

CALL TO ORDER

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met on Tuesday, February 21, 2023 at 7:00 p.m. at 2000 Ashbourne Road, Elkins Park, PA 19027 and also via Zoom to hold a hybrid regular legislative board meeting. The meeting was called to order by President Henry. Attendance was as follows:

CHELTENHAM SCHOOL BOARD OF DIRECTORS

Present: Mr. Charles Burdell-Williams, Mr. David L. Cohen, Mr. Zachary Epps, Mr. Joel Fishbein, Ms. Julie Haywood, Ms. Pamela Henry, Ms. Jennifer Lowman, Ms. Leah Mulhearn, Mr. Daniel Schultz.

CHELTENHAM SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Ms. Jessica Keene, Director of Student Services; Dr. Brian Reilly, Director of STEM; Dr. Tamara Thomas Smith, Assistant Superintendent; Ms. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Brian Scriven, Superintendent.

SOLICITOR

Ms. Christina Gallagher, Esq.

BOARD SECRETARY

Ms. Debra Harding

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board member, Ms. Mulhearn.

RECOGNITIONS

Principal Taylor presented an overview of Wyncote Elementary. Fourth grade students Njoya Essoka and Ella Pancoast shared personal reflections of Wyncote Elementary.

STUDENT REPRESENTATIVES REPORT

CHS Student Representative Dylan Nelson reporting for the Student Council shared information regarding:

- Native Meadow Project Update
- Spring Fling Update
- Townhall Update

SUPERINTENDENT REPORT

Dr. Scriven shared information regarding the following topic:

- Superintendent Goals 2022-2023

SOLICITOR'S REPORT	Ms. Gallagher announced there were no executive sessions held since the last legislative meeting.
PUBLIC COMMENTS ON AGENDA ITEMS ONLY	<p>There was one (1) public comment on agenda items. <i>**Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.</i></p> <p>Gerville Brown, Elkins Park, articulated his continued support for improving Cheltenham High School and Elkins Park School.</p>
APPROVAL OF MINUTES	Upon motion by Ms. Haywood, seconded by Ms. Lowman, the minutes of the January 10, 2023 meeting were unanimously approved.
FINANCIAL AFFAIRS COMMITTEE REPORT	Mr. Schultz reporting for the Financial Affairs committee, shared information from the meeting held on February 7, 2023. The meeting video and presentation for any Finance Committee meeting can be found here . The next meeting is scheduled for March 7, 2023.
EDUCATIONAL AFFAIRS COMMITTEE REPORT	Ms. Mulhearn reporting for the Educational Affairs committee, shared information from the last meeting held on January 17, 2023. The meeting video and presentation for any Educational Affairs committee meeting can be found here . The next meeting is scheduled for February 22, 2023.
EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT	Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the meetings held on January 8 and February 11, 2023. The minutes of any Joint Operating Committee meeting can be accessed via the Eastern Center for Arts and Technology – Joint Operating Committee website . Mr. Burdell-Williams announced the next JOC meeting will be held on March 8, 2023.
MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT	Ms. Lowman, shared information from the meeting held on January 25, 2023. The minutes of any Montgomery County Intermediate Unit Board of Directors meeting can be accessed here . The next meeting will be held on February 22, 2023.
FACILITIES COMMITTEE REPORT	Mr. Burdell-Williams, reporting for the Facilities Committee, shared information from the meeting held on February 7, 2023. Any meeting video and presentation of the Facilities Committee can be found here . The next meeting will be held on March 7, 2023.

LIAISON GROUP

Mr. Cohen, reporting for the Liaison Group, shared information from the meeting held on January 23, 2023 including:

- Update on Bus Patrol system
- Update on car thefts/break-ins in the township
- Update on parking meters
- Township Facilities update
- Glenwood Road traffic signage update
- Update on reopening of La Mott and Rowland libraries in spring
- Update on the racial incident that occurred at Upper Moreland High School against the Cheltenham boys' basketball team
- La Mott Library Mural update
- Land Development updates

Mr. Cohen announced the next meeting date is February 27, 2023.

