

**Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
December 14, 2021**

CALL TO ORDER

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met in a virtual model on Tuesday, December 14, 2021 at 7:00 p.m. via Zoom to hold a regular legislative board meeting. The meeting was called to order by President, Ms. Henry. Attendance was as follows:

CHELtenham SCHOOL BOARD OF DIRECTORS

Mr. Charles Burdell-Williams, Mr. David L. Cohen, Mr. Zachary Epps, Mr. Joel Fishbein, Ms. Julie Haywood, Ms. Pamela Henry, Ms. Jennifer Lowman, Ms. Leah Mulhearn, Mr. Daniel Schultz.

CHELtenham SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Dr. Beverly Gallagher, Director of Special Education; Ms. Jessica Keene, Director of Student Services; Dr. Tamara Thomas Smith, Assistant Superintendent; Ms. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Brian Scriven, Superintendent.

SOLICITOR

Mr. Edward Diasio, Esq.

BOARD SECRETARY

Ms. Debra Harding

ATTENDEES

There were 25 attendees who joined online for the virtual meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Cheltenham School Board member, Mr. Cohen.

PRESIDENT'S REPORT

Ms. Henry welcomed the new board members, Mr. Epps and Ms. Mulhearn.

STUDENT REPRESENTATIVES REPORT

Student Representative Sadie Leary, reporting for the Student Council shared information regarding:

- Blood Drive
- Environmental Justice
- Charity

SUPERINTENDENT'S REPORT

Superintendent Dr. Scriven shared information regarding the following topics:

- Mask Mandate Update

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- Holocaust Remembrance Foundation
- PA Science Standards
- Winter Benchmark Administration
- International Day of Persons with Disabilities
- Effective School Solutions
- Business Services Update
- Facilities and Maintenance Update
- Thanksgiving Food Drive
- Basketball Tournament Victory

SOLICITOR'S REPORT	Mr. Diasio reported there were no executive sessions held since the last legislative meeting.
PUBLIC COMMENTS ON AGENDA ITEMS ONLY	<p>There was one (1) public comment on agenda items.</p> <p><i>**Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.</i></p> <p>Elisa Davidson, Wyncote: Shared comments on gun violence and school threats.</p>
APPROVAL OF MINUTES	Upon motion by Mr. Fishbein, seconded by Ms. Haywood, the minutes of the November 16, 2021 legislative meeting, November 23, 2021 special legislative meeting, and December 7, 2021 reorganization meeting of the Board of School Directors were unanimously approved.
FINANCIAL AFFAIRS COMMITTEE	Mr. Schultz reporting for the Financial Affairs committee, shared information from the meeting held on December 7, 2021. The meeting video and presentation can be found here . The next meeting is scheduled for January 4, 2022.
EDUCATIONAL AFFAIRS COMMITTEE	Ms. Lowman, reporting for the Educational Affairs committee, shared information from the meeting held on November 23, 2021. The meeting video and presentation can be found here . The next meeting is scheduled for December 21, 2021.
EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT	Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the meeting held December 8, 2021. The minutes of any Joint Operating Committee meeting can be accessed via the Eastern Center for Arts and Technology – Joint Operating Committee website . Mr. Burdell-Williams announced the next JOC meeting will be held on January 12, 2022.
MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT	There was no report given due to transition of board representative. The next report will be shared by the representative to be appointed at the January 11, 2022 legislative meeting.

