

**CALL TO ORDER**

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met on Tuesday, August 8, 2023 at 7:00 p.m. at 2000 Ashbourne Road, Elkins Park, PA 19027 and also via Zoom to hold a hybrid regular legislative board meeting. The meeting was called to order by President Henry. Attendance was as follows:

CHELtenham SCHOOL BOARD OF DIRECTORS

Present: Mr. Charles Burdell-Williams, Mr. David L. Cohen, Mr. Zachary Epps, Mr. Joel Fishbein, Ms. Pamela Henry, Ms. Leah Mulhearn  
Absent: Ms. Julie Haywood, Ms. Jennifer Lowman, and Mr. Daniel Schultz.

CHELtenham SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Ms. Jessica Keene, Director of Student Services; Dr. Brian Reilly, Director of STEM; Dr. Tamara Thomas Smith, Assistant Superintendent; Mr. Joshua Sweigard, Director of Business Services; Ms. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Brian Scriven, Superintendent.

SOLICITOR

Mr. Edward Diasio, Esq.

BOARD SECRETARY

Ms. Debra Harding

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Board president, Ms. Henry.

**SUPERINTENDENT REPORT** Dr. Scriven reported on the following topic:

- Superintendent's Student Advisory Council

**SOLICITOR'S REPORT** Mr. Diasio announced there were no executive sessions held since the last legislative meeting.

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY** There were no public comments on agenda items.  
*\*\*Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via [csdboardmeetingcomments@cheltenham.org](mailto:csdboardmeetingcomments@cheltenham.org) are transcribed verbatim for the meeting minutes.*

**Cheltenham School District  
Hybrid Legislative Meeting of the Board of School Directors  
August 8, 2023**

<b>FINANCIAL AFFAIRS COMMITTEE REPORT</b>	Ms. Henry reporting for the Financial Affairs committee, shared no meeting was held since the last legislative meeting. The meeting video and presentation for any Finance Committee meeting can be found <a href="#">here</a> . The next meeting is scheduled for September 5, 2023.
<b>EDUCATIONAL AFFAIRS COMMITTEE REPORT</b>	Ms. Mulhearn reporting for the Educational Affairs committee, shared information from the last meeting held on June 14, 2023. The meeting video and presentation for any Educational Affairs committee meeting can be found <a href="#">here</a> . The next meeting is scheduled for September 19, 2023.
<b>EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT</b>	Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the meeting held on June 21, 2023. The minutes of any Joint Operating Committee meeting can be accessed via the <a href="#">Eastern Center for Arts and Technology – Joint Operating Committee website</a> . Mr. Burdell-Williams announced the next JOC meeting will be held on August 9, 2023.
<b>MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT</b>	No report was given due to Ms. Lowman’s absence. The minutes of any Montgomery County Intermediate Unit Board of Directors meeting can be accessed <a href="#">here</a> . The next meeting date is to be determined.
<b>FACILITIES COMMITTEE REPORT</b>	Mr. Burdell-Williams reported no meeting was held since the last legislative meeting. Any meeting video and presentation of the Facilities Committee can be found <a href="#">here</a> . The next Facilities Committee meeting will be held on September 5, 2023.
<b>LIAISON GROUP</b>	Mr. Cohen, reporting for the Liaison Group, shared information from the meeting held on June 26, 2023. <ul style="list-style-type: none"><li>● Speed cushion installation</li><li>● School Crossing Guards</li><li>● Update on Bus Patrol Camera Program.</li><li>● Traffic safety evaluation</li><li>● Summer lunch program</li><li>● Summer programming</li><li>● CTC’s Parent Café.</li><li>● District branding effort</li><li>● Dr. Scriven’s commitment to/vision of excellence and breaking down the opportunity/achievement gap</li></ul>

The next meeting date is scheduled for August 21, 2023.

**POLICY COMMITTEE** Mr. Epps, reporting for the Policy Committee, shared that no meeting was held since the last legislative meeting. The video and summary of any policy committee meeting can be found [here](#). The date of the next Policy Committee meeting is August 29, 2023.

**LEGISLATIVE REPORT** Mr. Epps reported the Montgomery County School Directors Legislative Committee (MCSDLC) has not met since the last legislative meeting. The next meeting date is to be determined.

