

**Cheltenham School District  
Virtual Legislative Board Meeting of the Board of School Directors  
March 9, 2021**

**CALL TO ORDER**

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met virtually on Tuesday, March 9, 2021 at 7:00 p.m. via Zoom to hold a regular legislative board meeting. The meeting was called to order by President, Mr. Fishbein. Attendance was as follows:

**CHELTENHAM SCHOOL BOARD OF DIRECTORS**

Mr. Charles Burdell-Williams, Mr. David L. Cohen, Mr. William England, Mr. Joel Fishbein, Ms. Julie Haywood, Ms. Pamela Henry, Ms. Jennifer Lowman, Mr. Christopher Pender, Sr., Mr. Daniel Schultz.

**CHELTENHAM SCHOOL DISTRICT ADMINISTRATION**

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Dr. Beverly Gallagher, Director of Special Education; Dr. Cheryl Horsey, Director of Student Services; Ms. Cara Michaels, Business Manager; Mr. David Teasdale, Director of Facilities and Maintenance; Dr. Tamara Thomas Smith, Assistant Superintendent; Mrs. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Wagner Marseille, Superintendent.

**SOLICITOR**

Mr. Kenneth Roos, Esq.

**BOARD SECRETARY**

Ms. Debra Harding

**ATTENDEES**

There were 87 attendees who joined online for the virtual meeting.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Cheltenham School Board member, Mr. Schultz.

**RECOGNITION  
GLENSIDE  
ELEMENTARY  
SCHOOL**

Ms. Robinson, Principal, recognized Glenside Elementary School with a PowerPoint presentation, including cameos from students representing each grade level, highlighting its successes and points of pride.

**PRESENTATIONS:**

**FALL ALTERNATIVE  
AND SPRING  
ATHLETICS UPDATE**

Mr. Blackwell, Athletic Director, provided a PowerPoint presentation on the status of Fall Alternative and Spring Athletics.

**HIGH SCHOOL  
UPDATE**

Dr. Marseille, Superintendent, and Dr. Lajara, Cheltenham High School Principal, provided a PowerPoint presentation updating the options for returning to a hybrid model for the high school.

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SOLICITOR'S REPORT	Mr. Roos reported there were no executive sessions held since the last legislative meeting. He also reported on President Biden's executive order which includes reviewing the Education Department's regulations and policies to make sure they comply with the antidiscrimination policy, specifically the department's policy on Title IX of the Education Amendments of 1972.
PRESIDENT'S REPORT	No report
Approval of Treasurer's Report	Upon motion by Mr. Pender, seconded by Mr. England, the Treasurer's report for the period ending February 28, 2021, as presented in financial statements to the Board and as attached to the original minutes, was unanimously approved.
MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT	<p>Mr. England, reporting for the Montgomery County Intermediate Unit Committee, shared highlights from the meeting on February 24, 2021 including information on the April 8, 2021 Virtual Day on the Hill.</p> <p>Mr. England announced the next meeting will be on March 24, 2021.</p>
EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT	<p>Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared highlights from the Joint Operating Committee meeting held on February 10, 2021:</p> <ul style="list-style-type: none"><li>• Status of 2020-2021 School Goals</li><li>• Antigen Testing at EASTERN</li><li>• 2021-2022 Budget Status</li><li>• NOCTI Assessment, Open House, Summer Fun, and Summer Cosmetology</li><li>• Audit Engagement Letter</li><li>• E-Rate</li><li>• Facility Renovation</li><li>• Final 2020-2021 Professional Salary Guide</li><li>• Presentation - School-to Career Initiatives</li></ul> <p>The Eastern Center for Arts and Technology JOC Meeting minutes can be accessed via the <a href="#">Eastern Center for Arts and Technology – Joint Operating Committee website</a>.</p> <p>Mr. Burdell-Williams announced the next JOC meeting will be held on March 10, 2021.</p>
STUDENT REPRESENTATIVES REPORT	<p>The Cheltenham High School Student Representatives, Quincy Rhoades and Lisa Lam, presented the following information on the following topics:</p> <ul style="list-style-type: none"><li>• Environmental and Sustainability</li></ul>

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- Civics and Community Engagements
- Dance and School Spirit
- Charity
- Student Council Overall

**SUPERINTENDENT'S  
REPORT**

Dr. Marseille shared information regarding:

- Recognition and Celebration of Women's History Month
- J and J Vaccination
- March 18-19 Possible Adjusted Instructional Schedule
- District COVID-19 Dashboard
- Legislative Town Hall
- Committee Meeting and Important Dates
- Future of Legislative Meetings - April 13

**PUBLIC COMMENTS  
ON AGENDA ITEMS  
ONLY**

There was one (1) public comment on agenda items.

