

LEGISLATIVE BOARD
MEETING

The Legislative Meeting of the Board of School Directors of the Cheltenham School District was held on Tuesday, January 14, 2020, at 7:05 p.m. in the Administration Building, 2000 Ashbourne Road, Elkins Park, PA. The meeting was called to order by President: Ms. Haywood. Those present were: Mr. Cohen, Ms. Haywood, Mr. Scott, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Burdell Williams, Mr. Fishbein, Dr. Marseille-Superintendent, Dr. Smith – Assistant Superintendent, Mr. Roos -Solicitor, Ms. Michaels, Business Manager, and Mrs. Mance -Secretary.

Mr. England was absent.

The following members of the staff were present:

Mr. Barone, Director of Technology
 Ms. Collins, Director of Secondary Education
 Mr. Kaufman, Director of Communications
 Ms. Tolbert- Jackson, Director of Human Resources
 Dr. Gallagher, Director of Special Education
 Dr. Cheryl Horsey, Director of Student Services

There were 22 signatures in the guest register.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance was led by Elkins Park students and they each received a certificate from the Board.

RECOGNITIONS

Mr. Wallace acknowledged the Cheers for Volunteers: Scott Appel, Kelly Batiancila, Tom Bonner, Francis Brown, Chowan Cowans, Stephanie Curry, Elisa Davidson, Howard Hoffman, Tara Kopp, Susan Levey, and Leah Mulhearn and they each received a certificate from the Board. Mr. Wallace also shared a few highlight about the Pride program at the Elkins Park School and the Vocal Ensemble gave a rendition from the Wiz, Mr. Wallace also acknowledged the students art work. Mr. Kaufman presented the Cheltenham Football team certificate from the Board of Directors.

SUPERINTENDENT'S
REPORT

Dr. Marseille shared the following with the Board and community:

- Photos and an update and the Cultural Proficiency/ Equity Ambassadors with other high schools in Montgomery county.
- The PBL team received a PBL grant
- Student news
- Fiscal Challenges and Responsible Reductions
- Air conditioning will be installed at the Elkins Park School
- Reminder about the MLK day of Service
- Reminder about upcoming Educational Affairs, Communications Committee, and Facilities and Financial Affairs Committee Meetings.

SOLICITOR'S REPORT

Mr. Roos announced there were two Executive Sessions since the last board meeting:

