

CALL TO ORDER

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met on Tuesday, January 16, 2024 at 7:00 p.m. via Zoom to hold a virtual regular legislative board meeting. The meeting was called to order by President Henry. Attendance was as follows:

CHELtenham SCHOOL BOARD OF DIRECTORS

Present: Ms. Mia Blitstein, Mr. Charles Burdell-Williams, Mr. Zachary Epps, Ms. Pamela Henry, Ms. Jennifer Lowman, Ms. Leah Mulhearn, Ms. Robyn Murphy, Mr. Daniel Schultz, Dr. Ross Whiting.

CHELtenham SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Secondary Education; Mr. Kevin Kaufman, Director of Communications; Dr. Stephen Catrambone, Director of Special Education; Ms. Jessica Keene, Director of Student Services; Ms. Adrienne Tolbert-Jackson, Director of Human Services; and Dr. Brian Scriven, Superintendent.

SOLICITOR

Mr. Edward Diasio, Esq.

BOARD SECRETARY

Ms. Debra Harding

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member, Mr. Burdell-Williams.

STUDENT REPRESENTATIVES REPORT

Student Representative Shalom Cuker reporting for the Student Council shared information regarding:

- Electing new class representatives in January
- Thrift sale at the school on March 2
- Spring fling dance in April
- Prom tickets

SOLICITOR REPORT

Mr. Diasio announced there were no executive sessions held since the last legislative meeting.

APPROVAL OF MINUTES

Upon motion by Ms. Lowman, seconded by Ms. Blitstein, the minutes of the December 4, 12 and 19, 2023 meetings were unanimously approved.

RECOGNITIONS	Elkins Park School shared a video which highlighted its many activities and achievements since the opening of this school year.
SUPERINTENDENT REPORT	Dr. Scriven shared information on the following topics: <ul style="list-style-type: none">• School Board Recognition• T.E.A.M.• Continuous Improvement Plan
PUBLIC COMMENTS ON AGENDA ITEMS ONLY	There were no public comments on agenda items. <i>**Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.</i>
FINANCIAL AFFAIRS COMMITTEE REPORT	Ms. Henry reporting for the Financial Affairs committee, shared information from the meeting held on January 2, 2024. The meeting video and presentation for any Finance Committee meeting can be found here . The next meeting is scheduled for February 6, 2024.
EDUCATIONAL AFFAIRS COMMITTEE REPORT	Ms. Mulhearn reporting for the Educational Affairs committee, shared information from the last meeting held on December 19, 2023. The meeting video and presentation for any Educational Affairs committee meeting can be found here . The next meeting is scheduled for January 23, 2024.
EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT	Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the meeting held on December 13, 2023. The minutes of any Joint Operating Committee meeting can be accessed via the Eastern Center for Arts and Technology – Joint Operating Committee website . Mr. Burdell-Williams announced the next JOC meeting will be held on February 14, 2024.
MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT	Ms. Lowman, shared that no meeting was held since the last legislative meeting. The minutes of any Montgomery County Intermediate Unit Board of Directors meeting can be accessed here . The next meeting will be held on January 24, 2024.
FACILITIES COMMITTEE REPORT	Mr. Burdell-Williams, reporting for the Facilities Committee, shared information from the meeting held on January 2, 2024. Any meeting video and presentation of the Facilities Committee can be found here . Mr. Burdell-Williams announced that the next meeting will be held on February 6, 2024.

LIAISON GROUP Ms. Mulhearn, reporting for the Liaison Group, shared that no meeting was held since the last legislative meeting. The next meeting date is January 22, 2024.

POLICY COMMITTEE Mr. Epps, reporting for the Policy Committee, shared that no meeting was held since the last legislative meeting. The video and summary of any policy committee meeting can be found [here](#). The next Policy Committee meeting (hybrid model) is scheduled for January 30, 2024 in a hybrid format at the administration Building, Room 102.

LEGISLATIVE REPORT Mr. Epps, reporting for the Montgomery County School Directors Legislative Committee (MCSDLC) shared that no meeting was held since the last legislative meeting. The next meeting date is February 15, 2024.

