

**Cheltenham School District  
Virtual Legislative Board Meeting of the Board of School Directors  
February 8, 2022**

**CALL TO ORDER**

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met in a virtual model on Tuesday, February 8, 2022 at 7:02 p.m. via Zoom to hold a regular legislative board meeting. The meeting was called to order by President, Ms. Henry. Attendance was as follows:

**CHELtenham SCHOOL BOARD OF DIRECTORS**

Present: Mr. Charles Burdell-Williams, Mr. David L. Cohen, Mr. Zachary Epps, Mr. Joel Fishbein, Ms. Julie Haywood, Ms. Pamela Henry, Ms. Jennifer Lowman, Ms. Leah Mulhearn, and Mr. Daniel Schultz.

**CHELtenham SCHOOL DISTRICT ADMINISTRATION**

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Dr. Beverly Gallagher, Director of Special Education; Ms. Jessica Keene, Director of Student Services; Dr. Tamara Thomas Smith, Assistant Superintendent; Ms. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Brian Scriven, Superintendent.

**SOLICITOR**

Mr. Edward Diasio, Esq.

**BOARD SECRETARY**

Ms. Debra Harding

**ATTENDEES**

There were 33 attendees who joined online for the virtual meeting.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Cheltenham School Board member, Ms. Mulhearn.

**STUDENT REPRESENTATIVES REPORT**

Student Representatives Dylan Nelson and Sadie Leary, reporting for the Student Council shared information regarding:

- Environmental Justice
- Civics and Engagement
- Town Hall
- Welcome New Representative Emily Joseph
- Class of 2023 Fundraiser

**PRESIDENT'S REPORT**

President Ms. Henry reported the Superintendent's Goals for 2021-2022 were unanimously approved by the Board. Ms. Henry also shared the Principles of Governance were signed by all Board members and will be posted on the website.

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SUPERINTENDENT'S REPORT	<p>Superintendent Dr. Scriven shared information regarding the following topics:</p> <ul style="list-style-type: none"><li>• Meet &amp; Greet Success</li><li>• Black History Month Campaign</li><li>• Student Services Update</li><li>• Special Education Update</li><li>• PBL9 Project</li><li>• National School Counselor Week</li><li>• Highlights from Around the District</li></ul>
SOLICITOR'S REPORT	<p>Mr. Diasio announced the addition of an agenda item. Based on recent revisions to the Sunshine Act, the Board was required to vote to amend the agenda since the change to the agenda was made within 24 hours of the meeting. Upon motion by Mr. Fishbein, seconded by Ms. Haywood, the item was approved to be added to the agenda.</p>
PUBLIC COMMENTS ON AGENDA ITEMS ONLY	<p>There were no public comment on agenda items. <i>**Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via <a href="mailto:csdboardmeetingcomments@cheltenham.org">csdboardmeetingcomments@cheltenham.org</a> are transcribed verbatim for the meeting minutes.</i></p>
APPROVAL OF MINUTES	<p>Upon motion by Ms. Lowman, seconded by Ms. Mulhearn, the minutes of the January 11, 2022 legislative meeting were unanimously approved.</p>
FINANCIAL AFFAIRS COMMITTEE	<p>Mr. Schultz reporting for the Financial Affairs committee, shared information from the meeting held on February 1, 2022. The meeting video and presentation can be found <a href="#">here</a>. The next meeting is scheduled for March 1, 2022.</p>
EDUCATIONAL AFFAIRS COMMITTEE	<p>Ms. Haywood reporting for the Educational Affairs committee, shared information from the meeting held on January 18, 2022. The meeting video and presentation can be found <a href="#">here</a>. The next meeting is scheduled for February 15, 2022.</p>
EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT	<p>Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the meeting held on January 13, 2022. The minutes of any Joint Operating Committee meeting can be accessed via the <a href="#">Eastern Center for Arts and Technology – Joint Operating Committee website</a>. Mr. Burdell-Williams announced the next JOC meeting will be held on February 9, 2022.</p>
MONTGOMERY COUNTY	<p>Ms. Lowman, reporting for the Montgomery County Intermediate Unit, shared information from the last meeting held on January 26, 2022 regarding the following topics:</p> <ul style="list-style-type: none"><li>• New Member Welcome</li></ul>

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**INTERMEDIATE UNIT  
(MCIU) REPORT**

- Audit Results
- Organizational Goals
- Budget

Ms. Lowman announced that the next meeting will be held on February 23, 2022.

**FACILITIES  
COMMITTEE**

Mr. Cohen, reporting for the Facilities Committee, shared highlights from the Facilities Committee meeting held on February 1, 2022. The meeting video and presentation can be found [here](#). Mr. Cohen announced that the next meeting will be held on March 1, 2022.