**APPROVAL OF AGENDA ITEMS** Upon a motion by Mr. Burdell-Williams, seconded by Mr. Fishbein, the following consent agenda items were unanimously approved:

Approval of Consent  
Agenda Items

**Appointment of Special Education Legal Counsel**

RESOLVED: The administration recommends ratification of the appointment of Wisler Pearlstine, LLP as the District’s special education legal counsel effective July 1, 2023 in accordance with the terms and conditions outlined in the Solicitor Services Agreement between Wisler Pearlstine, LLP and Cheltenham School District dated May 3, 2023.

**Approval of Volunteers**

RESOLVED: The administration recommends the approval of the following volunteer pursuant to Policy 916:  
Jeanne Burd  
Ellen Teplick

**Approval of Committee**

RESOLVED: The administration recommends the approval of the Cheltenham High School’s Diverse Occupations Program Occupation Advisory Committee (OAC) to provide insight to the Local Advisory Committee regarding industry trends and program enhancements for the 2023-2024 school year.

**Approval of Educational Service Agreement**

RESOLVED: The administration recommends approval of the educational service agreement between the District and the parents of the students identified below by confidential student number in the form presented to the Board:  
Student # 403613  
Student # 407218  
Student # 410657

**Approval for Agreement for an Approved Private School Placement**

RESOLVED: The administration recommends the Board approve the Approved Private School Agreement and Addendum. This agreement governs the

**Cheltenham School District  
Hybrid Legislative Meeting of the Board of School Directors  
August 8, 2023**

contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:

- Student # 406965
- Student # 412187
- Student # 406502
- Student # 412149
- Student # 403993

**Approval of Contract**

RESOLVED: The administration recommends approval of the Contract for Quinn Developmental Services to provide training and support for our elementary emotional support program for the 2023-24 school year.

**Approval of Bus Driver**

RESOLVED: The administration recommends the approval of the Bus Driver as submitted to the Board.

**Approval of Payments**

RESOLVED: The administration recommends approval of bills for payment for the period June 1, 2023 through June 30, 2023, in the following amounts in accordance with the list submitted to the board.

<b>FUND</b>	<b>Check Numbers</b>	<b>Amount</b>
<b>General Fund</b>	165776 - 166041 WT230394	2,532,282.82
<b>Payroll Fund</b>	13399-13408 WT230383- 230405	7,814,492.38
<b>Food Service</b>	43002740- 43002752	960,877.38
<b>Student Activity</b>	52003146- 52003147	4,144.99
<b>Scholarship</b>	61001719- 61001765	39,650.00
<b>Self Ins Fund</b>	WT 230381- 230382	849,863.69
<b>Capital Reserve</b>	100056-100057	49,400.00

RESOLVED: The administration recommends approval of bills for payment for the period July 1, 2023 through July 31, 2023, in the following amounts in accordance with the list submitted to the board.

Cheltenham School District  
 Hybrid Legislative Meeting of the Board of School Directors  
 August 8, 2023

<u>FUND</u>	<u>Check Numbers</u>	<u>Amount</u>
<b>General Fund</b>	166042 - 166469 WT240028	1,837,573.83
<b>Payroll Fund</b>	13409 - 13430 WT230406- 230407 WT240001- 240030	1,140,929.08
<b>Food Service</b>	43002753- 43002757	8,166.65
<b>Student Activity</b>	52003148- 52003150	1048.36
<b>Self Ins Fund</b>	WT 240002- 240003	893,190.69
<b>Capital Reserve</b>	100058-100059	895,150.00

**Appointment of Administrator**

RESOLVED: The administration recommends the appointment of **Stephanie Junod** as Principal at the Cheltenham School District, CASSA classification, to be hired provisionally pending statutory requirements, at an annual 2023-2024 salary of \$153,000 prorated, effective August 14, 2023.

**Appointment of Professional Staff**

RESOLVED: The administration recommends the appointment of **Leah Henry-Beauchamp**, Special Education Teacher at Cheltenham High School, at a salary of \$95,872 (Step 11/Doctorate), to be hired provisionally pending statutory requirements, effective August 22, 2023.

