

**Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
April 19, 2022**

CALL TO ORDER

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met in a virtual model on Tuesday, April 19, 2022 at 7:01 p.m. via Zoom to hold a regular legislative board meeting. The meeting was called to order by Vice President, Mr. Schultz. Attendance was as follows:

CHELtenham SCHOOL BOARD OF DIRECTORS

Present: Mr. Charles Burdell-Williams, Mr. David L. Cohen, Mr. Zachary Epps, Ms. Julie Haywood, Ms. Jennifer Lowman, Ms. Leah Mulhearn, and Mr. Daniel Schultz. Absent: Mr. Joel Fishbein, Ms. Pamela Henry

CHELtenham SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Dr. Beverly Gallagher, Director of Special Education; Ms. Jessica Keene, Director of Student Services; Dr. Tamara Thomas Smith, Assistant Superintendent; Ms. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Brian Scriven, Superintendent.

SOLICITOR

Mr. Edward Diasio, Esq.

BOARD SECRETARY

Ms. Debra Harding

ATTENDEES

There were 30 attendees who joined online for the virtual meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Cheltenham School Board member, Mr. Schultz.

STUDENT REPRESENTATIVES REPORT

Student Representatives Emily Joseph, Sadie Leary, and Dylan Nelson reporting for the Student Council shared information regarding:

- Town Hall meeting
- Cheltenham Spring Fling Dance
- 2022-2023 Student Council Elections

VICE PRESIDENT'S REPORT

Mr. Schultz shared information regarding the following topics:

- PSBA 2022 State of Education Report
- Spring Advocacy Day 2022 – April 25, 2022

SUPERINTENDENT'S REPORT

Superintendent Dr. Scriven shared information regarding the following topics:

- CHS Industry & Career Expo
- Arcadia University and Cheltenham SD Partnership

Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
April 19, 2022

- CHS Spring Keystone Administration
- Special Education Update
- CSD Foundation Scholarships
- Annual Blue and Gold Competition

SOLICITOR'S REPORT

Mr. Diasio announced there was one (1) executive session held on March 29, 2022.

PUBLIC COMMENTS
ON AGENDA ITEMS
ONLY

There were no public comment on agenda items.
***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

APPROVAL OF
MINUTES

Upon motion by Mr. Cohen, seconded by Ms. Lowman, the minutes of the March 8, 2022 legislative meeting were unanimously approved.

FINANCIAL AFFAIRS
COMMITTEE

Mr. Schultz reporting for the Financial Affairs committee, shared information from the meeting held on April 5, 2022. The meeting video and presentation can be found [here](#). The next meeting is scheduled for May 3, 2022.

EDUCATIONAL
AFFAIRS COMMITTEE

Ms. Haywood reporting for the Educational Affairs committee, shared information from the meeting held on March 15, 2022. The meeting video and presentation can be found [here](#). The next meeting is scheduled for April 26, 2022.

EASTERN CENTER
FOR ARTS AND
TECHNOLOGY
REPORT

Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the meeting held on April 13, 2022. The minutes of any Joint Operating Committee meeting can be accessed via the [Eastern Center for Arts and Technology – Joint Operating Committee website](#). Mr. Burdell-Williams announced the next JOC meeting will be held on May 11, 2022.

MONTGOMERY
COUNTY
INTERMEDIATE UNIT
(MCIU) REPORT

Ms. Lowman, reporting for the Montgomery County Intermediate Unit, shared information from the last meeting held on March 23, 2022.

- Overview of Virtual Life Skills Program
- 2022-2023 Budgets
- PA Trust Agreement
- Overview of Legislative Issues
- Technology Service Agreements
- Contracted Service Agreements

Ms. Lowman announced that the next meeting will be held on April 27, 2022.

FACILITIES
COMMITTEE

Mr. Burdell-Williams, reporting for the Facilities Committee, shared highlights from the Facilities Committee meeting held on April 5, 2022. The meeting video

Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
April 19, 2022

LIAISON GROUP

and presentation can be found [here](#). Mr. Burdell-Williams announced that the next meeting will be held on May 3, 2022.

Mr. Cohen, reporting for the Liaison Group, shared information from the last meeting held on March 28, 2022 regarding the following topics:

- Update on Cheltenham High School Principal Search
- Shared expenses regarding Tax Office activities
- Traffic Calming Signs Update
- Lease Agreement between Cheltenham Township and Cheltenham Township School District to use space on their property at Elkins Park School
- Update on LERTA
- Tyler Property Status
- Land Development Updates

POLICY COMMITTEE

Mr. Cohen announced the next meeting will be held on April 25, 2022.