SUNSHINE
ANNOUNCEMENTS

Tuesday, December 17, 2019

Educational Affairs Meeting

Wednesday, December 18, 2019

Policy Committee Meeting

Thursday, December 19, 2019

Communications Committee Meeting

Tuesday, January 7, 2020

Executive Session – Personnel - Labor Relations/ Negotiations

Agenda Build

Immediately followed by Facilities Affairs Committee Meeting

Immediately followed by Financial Affairs Committee Meeting

Tuesday, January 14, 2020

Executive Session - Personnel - Labor Relations/ Negotiations

Agenda Review

PUBLIC COMMENTS ON AGENDA ITEMS ONLY	There were no comments on agenda items.
APPROVAL OF MINUTES	Upon motion by Mr. Fishbein, seconded by Mr. Burdell Williams, the minutes from the November 12 and December 10, 2019 Legislative Board Meeting and the December 3, 2019, Board Reorganization Meeting minutes were unanimously approved.
STUDENT REPRESENTATIVES Naomi Aires	<p>The Cheltenham High School Student representative presented the following information:</p> <ul style="list-style-type: none"> • The CHS Student Council delivered gifts for all the students at the Easter seals school in Levittown. • The Class of 2020 had a Swap meet fundraiser before the holidays and it went very well. • The Winter Ball was well attended and everyone had fun. • Cheltenham High School students and faculty participated in this year's Polar Plunge and raised \$5,000.00 for the Unified Sports teams. • The Track Team participated in the Marine Corps Holiday Classic. • The Black Student Union adopted 8 anonymous families from various elementary schools across the District and collected gifts for them for Christmas. • The Junior Prom will be held at the Grey Towers at Arcadia University. • The Calm Room is now open at the High School. It promotes Mindfulness and a place of calm and peace for the student body .
TREASURER'S REPORT	Upon motion of Mr. Schultz, seconded by Mr. Scott, the Treasurer's Report for the period ending December 2019, as presented in the financial statements to the board and as attached to the original minutes, was unanimously approved.
MCIU REPORT	The Board did not have a report for the Montgomery County Intermediate Unit Committee. The next meeting is scheduled for Wednesday, January 22, 2020.
EASTERN CENTER REPORT	Mr. Burdell – Williams reported for the Eastern Center for Arts and Technology met on December 19, 2019, and discussed the following agenda items: Student of the month, Election of Officers, 2020-2021 Calendar, The budget was submitted, and the Open House on March 1, 2020.
FINANCIAL AFFAIRS COMMITTEE	Mr. Fishbein reported the Financial Affairs Committee discussed the following agenda items at the January 7, 2020, meeting: Approval of Minutes, 2020-21 Cost Savings Review, 2020-21 Preliminary Budget, and 2019-20 Budget Status Update. Mr. Fishbein announced the next meeting is scheduled for Tuesday, February 4, 2020, at the Administration Building in room 119.
ADOPTION OF THE PRELIMINARY BUDGET FOR 2020-2021	<p>Upon motion by Mr. Cohen, seconded by Mr. Schultz, the following resolution was adopted:</p> <p>RESOLVED, upon recommendation of The Financial Affairs Committee the Board gives the Administration authorization to approve the Preliminary Budget for the 2020-2021 fiscal year:</p> <p>Resolved, that the Board of School Directors:</p> <ol style="list-style-type: none"> a. approves the Preliminary 2020-2021 General Fund Budget in the amount of \$124,648,091. b. authorizes the posting and advertising of the General Fund Budget with final adoption scheduled for June 9, 2020; c. authorizes the Superintendent, Business Administrator and Solicitor to take any and all actions necessary to ensure legal compliance with preliminary budget approval.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell Williams, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein and Mr. Scott. Absent: Mr. England. Negative: None.
Motion adopted.

EDUCATIONAL AFFAIRS COMMITTEE Ms. Henry reported the Educational Affairs Committee discussed the following agenda items at the December 17, 2019, meeting: Approval of Minutes, 2020-21 Calendar Recommendations, Challenge Program, and Special Education. Ms. Henry announced the next meeting is scheduled for Tuesday, January 21, 2020, at the Administration Building in room 119.

ADOPTION OF THE ACADEMIC CALENDAR FOR 2020-2021 Upon motion by Mr. Pender, seconded by Mr. Burdell - Williams, the following resolution was adopted:
RESOLVED, upon recommendation of the Educational Affairs Committee the Board authorizes the Administration to approve the 2020-2021 Academic Calendar.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell Williams, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein and Mr. Scott. Absent: Mr. England. Negative: None.
Motion adopted.

Upon motion by Mr. Cohen, seconded by Mr. Fishbein, the following resolution was adopted:

RESOLVED, upon recommendation of the Educational Affairs Committee the Board authorizes the Administration to approve the following Act 80 days for the 2020-2021 school year. The Act 80 days scheduled for 2020-2021 school year are October 12, November 3, November 24, and November 25, 2020, February 12 and May 18, 2021.

These Act 80 days will be used for teacher in-service, professional development, and parent conferences.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell Williams, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein and Mr. Scott. Absent: Mr. England. Negative: None.
Motion adopted.

FACILITIES COMMITTEE Mr. Cohen reported the Facilities Committee discussed the following agenda items at the January 7, 2020, meeting: Approval of Minutes, School District Building Maintenance Updates, Elkins Park Air Conditioning Update, Facilities Capital Improvement Plan, and School Dude Monthly Maintenance Update. Mr. Cohen announced the next meeting is scheduled for Tuesday, February 4, 2020, at the Administration building in 119.

LIAISON GROUP Mr. Cohen did not have a report for the Liaison Group but announced the next meeting is scheduled January 27, 2020 at the Township.

