

**CALL TO ORDER**

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met on Tuesday, December 13, 2022 at 7:03 p.m. at 2000 Ashbourne Road, Elkins Park, PA 19027 and also via Zoom to hold a hybrid regular legislative board meeting. The meeting was called to order by President Henry. Attendance was as follows:

**CHELTENHAM SCHOOL BOARD OF DIRECTORS**

Present: Mr. Charles Burdell-Williams, Mr. David L. Cohen, Mr. Zachary Epps, Ms. Julie Haywood (via Zoom), Ms. Pamela Henry, Ms. Jennifer Lowman, Ms. Leah Mulhearn, Mr. Daniel Schultz. Absent: Mr. Joel Fishbein

**CHELTENHAM SCHOOL DISTRICT ADMINISTRATION**

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Dr. Beverly Gallagher, Director of Special Education; Ms. Jessica Keene, Director of Student Services; Dr. Tamara Thomas Smith, Assistant Superintendent; Ms. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Brian Scriven, Superintendent.

**SOLICITOR**

Mr. Edward Diasio, Esq.

**BOARD SECRETARY**

Ms. Debra Harding

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Cheltenham School Board President, Ms. Henry.

**STUDENT REPRESENTATIVES REPORT**

Student Representative Dylan Nelson reporting for the Student Council shared information regarding:

- 4th grade project at Wyncote
- Native plant project at CHS
- Class of 2025 Clothing Drive
- Winter Spirit Week (12/19-12/22)
- Thanksgiving Baskets
- Blood Drive
- Easter Seal Collection

**SUPERINTENDENT REPORT**

Dr. Scriven shared information regarding the following topics:

- Review of Board and Administration High Tech High visit

- SOLICITOR’S REPORT** Mr. Diasio announced there were no executive sessions held since the last legislative meeting. The board voted to add one item to the agenda.
- Upon motion by Mr. Schultz, seconded by Mr. Epps, the addition to the agenda of bi-monthly early dismissals on Wednesday, beginning at the start of the 2023-2024 school year was unanimously approved.
- PUBLIC COMMENTS ON AGENDA ITEMS ONLY** There were no public comments on agenda items.  
*\*\*Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via [csdboardmeetingcomments@cheltenham.org](mailto:csdboardmeetingcomments@cheltenham.org) are transcribed verbatim for the meeting minutes.*
- APPROVAL OF MINUTES** Upon motion by Mr. Cohen, seconded by Mr. Epps, the minutes of the November 15, 2022 meeting were unanimously approved.
- FINANCIAL AFFAIRS COMMITTEE REPORT** Mr. Schultz reporting for the Financial Affairs committee, shared information from the meeting held on December 8, 2022. The meeting video and presentation for any Finance Committee meeting can be found [here](#). The next meeting is scheduled for January 3, 2023.
- EDUCATIONAL AFFAIRS COMMITTEE REPORT** Ms. Mulhearn reporting for the Educational Affairs committee, shared information from the last meeting held on November 22, 2022. The meeting video and presentation for any Educational Affairs committee meeting can be found [here](#). The next meeting is scheduled for December 20, 2022.
- EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT** Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared no meeting was held since the last legislative meeting. The minutes of any Joint Operating Committee meeting can be accessed via the [Eastern Center for Arts and Technology – Joint Operating Committee website](#). Mr. Burdell-Williams announced the next JOC meeting will be held on December 14, 2023.
- MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT** Ms. Lowman, shared information from the meeting held on November 16, 2022. The minutes of any Montgomery County Intermediate Unit Board of Directors meeting can be accessed [here](#). The next meeting will be held on January 25, 2023.
- FACILITIES COMMITTEE REPORT** Mr. Cohen, reporting for the Facilities Committee, shared information from the meeting held on December 8, 2022. Any meeting video and presentation of the Facilities Committee can be found [here](#). Mr. Cohen announced that the next meeting will be held on January 3, 2023.