Ms. Haywood, reporting for the Policy Committee, shared agenda items discussed at the March 23, 2022 meeting. The meeting video and summary can be found [here](#). The next Policy Committee meeting is scheduled for April 27, 2022.

LEGISLATIVE
REPORT

Mr. Epps, reported that the Montgomery County School Directors Legislative Committee (MCSDLC) had not met since the last legislative meeting, but shared relevant information on key federal and state legislation. Mr. Epps shared that the next meeting will be held on April 20, 2022.

APPROVAL OF
AGENDA ITEMS

Approval of Agenda
Items (Consent)

Upon motion by Mr. Epps, seconded by Mr. Burdell-Williams, the following items were unanimously approved.

Approval of Revision to 2021-2022 Academic School Year Calendar

RESOLVED: The administration recommends that the Board approve the following revision to the 2021-2022 academic school year calendar: the final school day for students in the 2021-2022 school year will now be Tuesday, June 14, 2022, and the final day for staff will be Thursday, June 16, 2022.

Approval of Conferences

RESOLVED: The administration recommends approval of the virtual attendance and payment of expenses for Jessica Keene, Director of Student Services, to attend the 2022 National SEL Conference on 5/17 - 5/18/2022, with the total estimated cost of \$399.00 to be paid from the general fund account.

RESOLVED: The administration recommends approval of the attendance and payment of expenses for Dr. Tamara Thomas Smith, Assistant Superintendent, to attend the 2022 PASA Women's Caucus Annual Conference on 5/22 - 5/24/2022, with the total estimated cost of \$1,472.00 to be paid from the general fund account.

**Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
April 19, 2022**

RESOLVED: The administration recommends approval of the virtual attendance and payment of expenses for Dominique Peters, Administrative Assistant to the Assistant Superintendent, to attend the Professional Learning Management Virtual Certification Course Tuesdays and Thursdays beginning 5/10/2022 through 5/26/2022, with the total estimated cost of \$695.00 to be paid from the general fund account.

Approval of Volunteers

RESOLVED: The administration recommends the approval of the following volunteers pursuant to Policy 916:

- Reem Tarazi
- Lisa Pressley
- Tyshia Easley
- Leah Mulhearn
- Frances Brodsky
- Theresa Chambers
- Aubria Nance
- Ivy Johnson
- Annie Scozzare
- Jillmarie Strumfels
- Angela Brenner

Approval of Strategic Plan Consultant

RESOLVED: The administration recommends the approval of W.H. Adams & Associates, LLC as the Strategic Plan consultant at a cost not to exceed \$25,700 per the contract agreement as submitted to the Board.

Nomination for MCIU Board

RESOLVED: The Board of School Directors nominates Jennifer Lowman for a seat on the Montgomery County Intermediate Unit Board of Directors to complete the district's standard term from July 1, 2022 through June 30, 2023.

Reappointment of Solicitor

RESOLVED: The Board of School Directors recommends that the firm Wisler Pearlstine, LLP, be re-appointed as solicitor for the school district on a retainer basis for the fiscal year 2022-2023, beginning July 1, 2022 through June 30, 2023.

Approval of Lenovo Chromebooks for High School Lease Agreement

RESOLVED: The administration recommends the Board approve the Lenovo Chromebooks for the Cheltenham High School Lease agreement as reviewed and approved by general and bond counsel. The agreement is a three-year term for 1,700 Chromebooks at an annual cost of \$248,429 and a total cost of \$745,287.

Approval of 2021-2022 Bus Driver List

RESOLVED: The administration recommends the approval of the 2021-2022 Bus Driver List as submitted to the Board.

**Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
April 19, 2022**

Approval of Appointment of Long-Term Substitute Teachers

RESOLVED: The administration recommends the ratification of the appointment of Erin Richards as Long-Term Substitute Challenge Consultant Teacher at Glenside Elementary School, at a salary of \$60,566 (Step 6/Masters) prorated, to be hired provisionally pending statutory requirements, effective date March 23, 2022, through the last teacher day of the 2021-2022 school year.