POLICY COMMITTEE

Mr. Epps, reporting for the Policy Committee, shared information from the meeting held on January 24, 2023. The video and summary of any policy committee meeting can be found [here](#). The next Policy Committee meeting is scheduled for February 28, 2023.

LEGISLATIVE REPORT

Mr. Epps, reported that the Montgomery County School Directors Legislative Committee (MCS DLC) had not met since due to the House being in recess, but shared relevant information on key federal and state legislation including:

- PA Fair Funding Lawsuit ruling
- PA House to confirm their rules for engagement and committee assignments
- The PA Senate has convened, however is in recess until the PA House convenes
- Budget address on March 7, 2023
- PA School Board Association's legislative focus will be on charter reform

Mr. Epps shared the next meeting date is March 7, 2023.

APPROVAL OF AGENDA ITEMS

Approval of Consent Agenda Items

Upon motion by Mr. Burdell-Williams, seconded by Mr. Fishbein, the following consent agenda items were unanimously approved:

[Approval of Conferences](#)

RESOLVED: The administration recommends ratification of the attendance and payment of expenses for **Dr. Brian Reilly**, Director of STEM, and **Brittney McKenna**, Cooperative Education Coordinator - Cheltenham High School, to attend the PACTA Education and Workforce Development Symposium on 2/9 - 2/10/2023, with the total estimated cost of \$1,458.50 to be paid from the general fund account.

RESOLVED: The administration recommends approval of the attendance and payment expenses for **Adrienne Tolbert-Jackson**, Director of Human Resources, to attend the PASPA Conference on 2/22 - 2/24/2023, with the total estimated cost of \$1,066.56 to be paid from the general fund account.

RESOLVED: The administration recommends approval of the attendance and payment expenses for **Dr. Tracey Lank** and **Jaclyn DiGianivittorio**, Supervisors of Special Education, to attend the PDE Conference on 3/1 - 3/3/2023, with the total estimated cost of \$2,186.00 to be paid from the general fund account.

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Dr. Brian Reilly**, Director of STEM, to attend the PDE Data Summit on 3/27 - 3/29/2023 with an estimated cost of \$710.00 to be paid from the general fund account.

Approval of Educational Service Agreement

RESOLVED: The administration recommends approval of the educational service agreement between the District and parents of the student identified below by confidential student number in the form presented to the Board:

Student #: 409358

Student #: 409576

Approval of Supplemental Texts

RESOLVED: The administration recommends the following books be added to the list of approved supplemental texts:

Never Caught, The Story of Ona Judge, by Erica Armstrong Dunbar

Love in the Time of Global Warming, by Francesa Lia Block

Stamped: Racism, AntiRacism, and You, by Jason Reynolds and Ibram X. Kendi

Born a Crime: Stories from a South African Childhood, by Trevor Noah

Home, by Toni Morrison

Clean Getaway, by Nic Stone

The Door of No Return, by Kwame Alexander

Front Desk, by Kelly Yang

Approval of Volunteers

RESOLVED: The administration recommends the approval of the following volunteer pursuant to Policy 916:

Delores Biddle
Desiree Broadnax
Erin Cipko
Gina Craigo
Elyssa Donnelly
Rosalind Draughn
Johanna Duerr
Nora Fitzgerald
Myia Harmon
Keith Howell
Katherine Huynh
Lesly Jimenez
Nicole Keke
Ann Klein
Bernadette Lockwood
Sarah Lorraine
Pamela Maita
Barbara McLean
Elsa Nguyen
Leslie O'Neill
Ravi Parker
Debbie Posmontier
Priscilla Sepe
Aliya-Symone Smith
Ashley Stockley
Elizabeth Taylor
Moania Wilks-Devine
Brandi Woodward
Robert Zitin
Erin Zivanovic

Approval of Bus Drivers

RESOLVED: The administration recommends the approval of the Bus Drivers as submitted to the Board.