RESOLVED: The administration recommends the appointment of **Danielle Sandler**, Special Education Teacher at Cheltenham High School, at a salary of \$93,488 (Step 11/Masters+36), to be hired provisionally pending statutory requirements, effective August 22, 2023.

**Appointment of Temporary Professional Staff**

RESOLVED: The administration recommends the appointment of **Melissa Cole**, Grade 2 Teacher at Cheltenham Elementary School, at a salary of \$60,360 (Step 8/Bachelors), to be hired provisionally pending statutory requirements, effective August 22, 2023.

RESOLVED: The administration recommends the appointment of **Anna Adams**, Grade 4 Teacher at Wyncote Elementary School, at a salary of \$58,065 (Step

7/Bachelors), to be hired provisionally pending statutory requirements, effective August 22, 2023.

RESOLVED: The administration recommends the appointment of **Cheryl Boyd-Abner**, Guidance Counselor at Elkins Park Elementary School, at a salary of \$71,953 (Step 10/Masters), to be hired provisionally pending statutory requirements, effective August 22, 2023.

RESOLVED: The administration recommends the appointment of **Alison First**, Special Education Teacher at Wyncote Elementary School, at a salary of \$55,391 (Step 4/Masters), to be hired provisionally pending statutory requirements, effective August 22, 2023.

RESOLVED: The administration recommends the appointment of **Jennifer Bonnell**, Special Education Teacher at Wyncote Elementary School, at a salary of \$57,940 (Step 5/Masters), to be hired provisionally pending statutory requirements, effective August 22, 2023.

RESOLVED: The administration recommends the appointment of **Julie Alexander**, Art Teacher at Elkins Park Elementary School, at a salary of \$66,939 (Step 7/Masters+12), to be hired provisionally pending statutory requirements, effective August 22, 2023.

RESOLVED: The administration recommends the appointment of **Paul Jordan**, Special Education Teacher at Cedarbrook Middle School, at a salary of \$85,406 (Step 12/Masters), to be hired provisionally pending statutory requirements, effective August 22, 2023.

RESOLVED: The administration recommends the appointment of **Donel Forte**, Certified School Nurse at Cheltenham High School, at a salary of \$85,406 (Step 12/Masters), to be hired provisionally pending statutory requirements, effective August 28, 2023.

#### **Appointment of Long-Term Substitutes**

RESOLVED: The administration recommends the appointment of **Gwyneth Cooney**, Long-Term Substitute Social Studies Teacher at Cheltenham High School, at a salary of \$55,834 (Step 6/Bachelors), to be hired provisionally pending statutory requirements, effective August 22, 2023, through the end of the 2023-2024 school year.

RESOLVED: The administration recommends the appointment of **Yolanda Grigsby**, Long-Term Substitute Math Teacher at Cedarbrook Middle School, at a salary of \$53,664 (Step 5 /Bachelors), to be hired provisionally pending

statutory requirements, effective August 22, 2023, through the end of the 2023-2024 school year.

RESOLVED: The administration recommends the appointment of **Ana Vargas-Manners**, Long-Term Substitute Spanish Teacher at Cedarbrook Middle School, at a salary of \$81,835 (Step 8/Masters+36), to be hired provisionally pending statutory requirements, effective August 22, 2023, through the end of the 2023-2024 school year.

RESOLVED: The administration recommends the ratification of the appointment of **Talynn Holman**, Long Term Substitute 6th Grade Teacher at Elkins Park School, at a salary of \$51,550 (Step 4/Bachelors), to be hired provisionally pending statutory requirements, effective January 26, 2023 through the end of the 2022-2023 school year. (*Correction of Date*)

RESOLVED: The administration recommends the appointment of **Wade Shiley**, Long-Term Substitute Music Teacher at Wyncote Elementary School, at a salary of \$53,664 (Step 5/Bachelors), to be hired provisionally pending statutory requirements, effective August 22, 2023, through the end of the 2023-2024 school year.

#### **Appointment of Permanent Per Diem Substitute Teacher**

RESOLVED: The administration recommends the appointment of **Talynn Holman**, Per Diem Substitute at Elkins Park Elementary School, 75% of Step 4 Bachelors at \$51,550, effective August 22, 2023 through the end of the 2023-2024 school year.