APPROVAL OF AGENDA ITEMS Upon motion by Ms. Mulhearn, seconded by Mr. Burdell-Williams, the following consent agenda items were unanimously approved:

Approval of Consent Agenda Items

Approval of Volunteers

RESOLVED: The administration recommends the approval of the following volunteers pursuant to Policy 916:

- Joshua Cheshire
- Kevin Dixon
- Sara Herbert
- Lauren Moyer
- Elizabeth Schroeder
- Cheyanna Trueheart

Approval of Conferences

RESOLVED: The administration recommends ratification of the attendance and payment of expenses for the following Elkins Park teachers to participate virtually in the Wilson Reading System Introductory Course held on November 1-3, 2023 with a combined estimated total cost of \$1,800.00 to be paid from the general fund account:

Molly Hufnagel, *Special Education Teacher - Elkins Park School*

Olivia Sanderson, *Learning Support Teacher - Myers Elementary School*

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Dana Harbison**, Special Education Teacher - Glenside Elementary School, to participate in the online seminar, Dyslexia: Help Children Who Struggle to Successfully Read, Write and Spell (Grades K-6) on January 23,

2024 with an estimated total cost of \$393.75 to be paid from the general fund account.

RESOLVED: The administration recommends approval of the attendance and payment of expenses for Elkins Park teachers, **Corrine Ayers, Amy Flood, and Laura Moore**, to attend the PA Educational Technology Expo & Conference (PETE&C) 2024 on February 4-7, 2024 with the combined total estimated cost of \$900.00 to be paid from the general fund account:

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Jaclyn DiGianivittorio**, Supervisor of Special Education, to attend the PDE Annual Conference on February 28-March 1, 2024 with an estimated total cost of \$900.00 to be paid from the general fund account.

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Victoria Edwards**, Child Accounting Specialist, to attend the PDE Data Summit on March 11-13, 2024 with an estimated total cost of \$1,031.92 to be paid from the general fund account.

Approval of Agreement

RESOLVED: The administration recommends that the Board approve the attached Order Form with Newsela Inc. in the amount of \$ \$405,707.78 to extend the three-year license subscriptions for the beginning of the 2024-2025 school year, and add-on products/services for current licenses.

Approval of Proposal

RESOLVED: The administration recommends that the Board approve the attached Proposal of Services with Resonance Educational Consulting totaling \$77,220.00 for K-12 Curriculum Design. The proposal covers the following time period: January 1, 2024 through May 31, 2024.

Approval of Textbook Purchase from SAVAAS Learning

RESOLVED: The administration recommends that the Board approve the attached quote with SAVVAS Learning Company, LLC in the amount of \$23,436.00 for Biology textbooks.

Approval of Educational Service Agreements

RESOLVED: The administration recommends approval of the educational service agreements between the District and the parents of the students identified below by confidential student number in the form presented to the Board:

Student # 404845
 Student # 408191

Approval for Agreement for an Approved Private School Placement

RESOLVED: The administration recommends the Board approve the Approved Private School Agreement and Addendum. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program.

Fairwold:

Student # 412474
 Student # 411838
 Student # 411160
 Student # 408507
 Student # 405304
 Student # 409970

Approval of Payments

RESOLVED: The administration recommends approval of bills for payment for the period December 1, 2023 through December 31, 2023, in the following amounts in accordance with the list submitted to the board.

<u>FUND</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	167655 - 167895 WT 240191	2,607,337.39
Payroll Fund	13470 – 13477 WT 240175 - 240209	4,668,375.01
Food Service	43002780- 43002781	1745.45
Self Insurance	WT 240173- 240174	893,190.39
Student Activity	52003158	680.00

Approval of Bus Drivers

Name	Job Title	Hire Date	License #
Delynn Jackmon	Non-CDL Van Driver	TBD	25727600
Zoraida Gunter	CDL (in training)	TBD	28217389

Approval of Tax Assessment Appeal Settlement Stipulations

RESOLVED: The administration recommends the approval of the attached Settlement Stipulation between Cheltenham School District, Cheltenham Township, Montgomery County, the Montgomery County Board of Assessment Appeals, and the Property Owner of the property located at 0 Ashbourne Road (Tax Parcel 31-00-01225-01-3) to resolve a 2024 District-initiated real estate tax assessment appeal.