POLICY COMMITTEE Ms. Haywood reported the Policy Committee discussed the following agenda items at the December 18, 2019, meeting: Approval of Minutes, **Old Business** Policy and AR 238 Parental Custody (1991), Policy and AR 201 Admission of Beginners, Policy and AR 240 Foreign Exchange Students, Policy 614 Payroll Authorization (1998), Policy 904 Public Attendance in School Facilities (1997), Policy 321 Political Activities (New), and Policy 321/421 Political Activities (1992) for Repeal, and **New Business** Policy 320 Freedom of Expression, Policy 320/420 Freedom of Expression for Repeal (1992), Policy and AR 208 Withdrawal From School (1998), Policy 255 No Child Left Behind Compliance for Repeal, Policy 116 Tutorial Instruction (1989), Policy 124 Alternative Instruction Opportunities (Previously Summer School 1989), and Policy 110 Instructional Supplies (1998). Ms. Haywood announced the next Policy committee meeting is scheduled for Wednesday, January 22, 2020, at 8:00 a.m. at the Administration building in room 119.

1. First Read Policies

- a. #201 Admission of Beginners
- b. #321 Political Activities (New)

POLICY COMMITTEE
(continued)

- c. #321/421 Political Activities for Repeal (1992)
- d. #320 Freedom of Expression
- e. #320/420 Freedom of Expression for Repeal (1992)
- f. #208 Withdrawal From School (1998)
- g. #255 No Child Left Behind Compliance for Repeal
- h. #116 Tutorial Instruction (1989)
- i. #124 Alternative Instruction Opportunities (Previously Summer School 1989)
- j. #110 Instructional Supplies (1998)

2. The following AR's are for review only

- a. AR 201 Admission of Beginners
- b. AR 238 Parental Custody
- c. AR 240 Foreign Exchange Students
- d. AR 208 Withdrawal From School

Upon motion by Mr. Fishbein seconded by Ms. Henry, the following resolution was adopted:

3. Policies for Adoption

- a. #238 Parental Custody (1991)
- b. #240 Foreign Exchange Students
- c. #614 Payroll Authorization (1998)
- d. #904 Public Attendance in School Facilities (1997)

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell Williams, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein and Mr. Scott. Absent: Mr. England. Negative: None. Motion adopted.

COMMUNICATION
COMMITTEE

Mr. Burdell - Williams reported the Communications Committee discussed the following agenda items at the December 19, 2019, meeting: Approval of Minutes, Monthly Communications Analytics, Naming Opportunities, and Athletic Marketing and Promotion. Mr. Burdell - Williams announced the next meeting is scheduled for Thursday, January 23, 2020, at 7:00 p.m. at the Administration building in room 119.

LEGISLATIVE REPORT

Ms. Haywood reported the Montgomery County Legislative Committee discussed the following items at their last meeting: The Legislature reconvened in January 7, 2020 and Governor Wolf will be unveiling a proposed budget on February 4, 2020.

PERSONNEL

Appointment of
Administrators
Appointment of Long –
Term Substitute
Teachers
Appointment of
Support Staff
Approval of Statement
of Charges
Approval of Extra
Duty/Extra Pay

Upon motion by Mr. Burdell - Williams, seconded by Mr. Pender, the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of James Taylor as Interim Principal at Wyncote Elementary School, at an annual 2019-2020 salary of \$120,000 prorated, effective January 2, 2020, through the end of the 2019-2020 school year.

RESOLVED, upon recommendation of the Administration the Board approves the appointment of Dr. Renato Lajara as Principal at Cheltenham High School, CASSA classification, at an annual 2019-2020 salary of \$165,000 prorated, effective January 15, 2020.

RESOLVED, upon recommendation of the Administration the Board approves the appointment of Ellen Park as Long-Term Substitute Teacher, Mathematics Teacher at Cedarbrook Middle School, at a salary of \$49,828 (Step 5/Bachelor's) 2018-2019 salary schedule, to be hired provisionally pending statutory requirements, effective August 20, 2019, through the end of the 2019-2020 school year.

