LEGISLATIVE BOARD MEETING

The Legislative meeting of the Board of School Directors of the Cheltenham School District was held on Monday, October 7, 2019, at 7:15 p.m. In the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Cohen, Mr. Fishbein, Ms. Haywood, Ms. McWilliams, Mr. England, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Burdell Williams, Dr. Marseille-Superintendent, Dr. Smith – Assistant Superintendent, Mr. Roos - Solicitor, Ms. Michaels, Business Manager, and Mrs. Mance -Secretary.

The following members of the staff were present:

Mr. Barone, Director of Technology

Ms. Collins, Director of Secondary Education Dr. Horsey, Director of Student Services Mr. Kaufman, Director of Communications

Ms. Tolbert- Jackson, Director of Human Resources

Dr. Gallagher, Director of Special Education

There was 5 signatures in the guest register.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by board President Ms. Haywood

RECOGNITIONS

Arcadia University President, Dr. Nair, gave an update on the Arcadia University/Cheltenham School District partnership.

SUPERINTENDENT'S REPORT

Dr. Marseille shared the following with the Board and community:

- Enrollment number as of October 1st is 4,545 and the number of IEP students is 885
- Number of students transported is: 3,795
- Upcoming early dismissals and school closures
- The dates and times for the Calendar committee, Educational Affairs and other Committee meetings in the coming weeks
- Introduced the Family portal on our CSD website
- Shared students' successes around the District
- Announced the sustainability collaboration with Cheltenham High School and Cedarbrook Middle School
- The Cultural Proficiency 5- Year Action plan
- Educational Equity update

SOLICITOR'S REPORT

Mr. Roos announced there were no Executive Sessions since the last board meeting:

SUNSHINE ANNOUNCEMENTS

Monday, September 16, 2019
Liaison Group Meeting - Township
Tuesday, September 17, 2019
Educational Affairs Meeting

Wednesday, September 25, 2019

Policy Committee Meeting **Thursday, September 26, 2019**Executive Session - Personnel

Communications Committee Meeting

Wednesday, October 2, 2019 Executive Session - Personnel

Agenda Build

Immediately followed by Facilities Affairs Committee Meeting Immediately followed by Financial Affairs Committee Meeting

Monday, October 7, 2019

Agenda Review

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

PUBLIC COMMENTS ON There were no public comments.

APPROVAL OF MINUTES

Naomi Aires

Upon motion by Mr. Fishbein, seconded by Mr. Burdell Williams, the minutes of September 10, 2019 Legislative Board Meeting were unanimously approved.

STUDENT REPRESENTATIVES Kamaria Green and

The Cheltenham High School Student representative presented the following information:

- Rivals Unite Game was not a huge success
- The homecoming game and dance were a huge success and 300 tickets were sold.
- Student Council visited all homerooms to explain the voting process and encouraged students who will be 18 to vote

TREASURER'S REPORT

Upon motion of Mr. England, seconded by Mr. Fishbein, the Treasurer's Report for the period ending September 2019, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.

MCIU REPORT

Mr. England did not have a report for the MCIU Committee but announced the next meeting is scheduled in November 2019.

EASTERN CENTER REPORT

Ms. McWilliams reported that the Eastern Center for Arts and Technology Joint Operating Committee met on September 11, 2019 and discussed the following agenda items: Approved the Financial reports, Acknowledged the September student of the month, and Approved the 2021 new hires. Ms. McWilliams announced the next meeting is scheduled for Thursday, October 10, 2019.

FINANCIAL AFFAIRS COMMITTEE

Mr. Fishbein reported the Financial Affairs Committee discussed the following agenda items at the October 2, 2019, meeting: Approval of minutes, 2020-21 Budget Discussion Update, 2019-20 Budget Status. Mr. Fishbein announced the next meeting is scheduled for Tuesday, Wednesday, November 6, 2019, at the Administration Building in room 119.

EDUCATIONAL AFFAIRS COMMITTEE

Ms. Henry reported the Educational Affairs Committee discussed the following agenda items at the September 17, 2019, meeting: Voyage Recap and Kindergarten Kickstart. Ms. Henry announced the next meeting is scheduled for Tuesday, October 15, 2019, at the Administration Building in room 119.