**LIAISON GROUP**

Mr. Cohen, reporting for the Liaison Group, shared information from the meeting held on November 21, 2022 including:

- Discussion on Lease Agreement between the Cheltenham School District and Cheltenham Township for part of the outdoor courts at Elkins Park School.
- Use of a School Building for a Township Event
- Township Updates: Facilities, Staffing, 2023 Budget
- Bus Patrol
- Land Development Updates

Mr. Cohen announced the next meeting date is December 19, 2022.

**POLICY COMMITTEE**

Ms. Haywood, reporting for the Policy Committee, shared information from the meeting held on November 29, 2022. The video and summary of any policy committee meeting can be found [here](#). The next Policy Committee meeting (hybrid model) is scheduled for January 24, 2023 at the administration Building, Room 102, and also via Zoom.

**LEGISLATIVE REPORT**

Mr. Epps, reported that the Montgomery County School Directors Legislative Committee (MCS DLC) had not met since June due to the House and Senate being in recess, but shared relevant information on key federal and state legislation. Mr. Epps shared that the next meeting date is to be determined.

**APPROVAL OF AGENDA ITEMS**

Approval of Consent Agenda Items

Upon motion by Ms. Mulhearn, seconded by Mr. Burdell-Williams, the following consent agenda items were unanimously approved:

**Adopted Policies**

- #143 District Issued Chromebooks (2016) for Repeal
- #816 Acceptable Use of Technology (2018)
- #824 GPS on District Vehicles (2014) for Repeal
- #808 Food Services (2018)
- #259 Homeless Students (2017) - Rename Policy to "Students Experiencing Homelessness"
- #257 Suicide Prevention and Self-Harming Behavior (2015)
- #112 School Counseling (2016)

**Approval of Conferences**

RESOLVED: The administration recommends ratification of the attendance and payment of expenses for **Jessica Keene**, Director of Student Services, to attend the PA PBIS Implementers Forum on

11/30/22-12/1/22, with the total estimated cost of \$459.59 to be paid from the general fund account.

RESOLVED: The administration recommends ratification of the attendance and payment of expenses for the following individuals to attend the National Council for Social Studies (NCSS) Annual Conference on 12/2/22-12/4/22, with the total estimated cost of \$2,333.75 for all to be paid from the general fund account:

**Charlene Collins**, *Director of Secondary Education*  
**Daniel Bowers**, *Teacher - Cedarbrook Middle School*  
**Angela Galindo**, *Teacher - Cedarbrook Middle School*  
**Melanie Jackson**, *Teacher - Cheltenham High School*  
**Kristyn Sanborn**, *Teacher - Cedarbrook Middle School*  
**Jennifer Pollack**, *Teacher - Cheltenham High School*

RESOLVED: The administration recommends approval of the attendance and payment expenses for the following individuals to attend the Pennsylvania Educational Technology Expo and Conference (PETE&C) on 2/12 - 2/15/2023, with the total estimated cost of \$2,603.28 for all to be paid from the general fund account:

- **Brian Reilly**
- **Tami Flood**
- **Lisa Rock**

RESOLVED: The administration recommends approval of the attendance and payment expenses for **Madeline Parkes**, Teacher - Cheltenham High School, to attend the American Choral Directors Association (ACDA) 2023 National Conference on 2/22 - 2/25/2023, with the total estimated cost of \$808.00 to be paid from the general fund account:

#### **Approval for Agreement for an Approved Private School Placement**

RESOLVED: The administration recommends the Board approve the Approved Private School Agreement. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:

Student # 403380

Student # 412585

#### **Approval of Volunteers**

RESOLVED: The administration recommends the approval of the following volunteers pursuant to Policy 916:

- Quaison Bates

- Ajari Benn
- Ebonay Billa
- Eric Blackwell
- Tynara Blount
- Stacy Bowman
- Lynshanda Bowser
- Tylene Boyer
- Jaime Bradley-DiMichele
- Betty Cohen
- Anthony Cole
- Leslie Corey
- Joyce Coughlin
- Paul Cronin
- Melissa Dashields
- Latria Dawson
- Rachel DePan
- Larry Diggs
- Linda Dozier-Brown
- Laura Eosso
- Angela Evans
- Denise Fauntleroy
- Leah Fauntleroy
- William Gallagher
- Julia Harrijvan
- LaBrina Jackson
- Nicole Jaffe
- Renaldine Labbe
- Tianna Lawrence
- Bonnie Leshner
- Michael Liddell
- Virginia R Lindsay
- Sarah Lopata
- Madelin Lopez
- Alima McCord
- MaryAnn McNally
- Diane Marable
- Shakirah Mitchell
- Tatiana Patton
- Georgina Perez Liz
- Dominique Peters
- Myriam Pierre-Deus
- Allison Porzillo
- Paul J Quinn
- Christina Rivera
- Luz Roman

- Marilyn Salcedo
- Eric Sheckler
- Debra Skolnick
- Kaitlyn Spross
- Alisha Sylla
- Victoria Tarver
- Ryan Vaughn
- Siobhan Walter
- Jessica Wilson

### **Approval to Engage Consultant**

RESOLVED: The administration recommends the approval of the engagement of consultant **William Griffin**, as Interim Principal at Glenside Elementary School and to authorize the compensation and scope of services, per the contract agreement submitted to the Board.

### **Approval of Salary Adjustments**

RESOLVED: The administration recommends the approval of a salary adjustment for **Lori Felgoise**, Vice Principal of Cheltenham High School, CASSA classification, to the amount of \$146,089 prorated, effective July 1, 2022 to contemplate the reclassification from a 10-month to 12-month administrative position.

RESOLVED: The administration recommends the approval of a salary adjustment for **Adicia Cohen-Johnson**, Vice Principal of Cedarbrook Middle School, CASSA classification, to the amount of \$144,005 prorated, effective July 1, 2022 to contemplate the reclassification from a 10-month to 12-month administrative position.

### **Approval of Changes in Assignment**

RESOLVED: The administration recommends the ratification of the approval of a change in position and classification for **Victoria Edwards** from: Inclusion Paraeducator at Elkins Park Elementary School; to: General Office Secretary, Grade 3, at Elkins Park Elementary School, 7.5 hours per day for 260 days, at an annual rate of \$44,068, effective November 21, 2022. A 90-day probation period is required.

### **Appointment of Support Staff**

RESOLVED: The administration recommends the ratification of the appointment of **Lylunette Bennett** as Paraeducator, Tier III, at Elkins Park Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 to be hired provisionally pending statutory requirements, effective November 9, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Siani Edwards** as Paraeducator (Life Skills), Tier III, at

Cedarbrook Middle School, 7 hours per day for 184 days, at an hourly rate of \$18.34 to be hired provisionally pending statutory requirements, effective November 7, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Adalene Colangelo** as Paraeducator (Life Skills), Tier III, at Elkins Park School, 7 hours per day for 184 days, at an hourly rate of \$18.34 to be hired provisionally pending statutory requirements, effective November 14, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Lucille Parris** as Paraeducator (Life Skills), Tier III, at Cedarbrook Middle School, 7 hours per day for 184 days, at an hourly rate of \$18.34 to be hired provisionally pending statutory requirements, effective November 7, 2022. A 90-day probation period is required.28

RESOLVED: The administration recommends the ratification of the appointment of **Julius Walker** as Paraeducator 1:1, Tier III, at Cheltenham High School, 7 hours per day for 184 days, at an hourly rate of \$18.34 to be hired provisionally pending statutory requirements, effective November 21, 2022. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Dilanys Morales** as Paraeducator (Inclusion), Tier III, at Elkins Park School, 7 hours per day for 184 days, at an hourly rate of \$18.34 to be hired provisionally pending statutory requirements, effective November 21, 2022. A 90-day probation period is required.

#### **Extra Duty/Extra Pay**

RESOLVED: The administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

#### **Approval of Stipends**

RESOLVED: The administration recommends the approval of professional personnel per the attachment for leadership positions for the 2022-2023 school year, at the rates listed.

#### **Appointment of SEPaST Trustee**

RESOLVED: The administration recommends Joshua Sweigard be appointed as the Trustee of the Southeastern Pennsylvania School Trust (SEPaST).

