year 2019-20 be made available for public inspection and advertised, as provided under Section 687 of the Pennsylvania School code, in the following form:

2020 FINAL
PROPOSED BUDGET

NOTICE IS HEREBY GIVEN that the Board of School Directors of Cheltenham Township has prepared a proposed budget showing estimated expenditures in the amount of \$120,748,280 for the school year beginning July 1, 2019, and the same may be examined in the office of the Secretary of the School Board and the Superintendent in the Administration Building, 2000 Ashbourne Road, Elkins Park, Montgomery County, Pennsylvania as well as online on the district's website, at any time prior to June 11, 2019, when the budget will be adopted at a public meeting of the Board of School Directors to be held at 7:45 P.M. on that date.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

APPROVAL OF THE
FOOD SERVICES
MANAGEMENT
CONTRACT RENEWAL
FOR 2019-2020

Upon motion by Ms. Henry, seconded by Ms. Thomson the following resolution was adopted:

Resolved, upon recommendation of the administration, the Board approves of a one (1) year extension of the Food Service Management Contract with Chartwells with an operating return of no less than \$120,000.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

EDUCATIONAL
AFFAIRS COMMITTEE

Ms. Henry reported the Educational Affairs Committee discussed the following agenda items at the April 23 19, 2019 meeting: Approval of minutes and 2019 Curriculum update. Ms. Henry announced the next meeting date is scheduled for Tuesday, May 28, 2019, at the Administration building in room 119.

FACILITIES
COMMITTEE

Mr. England, reported the Facilities Committee discussed the following agenda items at the May 7, 2019, meeting: Approval of minutes, CHS Media Project Update, Spring/Summer project update, and Facilities Use Policy. Mr. England announced the next meeting date is scheduled for Tuesday, May 7, 2019, at the Administration building in room 119.

Upon motion by Mr. Schultz, seconded by Mr. Pender the following resolution was adopted:

Resolved, upon recommendation of the administration, the Board approves the lowest responsible bidders for the CHS Media Center Project:

General Contractor - Walter Brucker - \$1,287,800
Mechanical - DeWitt Heating & Cooling - \$344,590
Electrical - Carr & Duff - \$293,00
Total - \$1,925,390

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Fishbein, seconded by Ms. McWilliams the following resolution was adopted:

Resolved, upon recommendation of the administration, the Board gives approval to reject the following alternate bids:

Alt Bid #1 - Moveable Glass Wall
Alt Bid #2 - Courtyard
Alt Bid #3 - Roof Equipment Screen

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

Upon motion by Mr. Fishbein, seconded by Ms. Thomson the following resolution was adopted:

Resolved, upon recommendation of the administration, the Board approves of change order #1 in the amount of \$57,950 to install a moveable partition at the CHS Media Center.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

LIAISON GROUP

Mr. Cohen reported the Liaison Group discussed the following agenda items at the April 29, 2019, meeting: Approval of minutes, Follow up on demographic projections, Route 309 and Greenwood avenue pedestrians and vehicular safety, Elks Estate redevelopment update, Complaint about adults using Myers playground, Church road project, Status of Cedarbrook's playground meeting, announcements, old and new business. The next meeting is Monday, May 20, 2019, at the Township Administration building.

POLICY COMMITTEE

Ms. Haywood reported the Policy Committee discussed the following agenda items at the April 24, 2019, meeting: Policy and new AR 203 Communicable Diseases and Immunization, Policy 203.1 Management of Human Immunodeficiency Virus (HIV) for Repeal, Policy and AR 362/462/562 Outside Employment and Outside Business Interests, Policy 121.1 Other Student Travel (Field Trips Outside US and Non-Sponsored Trips), Policy and AR 136 Home Education, Policy 137 Home Schooling and Extracurricular Activities for Repeal (merged into Policy 136), Policy and AR 223 Smoking and Tobacco Use, Policy 324/424/524 Personnel Files, Policy and AR 358/458/558 Required Clearances, and New Business: Policy 105 Curriculum Development, Policy 111 Curriculum and Instructional Management, Policy 814 and AR Copyrighted Materials, and New policy - Recess/Inclement Weather. Ms. Haywood announced the next Policy committee meeting is scheduled for Wednesday, May 22, 2019, at 8:00 a.m. at the Administration building in room 119.