FACILITIES COMMITTEE

Mr. Cohen reported the Facilities Committee discussed the following agenda items at the October 2, 2019, meeting: Approval of minutes, CHS Media Center Project Update, School District Building Maintenance Update, School Dude Monthly Progress Updates, Facilities Capital Improvement Plan, Sustainability Update, and Facilities Use Policy and Fee Schedule. Mr. Cohen announced the next meeting is scheduled for Wednesday, November 6, 2019, at the Administration building in room 119.

APPROVAL OF CHANGE ORDER

Upon motion by Mr. Schultz, seconded by Mr. England, the following resolution was adopted:

RESOLVED, upon recommendation of the Financial Affairs Committee the Board give authorization to approve the change order for DeWitt Heating and Air-conditioning to install Fin Tube Cover in the amount of \$3,337.82.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Haywood, Mr. Burdell Williams, Mr. England, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

LIAISON GROUP

Mr. Cohen reported the Liaison Group discussed the following agenda items at the September 16, 2019, meeting: approval of minutes, School District input on SALDO and Budget Workshops, Increases to School District facilities fees., discussion on local church continuing its efforts to reach out and be of

LIAISON GROUP (continued)

service to community, School District's Educational Affairs/Curriculum initiatives, update on Elkins Estate, update on Greenwood Avenue Bridge, update on sale of the sewer system, PA Multimodal Transportation Fund grant applications, Township plans for extending the LERTA from 5 to 10 years, Township discussions with the County to create tax abatements, and Traffic safety issues. The following events were announced: Eat, Drink, Cheltenham! Restaurant Week - September 14-29, 2019, and Camp William Penn and Historic La Mott Day - September 21, 2019, 10 a.m. to 4 p.m., at Camp William Penn, in La Mott. The next meeting is Monday, October 21, 2019, at the Cheltenham School District Administration building in room 119.

POLICY COMMITTEE

Ms. Haywood reported the Policy Committee discussed the following agenda items at the September 25, 2019, meeting: Approval of minutes, Old Business: Policy 713 Commercial Advertising Adoption 11/12/19, Policy and AR 211 Student Accident Insurance, Adoption 11/12/19, and AR for Review, Policy and AR 212 Assessment and Reporting Student Progress (combining P212 and P213), Adoption 11/12/19, and AR for Review, Policy 213 Assessment and Reporting of Student Progress for Repeal (combining with Policy 212) and Adoption 11/12/19, Policy 308 Employment Contract (New), and Adoption 11/12/19, Policy 308/408/508 Employment Contract (1992) for Repeal and Adoption 11/12/19. New Business: Policy 301 Creating a Position (New) and Discussion (merge into one policy), Policy 301/401/501 Creating a Position (1992) for Repeal and Discussion (merge into one policy 301), Policy 314 Medical Examination (New) and Discussion (merge into one policy), Policy 314/414/514 Physical Examination (1998) for Repeal and Discussion (merge into one policy 314), Policy 106 Guides for Planned Instruction rename "Adoption and Guides for Planned Instruction" (merge 106 and 107) and Discussion, Policy 107 Adoption of Planned Instruction for Repeal (merge 106 and 107) and Discussion, Policy and AR 238 Parental Custody (1991), Discussion, and AR for Review, AR 922 Civility and Discussion, Policy and AR 201 Admission of Beginners, Discussion, and AR for Review, Policy and AR 240 Foreign Exchange Students, Discussion, and AR for Review, Policy 321 Political Activities (New) and Discussion (merge into one employee policy), Policy 321/421 Political Activities (1992) for Repeal, and Discussion (merge into one employee policy 321). Ms. Haywood announced the next Policy committee meeting is scheduled for Wednesday, October 23, 2019, at 8:00 a.m. at the Administration building in room 119.