*Assignment dates have been revised

PERSONNEL
(continued)

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Sara Chernov as Long-Term Substitute Teacher, School Counselor at Cedarbrook Middle School, at a salary of \$48,122 (Step 2/Masters) prorated, 2018-2019 salary schedule, to be hired provisionally pending statutory requirements, effective September 03, 2019, through the end of the 2019-2020 school year.

*Assignment dates have been revised

RESOLVED, upon recommendation of the Administration the Board approves the appointment of Megan Carroll as Long-Term Substitute Teacher, Kindergarten Teacher at Wyncote Elementary School, at a salary of \$48,122 (Step 2/Masters) 2018-2019 salary schedule, to be hired provisionally pending statutory requirements, effective January 2, 2020, through the end of the 2019-2020 school year.

*Assignment and assignment dates have been revised

RESOLVED, upon recommendation of the Administration the Board approves the appointment of Saidah Giraud as Long Term Substitute Teacher, Kindergarten Teacher at Cheltenham Elementary School, at a salary of \$58,278 (Step 7/Masters) 2018-2019 salary schedule, to be hired provisionally pending statutory requirements, effective August 20, 2019, through the end of the 2019-2020 school year.

*Assignment dates have been revised

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Eliza Welfare-Brown as a part-time C.L.A.S.P. Aide, Group Supervisor, Tier III, at Cheltenham Elementary School, 1.75 hours per day for 182 days, at an hourly rate of \$17.46, to be hired provisionally pending statutory requirements, effective January 2, 2020. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Tina Pennington as a part-time Lunch Aide, Tier I, at Wyncote Elementary School, 3 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective January 2, 2020. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Board approves the ratification of the appointment of Brigid Green as a part-time Lunch Aide, Tier I, at Elkins Park School, 3 hours per day for 182 days, at an hourly rate of \$14.23, to be hired provisionally pending statutory requirements, effective January 7, 2020. A 90-day probation period is required.

RESOLVED, upon recommendation of the Administration the Board approves the statement of charges for employee #10813 per the attachment.

Background: The Superintendent has recommended that the Statement of Charges be approved by the School Board in accordance with School Dist. Of Philadelphia v. Jones, 139 A.3d 358, 332 Ed. Law Rep. 393, (Pa. Commw. Ct. 2016). The Superintendent has advised the School Board that he believes that there is sufficient evidence to support the allegations in the Statement of Charges; and, by approving this motion, the School Board confirms that it has reviewed the Statement of Charges and considered the Superintendent's belief that there is evidentiary support for the Statement of Charges and authorized the Board President and Secretary to execute the Statement of Charges as required by section 1127 of the School Code; and further directed the Superintendent or designee to serve the Statement of Charges upon employee #10813 in the manner and at the time required by section 1127 of the School Code.

RESOLVED, upon recommendation of the Administration the Board approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell Williams, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein and Mr. Scott. Absent: Mr. England. Negative: None.
Motion adopted.

Information Items:

1. Retirements

The Superintendent accepted the following retirements:

a. Meredith Gapsis, Special Education Teacher at Cheltenham High School, effective February 20, 2020, end of workday.

b. Danielle Barnette-Eckenrode, School Nurse at Glenside Elementary School, effective January 03, 2020, end of workday.

2. Non-discretionary Leaves of Absence

The following non-discretionary Leaves of Absence were granted:

a. Quiana Dayle, Inclusion Paraeducator at Elkins Park School, granted an unpaid leave of absence from January 28, 2020 until May 04, 2020, under the provisions of the Family & Medical Leave policy. Ms. Dayle's return to work date is May 05, 2020.

b. Crystal Clark, Principal at Wyncote Elementary School, be granted a sabbatical leave of absence From January 1, 2020 until June 30, 2020, for Health Restoration, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Ms. Clark's return to work date is July 1, 2020.

c. Timothy Strosser, Mathematics Teacher at Cedarbrook Middle School, be granted a sabbatical leave of absence for the Second semester of the 2019-2020 school year for Health Restoration, and that he be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Mr. Strosser's return to work date is the first teacher day of the 2020-2021 school year.

d. Patrice Gyza, Kindergarten Teacher at Cheltenham Elementary School, be granted a sabbatical leave of absence for the second semester of the 2019-2020 school year for Health Restoration, and that he be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Ms. Gyza's return to work date is the first teacher day of the 2020-2021 school year.