1. First Read Policy

- a. #223 Smoking and Tobacco Use
- b. #814 Copyrighted Materials
- c. #262 Recess/Inclement Weather (New)
- d. #817 Civil Court Claims (1999) for Repeal
- e. #120 Human Development Program (1998) for Repeal

Upon motion by Mr. Cohen, seconded by Ms. Mc Williams the following resolutions were adopted:

2. Policies for Adoption

- a. #203 Communicable Diseases and Immunization
- b. #203.1 Management of Human Immunodeficiency Virus (HIV) for Repeal - (merged with policy 203)
- c. #362/462/562 Outside Employment and Outside Business Interests
- d. #121.1 Other Student Travel (Field Trips Outside US and Non-Sponsored Trips)
- e. #136 Home Education
- f. #137 Home Schooling and Extracurricular Activities for Repeal (merged into Policy 136)
- g. #324/424/524 Personnel Files
- h. #358/458/558 Required Clearances

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

COMMUNICATION
COMMITTEE

Ms. Thomson reported the Communications Committee discussed the following items at the April 25, 2019 meeting: Approval of minutes, reviewed presentations on: Social Media update, Texting as a communication tool, Budget video, Branding survey, and Informing constituents about the Strategic plan progress, and Future meeting dates and times. The next Communications committee meeting is scheduled for Thursday, May 23, 2019, at 7:00 p.m. at the Administration building in room 119.

LEGISLATIVE REPORT

Ms. Haywood, reported the Montgomery County Legislative Committee discussed the following items at their last meeting: At the State level Charter school reform is moving forward, House bill 1051 passed, Senate bill 144 passed, House bill 449 passed, Senate Bill 115, the costs of the AP exam has been reduced by \$15.00, and House Bill 1423 was passed.

PERSONNEL

Appointment of
Long-Term Substitute
Teachers
Approval of Extra
Duty/Extra Pay

Upon motion by Mr. Fishbein, seconded by Mr. Pender, the following resolutions were adopted:

Resolved, upon recommendation of the administration, the Board approves the ratification of the appointment of Caitlin McGinley as Long-Term Substitute Teacher, Grade 2 Teacher at Glenside Elementary School, at a salary of \$49,628 (Step 3/Masters) prorated, to be hired provisionally pending statutory requirements, effective August 23, 2018 through June 17, 2019.

*Assignment ending date has been extended

Resolved, upon recommendation of the administration, the Board approves the ratification of the appointment of Ellen Park as Long-Term Substitute Teacher, Mathematics Teacher at Cedarbrook Middle School, at a salary of \$49,828 (Step 5/Bachelor's) prorated, to be hired provisionally pending statutory requirements, effective November 27, 2018 through June 17, 2019.

*Assignment ending date has been extended

Resolved, upon recommendation of the administration, the Board approves of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed for the 2018-2019 school year.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

Information Items:

1. Retirements

The Superintendent accepted the following retirements:

a. Gennies Falconer, Custodian at Cheltenham Elementary School, effective April 08, 2019, end of workday. Ms. Falconer has been a district employee for 10.5 years.

b. Sophie Cifelli, Kindergarten Teacher at Wyncote Elementary School, effective June 30, 2019. Ms. Cifelli has been a district employee for 37 years.

c. Johnna Corbett, Confidential Secretary to the Business Manager at the Administration Building, effective June 28, 2019, end of workday. Ms. Corbett has been a district employee for 33 years.

d. Anne Eckert, Secretary to the Principal at Cedarbrook Middle School, effective June 30, 2019. Ms. Eckert has been a district employee for 30 years.

e. Mimi Rubin, Challenge Consultant at Myers Elementary School, effective June 30, 2019. Ms. Rubin has been a district employee for 24.5 years.

PERSONNEL
(continued)

f. John Patton, Grade 2 Teacher at Glenside Elementary School, effective August 28, 2019. Mr. Patton has been a district employee for 20 years.

g. Cynthia Goldberg, Grade 2 Teacher at Glenside Elementary School, effective June 30, 2019. Ms. Goldberg has been a district employee for 23 years.

2. Resignations**The Superintendent accepted the following resignations:**

a. Jordan Johnson, part-time Lunch Aide at Elkins Park School, effective March 15, 2019, end of workday.

b. Alexis Stackhouse, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective April 24, 2019, end of workday.