#### **Appointment of Support Staff**

RESOLVED: The administration recommends the appointment of **Rosma Richmond** as Paraeducator, Autistic Support, Tier III, at Wyncote Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 (2022-2023 salary rate) to be hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the appointment of **Vickii Costanzo** as Paraeducator, Life Skills, Tier III, at Glenside Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 (2022-2023 salary rate) to be hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the appointment of **Pariesa Durant** as Paraeducator, 1:1, Tier III, at Glenside Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 (2022-2023 salary rate) to be

hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the appointment of **Shakeah Shuler** as Paraeducator, 1:1 Autistic Support, Tier III, at Myers Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 (2022-2023 salary rate) to be hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the appointment of **Maranda Siler** as Paraeducator, 1:1, Tier III, at Cheltenham Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 (2022-2023 salary rate) to be hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the appointment of **Lucille Parris** as Paraeducator, Autistic Support, Tier III, at Cedarbrook Middle School, 7 hours per day for 184 days, at an hourly rate of \$18.34 (2022-2023 salary rate) to be hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the appointment of **Jeffrey Buckson** as Paraeducator, Emotional Support, Tier III, at Cheltenham Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 (2022-2023 salary rate) to be hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the appointment of **Wesley Hawkins Jr.** as Paraeducator, Emotional Support, Tier III, at Elkins Park Elementary School, 7 hours per day for 184 days, at an hourly rate of \$18.34 (2022-2023 salary rate) to be hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

RESOLVED: The administration recommends the appointment of **Nathaniel Johnson** as Part Time Building Aide, Tier I, at Elkins Park Elementary School, part-time 4.9 hours per day for 182 days, at an hourly rate of \$14.95 (2022-23 salary rate) to be hired provisionally pending statutory requirements, effective August 22, 2023. A 90-day probation period is required.

#### **Approval of Changes of Assignment**

RESOLVED: The administration recommends the approval of a change in position for **Ricondo Crutchfield** from: Paraeducator at Elkins Park Elementary School to: School Safety Officer, District Wide, at the Administration Building, at an annual rate of \$34,751 (2022-2023 salary rate) effective August 14, 2023.



RESOLVED: The administration recommends the approval of a change in position for **Tracey Lewis** from: Paraeducator at Cheltenham High School to: School Safety Officer, District Wide, at the Administration Building, at an annual rate of \$34,751 (2022-2023 salary rate) effective August 14, 2023.

RESOLVED: The administration recommends the approval of a change in position for **Keith Hardy** from: Computer Technician at the Administration Building to: Coordinator of Technical Services at the Administration Building, CASSA classification, at an annual rate of \$82,000 effective August 9, 2023.

RESOLVED: The administration recommends the approval of a change in position for **Kevin Hite**, from: Safety Officer, at Cheltenham High School, to: Lead Safety Officer, at the Administration Building, at an annual salary of \$32,736 plus a \$6,000 stipend, effective August 14 2023.

#### **Extra Duty/Extra Pay**

RESOLVED: The administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

#### **Appointment of ESY (Extended School Year) Personnel**

RESOLVED: The administration recommends the approval of the personnel for ESY teaching staff, per attachment entitled 2023 ESY Teaching Staff List (Aug.), at an approved rate of \$50.00 per hour.

RESOLVED: The administration recommends the approval of ESY paraeducators, per attachment entitled Summer 2023 ESY Paraeducator List. The rate of pay is the same as the individual's hourly rate during the 2022-2023 academic school year.

#### **Appointment of Personnel for Summer Program (K-8)**

RESOLVED: The administration recommends the approval of the personnel for Summer Program (K-8) for the summer of the 2022-2023 School year, teaching staff, per attachment entitled Summer Program (K-8) Teacher Staffing List 2023 (Aug.), at an approved rate of \$50.00 per hour.

#### **Approval to Summer Interns**

RESOLVED: The administration recommends the approval of the personnel listed to serve as Summer Interns for the Technology Department for the Summer of 2023 at \$15.00 per hour, effective June 26, 2023 through August 18, 2023.