*\*\*Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via [csdboardmeetingcomments@cheltenham.org](mailto:csdboardmeetingcomments@cheltenham.org) are transcribed verbatim for the meeting minutes.*

**Lisa Rittler, Glenside:** (received via email) First- Mr. Blackwell, thank you continue to do for out CHS athletes!! With games beginning next week, when will decision be made about parents/fans be allowed to attend any home games? Socially distant/face masked and following outdoor covid guidelines? thank you!

**APPROVAL OF  
MINUTES**

Upon motion by Ms. Lowman, seconded by Mr. Burdell-Williams, the minutes from the January 12, 2021 Virtual Legislative Board Meeting were unanimously approved.

**FINANCIAL AFFAIRS  
COMMITTEE**

Mr. Schultz, reporting for the Financial Affairs committee, shared highlights from the Financial Affairs Committee meeting held on March 2, 2021.

- 2020-2021 Budget Review
- Charter School Costs 2021-2022
- Data Analytics Review
- Budget Review 2021-2022
- Discussion on Use and Filing for Referendum Exceptions

Mr. Schultz announced the next Financial Affairs Committee Meeting is scheduled for April 6, 2021.

**EDUCATIONAL  
AFFAIRS COMMITTEE**

Ms. Henry, reporting for the Educational Affairs Committee, shared highlights from the Educational Affairs Committee meeting held on February 17, 2021:

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- CHS - Class Rank and Course Weight Recommendations

Ms. Henry announced that the next meeting will be held on March 16, 2021.

**FACILITIES  
COMMITTEE**

Mr. Burdell-Williams, reporting for the Facilities Committee, shared highlights from the Facilities Committee meeting held on March 2, 2021:

- School District Building and Maintenance Updates
- Snow Removal and Equipment Update
- SchoolDude Updates

Mr. Burdell-Williams announced that the next meeting will be held on April 6, 2021.

**LIAISON GROUP**

Mr. Cohen, reporting for the Liaison Group, shared highlights from the Liaison Group meeting held on February 22, 2021:

- Follow Up on Township's proposed Stormwater Fees.
- Land Development Updates.
- Township's Comprehensive Plan Development.
- Update District on name change of the Township's Human Relations Committee to the Civil Rights Task Force
- Update on Township Human Relations Commission.
- Reach out to multi-cultural/Black Student Parent Groups to share our Township Advisory Committees and invite more diverse participation.
- Review of HUB Flyer.
- Discussion on bus routes and road work. Follow up on traffic & Crossing Guards in school zones.
- Condolences on the loss of one of our students.
- Friendly check on morale- COVID-19/snow depression, tough hybrid/in-person decisions, etc.
- Discussion on a new scoreboard at CHS.
- Discussion on emergency alerts to residents.

Mr. Cohen announced the next Liaison Group meeting will be held on March 15, 2021.

**POLICY COMMITTEE**

Ms. Haywood, reporting for the Policy Committee, discussed the following agenda items at the March 3, 2021 meeting: **Old Business:** Policy and AR 217 Graduation Requirements (2019); Policy and AR 111 Curriculum and Instructional Management (1999) changed to Planning and Preparation of Professional Staff; Policies 356/456/556 Weapons (2012); Policies 315/415/515 Disqualification by Reason of Health (1993/2009) for Repeal; Policies and AR 335/435/535 Family and Medical Leave Act (2009); Policy 141 Alternative Education for Disruptive Youth (2001) for Repeal; Policy and AR 820 Integrated

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Pest Management (2003); Policy and AR 806 Child Abuse (2014). **New Business**: Policies 309/409/509 Assignment and Transfer (1992, 1995, 2001); Policy and AR 214 Computing Grade Point Average and Determining Class Rank (2019); Policy and AR 140 Charter Schools (1999); Policy and AR 219 Student Complaint Process (2016); Policy and AR 200 Enrollment of Students (2017)

Ms. Haywood announced the next Policy Committee Meeting is scheduled for March 24, 2021.