1. First Read Policy

- a. #713 Commercial Advertising (New)
- b. #211 Student Accident Insurance
- c. #212 Assessment and Reporting Pupil Progress
- d. #308 Employment Contract

2. Policies for Repeal

- a. #213 Assessment of Student Progress for Repeal (merged with P212)
- b. #308/408/508 Employment Contract (1992) for Repeal (merged into new Policy 308)

Upon motion by Ms. Mc Williams seconded by Mr. Cohen, the following resolution was adopted:

Policies for Adoption

a. #105 Curriculum Development

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Haywood, Mr. Burdell Williams, Mr. England, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

COMMUNICATION COMMITTEE

Mr. Fishbein reported the Communications Committee discussed the following agenda items at the September 26, 2019, meeting: Approval of minutes, Social media update, 2019-20 Communications plan rollout, Updates on the progress of PowerSchool Registration (Formerly InfoSnap) outreach to families / Implementing texting as a communications tool with families and staff, and Legislative Board

meeting streaming pilot is scheduled for Thursday, October 24, 2019, at 7:00 p.m. at the Administration building in room 119.

LEGISLATIVE REPORT

Ms. Haywood reported the Montgomery County Legislative Committee discussed the following items at their last meeting: the funding for Title I and IDEA will continue through mid-November, the House and Senate will return to session on October 21st, and Governor Wolf is taking Executive action on the Charter school law.

PERSONNEL Appointment of Administrator Appointment of **Professional Employees** Appointment of **Temporary Professional Employees** Appointment of Long-Term Substitute Teachers Appointment of Support Staff Approval of Leadership **Stipend Positions** Approval of Termination of Employee Approval of Extra Duty/Extra Pay

Upon motion by Mr. England, seconded by Mr. Pender, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Dr. Renato Lajara as Interim Principal at Cheltenham High School, at an annual 2019-2020 salary of \$165,000 prorated, effective August 21, 2019 through the end of the 2019-2020 school year.

RESOLVED, upon recommendation of the Administration the Boards approves the appointment of Laura Rankin, Special Education Teacher at Cheltenham Elementary School, to be hired provisionally pending statutory requirements, effective November 18, 2019, at a salary of \$75,912 (Step 7/Masters+36) prorated, 2018-2019 salary schedule.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Ryan Malloy, Mathematics Teacher at Cheltenham High School, to be hired provisionally pending statutory requirements, effective October 07, 2019, at a salary of \$58,278 (Step 7/Masters) prorated, 2018-2019 salary schedule.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Nicholas Krayger, Special Education Teacher at Elkins Park School, to be hired provisionally pending statutory requirements, effective October 02, 2019, at a salary of \$75,912 (Step 7/Masters+36) prorated, 2018-2019 salary schedule.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the appointment of Keely Clauson as Long-Term Substitute Teacher, Kindergarten Teacher at Wyncote Elementary School, at a salary of \$51,888 (Step 5/Bachelor's) prorated, 2018-2019 salary schedule, to be hired provisionally pending statutory requirements, effective August 22, 2019, through the end of the 2019-2020 school year.

*Assignment dates have been revised

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Tracy Zeigler as a part-time Building Aide, Tier I, at Myers Elementary School, 4.9 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 16, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Armando Gonzalez as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Myers Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 11, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Julian Collins as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Cheltenham Elementary School, 3 hours per day for 182 days, at an hourly rate of \$17.46, to be hired provisionally pending statutory requirements, effective September 03, 2019. A 90-day probation period is required.

PERSONNEL (continued)

*Position corrected from previous motion

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Claudette Parrott as a part-time Lunch Aide, Tier I, at Cedarbrook Middle School, 4 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 16, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Corrine Cole as a part-time Lunch Aide, Tier I, at Elkins Park School, 3 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 16, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Maryanne Dinh as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Cheltenham Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 16, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Regina Wallace as a part-time Lunch Aide, Tier I, at Cheltenham Elementary School, 3 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 16, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Beth Anne Beggs as a part-time Library Assistant, Tier I, at Cedarbrook Middle School, 4.8 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 23, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Channelle Cleveland as a part-time C.L.A.S.P. Aide, Assistant Group Supervisor, Tier I, at Myers Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 20, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Linda Morales as a part-time Library Assistant, Tier I, at Cheltenham High School, 4.7 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective September 24, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Cherrelle Smith as a C.L.A.S.P. Site Director, Tier IV, at Wyncote Elementary School, 7.5 hours per day for 182 days, at an hourly rate of \$20.36, to be hired provisionally pending statutory requirements, effective October 02, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Shirley Gray as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Wyncote Elementary School, 4.75 hours per day for 182 days, at an hourly rate of \$17.46, to be hired provisionally pending statutory requirements, effective September 27, 2019. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification appointment of Teri Bizzle as a part-time Lunch Aide, Tier I, at Cheltenham High School, 3 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective October 02, 2019. A 90-day probation period is required.