**LIAISON GROUP**

Mr. Cohen, reporting for the Liaison Group, shared information from the last meeting held on January 18, 2022 regarding the following topics:

- Overview of Stormwater Enterprise Fund
- School District COVID Update
- Rowland and La Mott Community Center
- Business Privilege Tax Program
- Cheltenham School District State Ranking
- Land Development Updates
- Availability of Smoke Detectors Through the Fire Marshal's office
- Proposed Elimination of Magisterial Court

Mr. Cohen announced the next meeting will be held on February 22, 2022.

**POLICY COMMITTEE**

Ms. Haywood, reporting for the Policy Committee, shared agenda items discussed at the January 26, 2022 meeting. The meeting video and summary can be found [here](#). The next Policy Committee meeting is scheduled for February 16, 2022.

**LEGISLATIVE  
REPORT**

Mr. Epps, reporting for the Montgomery County School Directors Legislative Committee (MCS DLC), shared information on key federal and state legislation from the meeting held on January 19, 2022.

**APPROVAL OF  
AGENDA ITEMS**

Upon motion by Mr. Cohen, seconded by Ms. Mulhearn, the following items were unanimously approved.

**Approval of Agenda  
Items (Consent)**

RESOLVED, the administration recommends approval of the attendance and payment of expenses for Kyaw Myat, Supervisor of Technology, to attend the Pennsylvania Educational Technology Expo and Conference (PETE&C) on 2/7 - 2/8/2022, with the total estimated cost of \$855.00 to be paid from the general fund account

RESOLVED, the administration recommends approval of the attendance and payment of expenses for Anh Tran-Doerr and Keila Vargas, School Counselors-Cheltenham High School, to attend the Pathways to Career Readiness: An

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Education and Workforce Development Symposium on 2/10 - 2/11/2022, with the combined total estimated cost of \$1,436.92, for each, to be paid from the general fund account.

RESOLVED, the administration recommends approval of the attendance and payment of expenses for Allison Kuchler, Supervisor of Secondary Special Education, to attend the 2022 Pennsylvania Department of Education Conference on 3/2 - 3/4/2022, with the total estimated cost of \$670.00 to be paid from the general fund account.

RESOLVED, the administration recommends approval of the attendance and payment of expenses for Timothy Holman, Director of Facilities, and Michael Nickson, Custodial Supervisor, to attend the Pennsylvania Association of School Business Officials (PASBO) Annual Conference on 3/8 - 3/11/2022, with the total estimated cost of \$858.00, for each, to be paid from the general fund account.

RESOLVED, the administration recommends approval of the attendance and payment of expenses for Arielle Brown, Speech-Language Pathologist-Cheltenham High School, to attend the National Black Association for Speech-Language and Hearing (NBASLH) 44th Annual Convention on 3/17 - 19/2022, with the total estimated cost of \$300.00 to be paid from the general fund account.

RESOLVED, the administration recommends approval of the attendance and payment of expenses for Lynn Trumbette and Shareese Nelson, Vice Principals-Elkins Park School, to attend the Special Education Law Symposium & Section 504 Coordinators Institute on 6/19 - 6/24/2022, with the total estimated cost of \$945.00, each, to be paid from the general fund account.

RESOLVED, the administration recommends that the Board approve the attached quotes from Scholastic, Inc. for the Rising Voices Celebrating Black and Latino Boys and Rising Voices Empowering Girls in STEAM K-12 collections in an amount totaling \$123,312.58.

RESOLVED, the administration recommends that the Board approve the attached invoice from Trapezium Math for Math Club Schools program and Clubhouse kits in an amount totaling \$80,785.00.

RESOLVED, the administration recommends approval of the educational service agreement between the district and the parents of the student identified below by a confidential student number in the form presented to the Board.

Student #: 406502

RESOLVED, in accordance with board policy 702, the administration recommends acceptance of \$600 from The McNally family to be donated to the Cheltenham Elementary School's library.

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RESOLVED, in accordance with board policy 702, the administration recommends acceptance of \$2,500 from Nick Dye to be donated to the Cheltenham High School Boys Basketball program.

RESOLVED, the administration recommends the approval of a change order for McClure Company to replace the second condenser water line for a total amount of \$35,000.00. This proposal covers the cost to replace the return line in conjunction with the existing project.

RESOLVED, the administration recommends the approval of the Agreement with Vantage Financial to purchase the devices leased by the District in 2018 at fair market value, as contemplated in the 2018 lease documents.

RESOLVED, approval of Treasurer's Report as presented in financial statements to the Board.

RESOLVED, the administration recommends approval of bills for payment for the period January 1 through January 31, 2022, in the following amounts in accordance with the list submitted to the board.

<b>FUND</b>	<b>Check Numbers</b>	<b>Amount</b>
General Fund	161009 - 161243	2,931,401.30
Food Service	2686- 2687	303,026.28
Payroll Fund	13035 - 13053	25,783.96
Student Activity	2998 - 3002	2,992.27
Capital Reserve	100047	92,455.00

RESOLVED, the administration recommends the ratification of the appointment of Dexter Keel as Custodian, Grade 18, at Cheltenham High School, full-time 8 hours per day for 260 days, at an annual rate of \$42,630, to be hired provisionally pending statutory requirements, effective February 7, 2022. A 90-day probation period is required.