Upon motion by Mr. Schultz, seconded by Mr. Burdell-Williams, the following policies were unanimously adopted or repealed:

**Adoptions**

- a. #217 Graduation Requirements (2019)
- b. #111 Curriculum and Instructional Management (1999) change title to Planning and Preparation of Professional Staff
- c. #356 Weapons (2012)
- d. #456/556 Weapons (2012) for Repeal due to renumbering and consolidation of policies
- e. #315/415/515 Disqualification by Reason of Health (1993/2009) for Repeal - Content addressed in Policy 314 Medical Examination
- f. #335 Family and Medical Leave Act (2009)
- g. #435/535 Family and Medical Leave Act (2009) for Repeal due to renumbering and consolidation of policies
- h. #141 Alternative Education for Disruptive Youth (2001) for Repeal - policy no longer required
- i. #820 Integrated Pest Management (2003)
- j. #806 Child Abuse (2014)

**First Read**

- a. #309 Assignment and Transfer (1992)
- b. #409/509 Assignment and Transfer (1995, 2001)
- c. #140 Charter Schools (1999)
- d. #219 Student Complaint Process (2016)
- e. #200 Enrollment of Students (2017)

**COMMUNICATIONS  
COMMITTEE**

Ms. Lowman, reporting for the Communications Committee, shared highlights from the Communications Committee Meeting held on February 25, 2021:

- Reopening / COVID-19 Communications
- Media Relations

Ms. Lowman announced the next Communications Committee Meeting is scheduled for March 25, 2021.

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- LEGISLATIVE REPORT Ms. Haywood, reporting for the Montgomery County School Directors Legislative Committee (MCSDLC), shared highlights from the MCSDLC meeting held on February 24, 2021. The next Montgomery County School Directors Legislative Committee meeting is scheduled to be held on March 24, 2021.
- PERSONNEL Upon motion by Mr. England, seconded by Ms. Haywood, the following resolutions were adopted:
- Appointment of Administrators **Appointment of Administrators**  
RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of Lieu Kim as Assistant Director of Business Services at the Administration Building, at an annual 2020-2021 salary of \$95,000 prorated, to be hired provisionally pending statutory requirements, effective March 22, 2021.
- Appointment of Support Staff **Appointment of Support Staff**  
RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of Maudelene Alfred as Paraeducator, Learning Support, Tier IIA, at Wyncote Elementary School, 7 hours per day for 184 days, at an hourly rate of \$15.60, to be hired provisionally pending statutory requirements, effective February 19, 2021. A 90-day probation period is required.
- Approval of Changes in Assignment **Approval of Changes in Assignment**  
RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of a change in position and classification for Kaseema Fisher-Scott from: part-time C.L.A.S.P. Aide at the Glenside Elementary School to: Paraeducator, Learning Support, Tier IIA, at Glenside Elementary School, 7 hours per day for 184 days, at an hourly rate of \$16.74, effective February 22, 2021.  
RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of a change in position and classification for Charlene Gallagher from: Guidance Secretary at Cheltenham High School to: Transportation Specialist, Grade 6, at the Administration Building, 7.5 hours per day for 260 days, at an annual rate of \$51,284 prorated, effective March 08, 2021.
- Approval of Leadership Stipend Positions **Approval of Leadership Stipend Positions**  
RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of professional personnel per the attachment for leadership positions for the 2020-2021 school year, at the rates listed.
- Extra Duty/Extra Pay **Extra Duty/Extra Pay**

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RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

**RETIREMENTS**

**Retirements**

**The Superintendent accepted the following retirements:**

Rebecca Sheridan, Science Teacher at Cheltenham High School, effective the last teacher day of the 2020-2021 school year. Ms. Sheridan has been a district employee for 28 years.

Terrance Sullivan, Industrial Arts Teacher at Cheltenham High School, effective the last teacher day of the 2020-2021 school year. Mr. Sullivan has been a district employee for 19 years.

**RESIGNATIONS**

**Resignations**

**The Superintendent accepted the following resignations:**

Devon Mays, Maintenance Mechanic at the Administration Building, effective February 26, 2021, end of work day.

Denise Dominguez, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective February 18, 2021.

Maryanne Dinh, part-time C.L.A.S.P. Aide at Cheltenham Elementary School, effective February 16, 2021, end of work day.

Channelle Cleveland, part-time C.L.A.S.P. Aide at Myers Elementary School, effective January 29, 2021, end of work day.