PERSONNEL (continued)

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the professional personnel per the attachment for leadership positions for the 2019-2020 school year, at the rates listed.

RESOLVED, upon recommendation of the Administration the Boards approves the ratification of the professional personnel per the attachment for mentor positions for the 2019-2020 school year, at an annual rate of \$300 each.

RESOLVED, upon recommendation of the Administration the Boards approves the probationary employee (#10795), as identified to the board, be discharged from a 4.75 hour per day position for failure to perform assigned duties satisfactorily, effective September 16, 2019.

RESOLVED, upon recommendation of the Administration the Boards approves the probationary employee (#10812), as identified to the board, be discharged from a 4.75 hour per day position for failure to perform assigned duties satisfactorily, effective September 16, 2019.

RESOLVED, upon recommendation of the Administration the Boards approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Haywood, Mr. Burdell Williams, Mr. England, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

1. Information Items:

1. Resignations

The Superintendent accepted the following resignations:

- a. Kelly Murray, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective May 20, 2018.
- b. Ebony Rogers, part-time Lunch Aide at Wyncote Elementary School, effective September 30, 2019.
- c. Stephanie Baylis, 1:1 Paraeducator at Cedarbrook Middle School, effective September 26, 2019, end of workday.
- d. Francis Schuck, Lead Custodian at Cheltenham Elementary School, effective October 21, 2019, end of workday.

2. Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

- a. Antonia Jones, Kindergarten Teacher at Wyncote Elementary School, granted an unpaid childrearing leave for the 2019-2020 School year. Ms. Jones's return to work date is the first teacher day of the 2020-2021 school year.
- b. Victoria Steward, Paraeducator, Inclusion at Cheltenham Elementary School, be granted a change in an unpaid leave of absence From: September 20, 2019 until October 08, 2019; To: September 20, 2019 until November 19, 2019, pursuant to ARTICLE IX. C. of the collective bargaining agreement with the Business Employees' Council (BEC). Ms. Steward's return to work date is November 20, 2019.
- c. Christopher Mallon, Custodian at Cheltenham High School, be granted an unpaid leave of absence from: September 04, 2019 until date to be determined, pursuant to ARTICLE IX. C. of the collective bargaining agreement with the Business Employees' Council (BEC). Mr. Mallon's return to work date is to be determined.

The following non-discretionary Leaves of Absence were rescinded:

a. Elisabeth Hurley, Grade 4 Teacher at Cheltenham Elementary School, granted an unpaid leave of absence from October 28, 2019 until January 20, 2020, under the provisions of the Family & Medical Leave policy. Ms. Hurley's return to work date is January 21, 2020.

3. Award of Tenure

The following awards of tenure are granted:

a. The individuals listed per the attachment, who have served a three-year probationary period in the public schools of Pennsylvania, and have had a satisfactory physical examination, receive written notification of their current status and that this change in status be recorded in the minutes.