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FACILITIES COMMITTEE	Mr. Burdell-Williams, reporting for the Facilities Committee, shared highlights from the Facilities Committee meeting held on December 7, 2021. The meeting video and presentation can be found here . Mr. Burdell Williams announced that the next meeting will be held on January 4, 2022.
LIAISON GROUP	Mr. Cohen, reporting for the Liaison Group, stated the group had not met since the last legislative meeting. The next Liaison Group meeting is scheduled for December 20, 2021.
POLICY COMMITTEE	Ms. Haywood, reporting for the Policy Committee, shared agenda items discussed at the November 17, 2021 meeting. The meeting video and summary can be found here . The next Policy Committee meeting is scheduled for December 22, 2021.
COMMUNICATIONS COMMITTEE	Mr. Fishbein, reporting for the Communications Committee, shared highlights from the meeting held on November 18, 2021. The meeting video and presentation can be found here . The next Communications Committee meeting is scheduled for December 16, 2021.
LEGISLATIVE REPORT	Ms. Haywood, reporting for the Montgomery County School Directors Legislative Committee (MCSDLC), stated no meeting was held in November. Ms. Haywood did share information on key federal and state legislation impacting education.
APPROVAL OF AGENDA ITEMS	
Approval of Treasurer's Report	Upon motion by Mr. Cohen, seconded by Mr. Fishbein, the Treasurer's report for the period ending November 30, 2021 as presented in financial statements to the Board and as attached to the original minutes was unanimously approved.
Approval of Agenda Items (Consent)	Upon motion by Ms. Haywood, seconded by Mr. Epps, the following items, with modification under Policies for Adoption to item K. #451/561 Crowdfunding (2017) for Repeal (Consolidated into Policy 361) to correct the typo #451 to #461, were unanimously approved.

Appointment of Support Staff

RESOLVED, the administration recommends the ratification of the appointment of Melanie Craig as part-time Building Aide, Tier 1, at Cedarbrook Middle School, part-time 4.9 hours per day for 182 days, at an hourly rate of \$14.37, to be hired provisionally pending statutory requirements, effective November 29, 2021 (2020-21 salary schedule). A 90-day probation period is required.

Approval of Changes in Assignment

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RESOLVED, the administration recommends the approval of a change in position and classification for Cynthia Ferbee-Roulhac from Paraeducator, One-on-One at Glenside Elementary School to Long Term Substitute Reading Specialist, at Glenside Elementary School, at a salary of \$64,294 prorated (Step 6/Masters+12), effective January 3, 2022 through the end of the 2021-2022 school year.

Extra Duty/Extra Pay

RESOLVED, the administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

Approval of Conference

RESOLVED, the administration recommends approval of the attendance and payment expenses for the following Instructional Technology Teacher Leaders to attend the Pennsylvania Educational Technology Expo and Conference (PETE&C) on 2/6 - 2/9/2022, with the total estimated cost of \$1,995.00, for all, to be paid from the general fund account:

Tami Flood
Kevin Murphy
Lisa Rock

RESOLVED, the administration recommends approval of the attendance and payment expenses for Spentley Toran, Mental Health Counselor, to participate virtually in the SAP: Student Assistance K-12 Program Training on 1/4/2022, 1/6/2022, 1/10/2022, 1/12/2022, 1/19/2022, and 1/21/2022, with the total estimated cost of \$350.00 to be paid from the general fund account.

Approval of Agreement

RESOLVED, the Administration recommends that the Board approves the attached Product Quote with ScholarChip for the purchase of subscriptions, one-time service fees, hardware, and supplies for Cedarbrook Middle and Cheltenham High School in an amount totaling \$79,269.00.

Approval of Volunteer

RESOLVED, the administration recommends the approval of the following volunteer pursuant to Policy 916:

Carolyn Brandy
Sheila Rivers
Lisa Stead
David Gest

Policies for Adoption

- a. #337 Electronic Devices (2009) change title to "Personal Electronic Devices"
- b. #437/357 Electronic Devices (2009) for Repeal (Consolidated into Policy 357)
- c. #330/430/530 Electronic Communications (2012) for Repeal (Contained in Policy 860)

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- d. #304 Employee Resignations (2016)
- e. #404/504 Employee Resignations (2016) for Repeal (Consolidated into Policy 304)
- f. #350 Reporting Arrests and Convictions (2015) change title to "Educator Misconduct."
- g. #450/550 Reporting Arrests and Convictions (2015) for Repeal (Content Incorporated in Policy 317 Disciplinary Procedures).
- i. #358/458/558 Required Clearances (2019) for Repeal (Content Incorporated in Policy 303 and Policy 806)
- j. #361 Crowdfunding (2017)
- k. #461/561 Crowdfunding (2017) for Repeal (Consolidated into Policy 361)

Approval of Payments

RESOLVED, the administration recommends approval of bills for payment for the period November 1 through November 30, 2021, in the following amounts in accordance with the list submitted to the board.