Acceptance of Donation

RESOLVED: In accordance with board policy 702, the administration recommends acceptance of \$300.00 from the McNally Family to be donated to Cheltenham Elementary's library.

Approval of Contract

RESOLVED: The administration recommends approval of the proposed contract for **Valbridge Advisors** to provide services for identifying underassessed properties in Cheltenham Township. As outlined in Board Policy and AR 605 of District Initiated Real Estate Tax Assessment Appeals (Residential or Commercial) the District administration is authorized to retain services for review of residential and commercial properties that meet the criteria of the policy.

Approval to Engage Appraiser

RESOLVED: The administration recommends approval of **Coyle & Lynch** to assist in certain appraisals and or consultations as part of the real estate tax assessment appeal process.

Approval of Payments

RESOLVED: The administration recommends approval of bills for payment for the period January 1, 2023 through January 31, 2023, in the following amounts in accordance with the list submitted to the board.

Fund	Check Numbers	Amount
General Fund	164281 - 164547 WT230217	2,245,255.39
Payroll Fund	13323 – 13339 WT230201-230231	1,751,120.70
Student Activity	52003117-52003123	7,908.04
Food Service Fund	2730-2731	631,472.27

Appointment of Professional Staff

RESOLVED: The administration recommends the ratification of the appointment of **Deirdre Foley**, Elementary Teacher at Wyncote Elementary School, at a salary of \$78,207 (Step 8/Masters +24), to be hired provisionally pending statutory requirements, effective February 16, 2023.

Appointment of Long-Term Substitute

RESOLVED: The administration recommends the ratification of the appointment of **Virginia Mosier**, Long-term Substitute English Teacher at Cheltenham High School, at a salary of \$73,320 (Step 4/Masters +36), to be hired provisionally pending statutory requirements, effective February 6, 2023.

Appointment of Support Staff

RESOLVED: The administration recommends the ratification of the appointment of **Janay Davis** as Paraeducator - 1:1, Tier III, at Cheltenham High School, 7 hours per day for 184 days, at an hourly rate

of \$18.34 to be hired provisionally pending statutory requirements, effective January 23, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Amari Smith** as Paraeducator - Life Skills, Tier III, at Myers Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 to be hired provisionally pending statutory requirements, effective January 18, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Damian Stephens**, Custodian (2nd Shift), Grade 18, at Cheltenham High School, 8 hours per day for 260 days, at a salary of \$43,483, prorated, to be hired provisionally pending statutory requirements, effective January 17, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Brittany Vicente**, Custodian, Grade 18, at Cheltenham Elementary School, 8 hours per day for 260 days, at a salary of \$43,483, prorated, to be hired provisionally pending statutory requirements, effective January 3, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Daniel Steele**, Custodian, Grade 18, at Cheltenham High School, 8 hours per day for 260 days, at a salary of \$43,483, prorated, to be hired provisionally pending statutory requirements, effective February 1, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Trung Tran** as a Computer Technician, at Cheltenham and Myers Elementary Schools, 8 hours per day for 260 days, at an annual rate of \$61,448, to be hired provisionally pending statutory requirements, effective February 1, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the appointment of **Crystal Gordon** as Lunch/Recess Aide, Tier 1, at Cheltenham Elementary School, part-time 3 hours per day for 182 days, at an hourly rate of \$14.95, to be hired provisionally pending statutory requirements, effective January 26, 2023. A 90-day probation period is required.

Approval of Changes of Assignment

RESOLVED: The administration recommends the ratification of the approval of a change in position for **Colleen Boyle** from Kindergarten

Assistant, at Cheltenham Elementary School to: Paraeducator - Life Skills, at the Cheltenham Elementary School, Tier IIIA, 7 hours per day for 184 days, at an hourly rate of \$21.28, effective January 31, 2023.

Approval to Engage Consultants

RESOLVED: The administration recommends approval for the engagement of consultant **Neil Evans** and to authorize the compensation and scope of services, per the contract agreement submitted to the Board.

