

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
BMS/BHS Media Center

Regular Meeting  
April 9, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller (Arrived 5:42 PM)

Absent: None

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

High School Presentation

BHS discussion on March 14<sup>th</sup> walk out, school safety.

BMS discussed 92 students going to Nashville on May 9<sup>th</sup>.

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

**18-059** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**18-060** Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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**Regular Meeting – March 12, 2018**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

**18-061** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**D. PAY TO PARTICIPATE STRUCTURE GUIDE**

**18-062** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **PARTICIPATION INFORMATION GUIDE** for all sports activities including marching band and cheerleading.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**E. META SOLUTIONS SERVICE AGREEMENT**

**18-063** It is recommended that the Sheffield-Sheffield Lake Board of Education approves the attached **META SOLUTIONS SERVICE AGREEMENT** for the purchase of core services Schedule I and II for the 2018-2019 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

Review discipline reports- Mr. Cook, Superintendent

**B. PERSONNEL**

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**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

**18-064** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Dawnlyn Slaven**, Knollwood Elementary teacher, retiring effective May 15, 2019.
- b. **Jen Kawa**, resigning as 7<sup>th</sup> grade volleyball coach, effective immediately.
- c. **Meghan Kishman**, resigning as BHS Head Cheerleading Coach, effective immediately.
- d. **Brittany Rosso**, resigning as 8<sup>th</sup> grade volleyball coach, effective for the 2018-19 season.
- e. **Kelly Zana**, resigning as BHS Cheerleading Assistant, effective immediately.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CERTIFIED**

**18-065** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Victoria Sullinger**, Homebound Tutor, \$ 23.25 per hour, effective April 10, 2018.
- b. **Kelly Zana**, Homebound Tutor, \$ 23.25 per hour, effective April 10, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**SUPPLEMENTAL**

**18-066** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Hannah Ford**, *Volunteer* BHS Softball Coach, Step 1, Class III, at no cost to the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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**CLASSIFIED SUBSTITUTE**

**18-067** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon completion of all payroll requirements and current certifications.

- a. **Frederick Mellon**, Classified Substitute Bus Driver, \$ 14.00/hr., effective immediately.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. OTHER**

**18-068** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **DISTRICT CALENDAR FOR THE 2018-2019 SCHOOL YEAR.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**18-069** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education enter a contract with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2018-2019 school year as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School –James Schillens  
Culinary Department fundraiser for scholarships – six courses donated by successful students.
2. Athletic Counsel – Lisa Miller  
Spring sports trying to get underway.
3. Legislative Liaison – Amy DeLuca  
HB 512 – who is in oversight committee?  
HB 549 – mandate for schools to start after Labor Day.  
SB 262 – eating disorders.

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4. Endowment Fund – Pat Czech  
Steak fry dinner made \$ 8000.00 profit.
5. S.A.L.T. – Sandra Jensen  
Calendar for Knollwood.
6. Finance Committee – Sheila Lopez  
Grants from Nordson Foundation. Write a grant whenever we want to make a grant. (now is the time)

11. **EXECUTIVE SESSION**

18-070

Mrs. Jensen moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME: 6:35 PM**

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2) \_\_\_\_\_ Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give

C. \_\_\_\_\_ an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

D. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

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- E.   X   Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- F.        Matters required to be kept confidential by federal law or regulations or state statutes.
- G.        Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **8:19 PM.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

12. ADJOURNMENT

**18-071** Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 8:20 PM**

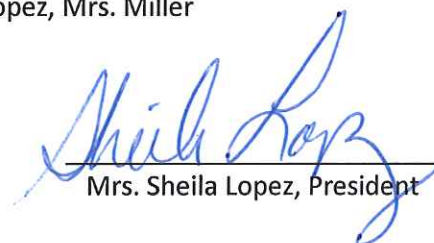
Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael A. Pissini, Treasurer

  
Mrs. Sheila Lopez, President

The next regular meeting will be: **April 23, 2018** at BMS/BHS Media Center at 5:30 p.m.