RESOLVED: The administration recommends the ratification of the appointment of Samantha Husik as Long-Term Substitute Challenge Consultant Teacher at Cheltenham High School, at a salary of \$60,566 (Step 6/Masters) prorated, to be hired provisionally pending statutory requirements, effective date March 28, 2022, through the last teacher day of the 2021-2022 school year.

RESOLVED: The administration recommends the ratification of the appointment of Stephen Charles Dunn as Long-Term Substitute English Teacher at Cheltenham High School, at a salary of \$55,834 (Step 6/Bachelors) prorated, to be hired provisionally pending statutory requirements, effective date March 28, 2022, through the last teacher day of the 2021-2022 school year.

Appointment of Support Staff

RESOLVED: The administration recommends the ratification of the appointment of Samia Bouaicha Dride as Building Aide, Tier 1, at Wyncote Elementary School, part-time 4.5 hours per day for 182 days, at an hourly rate of \$14.66, to be hired provisionally pending statutory requirements, effective March 14, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Amanda Thomas as a Paraeducator, Tier IIA, at Glenside Elementary School, 7 hours per day for 184 days, at an hourly rate of \$16.08, to be hired provisionally pending statutory requirements, effective March 14, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Howard Washington as Building Aide, Tier 1, at Cheltenham High School, part-time 4.5 hours per day for 182 days, at an hourly rate of \$14.66, to be hired provisionally pending statutory requirements, effective March 21, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Anthony Torres as Building Aide, Tier 1, at Cheltenham High School, part-time 4.5 hours per day for 182 days, at an hourly rate of \$14.66, to be hired provisionally pending statutory requirements, effective March 22, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Brittany Gould as a Paraeducator, Inclusion, Tier IIA, at Cedarbrook Middle School, 7 hours per day for 184 days, at an hourly rate of \$16.08, to be hired

Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
April 19, 2022

provisionally pending statutory requirements, effective March 21, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of Brenna Powell as a Kindergarten Assistant, Tier 1A, at Myers Elementary School, full time for 182 days, at an hourly rate of \$15.61, to be hired provisionally pending statutory requirements, effective March 29, 2022. A 90-day probation period is required.

Approval in Change of Assignment

RESOLVED: The administration recommends the ratification of the approval of a change in position for Stephanie Aguayo from: Benefits Clerk, at the Administration Building to: Payroll Clerk at the Administration Building - Salary is \$46,462, effective April 4, 2022.

Acceptance of Donations

RESOLVED: In accordance with board policy 702, the administration recommends acceptance of \$3,000 from the Philadelphia Lacrosse Association to be donated to the Cheltenham High School Boys and Girls Lacrosse program for equipment and/or uniforms.

RESOLVED: In accordance with board policy 702, the administration recommends acceptance of \$1,500 from the Chartwells K12 to be donated to the Cheltenham School District.

Approval to Engage Consultant

RESOLVED: The administration recommends approval for the engagement of consultant Charles Connor as Interim Principal at Cheltenham High School and to authorize the compensation and scope of services, per the contract agreement submitted to the Board.

Adopted Policies

#310 Overtime (2016)

#353 Professional Development

#307 Student Teachers and Other Interns (2013)

Approval of Treasurer's Report

RESOLVED: Approval of Treasurer's Report as presented in financial statements to the Board.

Approval of Payments

RESOLVED: The Administration recommends approval of bills for payment for the period March 1 through March 31, 2022, in the following amounts in accordance with the list submitted to the board.

FUND	Check Numbers	Amount
General Fund	160704 - 161496	2,475,148.05
Payroll Fund	13054 – 13079, WT220002-WT2200011	673,352.78

**Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors**

April 19, 2022

Food Service Fund	2688 - 2688	158,027.98
Student Activity	3003 - 3017	8807.68

The following items were not subject to vote:

Retirements

Timothy Strosser, Teacher at Cedarbrook Middle School, effective September 9, 2022, end of workday. Mr. Strosser has been a district employee for 26 years.

Cindy Blank, Teacher at Myers Elementary School, effective last teacher day 2021-2022 school year. Ms. Blank has been a district employee for 29 years.

Nancy Sanborn, Certified School Nurse at Myers Elementary School, effective last teacher day 2021-2022 school year. Ms. Sanborn has been a district employee for 7.6 years.

Cindy Charlton, Kindergarten Teacher at Myers Elementary School, effective last teacher day 2021-2022 school year. Ms. Charlton has been a district employee for 12 years.

Lisa Sarappo, Physical Education Teacher at Cheltenham High School, effective November 1, 2022. Ms. Sarappo has been a district employee for 25 years.