#### **Approval of OPEB Liaison**

RESOLVED: The administration recommends Joshua Sweigard be appointed as the Cheltenham School District Other Post-Employment Benefits (OPEB) liaison.

**Approval of Eastern Center for Arts and Technology 2023-24 Operating Budget**

RESOLVED: The administration recommends adoption of the 2023-2024 operating budget for the Eastern Center for Arts and Technology as approved by their Board of Directors in the amount of \$11,474,622 and a capital assessment of \$1,050,000 with the Cheltenham School District secondary contribution of \$1,131,697 which is a decrease of \$44,848 from the 2022-2023 and a capital assessment contribution of \$131,423.

**Approval of Payments**

RESOLVED: The administration recommends approval of bills for payment for the period November 1, 2022 through November 30, 2022, in the following amounts in accordance with the list submitted to the board.

<b>Fund</b>	<b>Check Numbers</b>	<b>Amount</b>
General Fund	163705 - 163994 WT230153	3,114,502.13
Payroll Fund	13289 – 13301 WT 230136-230168	2,137,562.97
Student Activity	52003110-52003111	1,558.66
Food Service Fund	2725-2726	9,920.65
Capital Reserve	100053	\$50,988.00

**Approval of Accelerated Budget Opt-Out Resolution Certifying Tax Rate Within Inflation Index 2023-2024 School Year.**

RESOLVED, the Board of School Directors of Cheltenham School District, makes the following unconditional certifications:

1. The school district’s various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2023-2024) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 4.1%, and the School Board will not for the next fiscal year increase the rate of its real estate



tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.

3. The School Board has to date and, in the future, will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.

4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

### **Approval of New Student Activity**

RESOLVED: The administration recommends the board approve the creation of a student account for the Beacon Leadership Academy, a leadership development program for young men developed in conjunction with the Leadership Academy of Elkins Park School.

### **THE FOLLOWING ITEMS WERE NOT SUBJECT TO VOTE:**

#### **ARs for Review Only**

AR 816 Acceptable Use of Technology (2018)

AR 808 Food Services (2018)

AR 259 Homeless Students (2017) - Rename Policy to "Students Experiencing Homelessness"

AR 257 Suicide Prevention and Self-Harming Behavior (2015)

#### **Retirement**

**Dr. Beverly Gallagher**, Director of Special Education at the Administration Building, effective January 16, 2023, end of workday. Dr. Gallagher has been a district employee for 7.5 years.

#### **Resignations**

**Mary Taglianetti**, Paraeducator at Wyncote Elementary School, effective November 18, 2022 end of workday.

**Lylunette Bennett**, Paraeducator at Myers Elementary School, effective October 14, 2022 end of workday.

**Heather Simmons**, Paraeducator at Elkins Park Elementary School, effective November 25, 2022 end of workday.

**Brandon Lloyd**, Paraeducator at Cheltenham Elementary School, effective December 2, 2022 end of workday.

**Muhiba Sabljic**, Paraeducator at Wyncote Elementary School, effective October 28, 2022 end of workday.

**Shania Davis**, Paraeducator at Cheltenham Elementary School, effective November 15, 2022 end of workday.

**Kaseema Fisher-Scott**, Part-time Building Aide, at Myers Elementary School, effective November 16, 2022 end of workday.

**Dexter Keel**, Custodian at Cheltenham High School, effective November 16, 2022 end of workday.

#### **Non-discretionary Leaves of Absence**

**Bertha Allen**, Custodian at the administration building, be granted an unpaid leave of absence from October 24, 2022 until January 23, 2023 under the provisions of the Family & Medical Leave policy. Bertha Allen's return to work date is January 24, 2023. (Extended leave)

**Bertha Allen**, Custodian at the administration building, be granted an unpaid leave due to medical necessity from January 24, 2023 until March 9, 2023. Bertha Allen's return to work date is March 10, 2023.