<u>FUND</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	160526-160759	2,621,694.03
Food Service	2680-2681	166,905.30
Payroll Fund	12987-12996	16,508.12
Student Activity	2990	188.06
Capital Reserve	100044-100046	58,275.00

The Superintendent accepted the following motions:

Retirements

Angela Epperson, Challenge Teacher at Glenside Elementary, effective January 9, 2022, end of workday. Ms. Epperson has been a district employee for 21 years. (Resubmitted with correct position.)

Adrienne Gaymon, Special Education Teacher at Myers Elementary, effective December 23, 2021, end of workday. Ms. Gaymon has been a district employee for 20 years.

Deceased

Selina Parker, Paraeducator at Cheltenham Elementary, on November 13, 2021.

Non-discretionary Leaves of Absence

Lauren Perry-Holland, 4th Grade Teacher at Cheltenham Elementary School, granted an unpaid leave of absence from November 8, 2021 until December 23, 2021, under the provisions of the Family & Medical Leave policy. Ms. Perry-Holland's return to work date is January 3, 2022. (FMLA Leave extended.)

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Anne Sudzina, Lunch/Recess Aide at Glenside Elementary School, granted an unpaid leave due to medical necessity from December 13, 2021 until March 13, 2021. Ms. Sudzina's return to work date is March 14, 2022.

Kristen Keiser, English Teacher at Cheltenham High School, withdrew request for her approved sabbatical leave of absence for the second semester of the 2021-2022 school year for Professional Development, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code.

Valerie Zeldenrust, Spanish Teacher at Cheltenham High School, granted an unpaid child-rearing leave of absence from December 1, 2021 until February 24, 2022. Ms. Zeldenrust's return to work date is February 28, 2022.

Policies for First Read

- a. #815 Incident Reports (2012) for Repeal (Policy is no longer necessary)
- b. #324 Personnel Files (2019)
- c. #424/524 Personnel Files (2019) for Repeal (Consolidation into 324)
- d. #355 Professional Dress and Grooming (2009) change title to "Dress and Appearance" (2009)
- e. #455/555 Professional Dress and Grooming (2009) for Repeal (Consolidation into 355)
- f. #352/452/552 Addressing Disruptive Behavior of Students (2018)
- g. #452/552 Addressing Disruptive Behavior (2018) for Repeal (Consolidated into 352)
- h. #357 Complaint Procedure - Complaints Not Covered by CBA (2016)
- i. #457/557 Complaint Procedure - Complaints Not Covered by CBA (2016) for Repeal (Consolidation into 357)

ARs for Review Only

- AR 337 Electronic Devices (2009) change title to "Personal Electronic Devices"
- AR 304 Employee Resignations (2016)
- AR 350 Educator Misconduct
- AR #450/550 Reporting Arrests and Convictions (2015) for Repeal
- AR #358/458/558 Required Clearances (2019) for Repeal
- AR 361 Crowdfunding (2017)
- AR 335 Family and Medical Leaves (2021)
- AR 355 Professional Dress and Grooming (2009) change title to "Dress and Appearance" (2009)
- AR 352 Addressing Disruptive Behavior of Students (2018)
- AR 357 Complaint Procedure - Complaints Not Covered by CBA (2016)

**PUBLIC COMMENTS
ON NON-AGENDA
ITEMS**

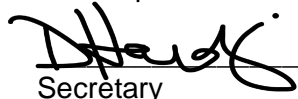
There were no public comments on non-agenda items.

***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

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RESPONSE TO PRIOR QUESTIONS There were no prior questions or comments.

MEETING ADJOURNED Upon motion by Mr. Epps, seconded by Ms. Mulhearn, the meeting adjourned at 8:11 p.m.



Secretary

President