Jane Donohue, Counselor at Elkins Park Elementary School, effective last teacher day 2021-2022 school year. Ms. Donohue has been a district employee for 29 years.

Rebecca Fairchild, Biology Teacher at Cheltenham High School, effective last teacher day 2021-2022 school year. Ms. Fairchild has been a district employee for 25 years.

Beth Petermichl, German Teacher at Cedarbrook Middle School and Cheltenham High School, effective September 28, 2022. Ms. Petermichl, has been a district employee for 23 years.

Resignations

Quiana Dayle, Paraeducator at Cheltenham Elementary School, effective Feb 11, 2022, end of workday.

Kiesha Young, Paraeducator at Cheltenham Elementary School, effective February 14, 2022, end of workday.

Jo-Van Rogers, Building Aide at Cheltenham High School, effective February 18, 2022, end of workday.

Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
April 19, 2022

Sarah Alcaro, Paraeducator at Cheltenham Elementary School, effective February 22, 2022, end of workday.

Moira Barrett, Secretary to Special Education Supervisors, effective March 10, 2022, end of workday.

Amanda Thomas, Paraeducator at Glenside Elementary School, effective March 10, 2022, end of workday.

Zakieh Moussa, School Nurse at Cheltenham Elementary School, effective April 18, 2022, end of workday.

Shaquan Terrell, Custodian at Cheltenham High School, effective April 19, 2022, end of workday.

Valarie Zeldenhurst, Special Education Teacher at Cheltenham High School, effective April 4, 2022, end of workday.

Malika Mitchell, Custodian at Cheltenham High School, effective March 30, 2022, end of workday.

Dr. Renato Lajara, Principal at Cheltenham High School, effective May 12, 2022, end of workday.

Non-discretionary Leaves of Absence

Beth Serdikoff, Kindergarten Assistant at Glenside Elementary School, granted an unpaid leave of absence from March 7, 2022 until March 21, 2022, under the provisions of the Family & Medical Leave policy. Ms. Serdikoff's return to work date is March 21, 2022.

Renaire Handy, Custodian at Elkins Park Elementary School, granted an unpaid leave of absence from February 7, 2022 until March 31, 2022, under the provisions of the Family & Medical Leave policy. Mr. Handy's return to work date is April 1, 2022. (Extended Unpaid FMLA Leave)

Donna Mumford, Kindergarten Assistant at Glenside Elementary School, granted an unpaid leave of absence from March 3, 2022 until June 3, 2022, under the provisions of the Family & Medical Leave policy. Mr. Mumford's return to work date is June 6, 2022.

**PUBLIC COMMENTS
ON NON-AGENDA
ITEMS**

There were four (4) public comments on non-agenda items.

***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

Dennis Cullen, Cheltenham Village: Read prepared statement regarding CSD equity policy.

**Cheltenham School District
Virtual Legislative Board Meeting of the Board of School Directors
April 19, 2022**

Laura Delany, Wyncote: Asked for clarification from Ms. Haywood regarding transgender and gender expansive students. Ms. Haywood provided a response. Ms. Delany also asked how does the data of student violence compare over the past 5 years. Dr. Scriven responded that he would address this question at a later time.

Elisa Davidson, Wyncote: Offered commentary on House Bill 7037 regarding social workers in schools.

Gina Craigo, Elkins Park, question via email:

I have two questions pertaining to Dr. Scriven's report.

1. Was it stated that HS students are responsible to take any Keystones that they may have missed since the 19/20 school year? Has this been communicated to the students and are there any measures to prepare those students - for example, a junior taking a Biology Keystone from freshman year that was canceled due to Covid. What are the consequences if they are taken?

Dr. Smith responded to question number one.

2. I appreciate the acknowledgement of the fight at Blue and Gold, but I understand that there was a significant fight yesterday that shattered a trophy case. In light of the upcoming leadership transition, how will stability be maintained for the students regarding school culture and acceptable behavior, as well as support for current school leadership and the incoming interim principal. From the students perspective, these fights are becoming more commonplace again.

Dr. Scriven will respond to Ms. Craigo personally regarding her second question.

RESPONSE TO PRIOR
QUESTIONS

MEETING
ADJOURNED

There were no prior questions or comments.

Upon motion by Ms. Haywood, seconded by Mr. Burdell-Williams the meeting adjourned at 8:27 p.m.

Secretary

President