RESOLVED: The administration recommends the approval of the attached Settlement Stipulation between Cheltenham School District, Cheltenham Township, Montgomery County, the Montgomery County Board of Assessment Appeals, and the Property Owner of the property located at 165 Township Line Road (Tax Parcel 31-00-26662-00-1) to resolve a 2023 property-owner initiated real estate tax assessment appeal.

Approval of Waiver of Fees (Use of Facilities)

RESOLVED: The administration recommends that the Board waive the fees required by Board Policy and Administrative Regulation 707 (Use of District Facilities) for the use of classrooms, student cafeteria, and Auditorium at Elkins Park School by Boy Scout Troop 116 on the following Saturday dates: March 16, 2024 and April 20, 2024.

Appointment of Support Staff

RESOLVED: The administration recommends the ratification of the appointment of **Rafeeq Fitzgerald** as a General Office Secretary, Grade 3, at Elkins Park Elementary School, 7.5 hours per day for 260 days, at an hourly rate of \$21.21 prorated, to be hired provisionally pending statutory requirements effective December 5, 2023. A 90-day probation period is required. (*Correction: Salary*)

RESOLVED: The administration recommends the ratification of the appointment of **Jamal Hill** as a Building Maintenance Mechanic, Grade 13, at the Administration Building, 8 hours per day for 260 days, at an hourly rate of \$30.28 prorated, to be hired provisionally pending statutory requirements, effective January 4, 2024. A 90-day probation period is required.

Approval of Changes of Assignment

RESOLVED: The administration recommends the ratification of the approval of a change in position for **Antwan Moore** from: Paraeducator at Cheltenham High School to: School Safety Officer, at Cedarbrook Middle School, 8 hours per

day for 200 days, at an hourly rate of \$23.17 prorated effective January 3, 2024. A 90-day probation period is required.

RESOLVED: The administration recommends the ratification of the approval of a change in position for **Alexander Wilfong** from: Long term substitute at Cheltenham High School to: English teacher, at Cheltenham High School, 8 hours per day for 200 days, at an annual rate of \$51,550 effective January 22, 2024.

Approval of Mentor

Andrew Smith will replace Lisa Morgan and serve as the mentor for Rosemary Mitchell at Elkins Park Elementary School at an annual rate of \$300, effective January 2, 2024. (*Update*)

Approval of Stipends

RESOLVED: The administration recommends the approval of professional personnel per the attachment for leadership positions for the 2023-2024 school year, at the rates listed.

Extra Duty/Extra Pay

RESOLVED: The administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$227.50 per unit, as listed.

Termination

RESOLVED: The administration recommends the termination of employment of extra duty extra pay employee #10744 pursuant to Section 5-514 of the Pennsylvania School Code of 1949 and information provided to the Board of School Directors, effective immediately.

THE FOLLOWING CONSENT AGENDA ITEMS WERE NOT SUBJECT TO VOTE:

Repeat First Read Policies

#109 School Library Philosophy/Policy (2016) - Proposed Title Change to "School Library Materials"

#218.2 - Weapons and Other Dangerous Items (2017) - Proposed Title Change to "Weapons"

#904 Public Attendance in School Facilities (2020)

#356 Weapons (2021)

#918 Title I Parent/Family Member Engagement (2019)

#247 Bullying and Harassment (2020)

Administrative Regulation (AR) for Review Only

#247 Bullying and Harassment (2020)

Resignation

Adalene Colangelo, Paraeducator at Elkins Park Elementary School, effective December 22, 2023, end of workday.

Shania Anderson, Paraeducator at Glenside Elementary School, effective January 5, 2024, end of workday.

Angel Galindo, Social Studies teacher at Cedarbrook Middle School, effective December 22, 2023.

Retirement

Nancy Bianchini, 4th Grade Teacher at Myers Elementary School, effective June 13, 2024, end of workday. **Nancy Bianchini** has been a district employee for 11.5 years.

Deceased

Edward Waters, Special Education Teacher at Cedarbrook Middle School, on December 19, 2023.

**PUBLIC COMMENTS ON
NON-AGENDA ITEMS**

There were no public comments on non-agenda items.
***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

**RESPONSE TO PRIOR
QUESTIONS**

There were no prior unanswered questions or comments.

MEETING ADJOURNED

Upon motion by Dr. Whiting, seconded by Ms. Blitstein, the meeting adjourned at 8:03 p.m.

_____, Board Secretary

_____, Board President