EDUCATIONAL AFFAIRS
Approval of
Conferences
Approval of Educational
Service Agreement
Approval for the
Continuation Award
Contract with Fairwold
Academy and Timothy
School
Approval for the Award
Contract with Merakey
Approval of Educational
Placement Waiver

Approval of

Volunteers

Upon motion by Mr. Fishbein, seconded by Ms. Mc Williams the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Thomas DiGuillo, Teacher to attend the Classical Association of Atlantic States Conference in silver Springs, MD on the following dates, 10/10 - 10/12/19 with an estimated cost of \$361.00 total for all workshops to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Ann-Marie Tobar, Teacher to attend the 2019 WIDA National Conference in Rhode Island on the following dates, 10/15 - 10/18/19, with an estimated cost of \$1,525.00 each to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Jessica Keene, Elementary Home & School Visitor, to attend 2019 Paving the Way to Educational Success conference in Pocono Manor, PA on the following dates, 10/15-10/17/19, with an estimated cost of \$467.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for the following administrators to attend the SAP - Student Assistance K-12, 3 Day Certification Training in Norristown, PA on the following dates, 10/22, 10/30, and 11/7/19 with an estimated cost of \$427.20 to be paid from the general fund account.

- Sarah Lynch, Teacher Wyncote Elementary School
- Tanya Scarpato, Teacher Wyncote Elementary School

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for Dr. Cheryl Horsey, Director of Student Services to attend the NAPSA: Collaboration, Coordination, and Communication conference in Baltimore, MD on the following dates, 10/20-10/23/19, with an estimated cost of \$900.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Boards approves the attendance and payment of expenses for the following teachers to attend the Developing A Rigorous and Relevant Digital Learning in Norristown, PA on 10/22/19 with an estimated cost of \$329.75 to be paid from the general fund account.

- Jen Pollack, Teacher Cheltenham High School
- Jessica Louie, Teacher Cheltenham High School
- Mark Hoff, Teacher Cheltenham High School
- Daniel Kuhns, Teacher Cedarbrook Middle School
- Brendan Heron, Teacher Cedarbrook Middle School

EDUCATIONAL AFFAIRS (continued)

RESOLVED, upon recommendation of the Administration the Boards approves the following Educational Service Agreement for each student identified by their confidential ID number:

Student # 405731

RESOLVED, upon recommendation of the Administration the Boards approves the continuation award of a contract with Fairwold Academy and Timothy School to provide special education placements for 180 school-days, during the 2019-2020 academic school year.

RESOLVED, upon recommendation of the Administration the Boards approves the contract with Merakey to provide special education placements for 180 school-days, during the 2019-2020 academic school year.

RESOLVED, upon recommendation of the Administration the Boards approves the following Educational Placement Waiver for each student identified by their confidential ID number:

Student #: 408713

RESOLVED, upon recommendation of the Administration the Boards approves the approval of long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Haywood, Mr. Burdell Williams, Mr. England, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

FINANCIAL AFFAIRS
Approval of 2019-20
Budget Transfers
Approval of Payments

Upon motion by Mr. Burdell Williams, seconded by Ms. Henry, the following resolution was adopted:

Resolved, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2019-2020 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the Administration the Boards approves the bills for payment for the period September 11, 2019, through October 9, 2019, in the following amounts in accordance with the list submitted to the board.

<u>FUND</u>	Check Numbers	<u>Amount</u>
General Fund	154122-154403	\$1,619,140.11
Payroll Fund	11970-12040	\$19,981.93
Student Activity Fund	2857-2861	\$8,424.70
Food Service Fund	2496-2500	\$10,334.29
Capital Reserve Fund	10000-100004	\$150,246

On roll call, the following voted in the affirmative: Mr. Cohen, Mr. Fishbein, Ms. Haywood, Mr. Burdell Williams, Mr. England, Mr. Pender, Mr. Schultz, Ms. Henry, and Ms. McWilliams. Absent: None. Negative: None. Motion adopted.

RESPONSE TO PRIOR QUESTIONS

There were no prior questions.

PUBLIC COMMENTS

Sharon Coley – Wilson and Carmier Wilson, Elkins Park asked if there is an appeal process for the transportation process based since her 2nd grader was denied to be able to ride the school bus. Mr. Wilson asked how long before the meeting will be scheduled.

Dr. Marseille responded by stating he would have Ms. Mance contact them to schedule a meeting with him to discuss the matter.

MEETING ADJOURNED

Upon motion by Mr. Fishbein, seconded by Mr. Schultz and unanimously approved, the meeting was adjourned at 8:57 p.m.

Secretary