- **Carson Kaufman**
- **Giovanni Oppong-Agyare**

### **Appointment of Summer Custodial Help Staff**

RESOLVED: The administration recommends the approval of the personnel listed to serve as summer help workers for the Summer of 2023 at \$18.00 per hour, effective June 20, 2023 through August 18, 2023.

- **Christina Newman**
- **Tracey Lewis**
- **Alisha Lowery**
- **Victor Bey**
- **Kimberly Allen**

### **Appointment of Nurses for Student Registration**

RESOLVED: The administration recommends the approval of the personnel listed as Nurses for Student Registration at \$50.00 per hour, effective July 31, 2023 through August 17, 2023.

- **Marilyn Shadis**
- **Aisha Raye**

### **Approval to Engage Consultants**

RESOLVED: The administration recommends approval for the engagement of consultant **Wendy Thayres** and to authorize the compensation and scope of services, per the contract agreement submitted to the Board.

### **THE FOLLOWING AGENDA ITEMS WERE NOT SUBJECT TO VOTE:**

#### **Retirement**

**Dolline Stafford**, Special Education Teacher at Cheltenham High School, effective June 15, 2023 end of work day. Dolline Stafford has been a district employee for 3 years.

#### **Resignations**

**Kathryn Starke**, English Teacher at Cheltenham High School, effective August 21, 2023, end of the workday.

**Tonya Bailey**, Special Education Teacher at Cheltenham High School, effective June 27, 2023, end of the workday.

**Brian Collins**, 6th Grade Teacher at Elkins Park, effective July 3, 2023, end of work day.

**Gwendolyn Hatcher**, Child Accounting Specialist at the Administration Building, effective August 4, 2023 end of workday.

**Darlene Milton**, Part-time Aide at Glenside Elementary School, effective July 6, 2023, end of work day.

**Christine O'Connor**, Secretary to Elementary Principal at Cheltenham Elementary School, effective July 28, 2023, end of work day.

**Tyeisha Kelly**, Kindergarten Assistant at Cheltenham Elementary School, effective July 24, 2023, end of work day.

**Non-discretionary Leaves of Absence**

**Kristina Midzak**, Math Teacher at Cedarbrook Middle School, granted an unpaid leave of absence from August 22, 2023 until November 17, 2023, under the provisions of the Family & Medical Leave policy.

**Kristina Midzak**, Math Teacher at Cedarbrook Middle School, granted an unpaid childrearing leave from November 20, 2023 until January 19, 2024. Kristina Midzak's return to work date is January 22, 2024.

**Andrea Lydon**, Spanish Teacher at Cedarbrook Middle School, granted an unpaid leave of absence from August 29, 2023 until November 27, 2023 under the provisions of the Family & Medical Leave policy. Andrea Lydon's return to work date is November 28, 2023.

**Anamaria Salazar Digiulio**, Biology Teacher at Cheltenham High School, be granted a sabbatical leave of absence for Health Restoration, from August 22, 2023 until the last teacher day of the 2023-2024 school year, and that she be paid one-half salary for the period as provided by Section 1169, Act 190 of the Pennsylvania School Code. Anamaria Salazar Digiulio's return to work date is August 20, 2024.

**Chelsea Wilbur Fries**, School Psychologist at Cheltenham and Myers Elementary, granted an unpaid leave of absence from August 22, 2023 until November 17, 2023 under the provisions of the Family & Medical Leave policy. Chelsea Wilbur Fries' return to work date is November 20, 2023.

**PUBLIC COMMENTS ON  
NON-AGENDA ITEMS**

There were no public comment on non-agenda items.  
*\*\*Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via [csdboardmeetingcomments@cheltenham.org](mailto:csdboardmeetingcomments@cheltenham.org) are transcribed verbatim for the meeting minutes.*


**RESPONSE TO PRIOR  
QUESTIONS**


There were no prior unanswered questions or comments.

Cheltenham School District  
Hybrid Legislative Meeting of the Board of School Directors  
August 8, 2023

**MEETING ADJOURNED**

Upon motion by Mr. Fishbein, seconded by Mr. Epps, the meeting adjourned at 7:25 p.m.

  
\_\_\_\_\_, Board Secretary

  
\_\_\_\_\_, Board President