3. Non-discretionary Leaves of Absence**The following non-discretionary Leaves of Absence were granted:**

a. Leah Brown, Paraeducator, Inclusion at Elkins Park School, granted a change in an unpaid leave of absence from: February 05, 2019 until April 10, 2019, To: February 05, 2019 until the end of the 2018-2019 school year, under the provisions of the Family & Medical Leave policy. Ms. Brown's return to work date is August 20, 2019.

b. Kezia Grant, Paraeducator, Learning Support at Wyncote Elementary School, granted an unpaid leave of absence from April 23, 2019 until April 26, 2019, under the provisions of the Family & Medical Leave policy. Ms. Grant's return to work date is April 29, 2019.

c. Lauralynne Farley, part-time C.L.A.S.P. Aide at Myers Elementary School, granted an unpaid leave due to medical necessity from May 06, 2019 until June 13, 2019. Ms. Farley's return to work date is August 20, 2019.

d. Cara Montgomery, part-time C.L.A.S.P. Aide at Wyncote Elementary School, granted an unpaid leave due to medical necessity from March 18, 2019 until May 10, 2019. Ms. Montgomery's return to work date is May 13, 2019.

e. Steven Janke, Social Studies Teacher at Cheltenham High School, be granted a sabbatical leave of absence from April 22, 2019 through November 12, 2019, for Health Restoration, and that he be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Mr. Janke's return to work date is November 13, 2019.

EDUCATIONAL
AFFAIRS

Approval of
Conferences
Approval of
Supplemental Texts
Approval of
Educational Service
Agreements
Approval of Private
School Placements
Acceptance of
Donation
Approval of
Volunteers

Upon motion by Ms. Thomson, seconded by Ms. McWilliams the following resolutions were adopted:

Resolved, upon recommendation of the administration, the Board approves of the attendance and payment of expenses for the following teachers to attend the 2019 PA PBS Implementers Forum in Hershey, PA May 13 through May 15, 2019, with an estimated cost of \$670.46 to be paid from the general fund account.

- Kevin Smith, Climate & Culture Administrator - CHS
- Shareese Nelson, Climate & Culture Administrator - Elkins Park
- Andre Clarke, Teacher - Elkins Park

Resolved, upon recommendation of the administration, the Board approves of the attendance and payment of expenses for Dr. Brian Reilly, Supervisor of STEM to attend the PBL World Conference in NAPA Valley, CA from June 17 through June 20, 2019, with an estimated cost of \$3,655.00 to be paid from the general fund account.

Resolved, upon recommendation of the administration, the Board approves of the attendance and payment of expenses for Dr. Brian Reilly, Supervisor of STEM to attend the PATTAN Computer Science for All Summit

in Harrisburg, PA from June 27 through June 28, 2019, with an estimated cost of \$445.00 to be paid from the general fund account.

Resolved, upon recommendation of the administration, the Board approves of the attendance and payment of expenses for Amy Flynn, Teacher to attend the ISTE19 Philadelphia Conference, in Philadelphia, PA from June 23 through June 26, 2019, with an estimated cost of \$550.00 to be paid from the general fund account.

Resolved, upon recommendation of the administration, the Board approves of the attendance and payment of expenses for Karen Shaffran, Teacher to attend the AP Summer Institute for Environmental Science, in Philadelphia, PA from July 15 through July 18, 2019, with an estimated cost of \$1,400.00 to be paid from the general fund account.

Resolved, upon recommendation of the administration, the Board approves adding Ghost, by *Jason Reynolds* to the list of approved supplemental texts.

Resolved, upon recommendation of the administration, the Board approves adding Swing, by *Kwame Alexander* to the list of approved supplemental texts.

Resolved, upon recommendation of the administration, the Board approves the educational service agreements between the District and parents of the students identified below by confidential student number in the form presented to the Board:

- Student: 401486
- Student: 408610
- Student: 404016
- Student: 406129
- Student: 404344

Resolved, upon recommendation of the administration, the Board approves the Approved Private School Agreement for Extended School Year. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order provide the student with an appropriate program:

- Student: 403380
- Student: 404933
- Student: 231786
- Student: 402797
- Student: 406779
- Student: 404364

RESOLVED, upon recommendation of the Administration the Boards accepts the donation of \$200.00 from Jocelyn Hoffman to be donated to the Cheltenham Elementary School's Special Education department.

RESOLVED, upon recommendation of the Administration the Boards accepts the donation of \$1,500.00 from Chartwells School Dining Services to be donated to the Cheltenham School District.