RESOLVED: The administration recommends the approval of the engagement of consultant **Thomas Gillette**, as Substitute Facilities Administrator at Administration Building and to authorize the compensation and scope of services, per the contract agreement submitted to the Board.

Extra Duty/Extra Pay

RESOLVED: The administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

THE FOLLOWING CONSENT AGENDA ITEMS WERE NOT SUBJECT TO VOTE

First Read Policies

- 113 Special Education (2009)
- 113.1 Screening and Evaluations for Students with Disabilities (New)
- 113.2 Behavior Support (2011)
- 113.3 Discipline of Students with Disabilities (New)

Resignations

Kimball Dunlap, Certified School Nurse at Cheltenham High School, effective the last teacher day of 2023, end of workday.

Brittany Gould, Paraeducator at Cedarbrook Middle School, effective December 22, 2022, end of workday.

Stephanie Irani, Certified School Nurse at Cedarbrook Middle School, effective March 17, 2023, end of workday.

Morgan LaBohne, Paraeducator at Myers Elementary School, effective January 31, 2023, end of workday.

Sagan Loburak, Certified School Nurse at Cheltenham Elementary School, effective February 10, 2023, end of workday.

Michael Nickson, Custodial Supervisor at Cheltenham Administration Building, effective February 3, 2023, end of workday.

Lucille Parris, Paraeducator at Cedarbrook Middle School, effective January 20, 2023, end of workday.

Carly Spike, Long-term Substitute Teacher at Glenside Elementary School, effective February 17, 2023, end of workday.

Non-discretionary Leaves of Absence

Maria Canela, English Teacher at Cheltenham High School, granted an unpaid leave of absence from February 23, 2023 until March 22, 2023 under the provisions of the Family & Medical Leave policy. Maria Canela's return to work date is March 23, 2023.

Lauren Dicko, Math Teacher at Cedarbrook Middle School, granted an unpaid Military Leave of absence from February 6, 2023 until February 10, 2023 for qualifying military service. Lauren Dicko's return to work date is February 13, 2023.

Emma Fichtinger, Art Teacher at Elkins Park School, granted an unpaid Child Rearing Leave from January 26, 2023 through the end of the 2022-2023 school year. Emma Fichtinger's return to work date is the first teacher day of the 2023-2024 school year.

Elisabeth Hurley, 4th Grade Teacher at Cheltenham Elementary School, granted an unpaid Child Rearing Leave from February 6, 2023 through the end of the 2022-2023 school year. Elisabeth Hurley's return to work date is the first teacher day of the 2023-2024 school year.

2023-2024 Preliminary Budget

The Administration presented for informational purposes the 2023-2024 preliminary budget with total appropriations in the amount of \$130,544,192 with a millage rate of 51.834. The Final Proposed Budget is scheduled for adoption in May and the Final Budget in June.

Approval of the Montgomery County Intermediate Unit #23 General Operating Budget

Approval of the Montgomery County Intermediate Unit #23 General Operating Budget

Upon motion by Mr. Schultz, seconded by Ms. Lowman, the 2023-24 Membership Services budget for the Montgomery County Intermediate Unit #23 was unanimously approved in the amount of \$1,561,980. Cheltenham School District's contribution of \$55,383 reflects a \$2,673 or 5.07% increase.

**Approval of
Superintendent's
Goals 2022-2023**

Approval of Superintendent's Goals

Upon motion by Mr. Epps, seconded by Mr. Burdell-Williams, pursuant to Act 82 of 2012, the Board unanimously adopted, as the required objective performance standards for Superintendent Brian Scriven, the goals as presented by Dr. Scriven in the form attached.

**PUBLIC COMMENTS
ON NON-AGENDA
ITEMS**

There were no public comments on non-agenda items.



***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

**RESPONSE TO
PRIOR QUESTIONS**

There were no prior unanswered questions or comments.

**MEETING
ADJOURNED**

Upon motion by Mr. Fishbein, seconded by Mr. Burdell-Williams, the meeting adjourned at 8:41 p.m.


_____, Board Secretary

_____, Board President