**NON-DISCRETIONARY  
LEAVES OF ABSENCE**

**Non-discretionary Leaves of Absence**

**The following non-discretionary Leaves of Absence were granted:**

Elizabeth Paul, Reading Specialist at Glenside Elementary School, granted an unpaid childrearing leave from April 16, 2021 until the end of the 2020-2021 school year. Ms. Paul's return to work date is the first Teacher day of the 2021-2022 school year.

Anna Diaz, 1:1 Paraeducator at Cedarbrook Middle School, be granted an unpaid leave of absence from January 04, 2021 until date to be determined, pursuant to ARTICLE VIII. C. of the collective bargaining agreement with the Business Employees' Council (BEC).

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**EDUCATIONAL  
AFFAIRS**

**Approval of  
Conferences**

**Approval of Conferences**

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of the attendance and payment of expenses for William Spencer, School Safety Officer, to attend (virtually) Basic SRO Training on the following dates, 03/01/2021 - 03/05/2021, with an estimated cost of \$450.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of the attendance and payment expenses for Wagner Marseille, Superintendent, to attend (virtually) the Negotiation and Leadership Seminar on the following dates, 05/12/2021 - 05/19/2021, with an estimated cost of \$3,497.00 to be paid from the general fund account.

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of the attendance and payment expenses for Nick Perez, Principal-Cheltenham Elementary, to attend the 2021 Educational Leadership Summit in Pocono Manor, PA on the following dates, 08/01/2021 - 08/03/2021, with an estimated cost of \$1,037.50 to be paid from the general fund account.

**Approval of Educational  
Service Agreement**

**Approval of Educational Service Agreement**

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of the educational service agreement between the District and the parents of the student identified below by a confidential student number in the form presented to the Board:

Student #: 403360

Student #: 409054

**Approval of  
Continuation of Contract  
for 2020-2021 School  
Year**

**Approval of Continuation of Contract for 2020-2021 School Year**

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of the continuation award of a contract with Echelon Protection and Surveillance to provide residency investigation services at a cost of \$65.00 per investigation officer per hour for the 2020-2021 school year.

**Approval of Volunteers**

**Approval of Volunteers**

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the ratification of the following long-term volunteers pursuant to Policy 916:

- Hunter Tonkin
- David Thomas
- Michael Dunn

Upon motion by Mr. England, seconded by Ms. Lowman, the resolution was unanimously adopted.



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**FINANCIAL AFFAIRS**

Approval of 2020-2021 Budget Transfers

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the attached budget transfers and assignments for the 2020-2021 fiscal year as required by state and mandated auditing procedures.

Approval of Payments

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the bills for payment for the period February 1, 2021 through February 28, 2021, in the following amounts in accordance with the list submitted to the board.

<u>FUND</u>	<u>Check Numbers</u>	<u>Amount</u>
<b>General Fund</b>	158050 - 158459	5,115,629.06
<b>Payroll Fund</b>	12683 - 12724	32,424.96
<b>Food Service Fund</b>	2611 - 2627	69,369.14

Approval of Authorization to Prepare and Solicit Bids

RESOLVED, upon recommendation of the Administration, the Board of School Directors approves the request for authorization to prepare and solicit bids for the following 2021-22 supplies:

- Instructional/General Supplies
- Athletic/Physical Education Supplies/Equipment

Upon motion by Mr. England, seconded by Ms. Haywood, the resolutions were unanimously adopted.

**RESPONSE TO PRIOR QUESTIONS**

There were thirty-three (33) prior questions or comments.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Three (3) public comments were received on non-agenda items. *\*\*Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via [csdboardmeetingcomments@cheltenham.org](mailto:csdboardmeetingcomments@cheltenham.org) are transcribed verbatim for the meeting minutes.*

**Lisa Rittler, Glenside:** Provided update on her communication with the high school administration regarding the Class of 2021 senior activities and the hope that they (Class of 2021) be celebrated in the same manner as the Class of 2020, within the constraints of the pandemic.

**Liza Meiris, Wyncote:** Voiced support for Police Free CSD.

**Justin Silverman, Glenside:** Will basketball hoops be put back up at Glenside Elementary this spring? And can one of the rims be lowered so that young kids can play?

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MEETING  
ADJOURNED

Upon motion by Mr. England, seconded by Mr. Burdell-Williams, the meeting adjourned at 10:30 p.m.

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Secretary

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President