RESOLVED, upon recommendation of the Administration the Boards accepts the donation of \$800.00 from Matthew Shuster, 9th Grade high school student at Cheltenham High School to be donated to the Life Skills.

Resolved, upon recommendation of the administration, the Board approves the of long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

FINANCIAL AFFAIRS
 Approval of Budget
 Transfers
 Approval of
 Payments
 Approval of 2019-20
 Lunch Prices
 Approval of Student
 Accident Insurance
 Approval of Real
 Estate Tax Collection
 Dates for Fiscal Year
 2019-20
 Approval of Bid
 #1920-1 Athletic
 Supplies/Equipment
 Ratification of Bid
 #19/20 Instructional
 Supplies
 Approval of MCIU
 Joint Purchasing Bid
 Award
 Approval of PLAN
 CON K: Series of
 2019

Upon motion by Mr. England, seconded by Mr. Schultz, the following resolutions were adopted:

Resolved, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2018-19 fiscal year as required by state and mandated auditing procedures.

Resolved, upon recommendation of the administration, the Board approves of bills for payment for the period April 5, 2019, through May 9, 2019, in the following amounts in accordance with the list submitted to the board.

<u>FUND</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	152692 – 152983	1,760,904.83
Payroll Fund	11740 – 11814	58,798.51
Bond Fund	2327	35,625
Food Service Fund	2473 – 2477	215,323.84
Student Activities Fund	2809 – 2820	11,802.63

Resolved, upon recommendation of the administration, the Board approves of the school lunch/food prices for the 2019-20 school year, which reflects no increase from 2018-19.

	2018-19	2019-20
Elementary Schools (Grades K-6)	\$2.85	\$2.85
Middle School (Grades 7-8)	\$3.25	\$3.25
High School (Grades 9-12)	\$3.25	\$3.25
Adult Lunch	\$4.00	\$4.00

Resolved, upon recommendation of the administration, the Board approves of the a-la-carte lunch prices for the 2019-20 school year as per the list submitted to the Board.

Resolved, upon recommendation of the administration, the Board approves Axis Insurance Company, through American Management Advisors, Inc./Alive Risk, to provide the following for 2019-2020:

All Sports Insurance, Primary Excess over \$100, Plan AAA (2018-2019 Budget)	\$7,495.00
Voluntary Student Accident Insurance, Primary Excess over \$100, Plan AA:	
K-12 School Time Coverage	\$30.00
24 Hour Coverage	\$116.00

Resolved, upon recommendation of the administration, the Board approves the fiscal year 2019-20 the final date for real estate tax payments in discount period be September 3, 2019 and for the face period be November 4, 2019.

Resolved, upon recommendation of the administration, the Board approves the lowest responsible bidders as listed for a total of \$37,758.52.

FINANCIAL AFFAIRS
(continued)

Vendor	Amount
BSN	29,137.86
MTAC	3,423.40
Riddell	5,091.42
VSN	105.84

Resolved, upon recommendation of the administration, the Board approves the ratification of the lowest responsible bidders as listed for a total of \$32,603.86.

Vendor	Amount - \$
Backpack Gear, Inc	240.00
Kurtz Bros	12,939.10
National Art & School	8,827.46
WB Mason	10,597.30

Resolved, upon recommendation of the administration, the Board approves the MCIU Joint Purchasing bids for Copier Paper in the total amount of \$42,711.64 and Custodial Supplies in the total amount of \$30,074.50 for the period of July 1, 2019, through June 30, 2020, as awarded by the Montgomery County IU#23 Board.

Vendor	Amount
Copier Paper	
WB Mason	42,711.64
Custodial Supplies	
Central Poly	26,440.00
Interboro	580.00
Office Basics	2,392.50
PA Paper & Supply	340.00
Pyramid	322.00

Resolved, upon recommendation of the administration, the Board gives authorization to submit to the Pennsylvania Department of Education PlanCon Part K – Project Refinancing, General Obligation Bonds, Series of 2019 (full refunding of Series A of 2013).

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Henry, Mr. England, Ms. Haywood, Mr. Pender, Mr. Schultz, Ms. Thomson, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

RESPONSE TO PRIOR
QUESTIONS

There were no prior questions.

PUBLIC COMMENTS

None

MEETING
ADJOURNED

Upon motion by Ms. Henry, seconded by Ms. McWilliams and unanimously approved, the meeting was adjourned at 10:00 p.m.


Secretary


President