RESOLVED, the administration recommends the ratification of the appointment of Paul Cronin as Groundskeeper, Grade 18, at Administration, full-time 8 hours per day for 260 days, at an annual rate of \$42,630, to be hired provisionally pending statutory requirements, effective January 24, 2022. A 90-day probation period is required.

RESOLVED, the administration recommends the ratification of the appointment of Nicole Dilorio as Long-Term Substitute English Teacher at Cheltenham High School, at a salary of \$49,490 (Step 3/Bachelor's), to be hired provisionally pending statutory requirements, effective date February 1, 2022, through the end of the 2021-2022 school year.

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RESOLVED, the administration recommends the appointment of personnel as listed, to be homebound instructors, for the 2021-2022 school year, effective January 20, 2022 at a rate of \$43.00 per hour.

Ms. Megan Cheeseman  
Mr. Logan Corle

RESOLVED, the administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

RESOLVED, the administration recommends horizontal salary column movement, effective January 26, 2022 for professional employees per the attachment, in as much as they have submitted official evidence of credits earned.

RESOLVED, the administration recommends the ratification of the approval of the professional personnel Melanie Caruso's stipend for \$1,200 as Elkins Park Special Education Coordinator.

**Policies Adopted or Repealed**

- a. #315 Bloodborne Pathogens (New Policy)
- b. #314.1/414.1/514.1 Management of HIV (1999) for Repeal (Consolidate into 315)
- c. #323 Use of Tobacco and Electronic Smoking Products (2019)
- d. 423/523 Use of Tobacco and Electronic Smoking Products (2019) for Repeal (Consolidation into 323)
- e. #916 Volunteers (2015)
- f. #621 Local Taxpayer Bill of Rights (1999)

**Non-discretionary Leaves of Absence**

Quiana Dayle, Paraeducator at Cheltenham Elementary School, granted an unpaid leave of absence from December 16, 2021 until February 12, 2022, under the provisions of the Family & Medical Leave policy. Ms. Dayle's return to work date is February 14, 2022. (Leave Extended)

Kathryn Jacob, Reading Specialist at Cheltenham Elementary School, granted an unpaid leave of absence from March 3, 2022 until June 2, 2022, under the provisions of the Family & Medical Leave policy. Ms. Jacob's return to work date is June 3, 2022.

Tina Pennington, Kindergarten Assistant at Wyncote Elementary School, granted an unpaid leave due to medical necessity from January 3, 2022 until January 21, 2022. Ms. Pennington's return to work date is January 24, 2022.

Erin Gilbert, Special Education Teacher at Cheltenham High School, granted an unpaid leave of absence from February 22, 2022 until May 23, 2022, under the provisions of the Family & Medical Leave policy. Ms. Gilbert's return to work date is May 24, 2022.

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**Resignations**

Maudeline Alfred, Paraeducator at Wyncote Elementary, effective January 31, 2022, end of workday.

Debbie Blackstock, Paraeducator at Wyncote Elementary, effective January 28, 2022, end of workday.

Saori Parris, Kindergarten Assistant at Myers Elementary, effective February 4, 2022, end of workday.

**Retirement**

Carmen Formento, Head Custodian at Wyncote Elementary, effective March 18, 2022, end of workday. Mr. Formento has been a district employee for 38 years.

APPROVAL OF THE  
MONTGOMERY  
COUNTY  
INTERMEDIATE UNIT  
#23 GENERAL  
OPERATING BUDGET

Upon motion by Ms. Haywood, seconded by Ms. Lowman, the 2022-2023 Montgomery County Intermediate Unit #23 General Operating Budget was unanimously approved.

APPROVAL OF  
PARAMETERS FOR  
THE REFUNDING OF  
BONDS

Upon motion by Mr. Schultz, seconded by Mr. Burdell-Williams, the Parameters for the Refunding of the 2014, 2016, 2017, and 2018 Bonds were unanimously approved.

PUBLIC COMMENTS  
ON NON-AGENDA  
ITEMS

There was one (1) public comment on non-agenda items.  
*\*\*Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via [csdboardmeetingcomments@cheltenham.org](mailto:csdboardmeetingcomments@cheltenham.org) are transcribed verbatim for the meeting minutes.*

Elisa Davidson, Wyncote: Offered various scenarios and questions for the board to consider.

RESPONSE TO PRIOR  
QUESTIONS

There were no prior questions or comments.

MEETING  
ADJOURNED

Upon motion by Mr. Fishbein, seconded by Ms. Haywood the meeting adjourned at 8:15 p.m.

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Secretary

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President

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