**Deirdre McKeon**, Librarian at Myers Elementary, be granted an unpaid leave of absence from December 5, 2022 until December 22, 2022 under the provisions of the Family & Medical Leave policy. Deirdre McKeon's return to work date is January 3, 2023.

**Renaire Handy**, Custodian at Elkins Park Elementary School, granted an unpaid leave of absence from October 7, 2022 until October 12, 2022, under the provisions of the Family & Medical Leave policy. Renaire Handy's return to work date is October 13, 2022.

**Renaire Handy**, Custodian at Elkins Park Elementary School, be granted an unpaid leave due to medical necessity from October 13, 2022 until November 29, 2022. Renaire Handy's return to work date is November 30, 2022.

**Nicole Myrick**, Third Grade Teacher at Cheltenham Elementary School, granted an unpaid leave of absence from October 14, 2022 until December 22, 2022 under the provisions of the Family & Medical Leave policy. Nicole Myrick's return to work date is January 3, 2023. (Extended Leave)

#### **Approval of Bi-Monthly Early Dismissals**

**Approval of Bi-Monthly  
Early Dismissals for  
2023-2024 School Year**

Upon motion by Mr. Schultz, seconded by Mr. Epps, the administration unanimously approved bi-monthly early dismissals on Wednesday, beginning at the start of the 2023-2024 school year.

#### **Approval of Two-Year Academic Calendar: 2023-2024 and 2024-2025**

**Adoption of Two-Year  
Academic Calendar:  
2023-2024 and 2024-2025**

Ms. Henry, seconded by Mr. Cohen, moved to approve the two-year academic calendar for 2023-2024 and 2024-2025 (options 1B and 2B with a modified spring break).

Mr. Cohen moved to table the motion.

On roll call, the following vote was taken. Affirmative: Mr. Burdell-Williams, Mr. Cohen, Ms. Haywood, Ms. Henry, and Ms. Mulhearn. Negative: Mr. Epps, Ms. Lowman, and Mr. Schultz. Absent: Mr. Fishbein. Motion to table was approved 5-3.

Ms. Haywood, seconded by Mr. Schultz, moved to approve the two-year academic calendar for 2023-2024 and 2024-2025 (options 1A and 2A without a modified spring break).

Mr. Cohen moved to table the motion.

On roll call, the following vote was taken. Affirmative: Mr. Cohen, Negative: Mr. Burdell-Williams, Mr. Epps, Ms. Haywood, Ms. Henry, Ms. Lowman, Ms. Mulhearn, and Mr. Schultz. Absent: Mr. Fishbein. Motion to table was defeated 7-1.

On roll call on the underlying motion, the following vote was taken. Affirmative: Ms. Haywood, Ms. Mulhearn, Mr. Schultz. Negative: Mr. Burdell-Williams, Mr. Cohen, Mr. Epps, Ms. Henry, and Ms. Lowman, Absent: Mr. Fishbein. Motion was defeated 5-3.

Ms. Henry, seconded by Ms. Lowman, moved to approve the two-year academic calendar for 2023-2024 and 2024-2025 (options 1B and 2B with a modified spring break).

On roll call, the following vote was taken. Affirmative: Mr. Burdell-Williams, Mr. Epps, Ms. Henry, and Ms. Lowman. Negative: Mr. Cohen, Ms. Haywood, Ms. Mulhearn, and Mr. Schultz. Absent: Mr. Fishbein. Motion was defeated 4-4.

The approval of Act 80 days will be resubmitted in January pending administration correction of listed dates.

**PUBLIC COMMENTS ON  
NON-AGENDA ITEMS**

There were no public comments on non-agenda items.

*\*\*Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via [csdboardmeetingcomments@cheltenham.org](mailto:csdboardmeetingcomments@cheltenham.org) are transcribed verbatim for the meeting minutes.*

**RESPONSE TO PRIOR  
QUESTIONS**

There were no prior unanswered questions or comments.

**MEETING ADJOURNED**

Upon motion by Mr. Burdell-Williams, seconded by Ms. Lowman, the meeting adjourned at 8:45 p.m.

\_\_\_\_\_, Board Secretary

\_\_\_\_\_, Board President