EDUCATIONAL AFFAIRS
Approval of
Conferences
Approval Educational
Waiver Agreement
Adoption of Hearing
Officer Adjudication
Approval of
Volunteers

Upon motion by Ms. Henry, seconded by Mr. Fishbein the following resolution was adopted:

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Adrienne Jackson, Director of Human Resources, to attend the PASPA 34th Annual Conference in Harrisburg, PA on the following dates, 02/26/20 - 02/28/20, with an estimated cost of \$946.69 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for the following staff members, to attend the PDE Conference: Making A Difference; Educational Practices that Work in Hershey, PA on 03/09/20 - 03/11/20 with an estimated cost of \$695.00 each to be paid from the general fund account.

- Dr. Beverly Gallagher, Director of Special Education
- Christina Lewis, Supervisor of Special Education

RESOLVED, upon recommendation of the Administration the Board approves the attendance and payment of expenses for Susan Greenwald, Teacher to attend the 2020 Pete - C Conference in Pittsburgh, PA on 02/23/20 - 02/26/20 with an estimated cost of \$324.25 to be paid from the general fund account.

EDUCATIONAL AFFAIRS
(continued)

RESOLVED, upon recommendation of the Administration the Board approves the educational service agreement between the District and parents of the student identified below by confidential student number in the form presented to the Board:

- Student # 403185

RESOLVED, upon recommendation of the Board-appointed hearing officer the Board approves the recommendation to adopt those findings of fact and conclusions of law as contained in the appointed hearing officer's proposed adjudication, as presented to the Board.

- Student # 40882

RESOLVED, upon recommendation of the Administration the Board approves the approval of long-term and overnight volunteers pursuant to Policy 916, per attachment.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell Williams, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein and Mr. Scott. Absent: Mr. England. Negative: None. Motion adopted.

FINANCIAL AFFAIRS
Approval of 2019-20
Budget Transfers
Approval of Payments
Approval of Eastern
Center for Arts and
Technology 2020-2021
Operating Budget
Disposal of
Chromebooks

Upon motion by Mr. Schultz, seconded by Mr. Burdell - Williams, the following resolution was adopted:

Resolved, upon recommendation of the administration, the Board gives authorization to make budget transfers and assignments for the 2019-2020 fiscal year as required by state and mandated auditing procedures.

RESOLVED, upon recommendation of the Administration the Board approves the bills for payment for the period December 10, 2019, through January 14, 2020, in the following amounts in accordance with the list submitted to the board.

Fund	Check Numbers	Amount
General Fund	155188-155448	\$7,601,717.94
Payroll Fund	12220-12258	\$18,372.54
Food Service Fund	2512-2513	\$345,096.77
Student Act	2877-2884	\$4,197.20

RESOLVED, upon recommendation of the Administration the Board approves the adoption of the 2020-2021 operating budget for the Eastern Center for Arts and Technology as approved by their Board of Directors in the amount of \$10,781,220 and a capital assessment of \$750,000 with the Cheltenham School District secondary contribution of \$1,357,429 which is an increase of \$70,027 or 5.4% from 2019-2020 and capital assessment contribution of \$90,937.

RESOLVED, upon recommendation of the Administration and in accordance with Board Policy 706.2 – Disposal of District Owned Equipment, the Board approves the recycling of Chromebooks as identified on the attachment.

On roll call, the following voted in the affirmative: Mr. Cohen, Ms. Haywood, Mr. Burdell Williams, Mr. England, Mr. Pender, Mr. Schultz, Ms. Henry, Mr. Fishbein and Mr. Scott. Absent: None. Negative: None. Motion adopted.

RESPONSE TO PRIOR
QUESTIONS

There were no prior questions.

PUBLIC COMMENTS

There were no public comments.

MEETING ADJOURNED

Upon motion by Mr. Fishbein, seconded by Mr. Burdell - Williams and unanimously approved, the meeting was adjourned at 9:00 p.m.


Secretary


President